



OHIO CHRISTIAN  
UNIVERSITY™

**ACADEMIC  
CATALOG**

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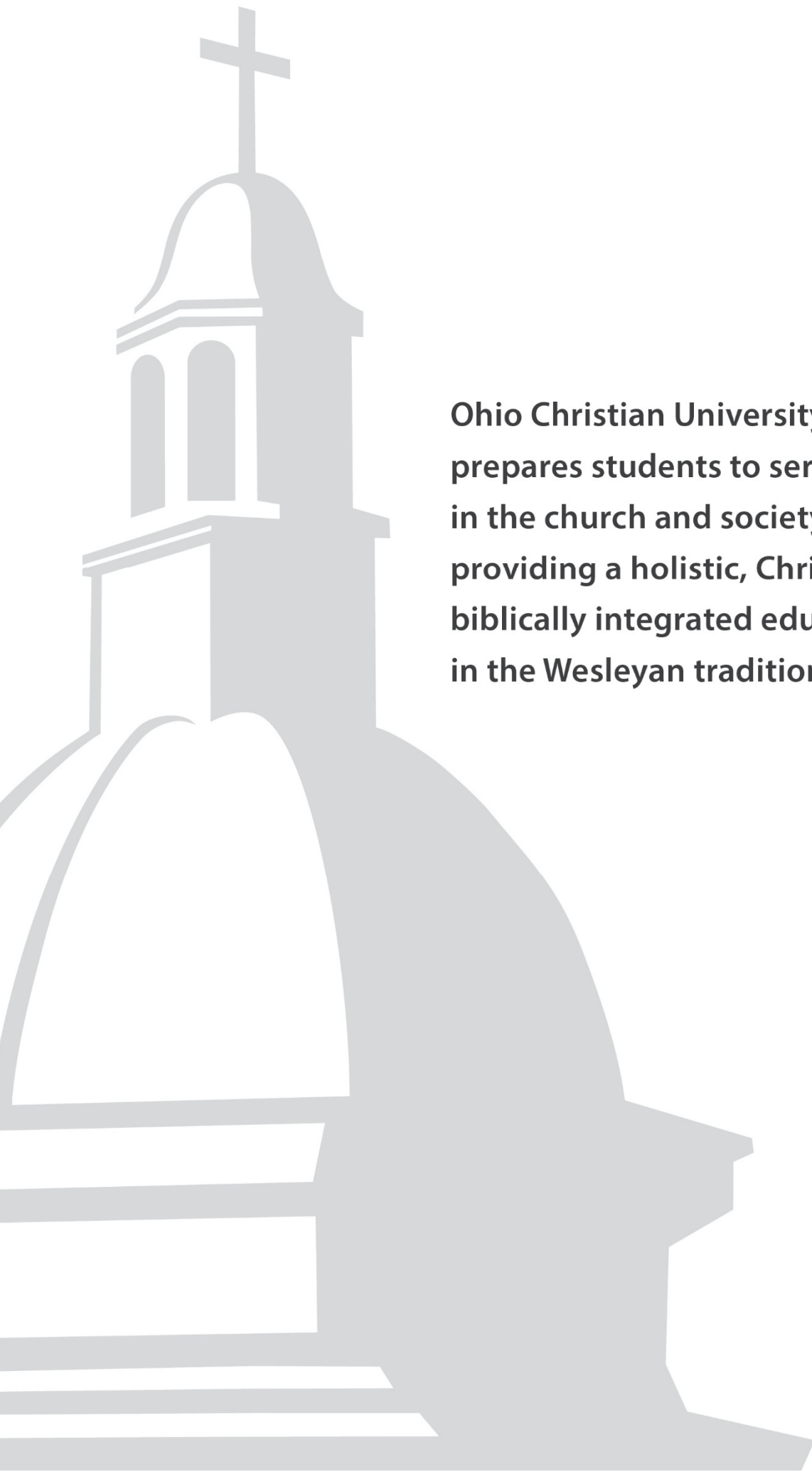


# OHIO CHRISTIAN U N I V E R S I T Y

## 2021-22 Academic Catalog

*8.19.2021 Update*

In the event of errors or changes of policy,  
Ohio Christian University reserves the right to  
change the terms and conditions of this publication.



**Ohio Christian University  
prepares students to serve effectively  
in the church and society by  
providing a holistic, Christ-centered,  
biblically integrated education  
in the Wesleyan tradition.**



## A Message from the President

Welcome to Ohio Christian University!  
You are now an OCU Trailblazer!

A trailblazer is a person who prepares a trail for other people to follow. So, in one sense they lead; but in another they serve. They “go before,” so that others can follow in their path.

From its founding in 1948, Ohio Christian University has been committed to open and intense inquiry with a shared understanding that our commitment to learning and knowledge go hand-in-hand with our commitment to Scripture. We recognize that our most important contributions of discovery, education, engagement, and application rest on our focus on engaging society for the cause of Christ. It’s all about a redeemed mind, a transformed heart, and empowered hands and feet. It’s Knowing and Going. The power of our ideas and influence of our education, regardless of the academic discipline, are aimed at impacting the culture for the Kingdom of Christ.

Ohio Christian University has defined academic disciplines, majors, and modes of thought and has had a transformative impact on fields including ministry, missions, economics, government, law, business, and education. Our diverse student body and quality faculty work together in an interactive, multidisciplinary atmosphere. Our mission is to prepare each OCU student to serve both the church and society. Graduates from our traditional residential campus, as well as those who complete our online, graduate, and professional programs have all been impacted by their education and empowered to lead in virtually every culture shaping arena of society ... and serve.

After all, that’s what Trailblazers do!

Jon S. Kulaga Ph.D.

President



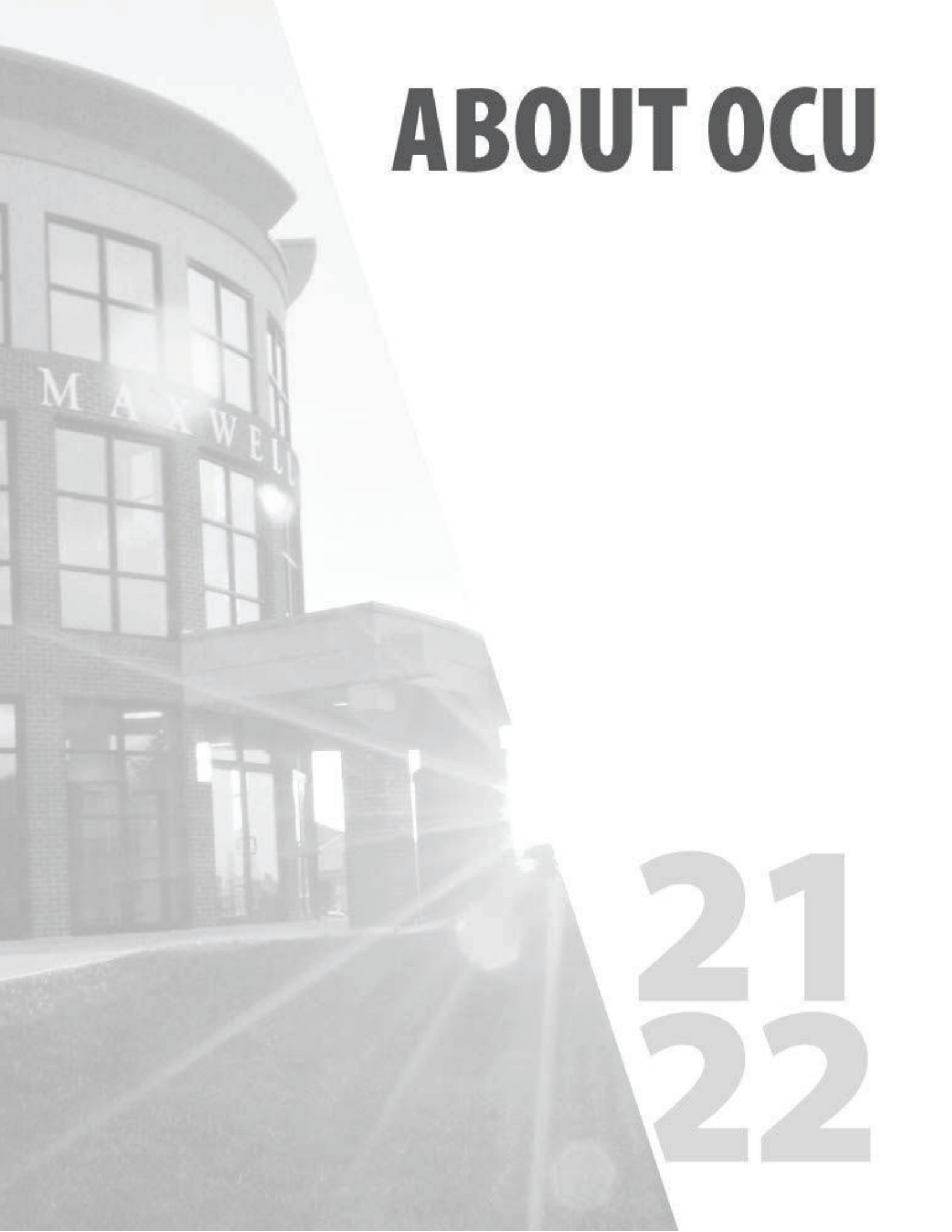
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# ABOUT OCU



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# About OCU

## Vision

Preparing world-impacting Christian servant leaders.

## Mission Statement

Ohio Christian University prepares students to serve effectively in the church and society by providing a holistic, Christ-centered, biblically integrated education in the Wesleyan tradition.

## Student Goals

Upon graduation from Ohio Christian University the student should:

- Influence the culture and community through Christ-like character, biblical Christian faith, and a transformed heart.
- Lead by serving and equipping others to leverage their highest God-given potential.
- Demonstrate discipline-specific competencies and an understanding of the broad fields of knowledge necessary for life-long learning and fulfilling one's calling.
- Exhibit love and respect while engaging and communicating with all people groups.

## Core Values

### Christ Centered

Our community of interdependent students, faculty, and staff seeks to honor and obey Jesus Christ, who is present in Spirit and speaks in Scripture, and to advance God's purposes in the lives of every member.

### Biblically Based

Our academic and student development programs cultivate a deep and enduring faith that affirms the authority of Scripture and embraces Christ as the authentic center of life.

### Student Oriented

Our curriculum integrates faith and learning in a scholarly environment that fosters critical and creative thinking, academic excellence, and professional competence.

## Ministry Motivated

Our emphasis on ministry and missions extends beyond the classroom into real-world experiences that prepare students for a lifetime of service in ministry.

## Leadership Focused

Our students experience and engage the world in ways that prepare leaders to serve and transform their professions, churches, and communities.

## Academically Excellent

We seek to provide an excellent academic environment for the acquisition of both knowledge and wisdom.

## Accreditation & Recognition

### Accreditation

- Higher Learning Commission
- Teacher Education Accreditation Council

### Authorization

- Ohio Department of Higher Education to offer associate, baccalaureate, and master's level education

### Charter

- State of Ohio

### Approval

- United States Office of Education for participation in the federal student financial aid programs
- United States Department of Justice for the education of foreign students
- Internal Revenue Service for Social Security benefits for eligible students
- Department of Veterans Affairs to train Veterans or eligible persons

### Recognition for Ministerial Training

- Churches of Christ in Christian Union
- Congregational Methodist Church
- Primitive Methodist Church
- Evangelical Church
- Evangelical Methodist Church

### Affiliation

- Association for Biblical Higher Education



## Membership

- Association of Independent Colleges and Universities of Ohio
- Council for Christian Colleges and Universities
- Ohio College Association
- Service Members Opportunity Colleges
- Evangelical Training Association

## Doctrine

- We believe the Holy Spirit is a Divine Person who reveals Christ, both in a ministry to the world by restraining evil and by convicting of sin, and in a ministry to the Church by indwelling, empowering, guiding, and teaching all Christians.
- We believe in the deity of Jesus Christ, who became man, being conceived of the Holy Spirit and born of a virgin. He lived a sinless life and died a substitutionary death as a complete sacrifice for the sins of all mankind. He arose bodily from the dead and ascended to the right hand of the Father where He is now our interceding High Priest.
- We believe in the Bible, God's infallible Word, fully inspired by the Holy Spirit, the supreme authority for faith and practice.
- We believe in one God; self-existent in three Persons, coequal and coeternal; Father, Son and Holy Spirit.
- We believe that man was made in the image and likeness of God and by transgression incurred guilt before God, depravity of soul, and spiritual death.
- We believe in the universal atonement Christ provided for all mankind and that they who do repent and believe on Him are justified and regenerated from the guilt and practice of sin.
- We believe in entire sanctification as a definite crisis experience subsequent to regeneration. It is wrought on the basis of faith and consecration through the infilling of the Holy Spirit by which the believer is cleansed from all sin and to which the Spirit testifies.
- We believe in the progressive growth in grace toward Christian maturity through a consistent Christian life of good works which springs from faith in God and obedience to His Word. This growth we believe to be a necessary complement to the above-mentioned crisis experience.
- We believe in the true universal Church as the Body of Christ and Temple of the Holy Spirit. It is composed of all true believers in Christ. It was created by Him for worship and fellowship and is commissioned by Him to publish the Gospel to all the world.
- We believe in the personal return of Christ who shall come with power and great glory to gather the Church

to Himself, to establish His millennial kingdom, and to judge the quick and the dead.

- We believe in the resurrection of the just, who shall enter into an actual eternal heaven, and the resurrection of the unjust, who shall go away into an actual and eternal hell.

## History

Ohio Christian University was founded in 1948 to educate clergy for its sponsoring organization, the Churches of Christ in Christian Union. In 1958 a Board of Trustees was established, and in 1961 the institution was incorporated by the State of Ohio. By the mid-1960s the school had reached an enrollment of 150 and moved to forty acres on Route 22 east of Circleville.

In 1976 the institution received authorization from the Ohio Board of Regents and accreditation through the Association for Biblical Higher Education. Other programs were added such as counseling and music. In 1983 teacher education was offered for students interested in Christian school teaching. Later, the program was expanded through articulation agreements with other institutions to enable students to receive state licensure on completion. In the late 1990s the institution added a business program. The first nontraditional adult degree completion programs accepted students in January 1999. In 1998 the institution began pursuing institutional accreditation with the Higher Learning Commission and was granted HLC accreditation in 2005.

Ohio Christian University has remained true to its founders' vision. Since its first graduating class of five in 1952, the institution has continued to produce leaders for the church and society. Although the mission, structures, and processes have developed and expanded throughout six decades, the founding goal has remained—that men and women be taught “to value souls more than money and eternity more than time,” producing Christian servant leaders to impact the world.

## Facilities

### Classroom, Administrative, and Common Space

#### Conley Ministry Center

Class and office areas for the School of Education Department and the Music Department, including a state-of-the-art piano teaching lab. This 6,000 square-foot building is adjoined to Johnson Hall.



### **Dean and Diana Hickman Student Center**

At the east end of the Maxwell Center, the 43,000-square-foot Student Center was completed in 2012. It houses the cafeteria, coffee shop, bookstore, post office, auxiliary gym, Student Development Department, Psychology Department, Security office, and classrooms.

### **Detty Chapel**

Provides space for University Church and campus events. Built in 1968.

### **Graham Administration Building**

Business, Financial Aid, and Human Resource offices. Originally constructed in 1966, the building underwent a complete renovation in 2005.

### **Johnson Hall**

Classrooms, offices, and lounge areas. Originally constructed in 1969, a \$500,000 addition was completed in January 2007, bringing the building to 15,500 square feet. It currently houses Traditional Program Admissions, University Registrar, Trailblazer Academy, and other offices.

### **Maxwell Center**

Completed in 2007, this 28,000-square-foot facility houses a gymnasium, athletic offices, and the Dowler Conference Room.

### **Maxwell Library**

Built in 1969, with an addition in 1999, the Maxwell Library is home to more than 79,000 volumes. This 11,000-square-foot facility which is open to the public, also provides faculty offices, classrooms, computer labs, and a walk-up IT Help Desk.

### **Ministry and Performing Arts Center**

With its beautiful dome, the Ministry and Performing Arts Center is the new face of the University. Completed in 2017, this 24,000-square-foot building features theater seating for 700 guests. With acoustically designed sound and state-of-the-art audio, visual, and lighting, the auditorium is the home for OCU chapel services, community events, annual Festival of Carols, and much more. This facility includes office and classroom space for the Religion and Music departments.

### **Robert W. Plaster Free Enterprise Center**

The Robert W. Plaster Free Enterprise Center, completed in 2017, includes 22,000 square feet of office, conference, and collaboration space. This building is a unique combination of business start-ups, internships, and community development. It is OCU's gift to the community to spur regional economic development and provide students with new opportunities. This facility includes office and classroom space for the School of Business and Government.

### **Smith Executive Center**

At the west end of the Maxwell Center, and completed in 2010, the Smith Executive Center provides 12,000 square feet of educational and administrative space, including the Offices of the President, Provost, University Advancement, and Campus Operations, along with classrooms, conference rooms, and a computer lab.

## **Residence Halls**

The University maintains residence halls and townhouses centrally located for easy campus access. An attractive variety of living arrangements are available, including suites and triple-, double-, or single-occupancy rooms.

- **Moats Hall**, renovated in 2009, is a men's hall with 19 beds in a home-like setting.
- **Moore Hall**, completed in 1972, and renovated in 2006 and 2015, is a women's hall with 66 beds.
- **New Hall**, completed in 2007, is a women's hall with 48 beds in suite living arrangements.
- **New Hall 2** is a women's hall with 27 beds and was renovated in 2013.
- Six-person **townhouses** offer a community of residential units for upper-level students.
- **York Hall**, completed in 1967, and renovated in 2011, is a men's hall with 79 beds.

## **Contact Information**

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### ***Campus***

1476 Lancaster Pike, Circleville, Ohio 43113  
www.OhioChristian.edu  
844.726.7937

### ***Admissions***

enroll@ohiochristian.edu  
877.762.8669  
877.242.3637 (Fax)

### ***BlazerTech IT Support***

(740) 420-5907

### ***Campus Security***

(740) 412-5337



# ADMISSIONS

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# Admissions

## Admission Requirements

Students are admitted to OCU based on prior academic performance, college admission exam scores, a personal statement, and potential for Christian Service as determined by the University.

### Application

Admission information and the application may be accessed at [www.ohiochristian.edu/apply](http://www.ohiochristian.edu/apply).

### Academic History

Admission to OCU requires proof of previous academic achievement.

- **Undergraduate Programs:** A transcript verifying high school graduation, or the equivalent.
- **Graduate Programs:** A baccalaureate degree or higher from a regionally- or ABHE-accredited college or university.

***Trailblazer Academy:** Students in grades 7-12 may participate in Ohio's College Credit Plus (CCP) dual credit program, earning college credit while fulfilling high school graduation requirements. Students enrolled in the Trailblazer Academy are OCU students, and subject to all applicable regulations of the University. Information is available from OCU Admissions.*

### Academic Transcripts

Applicants must submit official transcripts from each high school or college attended. Transcripts must show all course work and final grades.

#### Official Transcripts

**Circleville Campus:** Transcripts must be mailed directly from each school to the OCU Admissions Office or delivered through an online transcript delivery service, such as eScrip or Clearinghouse.

**Online Campus:** Faxed transcripts are considered official if they are sent from the sending institution to 877-242-3637.

