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| **Official High School Transcript** |

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| **Student Information** | **School Information** |
| **Full Name:** **Address:** **Phone Number:** **Email Address:** **Date of Birth:** **Parent/Guardian:**  | **Name:** **Address:** **Phone Number:** **Email Address:**  |

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| **Academic Record** |

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| **School Year:**  **Grade Level:** 9th | **School Year:**  **Grade Level:** 10th  |
| ***Course Title***  |  |  ***Credit******Earned***  | ***Final******Grade***  | ***Course Title***  |  |  ***Credit******Earned***  | ***Final******Grade***  |
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| **Total Credits:**   **GPA:**   **Cumulative GPA:**  | **Total Credits:**   **GPA:**   **Cumulative GPA:** |
| **School Year:**   **Grade Level:** 11th  | **School Year:**   **Grade Level:** 12th |
| ***Course Title***  |  |  ***Credit******Earned***  | ***Final******Grade***  | ***Course Title***  |  |  ***Credit******Earned***  | ***Final******Grade***  |
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| **Total Credits:**   **GPA:**   **Cumulative GPA:**  | **Total Credits: GPA: Cumulative GPA:**  |

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| **Academic Summary**Cumulative GPA:Credits Earned: Diploma Earned: Graduation Date: | **Grading Scale**90 – 100 = A80 – 89 = B70 – 79 = C60 – 69 = D59 – below = F | **Notes**\* Coursework taken at a local community college. Official transcript from college has been requested and will be sent to you shortly. |
| *I do hereby self-certify and affirm that this is the official transcript and record of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_in the academic studies of \_\_\_\_\_\_\_\_.*Signature: Title: Date: |