### Required GPA

These minimum grade point averages are required for admission to the university:

**Undergraduate Programs:** 2.0 or higher (high school or college).

**Graduate Programs:** 3.0 or higher from the baccalaureate degree institution.

## College Admission Exams

### *OnlinePlus & Circleville Campus*

Scores from an approved college admission exam are required for OnlinePlus or Circleville Campus programs unless the applicant graduated from high school more than five years before entering, or has completed at least 12 transferrable college credit hours.

Scores should be sent directly from the testing agency or included on the high school transcript. Results from each test attempt should be reported.

When reporting SAT scores, use school code 1091. For ACT scores use school code 3249. No school code is needed for the CLT.

Students who have not completed one of these exams may attend a free ACT session at OCU. Results of these free exams will only be available to OCU.

Information about the placement tests is available from a high school counselor or the testing organization websites.

## Health and Immunization Records

### *Online Program Exemption*

The Online Program does not require the submission of health or immunization records. Students are encouraged to maintain the vaccinations recommended by the American College Health Association (ACHA) with assistance from the Centers for Disease Control and Prevention (CDC).

## Deposit

### *Circleville Campus*

On acceptance, Circleville Campus students must pay a \$200 non-refundable tuition deposit to confirm intention to enroll. Students desiring campus housing must submit a \$100 housing deposit. These amounts are credited toward the student's charges.

## Appeal for Admission on Probation

An applicant who does not meet testing or GPA requirements may request admission on Academic Probation. Email appeals to the Admissions Committee at [enroll@ohiochristian.edu](mailto:enroll@ohiochristian.edu). The committee will consider the student's strategy for overcoming past academic challenges and successfully completing the desired program at OCU.



## Admission Status

Students admitted with the required GPA and placement scores enter with regular status and may enroll under the normal course load guidelines.

Admission on Academic Probation offers students full status as a member of the OCU community, with an opportunity to overcome past academic challenges. OCU engages students on probation with a range of academic support services. Students are encouraged to take full advantage of this opportunity. See Academic Progress and Course Load headings in the Academic Policies section for probation guidelines.

*For undergraduate students this normally includes a high school or college GPA of 2.0 or above and an ACT composite score of 16-18.*

## Non-Discrimination

Ohio Christian University admits students of any race, color, nationality, ethnic origin, handicap, or disability to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate based on race, color, sex, nationality, and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

In conformity with the pertinent requirements of Title IX of the Education Amendment of 1972 enacted by the Congress of the United States, Ohio Christian University does not within the context of its religious principles, heritage, mission, or goals discriminate based on sex in employment, admission, educational programs, or other activities. Ohio Christian University complies with all federal and state non-discrimination laws and is an equal opportunity institution.

For the full policy and process, visit [www.ohiochristian.edu/compliance](http://www.ohiochristian.edu/compliance). Questions regarding Title IX may be referred to OCU's Title IX Coordinator:

Title IX Coordinator  
1476 Lancaster Pike, Circleville, OH 43113  
Phone: 740.477.7741  
Email: [titleix@ohiochristian.edu](mailto:titleix@ohiochristian.edu)

## Transfer Students

OCU encourages the transfer of previous college- or graduate-level work into students' degree programs. See Transfer Credit in the Academic Policies section of this catalog for more information.

## Home Educated Students

Ohio Christian University values the contribution of home-educated students to our academic community. Home-educated high school transcripts should include course names, course grades, course credit, grade point average, the graduation date, and the signature of the individual overseeing the home education. More information is available from the Admissions Office.

## Audit and Non-degree Students

### Short Form Application

Audit or non-degree students may enroll for up to six credit hours per semester using the expedited Short Form application process.

### Senior Citizen Discount

Senior citizens age 60 or older may audit classes at no tuition charge providing there is space available. (Books, material costs, and course fees are the responsibility of the student.)

### Non-degree Limit

After completing 30 undergraduate or 6 graduate credit hours, non-degree seeking students must complete the full application process and declare a degree program to enroll in credit-bearing courses.

## International Students

The University complies with U.S. government regulations for international student admission. International students must obtain the proper documents and furnish the University with these documents before OCU will issue an I-20 the student can use to obtain a student visa.

### Academic Records

Applicants must submit authenticated copies of all academic records describing the courses of instruction in terms of years spent in school, types of subject matter covered, grades earned in each subject, and interpretation of grading system used.

### Financial Requirement

International students must show, at the University's discretion, the ability to finance the entire degree program.



## Foreign Transcripts

*NOTE: Completing a course or program in a language other than English may reduce employability where English is required.*

Transcripts from foreign institutions must be evaluated by an agency approved by the National Association of Credential Evaluation Services (NACES, [www.naces.org](http://www.naces.org)).

Applicants are responsible to make these arrangements. This takes significant time, and must be complete before students begin the program. Exceptions may be made on appeal for students using foreign transcripts as proof of high school graduation only.

## English Proficiency

International students whose native language is not English must prove their English ability by completing one of the following:

	Undergraduate	Graduate
<b>SAT</b>	980	n/a
<b>ACT</b>	19	n/a
<b>CLT</b>	58	n/a
<b>IELTS</b>	5.5	6.0
<b>TOEFL</b>	70	79
<b>TOEFL (Internet-based)</b>	178	213
<b>TOEFL (Computer-based)</b>	500	550

## Readmission

### Readmission after an Absence

Students who have not enrolled in classes for a semester must apply to return. Please contact Admissions via [enroll@ohiochristian.edu](mailto:enroll@ohiochristian.edu).


The admission process is essential to secure arrangements for the semester, such as financial aid calculations, transfer of intervening college work, housing, parking, technology account setup, and student ID renewal.

Students readmitted after an extended absence may be required to repeat courses in which content has changed significantly.

### Readmission after Academic or Disciplinary Suspension

Students desiring to return after suspension must do so through an appeal process. See Appeals in the Academic Policies section of this catalog.





# **STUDENT LIFE**

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# Student Life

## Library

The Maxwell Library supports the curricular needs of students and faculty. Library hours are posted on the university's website. The Library's Discovery Service gives students online access to multiple electronic materials such as journal and newspaper articles, eBooks, and theses or dissertations.

OCU is a member in OhioLINK, a consortium of Ohio academic libraries, which circulates print books and other materials between member institutions. Books and other resources can be requested via the Discovery Service and collected or returned at participating OhioLINK libraries. For help, email [library@ohiochristian.edu](mailto:library@ohiochristian.edu).

## Technology

OCU provides course materials, essential information, important email communications, and other critical services via the internet. In most courses, internet access is required for weekly assignments. Aided by the resources and support OCU provides, it is each student's responsibility to ensure adequate personal access to computer technology and the internet.

## University Resources

- **Computer and internet** access are available in the Library and other campus locations.
- **Technology accounts** are assigned upon enrollment.
- **D2L Brightspace**, a web-based learning management system provides access course materials.
- Grades and account statements are available through **SONIS**, the student information system.
- Students are expected to monitor their **university-provided email** account for essential communications.
- Students and faculty qualify for access to **Microsoft Office 365™** including free licenses to Word, Excel, PowerPoint, and Outlook.

## Requirements for Online Students

### Minimum Student Computer Requirements

*Students using Apple products must have access to a computer capable of running software required in their courses.*

- Windows 8 or 10
- Intel Core i5 Processor
- 4 GB RAM
- 5 Mbps or higher internet speed
- Speakers and microphone
- Webcam (OnlinePlus)

### Homework Submission

Microsoft® Word™ is the default required format for homework submitted in online courses. Some courses require other formats for specific assignments.

### Assistance

Students may contact [BlazerTech@ohiochristian.edu](mailto:BlazerTech@ohiochristian.edu) for assistance with online access and other technology needs.

## Spiritual Emphasis

Ohio Christian University is intentionally Christian in its campus culture. Opportunities for spiritual development are a rich part of the OCU experience.

### Online Campus

Devotional time and engagement with biblical truth and are integral to each class. Students who need spiritual care are encouraged to contact the Online Campus Chaplain at 740-571-4910 or [chaplain@ohiochristian.edu](mailto:chaplain@ohiochristian.edu).

### Circleville Campus

Chapel engages students in worship and spiritual formation twice each week. Revival services are held at the beginning of each semester to establish a spiritual focus for the semester. Missions chapels and conferences offer insights to mission work. Students are encouraged to cultivate a personal devotional life and must regularly attend church.

## Behavioral Standards

*These behavioral standards apply to all students of OCU. The OCU Student Handbook, contains guidelines specific to Circleville Campus students.*

### General Guidelines

The University expects all members of the community to treat each other in a civil, respectful manner. The following guidelines reflect our commitment to Christian principles of behavior and common standards of professional conduct. The purpose of these guidelines and resulting sanctions is to achieve greater understanding of how to thrive in community.

These standards apply to all students on university premises, including the virtual campus, and when students are representing OCU programs in an official capacity. Additionally, the university reserves the right to discipline students for conduct off the university premises if such conduct is detrimental to the reputation of the university or its mission.



## Expectations

### **Professional Behavior**

Students are expected to act with professionalism, respecting peers and instructors in the face-to-face and virtual classroom contexts. Yelling, screaming, threats, crude remarks, uncooperative actions or attitudes, and hateful or demeaning language is not tolerated. Actions or words that can reasonably be interpreted as physical threats will usually be reported to local authorities and may lead to immediate dismissal.

### **Dress**

OCU desires its students to maintain a neat and modest appearance that projects self-confidence, professionalism, and high personal standards. Students in onsite classes should dress appropriately, within the limits of their work schedule. Students should not wear tank tops to class. Dirty or ragged clothing, and clothing intended as undergarments must not be worn externally.

### **Photographs**

Photographs shared in the learning management system, OCU e-mail, or other OCU sponsored technology for OCU classes or activities must be professional in character and non-provocative.

### **Copyright**

Unauthorized distribution of copyrighted material, may subject students to civil and criminal liabilities. Students or employees who engage in illegal distribution of copyrighted materials using the school's information technology system may be suspended. OCU's copyright policy web page includes the school's policies, including disciplinary actions.

### **Internet Monitoring**

The university reserves the right to restrict internet materials inconsistent with the standards of Ohio Christian University on its campus, sites, and online platforms. The university may monitor use of technology resources on and off campus. Violations of policy will be handled through the disciplinary process.

### **Harassment**

The university will not tolerate harassment or abuse by any member of the university community against another. Students deemed a serious, imminent risk of harm to themselves or others may be dismissed immediately. For questions regarding the Harassment Policy, or to report an incident, contact the Dean of Online Learning.

### **Personal Property**

The university assumes no responsibility for the loss of money, valuables, or other personal property.

### **Theft and Unlawful Entry**

Damage, theft, or attempted theft of property is strictly prohibited. Violators may be prosecuted. Unauthorized or improper use of university property, equipment, facilities, or resources, including unauthorized entry into a university room, building, or premises is strictly prohibited.

### **Controlled Substances and Tobacco**

Ohio Christian University is a drug, alcohol, and tobacco free environment. The possession and use of the following substances are completely and strictly prohibited on the OCU campus, university sites, and CCCU denominational grounds:

- tobacco products
- e-cigarettes
- alcoholic beverages of any kind
- hallucinogenic drugs, including marijuana
- non-medical narcotics

A student who has a habit of tobacco use is expected to make every effort to quit. Counseling and other assistance is available. The university reserves the right to enforce accountability guidelines when deemed necessary, including immediate dismissal and applicable civil penalties. For further information, see the *Alcohol and Drug Abuse Prevention Handbook* at the OCU website.

### **Firearms and Explosives**

Students may not possess firearms, weapons, or explosives of any kind on university property, including rifles, shotguns, air rifles, BB guns, pellet guns, paintball guns, slingshots, and bows and arrows. The university may confiscate firearms for the safety of campus residents.

### **Felonies**

Students indicted on felony charges may be suspended pending the outcome of a trial. Students convicted of a felony will be dismissed.

## Disciplinary Action

### **Goals**

When disciplinary action is necessary, the goal is restorative. The University's desire is to achieve greater understanding of how to thrive in community, and, when necessary, experience reconciliation among its members.

### **Process**

Offenses are handled on an individual basis. Penalties increase if offenses accumulate or if more than one offense is involved. Federal, state, and local laws apply. Penalty from civil law does not exempt students from discipline by the university.



### **Sanctions, Circleville Campus**

Circleville Campus students are referred to the Student Handbook.

### **Sanctions, Online Campus**

Disciplinary infractions are considered cumulative across a student's enrollment with Ohio Christian University. Potential disciplinary actions include:

- **Written Warning:** A letter from the university informing the student their conduct is in violation of these Behavioral Standards.
- **Request for Voluntary Withdrawal:** A student may be asked to withdraw to avoid further sanction.
- **Suspension:** Temporary immediate removal from academic status and other privileges for a designated period for institutional and personal assessment of the student's ability to benefit from an OCU educational experience. During this period, the student is denied access to university property, the virtual campus, and university sponsored events.
- **Expulsion:** Permanent removal from school and immediate cessation of participation in the university's programs and services. Enrollment will be terminated with immediate departure from campus and termination of access to the university virtual campus. The student will not be allowed to return to any Ohio Christian University location nor to participate in any university-sponsored events.

### **Notification**

Discipline-related communication will be clearly marked and delivered through University email or USPS mail.

### **Appeal**

To appeal a disciplinary action or suspension see Appeals in the Academic Policies section of this catalog.

## **Circleville Campus**

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### **Student Organizations**

The Student Council consists of students elected by the student body as its official voice. It serves as a liaison between the student body and the administration to encourage a cooperative relationship among students, faculty, and staff.

The Student Involvement Council offers activities and events that benefit the entire campus community. Information about clubs and student organizations is available from the Office of Student Development.

### **Collegiate Sports**

Ohio Christian University offers intercollegiate sports for women (Basketball, Cross Country, Golf, Soccer,

Softball, Tennis, Track and Field, and Volleyball) and Men (Baseball, Basketball, Cross Country, Golf, Soccer, Tennis and Track and Field), and a coeducational E-sports program. The University is a member of the National Association of Intercollegiate Athletics (NAIA), and the National Christian College Athletic Association (NCCAA).

## **Housing**

### **Circleville Campus**

**Married students** live off campus. Contact the Student Development Office for information about area housing.

**Single students** enrolled for nine or more credit hours, who are not living with immediate relatives, must live in university-provided housing. Students at least 21 years of age in satisfactory academic, spiritual, and behavioral standing may apply to live off-campus. Applications may be obtained from the Student Development Office. Most campus residents are required to participate in a meal plan.

### **Online Campus**

On-campus housing and campus employment are not available for online students, except for OnlinePlus students under 27 years old.

# FINANCES

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# Finances

ohiochristian.edu/aid

## The Value of Your Education

A Christ-centered, biblically based education is an excellent investment. A university degree opens doors, broadens horizons, and deepens understanding.

At OCU, students have the unique experience of pursuing an academic major integrated with a Biblical worldview rooted in the Wesleyan tradition. Enabled by this experience, our students impact the church, the community, and the world.

## Financial Aid at OCU

Paying for college can be challenging. Most students are unable to pay the entire cost. The OCU Financial Aid Department is prepared to help students meet these financial needs through scholarships, grants, and loans.

The U.S. Department of Education and the University believe a student's education is usually a family investment, involving realistic student contributions and the financial support of family members.

## Tuition and Fees

Students should budget about \$1600 for books and other personal expenses each semester in addition to these fees.

### All Campuses

Application, <i>student's first semester only</i>	\$30
Audit, <i>per course</i>	\$75
Audit, <i>Senior Citizen (age 60 or over)</i>	No Cost
Credit Transcription, <i>per credit hour</i> <i>See Academic Policies, Credit for Prior Learning</i>	\$50
Independent or Directed Study, <i>per credit hour</i>	\$150
Lab or Course Fees - <i>See course descriptions</i>	varies
Late Payment Fee, <i>per month</i>	\$50
Online Course Materials Fee, <i>per credit hour</i>	\$10
Payment Plan Enrollment	\$45
Technology Support Fee, <i>per semester</i>	\$250
Transcript	\$10

### Circleville Campus

<b>Tuition</b>	
Deposit, <i>incoming students only (applied to tuition)</i>	\$200
1-11 credit hours, <i>per hour</i>	\$964
12-18 credit hours, <i>per semester</i>	\$10,578
19 or more credit hours, <i>per hour</i>	\$728
Summer Term, <i>per hour</i>	\$373
<b>Room and Board</b>	
Room Deposit, <i>incoming students only (applied to charges)</i>	\$100
Multi-occupant Room, <i>per semester</i>	\$2,196
Private Room, <i>per semester if available</i>	\$4,392
Room, <i>summer per week</i>	\$50
Meal Plan, <i>per semester, 19 meals per week</i> <i>(nonrefundable, additional options after freshman year)</i>	\$2,196
<b>Other</b>	
Commuter Fee	\$50
Program Fee (Business & Teacher Ed), <i>per semester</i>	\$100
Registration	\$50
Late Registration	\$100
Schedule Change	\$50
Student Support Fee, 1-6 credit hours	\$150
Student Support Fee, 7 credit hours & above	\$375

### Online Campus

<b>Tuition, per credit hour</b>	
Associate Programs	\$380
Bachelor Programs	\$416
MBA and MA in Leadership	\$530
MA in Ministry and MEd	\$338
Active military members*	\$250
<b>Withdrawal – Course or Program</b>	\$100

\*Veterans, inactive military members, military spouses, and dependents: Also see the heading Military Benefits under Financial Aid.

### OnlinePlus Program

<b>Tuition</b>	
1-11 credit hours, <i>per hour</i>	\$416
12-18 credit hours, <i>per semester</i>	\$4,500
19 or more credit hours, <i>per hour</i>	\$300
<b>Withdrawal – Course or Program</b>	\$100



# Financial Aid

Find resources at [www.ohiochristian.edu/aid](http://www.ohiochristian.edu/aid)

## OCU Scholarships

### Online Campus

If students qualify for more than one scholarship, the Financial Aid Office will award the larger amount. Documentation is required for some scholarships.

#### **Alumni Scholarship**

\$250 or \$500 per semester, available to graduates of Ohio Christian University or Circleville Bible College.

#### **Business Partnership Scholarship**

\$250 or \$500 per semester, available to students employed by OCU partner organizations.

#### **Kingdom Builders Scholarship**

\$250 or \$500 per semester, available to students affiliated with OCU partner churches.

#### **GPA Requirements**

*Alumni, Business Partnership, and Kingdom Builders Scholarships*

		\$500 award	\$250 award
Undergraduate	Full-time	2.5+	2.0-2.5
	Part-time	N/A	2.5+
Graduate	Full-time	3.0+	2.0-3.0
	Part-time	N/A	3.0+

#### **Military Scholarship**

Active military members receive a special tuition rate (see Tuition and Fees, above). Inactive military members, veterans, and spouses or dependents of military member or veterans are awarded the following amounts.

Full-time	\$1,500 per semester
Part-time	\$1,125 per semester
Half-time	\$750 per semester

#### **Strong Start Scholarship**

\$250 applied to the first semester of enrollment for students whose application and financial aid file are completed by the first day of class.

### OnlinePlus

#### **Early Admit Scholarship**

\$100 per semester for OnlinePlus students who were enrolled in Trailblazer Academy.

#### **Athletic Scholarship**

\$100 per semester awarded by the athletic coach.

### **Business/Church Partnership**

\$100 per semester, available to students employed by OCU partner organizations or affiliated with OCU partner churches.

## Circleville Campus

### **Renewable Academic Scholarships**

#### **Presidential Scholarship**

\$8000 per year for students with a 28 ACT or higher. Students must maintain 3.75 GPA for the Presidential Scholarship to be renewed each year.

#### **Provost's Scholarship**

\$5000 per year for students with a 23-27 ACT. Students must maintain 3.50 GPA for the Provost's Scholarship to be renewed each year.

#### **Merit Scholarship**

\$3000 per year for students with a 20-22 ACT. Students must maintain 3.25 GPA for the Merit Scholarship to be renewed each year.

#### **Academic Achievement Scholarship**

\$2000 per year for students with an 18 or 19 ACT and a 3.50 or higher GPA, or \$1000 per year for students with an 8-19 ACT and a 3.0-3.49 GPA.

#### **Other Scholarships**

Find details about other scholarships at [www.ohiochristian.edu/scholarships](http://www.ohiochristian.edu/scholarships).

**Renewable Academic Scholarship Holistic Approach:** Although scholarships are awarded primarily based on the student's ACT score (or SAT equivalent), each student will be evaluated holistically considering other academic achievements such as GPA and affiliations including being a pastor's or missionary's dependent, alumni's dependent, or Churches of Christ in Christian Union member.

### **Institutional Grants**

#### **Church Matching Grant**

OCU will match church contributions toward a student's education, up to \$500 dollars per semester. Church Matching Grant forms are available in the Financial Aid Office and online.

#### **Good Neighbor Quality Student Grant**

A minimum of \$500 per year and is awarded to students who have graduated from a high school in one of the following Ohio counties: Pickaway, Ross, Fairfield, Fayette, Pike, Hocking, Madison, Franklin, or Licking. Students who attend and graduate from a Christian School or Homeschool are also eligible.

#### **Trailblazer Ministry Award**

A minimum of \$500 per year and is awarded to students who are Church of Christ in Christian Union church.

members, a missionary child, or a pastor's child. Documentation required.

### **Trailblazer Family Award**

The Trailblazer Family Award is 1) granted to all siblings who attend OCU's Traditional Program at the same time and are both classified as dependent students or 2) granted to a student who is classified as a dependent of an OCU alumnus.

### **Military Discount**

\$1000 per year awarded to students who are dependents of military members or veterans. Students must be 23 years old or younger. Documentation is required.

### **Transfer Student Scholarship**

\$2000 per year awarded to students transferring to OCU from another college or university. Students must maintain a 3.0 GPA to renew the Transfer Scholarship each year.

### **OCU Service Grant**

A minimum of \$500 per year awarded to students whose Service Grant application documents exceptional leadership and service.

### **Athletic Scholarships**

The Intercollegiate Athletic Department awards athletic scholarships to outstanding student athletes demonstrating academic ability, compatibility with the University mission, and potential to significantly contribute to the University and the athletic program.

Athletic scholarships are awarded on recommendation from the Head Coach and the Athletic Director. To qualify, student-athletes must meet National Association of Intercollegiate Athletics (NAIA) eligibility requirements.

To maintain the scholarship, a student athlete must:

- Maintain OCU's minimum GPA requirements.
- Pass 24 or more credit hours in an academic year.
- Receive continued recommendation by the Head Coach and the Athletic Director.
- Be deemed eligible by the compliance officer.
- Meet all NAIA eligibility requirements.

### **Other Institutional Scholarships**

Scholarship applications are available each spring to students returning for the coming fall semester. These institutional scholarships are awarded to continuing students before the end of spring semester. Criteria are largely based on a student's community and ministry involvement, and on academic achievement.

### **Ohio Christian University Need-based Grant**

The OCU Need-based Grant helps limit out-of-pocket tuition cost for students carrying 12-18 credit hours. The

student's maximum out-of-pocket payment is calculated after all other sources of financial aid (including Direct Loans) have been applied to a student's account. See the table below for details.

The EFC, which is also used to determine a student's eligibility for federal student aid, can be found on the Free Application for Federal Student Aid (FAFSA), available from [www.FAFSA.ed.gov](http://www.FAFSA.ed.gov).

Expected Family Contribution (from the FAFSA)	Maximum Per-year Out-of-Pocket
0-1000	\$5,500
1001-2000	\$6,500
2001-3000	\$7,500
3001-4000	\$8,500
4001-5000	\$9,500
5001-6000	\$10,500
6001-7000	\$11,500
7001-8000	\$12,500

## **Federal and State Grants**

*Federal and state grants do not have to be repaid.*

To obtain financial aid, students must complete the Free Application for Federal Student Aid (FAFSA) online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Enter Ohio Christian University's school code, 003030. The results of your application will be sent to the OCU Financial Aid Office within 2-3 business days of completion. The FAFSA must be renewed prior to each school year.

### **Pell Grant**

A federal grant available to part- or full-time undergraduate students who shows exceptional financial need. Pell Grant funds are credited directly to the student's account. It does not have to be repaid.

### **FSEOG**

A supplement to the Pell Grant provided by the federal government to eligible full-time students based on need.

### **Ohio College Opportunity Grant**

A need-based grant for some Pell grant recipients who are Ohio residents.

### **TEACH Grant**

A federal grant for full-time students who commit to teaching in designated high-need areas after graduation and meet GPA requirements.





## Federal Work Study

### *Circleville Campus*

Students who show a financial need are eligible to take part in the Federal Work Study Program. Students who participate may work on campus or in a campus-related activity approved by the Ohio Christian University Federal Work Study Coordinator. Student may use earnings to help pay school expenses.

## Military Benefits

Ohio Christian University accepts educational benefits provided by military programs such as the GI Bill and the Ohio National Guard Scholarship Program. Students should begin the process with the educational liaison in their military organization, and then contact the OCU Financial Aid Office.

## Veterans Benefits & Transition Act of 2018

*In this section, a "covered individual" refers to any individual who is entitled to educational assistance under Chapter 31, Vocational Rehabilitation, or Chapter 33, Post 9/11 GI Bill Benefits of this act. This policy applies only to the portion of funds paid by the Veteran's Administration. It does not affect the student's other financial obligations to the university. Further information is available from the VA Certifying Official in the OCU Office of Financial Aid.*

In compliance with the Veterans Benefits and Transition Act of 2018, Ohio Christian University permits any individual covered under chapter 31 or 33 of this act to participate in their course of education as specified in the Act. In accordance with this Act, OCU will not impose any penalty (including late fees, denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds) on any covered individual because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement of funding from the Department of Veterans Affairs under Chapter 31 or 33.

This protection begins on the date on which the individual provides a certificate of eligibility for entitlement to educational assistance under chapter 31 or 33 and ends on the earlier of the following dates:

- The date on which payment from the VA is made to the institution.
- 90 days after the date the institution certified tuition and fees following the receipt of the COE.

## Loans

### Subsidized Federal Direct Loan

The Subsidized Federal Direct Loan is available to students with demonstrated financial need, who enroll at least half time, are pursuing a degree, and have not

exceeded 150% of the program length. Subsidized loans are awarded in limited amounts, which correspond with a student's year in school. The interest of a Subsidized Federal Direct Loan is paid by the Federal Government while a student is attending school at least part time.

### Unsubsidized Federal Direct Loan

The Unsubsidized Federal Direct Loan is available to students who enroll at least half-time. There is no financial need requirement for this loan; students of all income levels may participate. Students whose parent has been denied for a PLUS loan are classified as Independent and may request an Unsubsidized Loan without applying for the PLUS loan. The Unsubsidized Federal Direct Loan does have yearly monetary limitations that correspond with a student's year in school. The interest on an Unsubsidized Federal Direct Loan will accumulate while a student is attending school.

### Federal PLUS Loan

The Federal PLUS Loan is available to graduate students and parents of dependent students. Students must be enrolled at least half time to qualify for the PLUS loan. The PLUS loan amount is limited to the cost of education minus any financial aid that is offered.

### Private Loans

Private Loans are credit-based and may be used to supplement other financial aid awards for a student enrolled at least half-time. Students may apply for the private loan with or without a cosigner. Private Loans have a minimum loan requirement that varies depending on the lender. Interest accumulates on private loans while a student is attending school. Some lenders may require interest payment during enrollment in school.

## Financial Aid Guidelines

### Limits

A Circleville Campus student's total federal aid, state aid, and aid from OCU cannot exceed 100% of the student's tuition and fees. See the heading Credit Balance in the Refunds section for information about disbursement of loan funds in excess of charges.

### Application of Funds

Financial aid is applied first to a student's account balance. The students are responsible for remaining charges.



# Payment Options

[www.ohiochristian.edu/aid](http://www.ohiochristian.edu/aid)

## How to Pay

OCU accepts payment by check, cash, or credit card. Payments can be made at the Financial Aid Office, by mail, or securely online through the student's SONIS account, or at [www.ohiochristian.edu/pay](http://www.ohiochristian.edu/pay).

Payments made through SONIS appear immediately on the account. To make an e-check, debit, or credit card payment, log in to SONIS and select the Bill tab.

## Payment Arrangements

### Option 1: Full Payment

### Option 2: Loans

#### **Parent Plus Loan**

This loan is borrowed by a parent on behalf of a dependent student enrolled at least half time at Ohio Christian University. Apply at [www.studentaid.gov](http://www.studentaid.gov).

#### **Private Loan**

A private loan is borrowed in the student's name, with or without a cosigner. The Payment Options section of the Financial Aid website offers links to information about lenders.

### Option 3: Payment Plan

OCU offers a payment plan for students with a remaining balance. Students may include anticipated funds from other sources by supplying documentation of the anticipated award. To request a payment plan, complete the Payment Plan Agreement, found at the Financial Aid website.

## Third Party Funding

Students who expect funding from a third party must provide official documentation from the third party verifying the amount of the scholarship/payment per semester. This documentation should list any restrictions or additional requirements.

### Sources

- Employer reimbursement
- Church or community scholarship fund
- Agency payments such as funding from vocational rehabilitation or the military

## Invoices for Employers

Request invoices at the OCU financial aid website. In the Special Instructions section, provide the employer's name, information verifying your eligibility to receive reimbursement, and any requirements you and OCU must meet for reimbursement of your education costs.

## Student Responsibility

The student remains responsible for payment until funds are received by OCU. If the expected funds are not received, the student will owe the unpaid balance.

## Financial Standing

### Good Financial Standing

To continue in good standing, students must make satisfactory financial arrangements. If a student's account is not current, the Financial Aid office will issue a notice describing arrangements that must be made to avoid late payment fees.

### Registration Holds

Good financial standing is required to continue as a student for a subsequent semester. Students on financial hold may unofficially register by submitting requested classes to the Registrar but may not attend classes until satisfactory payment arrangements are made.

Students must maintain good financial standing for access to grades or transcripts in printed or online format, and to retain campus housing privileges.

## Refunds

**Note:** Students considering withdrawal from one or more classes should seek advice from an OCU financial aid counselor about the impact a withdrawal may have on federal, state, or OCU financial aid.

## Online Campus

Students who withdraw from one or more classes, may be eligible for a tuition refund, as shown in the table below.

### **Refund for Dropped Courses**

Before class begins	100%
During the first week of class	80%
After the first week of class	0%

Ohio Christian University complies with state-mandated refund policies governing refunds. A detailed listing of state-specific refund policies may be found on the Financial Aid page at [www.ohiochristian.edu](http://www.ohiochristian.edu).



## Circleville Campus & OnlinePlus

### Room and Board Refunds

Students who withdraw from all classes before the last day to add a class may have room and board charges prorated. A student who withdraws from all classes after that date is usually not eligible for a refund.

### Tuition Refunds

Students may be eligible for tuition refund when withdrawing from one or more classes, as shown below.

First Calendar Week	100%
Second Calendar Week	75%
Third Calendar Week	50%
Fourth Calendar Week	25%
Fourth Calendar Week or later	No Refund

## Return of Grants and Loans

The Department of Education requires recalculation of Title IV financial aid (Pell Grant or Direct Loans) when a student withdraws from all classes unless the student has completed more than 60% of the term. This does not apply if a student remains enrolled in one class.

### Guidelines

Return of Title IV funds is calculated from the number of calendar days elapsed when the withdrawal is completed, divided by the number of calendar days in the term. The student may retain a similar percentage of federal Title IV financial aid, and the remainder must be returned to the Department of Education. OCU will determine how much of the federal funds are to be returned to the government and (if applicable) to the student. Funds are returned in the following priority:

- Federal Unsubsidized Direct Loan
- Federal Subsidized Direct Loan
- Parent PLUS Loan
- Pell Grant
- FSEOG

### Federal Grant Programs

If the funds a student must repay are from federal grant programs, the student must repay 50% of the grant. The student has 45 days to repay grant monies, after which the student is placed in a federal grant overpayment status and becomes ineligible to receive federal funds for school until the grant is repaid.

### Loan Monies

Loan monies are subject to the regulations of the Master Promissory Note signed prior to receiving loan money.

## Sample Calculation

The following is an example of how a recalculation could work. This assumes a term of 100 calendar days, excluding breaks of five or more days.

- If 25% of the term has elapsed, 75% of the federal funds must be returned.
- If the student received \$5,000 in federal Title IV aid, \$3,750 must be returned.
- If the school retained all funds to pay for school charges, the school will return all funds.
- If funds were disbursed to the student, the student may have to repay a portion of these funds.

## Credit Balance

Disbursement of a credit balance must be requested through and approved by the Financial Aid Department. Funds in excess of the student's charges will only be issued after pending financial aid has been awarded and applied. To receive these funds, students must be actively participating in courses as described in the Attendance Policy.

### Online Campus

Students in online programs can reasonably expect to receive a financial aid refund at the end of their second course if the above conditions are met.

## Books & Materials

OCU partners with Slingshot Bookstores to provide students with textbooks and course resources. Students are charged a flat rate. The program is designed to save students money, make budgeting easier, and allow students to focus more time on coursework and learning.

### How It Works

- **Circleville Students:** Course materials are available in the OCU bookstore just prior to the start of the semester.
  - At the end of the semester, students should return the materials to the OCU bookstore. Late charges will be applied to a student's account if materials are not returned on time.
- **Online Students:** Course materials are shipped directly to the address most convenient for the student, in time for the student's next class.
  - To ensure timely arrival of course materials, students must update address changes in SONIS at least 21 days before the class is scheduled to begin.
  - At the end of the course, students return the materials using the Slingshot Bookstore envelope



enclosed when the course materials were shipped. Late charges will be applied to a student's account if the materials are not returned on time.

## Costs

The University's objective is to provide textbook services at or near cost. The materials fee is reviewed every 6 months to ensure that costs are aligned with fee income.

- Students pay \$10 per credit hour (\$30/3 hour course).
- Online students pay a \$14.99 shipping and return postage fee is when printed materials are provided. This fee is not assessed for courses with purely online resource materials.
- Students who choose printed course materials over electronic resources pay an additional \$9.99 per credit hour. When available, Slingshot Bookstore will deliver printed material to students enrolled in this option. At times, the only materials available are electronic.
- When possible, book procurement fees will be paid from the student's financial aid, after tuition costs have been met.
- Students can buy the materials for the difference between the rental and purchase price.

## Opting Out

Students who prefer to order their own textbooks and course materials may opt out of this program. For information contact [onlineservices@ohiochristian.edu](mailto:onlineservices@ohiochristian.edu).

## Returning Books or Course Materials

Should it become necessary for a student to withdraw from a course, all eligible books and materials should be returned immediately. Students should not keep course materials to use when the course is taken later, since different materials may be required at that time.

## Refunds

- To receive a refund on course materials, the student must have officially withdrawn from the course.
- The materials fee refund mirrors the tuition refund.

Before class begins	100%
During the first week of class	80%
After the first week of class	0%

- Students must contact Slingshot Bookstore Customer Support within one week from dropping the course (1-888-392-2930) to authorize the return and receive a prepaid shipping label.
- After the return is authorized, students have five business days to ship the item(s) back.
- No opened software will be refunded.
- Shipping and handling costs are not refunded.

# Academic Progress for Financial Aid

To receive financial aid at OCU, students must make satisfactory academic progress (SAP) toward earning a degree. These guidelines apply to federal and state student aid grants, work study, and loan programs. Other grants and scholarships may depend on SAP standards as well.

## Requirements for SAP Good Standing

<b>Minimum Pass Rate</b>	67% of attempted credit hours (rounded to the nearest full percentage point)
<b>Minimum GPA &amp; Program Standing</b>	Students must meet the GPA requirements for good academic standing in their chosen degree program.
<b>Maximum Time &amp; Credit Hours</b>	150% of the published program length

## SAP Calculation

Financial Aid SAP is calculated annually. The pass rate (successful completion rate) is the ratio of attempted credit hours to successfully completed hours. This calculation includes all attempted OCU credit hours plus transfer hours applicable to the current degree program.

## Classification of Attempted Credit Hours

Courses are categorized in this way for completion rate:

	Undergraduate	Graduate
<b>Successful</b>	A to D-, P, S	A to B-, P, S
<b>Unsuccessful</b>	F, FA, W, AW, WF, WP	C to F, FA W, AW, WF, WP
<b>Not Attempted</b>	AU, NC, Dropped Courses*	
<b>Temporary</b>	I (completion rate is based on final grade)	

\*Dropped courses do not appear on the transcript. See Change of Schedule.

## More Information

See these topics in the Academic Policies section:

- **Undergraduate, or Graduate GPA Requirements** – minimum GPAs for good academic standing.
- **Grades** – explanation of the OCU grading system.
- **Change of Schedule** – guidelines for adding, dropping, or withdrawing from classes.
- **Academic Calendar** – dates when drop, W, WP or WF grades apply.

## Intent to Enroll (Online Students)

To remain in good financial aid standing, online students not enrolled for an upcoming course must inform the Financial Aid office of their intention to continue enrollment within 45 days of their last date of attendance.



## Good Standing and Suspension

Students who meet or exceed minimum SAP standards continue in good standing. Students who do not meet the good standing requirements are placed on Financial Aid Suspension.

Transfer students with no grade history at OCU enter on Financial Aid SAP good standing. Transfer students' SAP will be calculated at the next scheduled increment, including credit hours earned at OCU and transfer hours applicable to the student's current degree program.

## Reinstatement after Financial Aid Suspension

Financial Aid eligibility resumes when a student's SAP measurements reach required levels, or when a student's Financial Aid Suspension appeal is approved.

### *Appealing Financial Aid Suspension*

On notification of financial aid suspension, students are strongly encouraged to appeal immediately. Financial Aid suspension appeals are normally granted when unusual or mitigating circumstances affected academic progress, such as a severe illness or injury to the student or an immediate family member, the death of a student's relative, student activation into military service, and other circumstances deemed appropriate for consideration by the Financial Aid SAP Appeals Committee.

To appeal, submit a legible letter of appeal, a completed Financial Aid Appeal Form, and supporting documentation to the OCU Financial Aid Office. In the appeal, explain in detail why the minimum academic standards were not met, what unusual or mitigating circumstance contributed to the failure, and how the situation has changed to allow the student to meet Financial Aid SAP requirements by the next calculation.

The committee will review the appeal and notify the student in writing of the decision. If an appeal is approved, the student will regain financial aid eligibility until the next SAP calculation.

Continued eligibility will be contingent on improved academic achievement as outlined by the Financial Aid Appeals Committee through an Academic Plan.

# Timeline

## Circleville Campus

### October

- Complete the FASFA ([www.studentaid.gov](http://www.studentaid.gov)).
- Designate OCU (School Code 003030) as a recipient.
- Electronically sign the FAFSA with your FSA (Federal Student Aid) ID and password.

### December

- Complete the FAFSA process.
- Carefully check the report from the federal processor for errors and contact the OCU Financial Aid Department to correct any errors you find.

### January

- Resolve FAFSA or verification issues by submitting requested paperwork to the Financial Aid Office. Contact the Financial Aid Office if you need help.

### March

- Look for a summer job. Most students need to contribute to school expenses. Do not depend on loans for income during college!

### May

- Notify the Financial Aid Office of anticipated scholarships from outside sources. This helps finalize the financial aid package for the coming school year.
- Check with your church about a Church Matching Grant. OCU will match church donations toward any student's education, up to \$500 per semester. Forms are available in the Financial Aid Office and online.

### June

- Review and sign the award letter and billing statement in the Financial Aid Award Package mailed from the Financial Aid Office.
- Finalize plans to pay costs remaining after financial aid has been applied. Due August 1.
- If accepting Federal Direct Loans, complete the master promissory note and entrance counseling at [www.studentloans.gov](http://www.studentloans.gov). The Department of Education requires this step for student borrowers.

### August

- Make payment arrangements for out-of-pocket costs by August 1.







# ACADEMIC POLICIES



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## A Message from the Provost

Pursuing a college education should be a joy-filled, exciting, challenging adventure that expands your horizons. It can at times be daunting but is worth the investment of both time and treasure if you allow the experiences to inform your soul and open your mind to the wonderful possibilities that God has made. I am glad that you have chosen Ohio Christian University. It is a place that provides a holistic education of heart, mind, and soul.

Let me encourage you to take advantage of the opportunities that surround you here. Seek new friendships to enlarge your circle of knowledge and opportunities. Be open to areas of study of which you were previously unaware, or may even fear, and get to know the wonderful faculty who teach those subjects. Engage in an internship or work in a field that is new to you. Actively seek to learn something wonderful every time you step into the classroom or go to an activity with friends.

On behalf of the faculty, I hope you savor your time at Ohio Christian University by enriching your understanding of God, developing your mind, and building friendships that last a lifetime.

Bradford Sample, Ph.D.

Provost





# Academic Policies

**Please Note:** Academic policies pertaining only to Undergraduate or Graduate Programs have been placed in a separate section. This Table of Contents will assist in finding the policies.

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# Registration

## Student Records

Students are responsible to maintain current contact information in SONIS. Enter updates under the Update Bio tab or complete the Name Change Request ([ohiochristian.edu/registrar/forms](http://ohiochristian.edu/registrar/forms)).

## Advising

Advisors offer guidance for registration, degree programs, and other academic questions. While advisors assist students in selecting courses to fulfill program requirements, responsibility for meeting graduation requirements belongs to the student.

## Registration

### Online Campus

Online students should register at the beginning of the last course of the current semester by contacting the Online Academic Advising Team via [AGSadvising@ohiochristian.edu](mailto:AGSadvising@ohiochristian.edu) to receive a schedule proposal for approval. Once the student approves the schedule proposal via email the classes are added.

### Circleville Campus & Online Plus

#### Advising and Information

Each semester, registration appointments with a faculty advisor are made available to all students. For information visit the University Registrar page on the OCU website, or contact the University Registrar's Office:

- [registrar@ohiochristian.edu](mailto:registrar@ohiochristian.edu)
- 740.500.0465 (text)
- 740.477.7780 (phone)

## Course Load

See the Undergraduate or Graduate Student Policies section for course load guidelines.

## Schedule Change

### Impact of Changes

#### Financial Charges and Refunds

Students are responsible for charges resulting from schedule changes. Adding a course may result in additional charges. Dropping or withdrawing from a course may result in the loss of financial aid. Other

changes result in a refund. Because of this potential impact on a student's account, some registration changes require Financial Aid approval.

#### Academic Progress

Students should consider the impact dropped courses have on their academic progress. Dropping courses can impact a student's completion rate, ability to graduate on time, and financial aid.

*For more information, see Academic Progress in this section of the catalog and Satisfactory Academic Progress in the Financial Aid section.*

### Circleville Campus & OnlinePlus

Class schedule changes are made via the Change of Schedule ([ohiochristian.edu/registrar/forms](http://ohiochristian.edu/registrar/forms)). See the Academic Calendar for the last day to make each of these changes.

#### Adding, Dropping or Withdrawing from a Course

Students may add or drop courses during the semester's registration period. (Dropped courses are removed from the academic transcript.) Course rolls are closed after the add/drop period, after which students may withdraw from a course until the day indicated on the Academic Calendar. Withdrawn courses remain on the student's transcript. A grade of W is assigned until the last day to withdraw with a W, after which instructors assign either WP or WF. W and WP grades have no effect on a student's GPA. The WF grade is equivalent to an F.

#### Withdrawing from OCU

Students may withdraw from OCU by completing the Withdrawal Request, available at the Registrar's Office. Completing the withdrawal process may help avoid negative academic and financial consequences.

### Online Campus

#### Withdrawing from a Class

To make schedule changes contact an academic advisor via [AGSadvising@ohiochristian.edu](mailto:AGSadvising@ohiochristian.edu). Students may drop a course until the class has begun, or withdraw from a course with a grade of W until the last day of the course as noted in SONIS. After the beginning of the semester the standard drop fee is assessed.

### Administrative Schedule Changes

The university may at times change a student's course schedule. These changes should be rare but are made to provide a better learning experience, bring a student's course load in line with academic probation limits, eliminate disruptions, or maintain financial viability for the institution. Such changes may significantly affect students' course scheduling plan.

## Independent & Directed Study

### Directed Study

At OCU, directed study means a course offered in our current curriculum, taught by individual instruction. Students who need a course before its next scheduled offering may request permission to take it in directed study format.

**Circleville Campus:** This option is available to Juniors and Seniors enrolled in bachelor's degree programs only. Students may not choose the directed study option for a course failed previously.

**Online Campus:** A directed study course is offered through the learning management system and scheduled for the same duration as the course on which it is based. Classes with small enrollment may be administratively converted to directed study at no extra cost to the student.

### Independent Study

Independent study is for students who want to research a topic relevant to their program when a similar course is not available in the current academic catalog. If a course from the current Academic Catalog addresses the desired topic of study, the student should enroll in the existing course. To be eligible, students must be juniors or seniors in a bachelor's degree program, and have a 3.0 or higher cumulative GPA.

### How to Enroll

**Circleville Campus & OnlinePlus:** Complete the Directed Study Request or Independent Study Proposal, available from the University Registrar's Office or online ([ohiochristian.edu/registrar/forms](http://ohiochristian.edu/registrar/forms)).

**Online Campus:** Submit a request to your academic advisor ([agsadvising@ohiochristian.edu](mailto:agsadvising@ohiochristian.edu)).

### Fees

Students pay the per-credit-hour directed study fee in addition to tuition.

## Course Engagement

Students who engage at a high level in each course benefit personally and contribute to the academic community. Significant materials, insights, perspectives, and opinions are gained from class sessions and assigned work. Students are expected to participate fully in homework, discussions, and other class activities.

## Definition of a Credit Hour

A credit hour is an institutionally established equivalency for an amount of work represented in intended learning outcomes and verified by evidence of student achievement. A credit hour reasonably approximates:

- Not less than one hour of classroom or direct faculty instruction, and a minimum of two hours student work outside class each week, for approximately fifteen weeks, or the equivalent amount of work over a different amount of time.
- Alternatively, an amount of work equivalent to the previous definition, replacing a portion of the direct faculty instruction with appropriate academic activity such as laboratory work or other learning activity established by the institution.

## Attendance Definitions

### Present and Tardy (In-person Courses)

Students are expected to be present when class begins and remain the entire session. Students who arrive more than 30 minutes late or leave more than 30 minutes before the end of a class session are considered tardy. Two tardies equal one absence.

### Online Attendance through Participation

To be counted present in an online course, students participate in weekly activities such as posting in forums and completing assignments. Students who participate in a graded discussion or submit a graded assignment within a week are counted present. The week is measured from the day the class starts (usually Tuesday through Monday).

### Hybrid Class Attendance

When courses employ a blend of online and onsite delivery, these attendance policies apply to the appropriate portion of the course.

## Absence Limits

### Online Campus

Number of Weeks	Meetings per Week	Allowed Absences
3 weeks	1 per week	1 tardy (0 absences)
4 to 6 weeks	1 per week	1

### Withdrawal for Non-attendance

Online Campus students who are absent once in a 3-week course, or two or more times in a 5- or 6-week course are automatically withdrawn from the course. Students who



do not plan to attend any part of a course should contact their academic advisor to be withdrawn from the course. The student's account will be credited for the tuition.

### **University-sponsored Events**

If a team qualifies for post-season play (i.e., National Tournament), an exception will be made to the attendance rule while the team is engaged in tournament play. If a student in good academic standing must miss more than the allowed absences for university-sponsored events, the necessary absences will not be counted against them. Faculty members are asked to provide an alternative option to missed participation points.

### **Military Deployment**

In keeping with Ohio Christian University's a military-friendly policies, faculty reasonably accommodate reserve and active military personnel when deployment interferes with normal attendance or assignment submission.

For guidelines see Military-friendly Attendance and Assignment Policy under Appeals later in the Academic Policies section of this catalog.

## **Circleville Campus**

Number of Weeks	Meetings per Week	Allowed Absences
3-week Summer Session	5 per week	3
15-week Semester	1 per week	3
	2 per week	6
	3 per week	9
	4 per week	12

Alternative meeting days (such as a special speaker's event), or assignments in lieu of class meetings count as one of the meeting days in the attendance policy. Students who do not complete these assignments will be counted absent.

Absences are prorated for courses that meet fewer times. For example, if a 2-day-per week course meets 9 weeks instead of 15, the allowed absences would be  $9/15 \times 6$  allowed absences, or 4 absences. The limit is published in the syllabus.

### **Failure Due to Excessive Absences**

If for any reason a student misses more than the allowed absences in a Circleville campus course, the student automatically fails the course unless an appeal is approved. The appeal form is available at the University Registrar's office, or [ohiochristian.edu/registrar/forms](http://ohiochristian.edu/registrar/forms). Appeals must be submitted by the last day of regular classes (before final exam week).

### **Makeup Work**

Tests and other work may be made up when an absence is beyond the student's control (e.g., university-sponsored field trips, athletics, or music or drama presentations; hospitalization; death or hospitalization of an immediate family member). However, all absences remain a part of the student's attendance record and count toward the total allowed absences in a class.

## **Absence Appeal**

An absence appeal may be filed when extenuating circumstances lead to more than the allowed absences. See the instructions under the heading Appeals, later in the Academic Policies.

## **Veteran Attendance Reporting**

The Veterans' Administration places responsibility on participating veterans to meet the University's established attendance policy. It is the responsibility of the University to report to the Veterans' Administration veterans who are not progressing satisfactorily. This is especially true in the case of withdrawal or when a student ceases attendance and participation in the course (unofficial withdrawal). Instructors must be prepared, on request, to report the last day of attendance of any veteran student.

## **Instructor Absence**

### **Circleville Campus / 15-week Courses**

In the event of the unannounced absence of an instructor, students should wait at least ten minutes from the scheduled beginning time. Students should not leave if they have been notified that the instructor will arrive late.

### **Onsite 3- to 6-Week Courses**

Should an instructor be late for a class session, students should contact the site coordinator and wait a minimum of 30 minutes to avoid being counted as absent if the instructor arrives. If the instructor does not arrive within the 30-minute period, students may leave, and those class hours will be made up through additional class meeting time or assignments.

### **Cancellation of Evening and Saturday Classes**

Each onsite location has a separate decision process for weather-related class cancellation. When possible, school closing will be determined by 3:00 p.m. the day for which classes are scheduled, or by Friday evening for Saturday morning classes.

- Students are notified through OCU email and, when possible, by telephone. This information is also posted on the OCU website and in the learning management system.
- When classes are canceled, professors will contact students regarding make-up work.
- If classes are not canceled, students must make decisions related to their own attendance based on the attendance policy.

## Homework

### Onsite 3- to 6-week Courses

All assignments must be turned in by 6:30 p.m. the night of class or 9:00 a.m. for Saturday classes. Some course finals are due 7 days after the end date of the course to provide students the opportunity to use information they learn from the last session of the course.

### Online 3- to 6-week Courses

Most assignments are due the last day of each school week; for example, a Tuesday to Monday school week requires all assignments to be submitted by 11:59 pm Eastern Time each Monday. Some of the course finals are due 7 days after the end date of the course to provide students with the opportunity to use information they learn from the last session of the course.

### Late Submission

Assignments may be submitted after the due date, earning the following deductions:

- 10% deduction - up to 1 day late
- 20% deduction - 2 days late
- 50% deduction - 3-7 days late

Assignments submitted on or after the 8th day will not be graded and will earn zero.

## Visitors in the Classroom

### Children

Due to distractions (real or potential) associated with the presence of minor children in the classroom setting, no minor children are permitted in class sessions.

### Classroom Assistance

Students who need temporary special assistance (such as someone to help carry class materials or take notes due to an injury), should obtain permission from the Dean via e-mail or through a written statement prior to the course start.

# Transfer Credit

## Eligibility for Transfer

Eligibility for transfer credit depends on:

- Requirements in the student's degree program.
- The grade earned in the course.
- The accreditation of the school.

## Program Requirements

To be eligible for transfer, courses must satisfy a requirement in the student's degree program, including the General Education core, major, concentration, electives, or other program component.

## Courses Not Eligible for Transfer

- Information Technology programs do not accept courses more than five years old.
- Graduate programs do not accept transfer courses that have been applied toward a previously conferred degree.
- Additional limits for transfer credit are described under Graduation: Residency in the Academic Policies section of this catalog.

## Grade

These minimum grades apply for transfer courses. Some programs require a higher grade for courses in the major.

- **Undergraduate:** C- (1.7) or higher
- **Graduate:** B (3.0) or higher

## Accreditation

**Accredited schools:** OCU recognizes accreditation by ABHE, TRACS, and regional accreditation bodies such as The Higher Learning Commission. Following is an illustration of transfer limits for typical programs.

Typical Program Length	Maximum % of Program	Maximum Transfer
60-hour associate program	75%	45 semester hours
120-hour bachelor's program	75%	90 semester hours
36-hour master's program	25%	9 semester hours

**Military service:** OCU recognizes formal military service school courses and may also grant credit for occupational specialties held in the armed services. When evaluating DANTES courses and DSST exam results, the University follows guidelines established in the *Guide to the Evaluation of Educational Experience in the Armed Services*, published by the American Council on Education.

**Bible and theology courses:** Courses are accepted to fulfill Bible and Theology general education core requirements if they were earned at ABHE or Council of





Christian Colleges and Universities institutions. Others may be accepted on appeal.

**Non-accredited schools:** Students may transfer a percentage of program requirements after earning a minimum GPA during probationary study.

Typical Program Length	Maximum Transfer	Required GPA
60-hour Associate program	49% / 29 semester hours	2.0 GPA after 15 credit hours
120-hour Bachelor's program	49% / 59 semester hours	2.0 GPA after 30 credit hours
36-hour Master's program	25% / 9 semester hours of courses not more than 10 years old	3.0 GPA after 18 credit hours

## First Year Experience Exemption

*Circleville Campus*

Some transfer students are exempt from taking OCU1000 First Year Experience.

- Transfer students with 12 or more eligible transfer hours and a 3.0 GPA may substitute an hour of general elective credit for FYE.
- College credits earned before high school graduation do not count toward this exemption.
- Students with fewer than 12 transfer hours may transfer a similar course from another institution.

# Additional Programs

## Guidelines

Options are available for adding depth and breadth to a student's program of study. These options include certifications, concentrations, and additional majors.

## Overlap Between Programs

Completing an additional program of study assumes significant additional academic work. Where course requirements overlap, additional coursework may be required to ensure significant learning in each completed program.

## Transcription, Diploma, and Graduation

Each major, minor, concentration, certificate, or other degree component is notated on the student's transcript.

Students who complete a certification receive a printed certificate. Students who hold an OCU degree and complete an additional associate or bachelor's program at a later date, are issued a new diploma, and are eligible to participate in the graduation ceremony. In all other cases (such as graduating with multiple majors or adding components to a degree at a later date), a separate

diploma is not issued, and the student does not qualify to participate in an additional graduation ceremony.

## Options

### Additional Bachelor's Degree

*Please note: A master's degree is usually more advantageous than a second baccalaureate degree.*

Students who hold an earned baccalaureate degree from OCU or a regionally- or ABHE-accredited institution may earn a second bachelor's degree by completing a minimum of thirty (30) additional credit hours from OCU and fulfilling all requirements associated with the second bachelor's degree program, including the residency requirement. Students returning to OCU after earning a bachelor's degree must apply for readmission and enter under the catalog in effect at the time of readmission. Completion will result in a notation on the transcript, but a new diploma will not be issued.

Students holding a baccalaureate degree from a non-accredited school may transfer course work toward the second degree under the guidelines for transfer from non-accredited schools.

### Additional Major

Students may earn an additional major as part of a bachelor's degree by completing the requirements of each program, including the residency requirement.

If the second major overlaps with the original major so that it is impossible for students to complete the standard courses in the second major, the dean of the school must approve an alternative schedule of courses equivalent to the number of credit hours for the second major. The supplemental courses may include independent study courses in the major area or courses from other disciplines aligned with the second major.

To add a major after a bachelor's degree has been awarded, students must follow the process for earning an additional bachelor's degree.

### Minors, Concentrations and Certificates

#### Minors

- Minors are available only in connection with a bachelor's degree.
- Each minor forms an area of study independent from the student's major. Minors must be in a different field of study from the major.
- Students may earn up to two minors.
- The additional minor requires at least 12 hours of credit unique to that minor.



- Students must achieve a 2.0 grade point average in the coursework of the program and complete at least half the course requirements at OCU.

### **Concentrations**

- Concentrations are available as a component of the bachelor's degree with which they are presented in the catalog.
- Concentrations add breadth to a major field of study and so fall within the student's major academic area.

### **Certificate Programs**

- Certificates are available as a stand-alone program.
- Certificate courses may satisfy elective requirements.
- Certifications are awarded at the student's request on completion of the required courses.
- Students must earn a grade of C- or above to count coursework toward completion of the certificate.
- Students who are completing a certification independently from a degree program are not eligible to participate in the graduation ceremony.
- Required courses are offered on a 2-year cycle.

### **Course Substitution**

Course substitution within a minor, concentration, or certificate program is under the jurisdiction of the school offering the program.

### **After Completion of the Baccalaureate Program**

To add one of these programs after a baccalaureate degree has been completed, the student must apply for readmission and meet the requirements of the catalog in effect at the time of readmission.

## **Grades**

### **Grading System**

See the heading "Grading System" in the Graduate or Undergraduate sections that follow.

### **Posted Grades**

**Circleville Campus:** Grades are posted in SONIS at midterm and at the end of each semester.

**Online Campus:** Grades are due from the instructor 15 days after the end of the course, and are usually posted within a week.

**All Campuses:** Professors have 30 days during which to make changes once grades are finalized. Thereafter, a Dean must approve grade changes.

## **Incomplete Grades**

### **Eligibility**

A student may request an incomplete grade when extenuating circumstances, such as military service, hospitalization, or death in the immediate family prevent them from finishing course work on time. To qualify for an incomplete, the student should demonstrate that over fifty percent of work has been completed.

### **Requesting an Incomplete**

**Circleville Campus & OnlinePlus:** Students may request an incomplete grade (I) by submitting the Incomplete Grade Request form available online or in the Registrar's Office.

**Online Campus:** Students may request an incomplete grade by emailing [appeals@ohiochristian.edu](mailto:appeals@ohiochristian.edu). The request should include documentation of an extenuating circumstance that led to the need for an incomplete. The request should be submitted no later than the last week of the course, or if the emergency occurs in the last week of the course, no later than 14 days after the end of the course as noted in SONIS.

### **Completing the Course**

#### **Alternative Assignments**

When an incomplete is approved, alternative assignments will be provided for participatory activities such as team exercises and online discussions. For 5- and 6-week courses the incomplete applies only to the portion of the course affected by the circumstances on which the appeal is based. Assignments for class sessions prior to the approved date may not be made up.

#### **Time for Completion**

The deadline for submitting work is six weeks from the end date of the course as noted in SONIS. The instructor will submit a final grade based on all work turned in by the extended deadline. To extend this deadline the student must appeal a second time.

## **Academic Progress**

To remain in good academic standing, degree-seeking students must demonstrate adequate progress toward completing a course of study.

*Students should also refer to Satisfactory Academic Progress in the Financial Aid section of this catalog.*



## Classification of Students

Upon admission, and after each semester, students are classified by the number of credit hours earned at and transferred to OCU.

- |                    |                              |
|--------------------|------------------------------|
| • <b>Freshman</b>  | Fewer than 30 semester hours |
| • <b>Sophomore</b> | 30-59 semester hours         |
| • <b>Junior</b>    | 60-89 semester hours         |
| • <b>Senior</b>    | 90 or more semester hours    |

### Unclassified Students

Students not enrolled in an academic program are not assigned class standing.

## GPA Probation and Suspension

To earn a degree from OCU, students must achieve a minimum grade point average. To ensure students stay on track to earn the required GPA, OCU requires students to maintain a GPA that shows progress toward successful program completion.

Students who do not meet these standards are placed on warning, probation or suspension. Academic Suspension and Probation are recorded on the student's transcript.

For specific requirements, see Undergraduate GPA Requirements, or Graduate GPA Requirements in the sections below.

### Certificate Program GPA Requirement

Certificate programs require a 2.5 cumulative GPA in certificate courses for graduation.

## Continual Academic Progress (CAP)

### Online Campus

Online Campus students must continue to make progress toward earning a degree or certificate by enrolling and passing at least one course every four months. Students who do not meet this basic enrollment requirement will be placed on probation and may be suspended from the university. Students suspended under this policy may reapply after the suspension is served. Readmitted students remain on Continual Academic Progress (CAP) probation until they have enrolled and passed their first class. Students who successfully appeal CAP Suspension and return on continual academic progress probation must successfully complete with a passing grade the first class for which they register, or they will be suspended from the program. Once a student successfully completes a course, the probationary status will be lifted. Students

may appeal CAP Suspension by following the instructions outlined in the Appeals section.

## Academic Recovery

### Appealing Academic Suspension

OCU encourages academically suspended students to engage in the academic appeal process, through which students establish a plan for academic recovery. See the heading Appeals later in this section.

### Replacing Low Grades

Students may repeat any course. The previous course remains on the transcript, but the higher grade is used in the cumulative GPA. When possible, students on academic warning or probation should repeat courses with the lowest grades to raise the cumulative GPA.

### Segmented Transcript

A student who re-enrolls at Ohio Christian University after an absence of six or more years may petition the Academic Committee to have the transcript segmented. If the petition is approved:

- All courses and grades will remain on the transcript, and previous credit hours earned will count toward graduation.
- Grades earned before segmentation will temporarily be excluded from the cumulative grade-point average.
- The GPA for classes completed after segmentation will determine academic probation and dismissal status.
- Consideration for entrance to academic programs, and eligibility for scholarships and honor societies, will be determined by the relevant officials or committees, who may, at their discretion, rely on the grade point average for the segmented portion, or for the total transcript.
- Segmentation may only be applied once.

### Graduation after the Transcript Is Segmented

- A student must complete at least 30 additional semester hours at Ohio Christian University before graduation.
- A cumulative GPA of 2.0 is required for graduation.
- The entire academic record will be considered when determining if the student has met the minimum grade point average for graduation. The GPA will be recalculated, including the grades temporarily ignored through segmentation.

## Leave of Absence

To be granted leave, the student must contact their advisor. Leave will only be granted to students who



schedule a course within six months of their most recent course.

## Academic Integrity

Students are expected to be honest in all academic work and are responsible for their own work for course requirements. Scholastic dishonesty is a violation of academic standards and biblical teachings and an affront to other students and the faculty.

### Definition

Violations of the Academic Integrity policy include, but are not limited to:

- Cheating on assignments and tests, such as
  - obtaining quiz or exam questions in advance
  - providing information to others about a quiz or exam
  - looking at a cell phone during a quiz or exam
- Turning in assignments in which part or the entirety was done by someone else
- Providing work to another student to submit as his or her own
- Plagiarism: Using or copying someone else's words, ideas, opinions, theories, or work and passing them off as one's own (i.e., without crediting the source).
- The use of online software such as auto-paraphrasing tools or 'article spinners.'
- Uploading or downloading course materials or information on sites known to assist in cheating, such as Course Hero or Chegg.
- An act that violates the rights of other students by hindering their completion of academic assignments (e.g., deliberate withholding of necessary academic material, or willful harm to another student's work).
- Self-plagiarism: Reusing or resubmitting previously written work as though it were newly and specifically completed for the current assignment. Examples of self-plagiarism and additional information on this topic are available in the Student Toolkit in the learning management system. If a student has concerns about self-plagiarism or would like to use past work in a present course (i.e. continue a research study), it is the student's responsibility to discuss the plan with his/her professor beforehand.

### Sanctions

Academic Integrity violations are reported to the Provost's Office to be recorded in the student's permanent file.

### Undergraduate

- **First offense:** The student will earn a zero grade on the assignment. This could result in failure of the course, depending on the significance of the assignment.
- **Second offense:** The student will fail the course and be placed on academic probation.
- **Third offense:** The student will fail the course and may be suspended from Ohio Christian University.

### Graduate

- **First offense:** The student will fail the course and be placed on academic probation
- **Second offense:** The student will fail the course and be suspended from Ohio Christian University.

### Readmission

- Students suspended under this policy may petition for readmission after a semester absence.

### Second Offense

- Returned students found to have committed another cheating offense will be permanently expelled.

## Identity Fraud

A student who retains a third party to complete assignments or exams on the student's behalf has committed identity fraud. Identity fraud will result in immediate dismissal.

## Appeals

A student who believes a charge of violating the academic integrity policy to be unjust, or who believes a penalty for such is unfair, may submit an appeal to [honestypolicy@ohiochristian.edu](mailto:honestypolicy@ohiochristian.edu).

## Graduation

### Requirements

*Please contact the University Registrar's Office for help with graduation questions (740.477.7780 or [registrar@ohiochristian.edu](mailto:registrar@ohiochristian.edu)).*

To graduate, students must achieve the following:

- Meet the minimum GPA requirements outlined under the Academic Progress heading in this Academic Policies section.
- Earn the total minimum credit hours for the program sought:
  - Associate degrees: 60 credit hours
  - Bachelor's degrees: 120 credit hours

- Satisfy all requirements in an approved program of study and the general education core requirements for the degree sought.
- Students enrolled in bachelor's programs must earn at least 30 credit hours of 3000-level or higher course work, which may be distributed between the major, General Education Core requirements, and electives.
- Make satisfactory arrangements for all financial obligations to the University.
- Complete required testing.

Ohio Christian University reserves the right to deny graduation to any student whose character is contrary to the testimony, doctrine, and standards of the University.

## Applicable Catalog

When auditing students for graduation, the applicable catalog is usually the catalog current at the time of enrollment in the chosen program (provided it has been no more than six years for a bachelor's degree program or three years for an associate degree program). When students change degree programs or re-enroll after an absence, the catalog current at the time of reenrollment will normally apply. Students may choose to graduate under the requirements of a more recent catalog.

### Online Programs

Online students who do not take a course for six months will re-enroll under the requirements of the catalog current at the time of re-enrollment.

*Please note: Students who remain unenrolled for 12 months or more must complete the application process before enrolling in a course.*

### Changes in Requirements

Graduation and curriculum requirements are subject to change, due to program development. While curricula published in this catalog serve as a guide to planning, students must work with an advisor to ensure awareness of current requirements. Effort is made to minimize the effect of such changes on students and to communicate with students in a timely, reasonable manner.

## Residency

Students must earn a minimum number of credit hours through OCU, earn their final hours in residence, and earn at least 50% of the major hours from OCU.\* Transfer courses and credit awarded through Prior Learning Credit do not count toward residency requirements. See the table below for specific requirements.

*\*The IDS major is exempt from the 50% rule.*

Program Level	Minimum Credit Hours from OCU	Final Credit Hours from OCU
Associate	15	12
Bachelor's	30	24
Graduate	75%	N/A

## Applying to Graduate

### How to Apply

Complete the Graduation Application, found in SONIS under Forms.

### When to Apply

Online students should apply for graduation when they enroll for the final semester of a degree program.

Circleville Campus and OnlinePlus students should request a graduation audit before enrolling for the final 30 credit hours of their program. This process documents the final requirements needed to complete the degree program and helps ensure timely completion of the program. Students should complete the graduation application during the semester before they plan to graduate.

## Degree Conferral

Degrees conferrals are processed as students complete their programs, typically within 90 days of the student's final course. Students whose degrees have already been conferred are encouraged to participate in the annual commencement ceremony conducted each spring.

## Summer Graduates

Students who are close to completion may participate in spring graduation ceremonies

### Circleville Campus

- Any student with no more than six credit hours remaining to complete the degree, who is registered to complete all remaining requirements by August 1.
- Student teachers who are scheduled to complete student teaching in the next fall semester may walk in the spring commencement prior to completion of the Clinical Experience.

### Online Campus

Undergraduate students with no more than nine credit hours remaining, or graduate students with no more than six credit hours remaining, who are registered to complete all program requirements by September 1.

# Student Rights

## FERPA

### Students' Rights under FERPA

The Family Educational Rights and Privacy Act (FERPA), a Federal law, gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level.

With certain exceptions FERPA requires Ohio Christian University to obtain a student's written consent prior to the disclosure of personally identifiable information from their education records.

### Directory Information

In accordance with FERPA guidelines, OCU has designated the following items as directory information:

- Name
- Current enrollment
- Local address as a student
- Permanent address as a student
- Local telephone number
- E-mail addresses
- Dates of attendance
- Class standing (e.g., sophomore)
- Schedule of classes
- Previous institution(s) attended
- Field(s) of study
- Awards and honors
- Degree(s) and date(s) conferred
- Full-time or part-time status
- Photographic or videotaped image
- Past and present participation in officially recognized sport and activities, and physical factors of athletes (e.g., height, weight).

Directory information is generally not considered harmful or an invasion of privacy if released. The freedom to publish directory information allows OCU to include a student in publications such as honor roll lists, graduation programs, and sport news.

Students who do not want OCU to disclose directory information may notify The OCU Registrar's Office in writing. The notification must be renewed each semester and submitted by the first day of classes.

While the directory information hold is in effect, a signed consent form is necessary each time the student wants

that information released. For example, students may sign a consent form to be included in a school publication.

### Other Rights under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords students certain other rights with respect to education records. These rights are:

- The right to inspect and review their education records within 45 days of the day the college receives a request for access. The student may submit to the University Registrar's Office a written request identifying the record(s) they wish to inspect. The Registrar will arrange access and notify the student of the time and place where the records may be inspected. The Registrar will advise the student whom to contact in the case of records maintained by other offices.
- The right to request the amendment of a student's education records that they believe to be inaccurate or misleading. Students may request that the university amend a record they believe is inaccurate or misleading. Students should write the official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the university decides not to amend the record as requested, the student will be notified of the decision and advised of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided when a student is notified of the right to a hearing.
- The right to consent to disclosures of personally identifiable information contained in a student's education records, except to the extent that FERPA authorizes disclosure without consent.
- FERPA allows disclosure without consent to school officials with legitimate educational interests in the information. A school official is a person employed by the university in an administrative, supervisory, academic, or support staff position (including security and health staff); a person or company with whom the college has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record to fulfill his or her professional responsibility.
- On request, the university also is permitted to disclose education records without consent to officials of another school in which a student seeks or intends to enroll.
- The right to file a complaint with the U.S. Department of Education concerning alleged failures



by the university to comply with the requirements of FERPA. The complete regulations and full definitions of terminology are at the FERPA page on the U.S. Department of Education website. If a student has other questions about FERPA they may visit the website of the Family Policy Compliance Office or write to them: Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue SW Washington, DC 20202-4605

## Health and Safety Emergency Exception

FERPA permits non-consensual disclosure of education records, or personally identifiable, non-directory information from education records, in connection with a health or safety emergency under § 99.31(a) (10) and § 99.36 of the FERPA regulations. In particular, § 99.36(a) and (c) provide that educational agencies and institutions may disclose information from an education record “to appropriate parties in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals” and that the exception will be “strictly construed.” Congress’ intent that the applicability of this exception be limited is reflected in the Joint Statement in Explanation of Buckley/ Pell Amendment, 120 Cong. Rec. S21489 (Dec. 13, 1974).

Accordingly, the U.S. Department of Education consistently has limited the health and safety exception to a specific situation that presents imminent danger to a student, other students, or other members of the school community – or to a situation that requires the immediate need for information from education records in order to avert or diffuse serious threats to the safety or health of a student or other individuals. For example, the health or safety exception would apply to nonconsensual disclosures to appropriate persons in the case of smallpox, anthrax, or other bioterrorism attack. This exception also would apply to nonconsensual disclosures to appropriate persons in the case of a major terrorist attack. However, any release must be narrowly tailored considering the immediacy, magnitude, and specificity of information concerning the emergency. As the legislative history indicates, this exception is temporally limited to the period of the emergency and generally will not allow for a blanket release of personally identifiable information from a student’s education records.

Under the health and safety exception, school officials may share relevant information with “appropriate parties,” that is, those parties whose knowledge of the information is necessary to provide immediate protection of the health and safety of the student or other individuals. 20 U.S.C. § 1232g (b) (1) (I); 34 C.F.R. § 99.36(a). Typically, law enforcement officials, public

health officials, and trained medical personnel are the types of parties to whom information may be disclosed under this FERPA exception. FERPA’s recordkeeping requirements (§ 99.32) apply to disclosures made pursuant to the health or safety exception. The educational agency or institution has the responsibility to make the initial determination of whether a disclosure is necessary to protect the health or safety of the student or other individuals. However, the U.S. Department of Education is available to work with institutions to assist them in making such decisions in order to ensure that the disclosure comes within the exception to FERPA’s requirement of prior written consent.

In short, the health or safety exception will permit the disclosure of personally identifiable information from a student’s education record without the written consent of the student in the case of an immediate threat to the health or safety of students or other individuals. Of course, a school official, based on his or her own observations, may notify law enforcement officials of suspicious activity or behavior. Nothing in FERPA prohibits a school official from disclosing to federal, state, or local law enforcement authorities information that is based on that official’s personal knowledge or observation and not from an education record.

*\*These laws are: Section 9528 of the Elementary and Secondary Education Act (20 U.S.C. § 7908) and 10 U.S.C. § 503(c).*

## Accommodation - 504/ADA

Ohio Christian University is committed to its entire student body, including those who need accommodations due to documented disabilities.

In accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disability Act (ADA), the University will provide reasonable and appropriate accommodations for individuals with disabilities on a case-by-case basis. Accommodations are made in relation to a documented disability. The 504 Compliance Officer is responsible for coordinating OCU’s efforts in complying with applicable Federal and State laws and regulations, including the University’s duty to address any inquiries or complaints regarding discrimination or denial of equal access.

Ohio Christian University  
Attn: 504 Compliance Officer  
1476 Lancaster Pike  
Circleville, OH 43113  
Phone: 740.477.7803  
Fax: 866.510.2708  
complianceofficer@ohiochristian.edu





To initiate the accommodations process, students may complete the Request for Accommodations and Verification of disability forms, providing appropriate medical documentation of the disability. The documentation must be within three (3) years of first request to OCU and must include information that diagnoses the disability, indicates the severity and longevity of the condition, and offers recommendations for necessary and appropriate auxiliary aids, or services, academic adjustments, or other accommodations. A qualified medical professional must complete the Verification of Disability. These forms and relevant information about the process can be accessed at [www.ohiochristian.edu/university/about-ocu/disability-services](http://www.ohiochristian.edu/university/about-ocu/disability-services).

## Appeals

### Absence Appeal

An absence appeal may be filed when extenuating circumstances lead to more than the allowed absences.

**Circleville Campus & OnlinePlus:** Complete the absence appeal form ([ohiochristian.edu/registrar/forms](http://ohiochristian.edu/registrar/forms)). Contact the University Registrar for assistance.

**Online Campus:** Appeals may be submitted to [appeals@ohiochristian.edu](mailto:appeals@ohiochristian.edu). When an absence is approved by appeal, homework assignments are due as scheduled, and participation points will not be awarded. Absence appeals are not permitted in online courses since students have more flexibility for participation.

### Academic Policy Appeal

An academic policy appeal involves an academic decision (other than a grade appeal) in which a student believes that the university has not followed the policies published in this catalog. To file an academic policy grievance, follow these procedures:

#### Step 1: Ask for an Explanation

- It is recommended that the student first contact the person who has made the decision for a full explanation of the policy and how the policy was applied.

#### Step 2: Dean of the School

- The student may submit a written request for the matter to be reviewed by the dean of the school in which the dispute occurred. To be considered the appeal must be received by the university within 30

calendar days of the date on which the event occurred, after which the right to appeal is forfeited.

- If the complaint involves the dean of the school, the student should appeal to the Provost. If the complaint involves the Provost, the student should appeal to the Academic Committee.
- The student will be notified of the decision in writing.

### Step 3: Academic Appeals Committee

- Students may appeal the decision of the dean by submission of a written request to the Academic Appeals Committee within 15 calendar days of the date on which the notice in step 2 was sent. After this 15-day period right to further appeal is forfeited.
- The decision of the Academic Appeals Committee will be final and binding on all parties.

### Academic Suspension Appeal

OCU encourages academically suspended students to engage in the appeal process, through which students establish a plan for academic recovery. Appeals should describe the extenuating circumstances, such as military service, hospitalization, or death in the immediate family, and the steps the student has taken to ensure academic success.

Students whose appeal is approved are moved from academic suspension to academic probation and may enroll for upcoming classes. Students whose appeal is not approved may appeal for readmission on probation after one semester.

#### How to Appeal

**Circleville Campus & OnlinePlus:** Respond to instructions accompanying your suspension notice or contact the University Registrar's Office.

**Online Campus:** Email [appeals@ohiochristian.edu](mailto:appeals@ohiochristian.edu) within one month of the suspension notification.

### Continual Academic Progress (CAP)

See Continual Academic Progress in the Academic Progress section above.

### Disciplinary Appeals

**Circleville Campus:** Students dismissed for misconduct may petition for readmission to the University after the suspension period. The Student Life Committee reviews these petitions. Readmission may be granted with



demonstration that circumstances leading to social misconduct have been addressed.

**Online Campus & OnlinePlus:** Disciplinary decisions may be appealed within five business days of notification. A student desiring to return after disciplinary suspension must provide a thorough account of the actions that led to dismissal with a strategy for successfully continuing studies at the university. Appeal may be submitted to [appeals@ohiochristian.edu](mailto:appeals@ohiochristian.edu).

## Financial Aid Suspension Appeal

See Satisfactory Academic Progress under Finances, above.

## Grade Appeal

A grade appeal involves a final course grade in which a student believes that the university has not followed reasonable practice or published policy.

### Before the Appeal

Students who are not satisfied with a final course grade must first ask the professor for an explanation of the grade within 14 days after the grade is posted in SONIS. The student may expect a reply within 14 days of the request.

### Appeal Timeline

Students not satisfied with the professor's explanation may submit a written request for review by the Academic Appeals Committee via [appeals@ohiochristian.edu](mailto:appeals@ohiochristian.edu). The Committee addresses final grades only, not individual assignment grades. Appeals submitted more than 6 weeks (42 days) after the last day of class noted in SONIS will not be considered.

### Appeal Letter

The e-mailed letter must contain:

- A specific request (i.e. the grade the student believes should have been awarded).
- Why the student believes the request should be granted.
- The student's request and the professor's explanation.
- Supporting documentation (i.e. the work in question.)

### Committee Action

- The appeal will be sent to the faculty member for response. The faculty member has 14 days to reply.
- The Committee has 30 days upon receipt of all materials to render a decision. Additional time may be required if follow-up materials are requested.

- Faculty members involved in the appeal will abstain from the session in which the case is heard.
- The decisions of the committee may not be appealed. However students may submit a written appeal to the Provost if there is a concern about proper procedure or deadlines having been met.

## Incomplete Request

See Incomplete Grades under the heading Grades, above.

## Military Deployment Appeal

### Online Campus

In keeping with Ohio Christian University's military-friendly policies, faculty reasonably accommodate reserve and active military personnel when deployment interferes with normal attendance or assignment submission.

### Eligibility

- Students must email documentation of the deployment to [appeals@ohiochristian.edu](mailto:appeals@ohiochristian.edu).
- The request must be made early in the course.
- The student's deployment must interfere with not more than 40% of the course (i.e. 2 weeks out of 5).
- The coursework must be such that it is possible to accommodate the student's request.
- Students whose deployment interferes with more than 40% of the course must withdraw from the course.

### Review

The Academic Appeals Committee reviews requests on a case-by-case basis. Decisions are made with the Program Director, considering the nature of the course and assignments, timing of participation and assignment submission, and the length of time required.

### Results of the Appeal

If the appeal is approved, the instructor will allow students to turn in work up to 14 days past the late due date, grade the work without a late penalty, and create assignments to replace group work and discussion credit. Depending on the nature of the deployment, and if the 40% falls in the last 2 weeks of the course, the university may provide the student with an incomplete grade.

The Academic Appeals Committee decision will meet the requirements for attendance until the time when the student is supposed to participate in class or meets the 45% threshold for withdraw.





# Appeals Quick Reference – Online Campus

Submit to: [appeals@ohiochristian.edu](mailto:appeals@ohiochristian.edu)

<b>Absence</b>	<ul style="list-style-type: none"> <li>• Must submit within 7 days of absence</li> <li>• For onsite courses only</li> <li>• Documentation to support the appeal</li> <li>• Assignments due on original due date</li> <li>• Participation points will not be awarded</li> </ul>
<b>Academic Policy</b>	<ul style="list-style-type: none"> <li>• Situations in which a student believes that the university has not followed published academic policies</li> <li>• First, request an explanation from the person making the decision</li> <li>• Students may               <ul style="list-style-type: none"> <li>◦ request that the matter be reviewed by the Academic Appeals Committee</li> <li>◦ appeal the Committee's decision to the Provost</li> </ul> </li> </ul>
<b>Continual Academic Progress</b>	<ul style="list-style-type: none"> <li>• Must submit within five business days of receiving mailed written notification of the dismissal</li> <li>• Must successfully complete at least one course every four months</li> <li>• If appeal is declined, student may re-apply after six months</li> </ul>
<b>Discipline</b>	<ul style="list-style-type: none"> <li>• Submit within five business days of receiving notification of the disciplinary action</li> </ul>
<b>GPA Suspension</b>	<ul style="list-style-type: none"> <li>• Submit within one month of suspension notification</li> <li>• Provide an account of the extenuating circumstances, such as military service, hospitalization, or death in the immediate family</li> </ul>
<b>Grade</b>	<ul style="list-style-type: none"> <li>• Submit within 6 weeks of end date listed in SONIS</li> <li>• Acceptable reasons for appeal: (a) instructor has not followed fair grading practice or (b) has not followed published grading policy</li> <li>• First, contact the instructor for full explanation of the grade</li> <li>• If there is no resolution, submit an appeal with supporting documentation</li> </ul>

<b>Incomplete</b>	<ul style="list-style-type: none"> <li>• Submit no later than last week of course. If the emergency occurs in the last week, submit within 14 days of end date in SONIS</li> <li>• Must have completed 50% of the course</li> <li>• Provide supporting documentation</li> <li>• Alternative participation assignments will be provided for approved class sessions</li> <li>• Assignments due for class sessions prior to the incomplete may not be made up</li> <li>• Deadline for work is six weeks from the end date of the course in SONIS</li> </ul>
<b>PLA</b>	<ul style="list-style-type: none"> <li>• Students must appeal to obtain permission to write for major credit PLA</li> </ul>
<b>Re-admission</b>	<ul style="list-style-type: none"> <li>• Students suspended for GPA reasons may reapply six months from the end date of the last course</li> <li>• Provide a thorough account of the actions that led to dismissal, and a strategy for successfully continuing</li> </ul>
<b>Withdrawal from a Course</b>	<ul style="list-style-type: none"> <li>• Did not attend or participate: 100% tuition credit</li> <li>• Participated in week one: 80% tuition credit</li> <li>• Participated in week two: no tuition credit</li> <li>• Drop fee applies after the semester begins</li> <li>• Contact Financial Aid office to see if financial aid adjustments are required</li> <li>• Affects student's completion rate</li> </ul>

## Submit to: The OCU Financial Aid Office

<b>Financial Aid Satisfactory Academic Progress</b>	<ul style="list-style-type: none"> <li>• Submit legible letter, Financial Aid Appeal Form, and supporting documentation no later than 15 business days before the end of the term for which reinstatement is desired. Supporting documentation must explain in detail why the student failed to meet the minimum academic standards.</li> <li>• <b>Do not submit to <a href="mailto:appeals@ohiochristian.edu">appeals@ohiochristian.edu</a>.</b> Submit directly to OCU Financial Aid Office.</li> </ul>
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# Undergraduate Student Policies

## Grading System

Grade & Weight		Online & OnlinePlus Equivalent Percent	Definition
A	4.00	94-100%	Outstanding achievement
A-	3.70	91-93%	
B+	3.30	88-90%	Good achievement
B	3.00	84-87%	
B-	2.70	81-83%	
C+	2.30	78-80%	Average achievement
C	2.00	74-77%	
C-	1.70	71-73%	
D+	1.30	68-70%	Below average achievement
D	1.00	64-67%	
D-	0.70	61-63%	
F	0.00	0-60%	Failure
FA	0.00		Failure due to excessive absences
I	n/a		Incomplete course
AU			Audit
P			Passing
S			Satisfactory
W			Withdrawn
AW			Administrative withdrawal
WF	0.00		Withdrawn, failing, after last day to withdraw with W
WP	n/a		Withdrawal, passing, after last day to withdraw with W

## Undergraduate GPA Requirements

### Minimum GPA

All undergraduate programs require at least a 2.0 cumulative GPA to earn the degree.

### GPA Sanctions

Attempted <i>Including Transfer</i>	Warning	Probation	Suspension
	Semester GPA Less Than...		
12-59		1.6	
60+	2.0	1.6	
	Cumulative GPA Less Than...		
	Warning	Probation	Suspension
1-18	1.8	1.7	
19-32	1.9	1.8	1.7
33-48	2.0	1.9	1.8
49-59		2.0	1.9
60+			2.0

### Circleville Campus Guidelines

- At midterm, students with a grade below C- (1.7) in one or more classes are on Academic Alert status. Students on alert are encouraged to meet with an academic advisor and the instructor for each affected course, and take advantage of academic support services available in the tutoring center.
- Students on academic probation are encouraged to minimize extracurricular activities such as intercollegiate athletic competition and University-sponsored public relations groups.
- To hold elected office in a student organization, students must maintain at least a 2.0 cumulative GPA.
- Students on Academic Warning or Probation must limit their course load to 13 credit hours.
- Students on Academic Probation register for OCU0900 Academic Success.
- Academic Success and Basic Writing Lab do not count in the 13-hour limit for students on probation.



# Undergraduate Course Load

The minimum full-time load for undergraduate students is 12 credit hours per semester.

## Limits

Qualifying students may register for course loads within the guidelines below. Student registering for more than 16 credit hours should consult with an academic advisor.

	Semester Load	To Qualify
Circleville Campus & OnlinePlus	Up to 18 credit hours	Students not on warning or probation
	19-21 credit hours	12+ hours earned at OCU 2.7+ GPA or advisor's approval
	Over 21 credit hours	12+ hours earned at OCU 3.0+ Cumulative GPA advisor & department head approvals
Online Campus	Overlapping 5- or 6-week courses	Any student not on Academic Probation

## Typical Completion Time

Most undergraduate programs can be completed on time with an average course load of 15 credit hours per semester.

**Circleville Campus:** Fifteen-week semesters, normally 12-18 credit hours per semester.

**Online Campus:** Five- or six-week courses, normally taken one at a time. Four or five courses per 6-month semester.

**OnlinePlus:** Eight-week courses, normally taken two or three at a time, 12-18 credit hours per semester, with the option of two courses during an 8-week summer term.

# Supplemental Courses Circleville Campus

## Academic Success

Students on Academic Probation register for OCU0900 Academic Success. This supplemental course provides academic support and assistance with the transition to college academic life.

## Basic Writing Lab

Students with an English ACT score below 17 register for ENG0970 Basic Writing Lab (1 credit hour) along with English Composition I and II. Students who achieve a B- (2.7) or higher in English Composition I will be exempt from the Basic Writing Lab requirement when enrolling for English Composition II.

Students with an English ACT score below 15 register for ENG0990 Basic Writing Lab (3 credit hours) along with English Composition I and II. Students who achieve a B- (2.7) or higher in English Composition I may opt to take ENG0970 with English Composition II.

## Remedial Mathematics

To register for mathematics courses, Circleville Campus students must meet Mathematics ACT score prerequisites or enroll in supplemental courses. See the Mathematics Sequencing table below.

## Supplemental Courses and Academic Load

Academic Success and Basic Writing Lab count as academic load, but not toward the load limitations for Probationary status. (More information is under the Admission Status, and Academic Progress.)

## Mathematics Sequencing (Circleville Campus Programs)

These meet OCU requirements >		MAT1250 Quantitative Reasoning	MAT1310 Intermediate Algebra	MAT1520 College Algebra
Math ACT score	Below 17	1) MAT0900 Fundamentals of Mathematics 2) MAT0940 Quantitative Literacy	1) MAT0900 Fundamentals of Mathematics 2) MAT0960 Beginning Algebra	1) MAT0900 Fundamentals of Math 2) MAT0960 Beginning Algebra 3) MAT1310 Intermediate Algebra
	17 or 18	Recommended: MAT0940 Quantitative Literacy Accepted: MAT0960 Beginning Algebra	MAT0960 Beginning Algebra	1) MAT0960 Beginning Algebra 2) MAT1310 Intermediate Algebra
	19+	No remedial requirement		MAT1310 Intermediate Algebra
	22+	No remedial requirement		

# Credit for Prior Learning

*For transfer of previous college credit, including credit earned through military service, see Transfer Credit, above.*

Credit for Prior Learning offers ways students can earn academic credit for learning gained outside the university classroom.

## Guidelines

### Allowances

Up to 30 credit hours may be awarded. These credit hours count toward the total allowed for transfer into an OCU degree program.

### Transcription Fee

A per-credit-hour fee is charged for posting prior learning credit to the student's transcript. (See the fee schedule in the Finance section.)

## AP & CLEP

OCU awards college credit to students who have participated in the College Entrance Examination Board's Advanced Placement Program during their high school education, earning a score of 3, 4, or 5.

College credit may be obtained through the College Level Examination Program (CLEP) prepared by the American Council of Education. A score at or above the 50th percentile is required to receive credit. Costs for the CLEP exam include an examination fee, payable to the College Board, a fee of \$50, payable to OCU for administering the exam, and the credit transcription fee.

## Certification to Credit

Certification to Credit allows students to convert a previously earned professional certification to academic credit. Credit is transcribed similarly to transfer credit and is not intended for transfer to another institution.

### Eligibility

Students must have completed 6 credit hours in the degree program with a 3.0 or higher cumulative GPA.

### How to Apply

Submit a current certificate to your advisor for evaluation by the dean of your academic program.

### Cost

Students pay the transcription fee.

## Prior Learning Assessment (PLA)

Prior Learning Assessment is an opportunity for students to earn Credit for Prior Learning for experiences not covered in the options above, such as seminars, training sessions, workshops, non-credit courses, employment, and similar experiences. Each PLA proposal is an application for credit, which is graded like other course work.

### Online Campus

- Enroll in **PLA1000 Portfolio Development**, in which students write for up to 12 credit hours based on background and training. Students earn three credit hours for the course and additional credit hours for accepted paper(s).
- Students registering **pre-approved** PLA credit are not required to enroll in PLA1000.
- A maximum of 12 semester credit hours for associate degrees, or 24 semester credit hours for bachelor's degrees may be earned through PLA.
- PLA credit may be applied toward a student's major with special permission from the Dean of the school in which the major is offered.

### Circleville Campus

- The **Learning Application Essay (LAE)** allows students to demonstrate competency from significant life learning in which they do not have sponsored documentation to prove their time involvement. Each LAE must include documentation of the student's personal involvement in the activity or learning experience. Business cards, commendations, pictures, brochures, etc., are acceptable documentation. The LAE requires the student to demonstrate university-level competency in the selected topic. *Students can earn up to three credit hours of general elective credit for one LAE.*
- The **Sponsored Professional Training Paper (SPTP)** paper encompasses all types of credentialed learning. Examples include licensing processes, certified seminars, and workshops, continuing education unit (CEU) programs, courses from unaccredited colleges, institute learning, and other training programs. The SPT paper requires documentation, such as certificates, transcripts, or licenses. *Students can earn up to six credit hours of general elective credit for one SPT paper.*

### PLA Credit Limits

- Students can earn up to 9 credit hours of PLA credit.
- Up to 6 of the 9 credit hours can be LAE credit.
- PLA credit can be used toward general elective requirements and may fulfill a program requirement if a course substitution request is approved.

### Cost

Students pay \$60 per credit hour for evaluation of the paper, in addition to the transcription fee described below.

### Initiating the PLA Process

Students should begin the PLA process by consulting their academic advisor.

## Sponsored Pastoral Training (SPT)

Adults entering with completed home study credits, authenticated by their denomination or church leadership, and combined with active ministry experience, may receive one credit hour for each course completed. SPT credit may be used as general elective credit only.

### Eligibility

The number of SPT credit hours for which a student is eligible depends on a student's academic level and experience in Christian ministry.

- **Associate Programs**
  - 1 year of experience: up to 3 credit hours
  - 2-3 years of experience: up to 12 credit hours
- **Bachelor's Programs**
  - 3 years of experience: up to 24 credit hours

### Guidelines

To apply for SPT credit, contact your academic advisor prior to start of your second semester in the program.

- An official denominational or church transcript for course work must be submitted directly from the organization to the university.
- Classes for which SPT credit is given cannot also be considered for PLA credit.

### Cost

Students pay the credit transcription fee and \$50 per credit hour for evaluation.

## Academic Honors

To recognize outstanding academic achievement, and to encourage excellence in scholarship, OCU awards the following honors to qualifying students.

### Dean's List

Students enrolled in at least 12 credit hours who achieve a GPA of at least 3.50 are included on this list, published following each fall and spring semester. Additionally,

during the semester in which the honor is awarded, students must:

- Have no incomplete grades.
- Have no unsatisfactory or F grades, including courses such as Christian Service and Spiritual Formation.
- Be in good standing with the Community and Academic Integrity guidelines.

## Graduation Honors

OCU awards Latin honors to bachelors' degree graduates who meet one of the following sets of criteria for earned credit hours and cumulative GPA.

Honor	Credit Hours Earned at OCU	
	60+ with Cumulative GPA	40-59 with Cumulative GPA
Cum Laude <i>with honors</i>	3.50-3.74	3.55-3.79
Magna Cum Laude <i>with high honors</i>	3.75-3.89	3.80-3.94
Summa Cum Laude <i>with highest honors</i>	3.90-4.00	3.95-4.00

- Students earning associate and graduate degrees are not eligible for Latin honors.
- In the graduation ceremony, students are recognized for Latin honors based on their cumulative GPA on April 1. All coursework is considered for honors recorded on the transcript and diploma.
- Summer graduates are eligible for these honors once graduation requirements have been met. Because of pending program requirements, summer graduates are not recognized for Latin honors during the spring commencement.

## National Spire Honor Society

Associate-degree students in an online program qualify for membership in the National Spire Honor Society. Students apply for membership in the spring of each year. Membership is limited by the national society rules, so the top students who apply will be selected. To qualify for membership students should:

- Be a graduating sophomore
- Have a minimum cumulative GPA of 3.0
- Have been involved in at least three campus, community, or church ministries
- Demonstrate leadership, persistence, and future promise
- Maintain the highest ethical standards



## Pinnacle Honor Society

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Bachelor students in online programs qualify for membership in the National Pinnacle Honor Society. Students apply for membership in the spring of each year. Membership is limited by the national society rules, so the top students who apply will be selected. To qualify for membership students should:

- Be a graduating senior
- Have a minimum cumulative GPA of 3.0
- Have been involved in at least three campus, community, or church ministries
- Demonstrate leadership, persistence, and promise
- Maintain the highest ethical standards
- Submit resume





# Graduate Student Policies

*Policies not specific to graduate students are available above, in the Academic Policies section.*

## Admission Requirements

- Complete the application  
[www.ohiochristian.edu/apply](http://www.ohiochristian.edu/apply)
- Provide an official academic transcript showing a baccalaureate degree or higher from a regionally- or ABHE-accredited college or university and a GPA of 3.0 or higher from the baccalaureate-granting institution.
- See the Admissions section for more information.

## Courses

### Course Load

The minimum full-time load for graduate students is 18 credit hours per academic year. A typical 36-hour master's degree can be completed in four nine-hour semesters.

### Residency

Graduate students must earn at least 75% of their program's credit hours through OCU.

## Grades

### Grade Requirements

Courses in which the student earns a grade of C+ (2.3) or below do not fulfill requirements for graduate degrees and must be repeated.

### GPA Requirements

Graduate programs require a minimum 3.0 cumulative GPA for graduation. Students who fall below 3.0 are placed on probation. Students whose GPA remains below 3.0 for a second semester are suspended. Graduate students admitted on academic probation who do not have an overall GPA of at least 3.0 after attempting 9 credit hours will be suspended from the program.

## Grading System

Grade & Weight		Equivalent Percent	Definition
A	4.00	94-100%	Outstanding achievement
A-	3.70	91-93%	
B+	3.30	88-90%	Good achievement
B	3.00	84-87%	
B-	2.70	81-83%	
C+	2.30	78-80%	Average achievement
C	2.00	74-77%	
F	0.00	0-73%	Failure
FA	0.00		Failure due to excessive absences
I	n/a		Incomplete course
AU			Audit
P			Passing
S			Satisfactory
W			Withdrawn
AW			Administrative withdrawal
WF	0.00		Withdrawn, failing, after last day to withdraw with W
WP	n/a		Withdrawal, passing, after last day to withdraw with W

## Certification to Credit

*For transfer of previous college credit, including credit earned through military service, see Transfer Credit, above.*

Certification to Credit allows students to convert a previously earned professional certification to academic credit. Credit is transcribed similarly to transfer credit and is not intended for transfer to another institution.

### Eligibility

Students must have completed 6 credit hours in the degree program with a 3.0 or higher cumulative GPA.

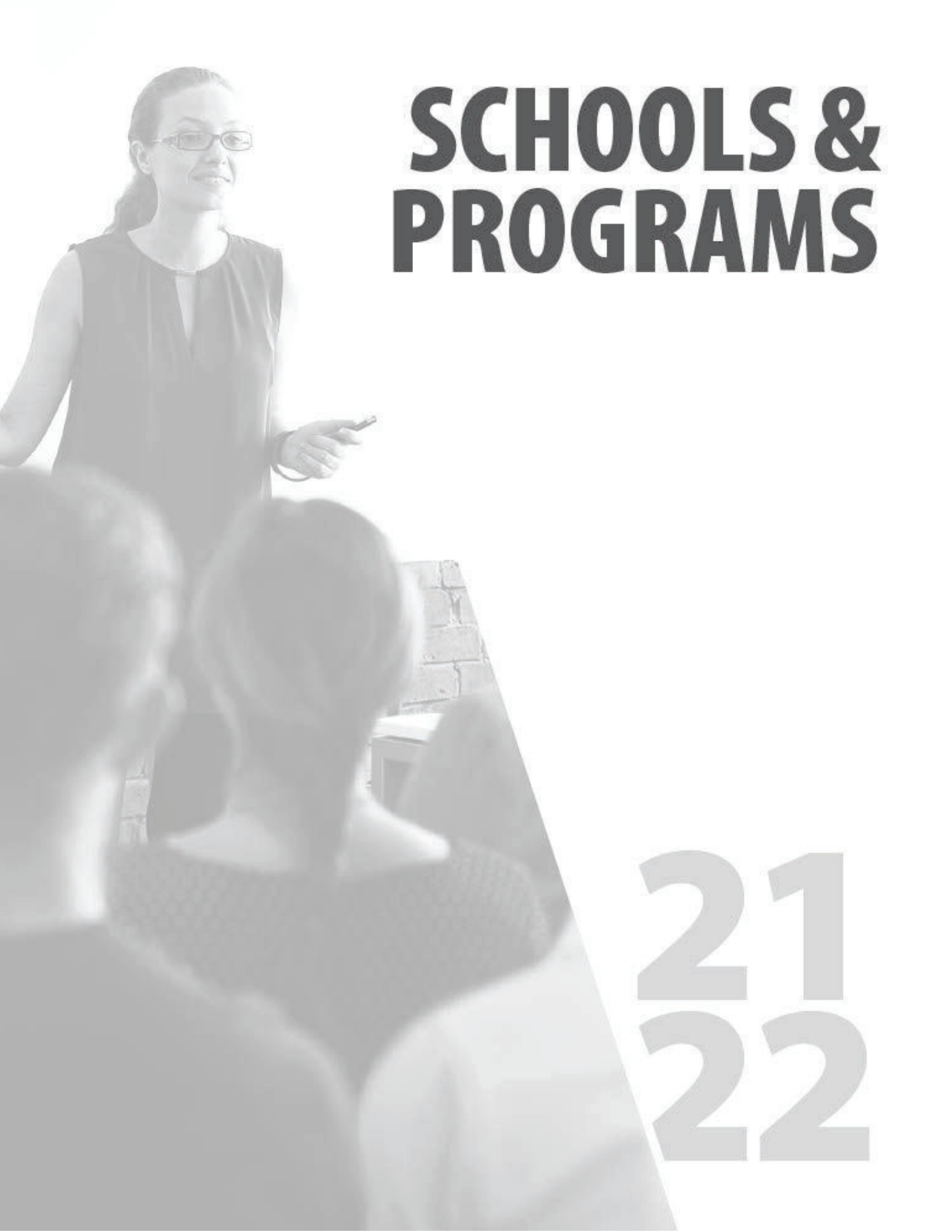
### How to Apply

Submit a current certificate to your advisor for evaluation by the dean of your academic program.

### Cost

A per-credit-hour fee is charged for posting prior learning credit to the student's transcript. (See the fee schedule in the Finance section.)





# **SCHOOLS & PROGRAMS**

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# Schools and Programs

## The School of Arts and Sciences

English  
History  
Interdisciplinary Studies  
Music & Worship  
Theology & Ministry

## The School of Business

Business  
Sport Management  
Technology

## The School of Education

### The School of Social and Behavioral Sciences

Criminal Justice  
Emergency and Disaster Management  
Human Services  
Political Science  
Psychology  
Substance Abuse Counseling

# Campuses

Each school offers programs through two campuses, meeting the needs of students in a variety of circumstances, from high school students getting an early start, to professionals seeking advanced preparation.

### BA in English

*Circleville, Online, & OnlinePlus*

A notation under each degree program title indicates the formats in which it is offered.

## Circleville Campus

Designed for the recent high school graduate, but open to students of all ages, Circleville Campus programs offer face-to-face instruction, the traditional full-immersion college community experience, and on-campus living for resident students. Students who engage in this program participate in experiences that develop the entire person – body, mind, and spirit.

## Trailblazer Academy

A part of the Circleville Campus, Trailblazer Academy offers middle school and high school students the opportunity to take OCU courses through the College Credit Plus (CCP) dual credit program. Semester-length courses are offered on the Circleville Campus, online, and at local high schools. More information follows.

## OnlinePlus

Designed specifically for recent high school graduates, the OnlinePlus program offers majors that can be completed

entirely online or blended with credit-bearing “Plus” experiences. With 24-hour access to online courses, students have the flexibility to balance school and life. Weekly online discussion forums, faculty virtual office hours, and OnlinePlus Live! meetings offer community support for learning and success. More information follows.

## Online Campus

Designed primarily for adult learners, but open to students of all ages, the OCU online programs prepare students to work in multiple fields of endeavor. Some Online Campus courses are available in a face-to-face format one night per week on the Circleville Campus and locations in Columbus.

## Graduate Studies

Offered through the Online Campus, but encompassing onsite course options, graduate-level programs offer students the opportunity to develop advanced critical thinking and reasoning skills.

## Trailblazer Academy

OCU's College Credit Plus dual credit program, Trailblazer Academy offers middle school and high school students the opportunity to take college courses at Ohio Christian University through the College Credit Plus (CCP) dual credit program. Through CCP, students enrolled in college courses earn college credit while also fulfilling high school graduation requirements. Trailblazer Academy's CCP classes are available on the University Campus, online, or in select high schools. OCU is fully accredited by The Higher Learning Commission and recognized by the Ohio Department of Higher Education.

Students in grades 7-12 may participate in the CCP program. This includes students enrolled as public school, private school, or homeschool students, and students from Ohio or out-of-state. Compared to the cost of college tuition, all students may enroll at significantly reduced tuition rates. Public, nonpublic, and homeschool students in Ohio may apply for state funding to assist with tuition cost.

The State of Ohio requires that schools provide counseling to students and parents to inform them of possible risks and consequences of taking part in the College Credit Plus program. To enroll, students and parents from Ohio must submit an Intent to Participate form to the State of Ohio, indicating that counseling was provided and all responsibilities for participation are understood.

Students enrolled in the Trailblazer Academy are OCU students, and subject to all applicable regulations of the University.

*Entrance requirements and other information about Trailblazer Academy and Ohio's College Credit Plus program are available from the Trailblazer Academy office at OCU, and online at [OhioChristian.edu/Trailblazer-Academy](http://OhioChristian.edu/Trailblazer-Academy). Information about the Ohio College Credit Plus program is also available from the Ohio Department of Higher Education (ODHE) website under school options.*

## OnlinePlus

OnlinePlus is designed specifically for recent high school graduates. The program offers majors that can be completed entirely online or blended with credit-bearing "Plus" experiences.

With 24-hour access to online courses, students have the flexibility to balance school and life. Weekly online discussion forums, faculty virtual office hours, and OnlinePlus Live! meetings offer community support for learning and success.

### Optional Plus Experiences

OnlinePlus combines the advantages of online learning and the adventure of real-world experience. Students have opportunities to engage in community and prepare for and experience a professional field of choice by learning. Optional Plus experiences include:

- Study abroad or special opportunities in the U.S.
- Internships
- A one-semester on-campus dormitory experience

### Online Plus Live! Meetings

To promote student success and community, each course requires attendance at two scheduled synchronous course meetings during the term. Meetings take place via a virtual meeting platform.

### Faculty Virtual Office Hours

OnlinePlus faculty hold at least one weekly office hour using a virtual meeting platform. Just as on-campus students are encouraged to visit faculty outside of class meetings as needed, students in OnlinePlus are encouraged to meet with online faculty during virtual office hours. Students can choose to use this time with faculty to discuss course content, progress through the course, and/or other topics as needed.

### Capstone

OnlinePlus students complete a capstone course, internship, or undergraduate thesis. Options are discussed with students entering the junior year of study and approved by the Academic Program Director. For details, see [bit.do/OCUOnlinePlusCapstone](http://bit.do/OCUOnlinePlusCapstone).



# Honors Program

## Circleville Campus

The Honors Program at Ohio Christian University is designed to prepare students for graduate studies. The honors program enhances the undergraduate educational experience of students who have demonstrated high academic proficiency throughout high school or through their first year of college.

The program consists of learning activities that engage students in advanced levels of research. It provides an avenue for students to develop communication and writing skills, develop critical thinking skills, and improve their ability to integrate faith and learning in their professional field. The curriculum and activities are interrelated and encourage conversation between liberal arts courses, the Bible, and the student's professional field.

## Honors Program Admission

### Admission in the Freshman Year

To be eligible for admission to the Honors Program, students beginning the first full year of college must meet the following requirements prior to registering for classes:

- Two references in writing from persons familiar with the academic abilities of the applicant.
- Submission of a completed Honors Program Application form and 300- to 350-word essay.
- Interview with the Honors Program Committee.

Most students admitted to the Honors Program have demonstrated the following minimum metrics of scholastic aptitude:

- ACT composite score of 27 or above, or SAT composite score of 1280 or above.
- High School GPA of 3.4 or higher on a 4.0 scale.

### Admission as a Transfer Student

Students transferring to Ohio Christian University at or before the start of their sophomore year may be admitted to the Honors Program if they satisfy the following requirements:

- 3.5 GPA in all undergraduate work completed.
- ACT composite score of 27 or above, or SAT composite score of 1280 or above.
- Letters of recommendation from two professors at the previously attended college or university.

- Submission of a completed Honors Program Application form and 300- to 350-word essay.
- Interview with the Honors Program Committee.

## Requirements

The Honors Scholar must maintain the following:

- 3.5 or higher GPA.
- Enrollment in Honors Seminar each semester.
- Progress toward completion of an approved Senior Honors Project.

## Senior Project

The Senior Honors Project includes a project proposal, completed at the beginning of the junior year, and the honors capstone project, completed during the junior or senior year.

The Senior Honors Project is completed under the direction of a mentoring faculty member and includes a substantial written report, similar to an undergraduate thesis. Each honors student conducts research in the major or approved research field and communicates the findings in a capstone presentation. Projects may include a variety of research, development, application, or creative works. Specific requirements with respect to the type of work, the format of the project report, and other details are determined by the student's area of concentration and proposal.

The Senior Honors Project contract requires the signatures of the student, mentoring faculty, and Honors Program Director.

The cost of the senior project is underwritten by the program. Qualifying expenses include materials, copying, and binding the project, and similar associated costs.

## Recognition

Honors graduates are recognized at graduation and receive a special certificate and honors medallion. Completion of the Honors Program is noted on the transcript.





# General Education Cores

*These cores provide the General Education template for all OCU undergraduate programs.  
Specific requirements in some programs may also count toward the General Education Core.*

## Associate Programs 36 Hours

<b>Communication Skills</b>	<b>9</b>
Oral Communication	3
Written Communication	6

<b>Humanities</b>	<b>3</b>
<i>An elective from one of these disciplines: Literature, History, Philosophy, Music, Art, and Drama.</i>	

<b>Math, Science, &amp; Health</b>	<b>9</b>
<i>Biological Science (e.g., Biochemistry, Biology, Ecology), Physical Science (e.g., Astronomy, Chemistry, Earth Science, Physics), Technology, Formal or Symbolic Logic, Statistics, and Mathematics.</i>	

<b>Online</b>	
Mathematics or Statistics	3
Biological or Physical Science	3
Elective(s)	3

<b>Circleville</b>	
Mathematics or Statistics	3
Biological or Physical Science	4
OCU1010 First Year Experience	1
OCU1200 Health and Wellness	1

<b>Social &amp; Behavioral Sciences</b>	<b>6</b>
<i>Electives from at least two of these disciplines: Behavioral Sciences (e.g., Anthropology, Geography, Psychology, and Sociology), and Social Sciences (e.g., Archeology, Organizational Theory, Political Science, and Human Services).</i>	

<b>Religion &amp; Spiritual Formation</b>	<b>9</b>
<i>Bible, Theology, Church History, and Religion</i>	
Biblical Literature, Theology, or Religion	3
Old Testament Literature	3
New Testament Literature	3

<b>Circleville Only</b>	
MIN1005 Christian Service Seminar	0
OCU1500 Spiritual Formation	0
<i>Each semester of attendance, up to a total of 8 semesters</i>	

## Bachelor's Programs 45 Hours

<b>Communication Skills</b>	<b>9</b>
Oral Communication	3
Written Communication	6

<b>Humanities</b>	<b>9</b>
<i>Electives from at least two of these disciplines: Literature, History, Philosophy, Music, Art, and Drama.</i>	

<b>Math, Science, &amp; Health</b>	<b>9</b>
<i>Biological Science (e.g., Biochemistry, Biology, Ecology), Physical Science (e.g., Astronomy, Chemistry, Earth Science, Physics), Technology, Formal or Symbolic Logic, Statistics, and Mathematics.</i>	

<b>Online</b>	
Mathematics or Statistics	3
Biological or Physical Science	3
Elective(s)	3

<b>Circleville</b>	
Mathematics or Statistics	3
Biological or Physical Science	4
OCU1010 First Year Experience	1
OCU1200 Health and Wellness	1

<b>Social &amp; Behavioral Sciences</b>	<b>9</b>
<i>Electives from at least two of these disciplines: Behavioral Sciences (e.g., Anthropology, Geography, Psychology, and Sociology), and Social Sciences (e.g., Archeology, Organizational Theory, Political Science, and Human Services).</i>	

<b>Religion &amp; Spiritual Formation</b>	<b>9</b>
<i>Bible, Theology, Church History, and Religion</i>	
Biblical Literature, Theology, or Religion	3
Old Testament Literature	3
New Testament Literature	3

<b>Circleville Only</b>	
MIN1005 Christian Service Seminar	0
OCU1500 Spiritual Formation	0
<i>Each semester of attendance, up to a total of 8 semesters</i>	







# **SCHOOL OF ARTS & SCIENCES**

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# School of Arts & Sciences



**Dr. Krista Stonerock**

Dean of the School of Arts & Sciences

BA, Mount Vernon Nazarene University  
MA and PhD, The Ohio State University

*Dr. Stonerock joined the OCU  
faculty in 1992*

## About the School

The School of Arts and Sciences is committed to providing an excellent integrated liberal arts experience for all majors in the university. Students will hone writing, reading, and critical reasoning skills as they complete core courses in communication, humanities, mathematics, science, social and behavioral sciences, and religion. Students will be exposed to rigorous questioning and will be challenged to integrate faith and consider diverse perspectives as they pursue truth. This cornerstone liberal arts core provides a firm intellectual

foundation for more specialized study to all students whatever their major program of study.

The School of Arts and Sciences also houses programs in English, History, Ministry, Bible, Music, Worship, and Interdisciplinary Studies.

## Programs

### English, History, & Interdisciplinary Studies

BA in English  
BA in History  
AA in Interdisciplinary Studies  
BA in Interdisciplinary Studies

### Theology & Ministry

AA in Christian Ministries  
BA in Biblical and Theological Studies  
BA in Biblical Studies  
BA in Christian Ministries  
BA in Global Missions  
BA in Leadership and Ministry  
BA in Student Ministry  
MA in Ministry

### Music & Worship

BA in Music  
BA in Worship Leadership  
BSEd in Music Education

## Admission

### English, History, & Interdisciplinary Studies

Admission to the University satisfies admission requirements for these programs.



## Theology & Ministry

Admission to the University satisfies admission requirements for the following programs:

AA in Christian Ministries  
BA in Biblical and Theological Studies  
BA in Biblical Studies

In addition to admission to the University, the following programs require the OCU Ministry Programs Application (available from Admissions):

BA in Christian Ministries  
BA in Global Missions  
BA in Student Ministry  
BA in Leadership and Ministry\*

*\*The Church Planting Concentration & Pastoral Ministry Concentration also require the Ministry Reference Form.*

In addition to admission as a graduate student, applicants to the following program must submit a personal history essay, a statement of faith, and a ministry reference. Information is available from Admissions.

MA in Ministry

## Worship Leadership

In addition to admission to the University, worship majors must satisfactorily complete the following:

- OCU Ministry Programs Application
- Reference
- Audition

### **OCU Ministry Programs Application**

The student's personal commitment to Christian faith and practice (available from Admissions).

### **Reference**

A letter of recommendation describing the student's Christian testimony and involvement in music ministry, sent directly to [wl@ohiochristian.edu](mailto:wl@ohiochristian.edu).

### **Audition**

Two contrasting selections from Contemporary Christian, musical theatre, popular, or art song repertoire. Students who play keyboard, guitar, or another instrument should accompany a vocal number or play a repertoire selection.

## Music

In addition to admission to the University, music education majors must satisfactorily complete an audition.

### **Audition**

Prepare an audition of two instrumental or vocal selections comparable in difficulty to music from the OMEA Solo and Ensemble repertoire list A or B. Instrumental auditions include examination in scales and sight reading.

## Music Education

In addition to admission to the University, music education majors must satisfactorily complete the following:

- Audition
- Full admission to the Music Education program

### **Audition**

Prepare an audition of two instrumental or vocal selections comparable in difficulty to music from the OMEA Solo and Ensemble repertoire list A or B. Instrumental auditions include examination in scales and sight reading.

### **Full Admission to the Music Education Program**

Incoming students may declare a Music Education major as a freshman.

Full admission to the Music Education program is typically achieved after the student's first full year in the program. Music education students must qualify to register for EDU courses, and meet the guidelines listed under "Education Program Admission." See the School of Education page in this catalog for these guidelines.

## Music and Worship Major Guidelines

### **Minimum Grades**

Candidates for music and worship programs must earn at least a C in each course in the major. Courses with a grade of C- (1.7) or below do not count toward the major.

### **Proficiency**

#### **Music & Music Education**

Students must enroll in voice and/or piano each semester until the respective proficiencies are completed.

#### **Worship Leadership**

Students must pass proficiencies in voice and an accompanying instrument (usually piano or guitar).



# Music Education Students

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## Grade and GPA

### ***Requirements***

Candidates for the Music Education license must maintain a 3.0 GPA in the major and concentrations, with no grade below a C (2.0) in in the major and concentration courses.

### ***Probation, Suspension, and Reinstatement***

Students whose GPA falls below the program minimum are placed on departmental probation the following semester.

- Consecutive semesters on departmental probation will result in suspension from the program.
- Students on departmental probation or suspension may not register for EDU or ECE courses.
- To be reinstated to the program, students must achieve a GPA at or above the required minimum.

## Licensure Requirements

Program completers are required to pass the designated OAE (Ohio Assessment for Educators) tests for the state of Ohio to be eligible for licensure. For more information, see [www.oh.nesinc.com](http://www.oh.nesinc.com).

## Background Check

Education majors are assessed a \$70 fee each year to cover the cost of an annual background check.





# English

## BA in English

*Circleville, Online, & OnlinePlus*

The Bachelor of Arts in English provides students a foundation in British and American literature and allows students to pursue individual interests by choosing electives from a range of literature, language, and composition courses. Through exposure to diverse texts and extensive composition activity, students will gain the intellectual capacity and practical skills they need to attend graduate school or pursue a wide range of careers.

### Objectives

Upon graduating from the program, students should be able to:

- Evidence competence in reading, writing, speaking, and listening.
- Synthesize literary terms and methods of analysis while critically reading literary texts drawn from various authors, time periods, and cultural contexts.
- Compose academic, creative, or professional texts, which evidence an awareness of genre conventions, format and citation guidelines, stylistic expectations, and grammatical correctness.
- Discover the relation of literature to faith and biblical truth.

### Major

**36 Hours**

*24 hours within the major must be at the 3000 level or above. English and Literature courses taken to meet General Education requirements do not count toward major requirements.*

Introductory literature elective	3
American literature surveys	6
British literature surveys	6
Shakespeare elective	3
Language and literature electives	15
Capstone course or undergraduate thesis	3

# History

## BA in History

*Circleville, Online, & OnlinePlus*

The History major invites students to critically reflect upon the ideas, faith traditions, political movements, leaders, and cultures that shaped the West and the United States over the past three millennia and to understand the present as a continuation of the past. Through exposure to a broad set of readings and other work, the History major provides students with a background in the proper techniques for evaluating historical works, engaging in historical research, and developing advanced writing and presentation skills.

### Objectives

On graduating from the major, students should be able to:

- Acquire an appropriate knowledge of historical content and knowledge of how the discipline of history influences and is influenced by the contemporary culture.
- Critically examine concepts and theories concerning the discipline of history and the interaction of faith and history.
- Analyze primary and secondary materials and create work that provides a reasonable interpretation of data.
- Produce written work and/or other materials at an advanced level, appropriate for entering graduate school or a vocation.

### Major

**36 Hours**

*24 hours within the major must be at the 3000 level or above. History courses taken to meet General Education requirements do not count toward major requirements.*

Historiography	3
U.S. history electives	6
Western civilization elective	3
European history elective	3
Non-western history elective	3
Additional history electives	12
Colloquium	3
Research seminar or undergraduate thesis	3



# Interdisciplinary Studies

## AA in Interdisciplinary Studies

*Circleville & Online*

Ohio Christian University offers a two-year major in Interdisciplinary Studies. Students work with an academic advisor to design a program that includes 24 hours of electives in a major academic area in addition to the General Education core requirements.

### Objectives

On completion of this major, students should be able to:

- Demonstrate general knowledge and application of biblical theological issues and principles.
- Exhibit a foundation in general education knowledge and skills.
- Possess the ability to pursue further study or serve in various roles in the church or society.

### Major

Interdisciplinary Electives

**24 Hours**

24

## BA in Interdisciplinary Studies

*Circleville, Online, & OnlinePlus*

The Interdisciplinary Studies major is composed of closely correlated coursework in two or more academic areas. The unique feature of this option is the flexibility that allows the student to work with an advisor and several faculty members to build a customized interdisciplinary program that best suits the student's academic objectives and calling.

### Objectives

On completion of this major, students should be able to:

- Demonstrate competency in the knowledge and application of biblical/theological issues and principles.
- Exhibit general education knowledge and skills to enhance intellectual understanding and effectively communicate in current society.
- Affirm a specific calling or career goal, which clearly articulates a plan for correlated programs of study.
- Possess the ability to pursue further study or serve in various roles in the church or society which draws upon the knowledge and skills of the correlated programs of study.

### Major

Interdisciplinary Electives

INT4800 Interdisciplinary Studies Capstone

**75 Hours**

72

3



# Theology & Ministry

## AA in Christian Ministries

*Online Campus*

The Associate of Arts in Christian Ministries is for adults who want to increase their effectiveness to lead as Christians in their arenas of influence, be they secular, religious, professional, or personal.

### Objectives

- Apply a Christian worldview to contemporary issues.
- Articulate the essentials of the Christian faith.
- Identify the intended message of biblical passages.
- Communicate the Gospel in contextually appropriate ways.
- Lead in evangelism, discipleship, and administration to carry out a ministry's unique mission.

Major		24 Hours
MIN1040	Principles of Worship	3
MIN1400	Personal Stewardship	3
MIN2020	Evangelism and Discipleship	3
MIN2800	Ministry Practices	3
THE2100	Investigating Christian Theology I	3
BIB	Biblical studies elective	3
	Electives in BIB, MIN, THE, REL	6

## BA in Biblical and Theological Studies

*Online Campus*

The Bachelor of Arts in Biblical and Theological Studies equips students with the exegetical and theological knowledge and skills needed to interpret the Bible faithfully in a contemporary context.

### Objectives

Upon graduating from the program, students should be able to:

- Interpret Scripture accurately in its literary, canonical, and historical context using the inductive Bible study method.
- Articulate the overarching narrative and unifying themes of Scripture.
- Address contemporary challenges and questions in light of Scripture and classic Christian teaching, particularly Wesleyan-Arminian theology.

### Major 42 Hours

*24 credit hours at the 3000-level or above*

#### Biblical Studies 21

*Biblical interpretation (e.g., Old Testament Interpretation, New Testament Interpretation) and biblical book/corpus studies (e.g., Pentateuch, Romans).*

Biblical interpretation electives	6
Old Testament book/corpus study	3
New Testament book/corpus study	3
Biblical studies electives	9

#### Biblical Theology 6

*Biblical theology proper, biblical-theological approaches to select theological topics (e.g., sexuality), Christian hermeneutics.*

#### Systematic and Historical Theology 15

*Systematic theology (e.g., Systematic Theology I), historical theology (e.g., Survey of Church History I), systematic and historical approaches to select theological topics (e.g., holiness).*



## BA in Biblical Studies

Circleville Campus

The Bachelor of Arts in Biblical Studies equips students with the exegetical, linguistic, and theological knowledge and skills needed to interpret the Bible faithfully in a contemporary context. This major prepares students for seminary and other graduate work in Bible, theology, and related disciplines and provides students with a grounding in Scripture and theology that will be useful in ministry positions.

### Objectives

Upon graduating from the program, students should be able to:

- Interpret Scripture accurately in its literary, canonical, and historical context using the inductive Bible study method.
- Utilize an intermediate knowledge of Greek in interpreting the New Testament.
- Articulate the overarching narrative and unifying themes of Scripture.
- Address contemporary challenges and questions in light of Scripture and classic Christian teaching, particularly Wesleyan-Arminian theology.

### Major 42 Hours

24 credit hours at the 3000-level or above

#### Biblical Studies 18

*Biblical interpretation (e.g., Old Testament Interpretation, New Testament Interpretation) and biblical book/corpus studies (e.g., Pentateuch, Romans).*

Biblical interpretation electives	6
Old Testament book/corpus study	3
New Testament book/corpus study	3
Biblical studies electives	6

#### Biblical Languages 12

GRK1100 Elementary Greek I	3
GRK1200 Elementary Greek II	3
GRK2100 Intermediate Greek	3
GRK3200 Greek Exegesis	3

#### Biblical Theology 6

*Biblical theology proper, biblical-theological approaches to select theological topics (e.g., sexuality), Christian hermeneutics.*

#### Systematic and Historical Theology 6

*Systematic theology (e.g., Systematic Theology I), historical theology (e.g., Survey of Church History I), systematic and historical approaches to select theological topics (e.g., holiness).*

## BA in Christian Ministries

Circleville Campus

The Bachelor of Arts in Christian Ministries prepares students to lead in church and parachurch ministries. It provides students with essential biblical, theological, and practical knowledge and skills needed to minister faithfully in the twenty-first century.

### Objectives

Upon graduating from the program, students should be able to:

- Interpret Scripture accurately in its literary, canonical, and historical context using the inductive Bible study method.
- Address contemporary challenges and questions in light of Scripture and classic Christian teaching, particularly Wesleyan-Arminian theology.
- Provide pastoral leadership and care in various ministry contexts.

### Major 54 Hours

24 credit hours at the 3000-level or above

#### Biblical Studies 18

*Biblical interpretation (e.g., Old Testament Interpretation, New Testament Interpretation) and biblical book/corpus studies (e.g., Pentateuch, Romans).*

Biblical interpretation electives	6
Old Testament book/corpus study	3
New Testament book/corpus study	3
Biblical studies electives	6

#### Biblical Theology 3

*Biblical theology proper, biblical-theological approaches to select theological topics (e.g., sexuality), Christian hermeneutics.*

#### Systematic and Historical Theology 15

*Systematic theology (e.g., Systematic Theology I), historical theology (e.g., Survey of Church History I), systematic and historical approaches to select theological topics (e.g., holiness).*

#### Ministry 18

MIN3025 Preaching I (Oral Comm. Elective)*	3
Ministry electives	15
<i>preaching, worship, discipleship, evangelism, pastoral leadership, pastoral care, etc.</i>	



# BA in Global Missions

Circleville & Online

The Bachelor of Arts in Global Missions prepares students to minister cross-culturally. It equips students with essential biblical and theological knowledge and skills as well as the missiological tools and experience needed to communicate the gospel and make disciples among the nations.

## Objectives

Upon graduating from the program, students should be able to:

- Interpret Scripture accurately in its literary, canonical, and historical context using the inductive Bible study method.
- Address contemporary challenges and questions in light of Scripture and classic Christian teaching, particularly Wesleyan-Arminian theology.
- Articulate the unique truth claims of Christianity in relation to other religious and non-religious worldviews.
- Contextualize the gospel in a cross-cultural setting.

## Major 54 Hours

24 credit hours at the 3000-level or above

### Biblical Studies 18

Biblical interpretation (e.g., *Old Testament Interpretation*, *New Testament Interpretation*) and biblical book/corpus studies (e.g., *Pentateuch*, *Romans*).

Biblical interpretation electives	6
Old Testament book/corpus study	3
New Testament book/corpus study	3
Biblical Studies electives	6

### Biblical Theology 3

Biblical theology proper, biblical-theological approaches to select theological topics (e.g., sexuality), Christian hermeneutics.

### Systematic and Historical Theology 15

Systematic theology (e.g., *Systematic Theology I*), historical theology (e.g., *Survey of Church History I*), systematic and historical approaches to select theological topics (e.g., holiness).

### Global Missions Core 18

MIN2020	Evangelism and Discipleship	3
MIS1010	Introduction to Global Missions	3
MIS3000	Anthropology for Christian Mission	3
MIS3100	Apologetics in a Pluralistic World	3
MIS4100	Communicating Cross-Culturally	3
MIS4900	Cross-Cultural Internship	3





# BA in Leadership and Ministry

Online Campus

The Bachelor of Arts in Leadership and Ministry equips students to lead effectively as Christians in secular, religious, professional, and personal arenas of influence.

## Objectives

Upon graduating from the program, students should be able to:

- Integrate Christian principles in critical thinking and decision-making.
- Demonstrate awareness and improvement of thinking and learning strategies.
- Articulate a doctrinal position and its relevance to ministry.
- Demonstrate skills in communicating the gospel in a variety of contexts and to various audiences.

## Major 51 Hours

24 credit hours at the 3000-level or above

### Core 27

CHS3000	Survey of Church History I	3
CHS4000	Survey of Church History II	3
MIN2020	Evangelism and Discipleship	3
MIN3050	Exploring Christian Ministry	3
MIN3150	Ministry Leadership	3
MIN3200	Spiritual Formation in the Evangelical Church	3
THE2100	Investigating Christian Theology I	3
THE4050	Investigating Christian Theology II	3
MIN4800	Leadership and Ministry Capstone	3

### Electives 24

Biblical book/corpus study elective	3
Biblical interpretation elective	3
Leadership and ministry electives	18

## Concentrations

These courses may apply toward the Leadership and Ministry Electives block.

### Biblical Studies 12 Hours

This concentration prepares individuals to engage with biblical literature. Courses provide foundational knowledge for in-depth study of the Bible, and for teaching and preaching biblical literature.

**Objective:** On completion of this concentration, the student should be able to demonstrate the necessary skill for interpreting biblical literature.

### Concentration 12

Biblical book/corpus study electives	12
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### Church Planting 12 Hours

This concentration is designed for students desiring to serve as evangelistic leaders in Western culture. Courses provide foundational knowledge for engaging culture, communicating the Gospel, and leading new churches.

**Objective:** On completion of this concentration, the student should be able to demonstrate ministry leadership skills for starting new churches.

### Concentration 12

MIS3000	Anthropology for Christian Mission	3
MIN3025	Preaching I	3
MIN4100	Fundamentals of Church Planting	3
MIN4300	Growing a Great Commission Church	3

### Intercultural Ministries 12 Hours

This concentration is designed for the student who desires to minister cross-culturally. It includes an emphasis on knowing the Word of God, with missions courses to enable the graduate to communicate the Gospel to and within a culture different than his or her own.

**Objective:** On completion of this concentration, the student should be able to recognize the principles of cross-cultural communication and how these dynamics can affect cross-cultural ministry.

### Concentration 12

MIS3000	Anthropology for Christian Mission	3
MIS4000	World Religions	3
MIS4100	Communicating Cross-Culturally	3
THE3000	Theology of Missions	3

### Organizational Leadership 12 Hours

This concentration prepares individuals for positions of leadership, and a foundation to meet the challenges of leading organizations in a changing environment.

**Objective:** On completion of this concentration, the student should be able to apply leadership theory and techniques to facilitate change within an organization.

### Concentration 12

LDR3100	Concepts of Leadership	3
LDR3200	Organizational Leadership	3
LDR4000	Leading Change	3
LDR4100	Global Leadership	3

### Pastoral Ministry 12 Hours

This concentration offers the student with a calling into ministry necessary information to effectively lead a church, ministry, or non-profit organization.

**Objective:** On completion of this concentration, the student should be able to apply practical ministry skills to meet the pastoral needs of a local congregation.

### Concentration 12

MIN2040	Christian Ministry Administration	3
MIN3010	Pastoral Ethics	3
MIN3025	Preaching I	3
PCC3040	Pastoral Care and Counseling	3

# BA in Student Ministry

Circleville Campus

The BA in Student Ministry prepares students for student ministry positions in the local church. Graduates demonstrate expertise in adolescent spiritual development and the ability to exegete the culture in application to the students and the local church. It is designed to develop high-capacity student pastors, trained, and equipped to lead the new generation of the church with excellence.

## Objectives

On completion of the program, students should be able to:

- Interpret Scripture accurately in its literary, canonical, and historical context using the inductive Bible study method.
- Address contemporary challenges and questions in light of Scripture and classic Christian teaching, particularly Wesleyan-Arminian theology.
- Describe their Christian calling and philosophy of ministry.
- Demonstrate skills for leading an effective student ministry including volunteer management, organization, and staff development in churches and associated venues.
- Demonstrate an understanding of student ministry praxis associated with adolescent spiritual development as it interfaces with contemporary societal influences and issues.
- Exhibit Christ-like character in religious and secular contexts.

## Major

63 Hours

24 credit hours at the 3000-level or above

### Biblical Studies 18

*Biblical interpretation (e.g., Old Testament interpretation, New Testament interpretation) and biblical book/corpus studies (e.g., Pentateuch, Romans).*

Biblical interpretation electives	6
Old Testament book/corpus study	3
New Testament book/corpus study	3
Biblical studies electives	6

### Biblical Theology 3

*Biblical theology proper, biblical-theological approaches to select theological topics (e.g., sexuality), Christian hermeneutics.*

### Systematic and Historical Theology 15

*Systematic theology (e.g., Systematic Theology I), historical theology (e.g., Survey of Church History I), systematic and historical approaches to select theological topics (e.g., holiness).*

### Student Ministry 27

MIN1025	Introduction to Student Ministry	3
MIN2015	Effective Youth Communication	3
MIN2025	Youth and Family Ministry	3
MIN3035	Student Ministry Events, Camps, and Conferences	3
MIN3055	Philosophy of Student Ministry	3
MIN3025	Preaching I	3
MIN4195	Student Discipleship and Adolescent Spiritual Dev.	3
MIN4255	Student Ministry Programming	3
MIN4955	Student Ministry Internship	3



# MA in Ministry

Online Campus

Ohio Christian University has developed its Master of Arts in Ministry to enhance the ministry skills of pastors and lay leaders in the local church. The major will prepare students to serve even more effectively in the church and society, whether they are in paid or lay ministry.

All courses contribute to the ability to enhance students' ministry skills. All graduates of this major must be grounded in the Bible, theology, and historical thought and context of the church.

## Objectives

On completion of the major a student should be able to:

- Demonstrate a deep love for God by continually practicing spiritual disciplines.
- Analyze Christian theological thinking through the centuries and its effects on the church and culture and the effects of culture and church on Christian theological thinking.
- Conduct independent research and evaluation of biblical and theological literature and apply knowledge to enhance ministry practices.
- Analyze situations and choose the proper interventions to help others cope with crises. (Pastoral Care and Counseling)
- Demonstrate skills in church administration, preaching/ teaching, handling sacraments and rituals, and care giving in the local church. (Practical Theology)

Program		36 Hours
<b>Core</b>		<b>24</b>
MIN5000	Ministry Essentials	3
PCC5100	Pastoral Care Giver	3
BIB5300	New Testament History and Interpretation	3
BIB5400	Old Testament History and Interpretation	3
THE5500	History of Christian Thought	3
THE5600	Theology of John Wesley	3
MIN6700	Mission in the Western World	3
MIN6800	Ministry Capstone	3
<b>Concentration</b>		<b>12</b>

## Concentrations

### Pastoral Care & Counseling 12 Hours

The Pastoral Care and Counseling Concentration is designed for those ministers who are called to a counseling ministry. The concentration is not designed to qualify the graduate to work as a licensed counselor. Completion of the Pastoral Care and Counseling Concentration verifies successful completion of the courses required to earn the concentration and does not constitute a certificate or license that is required under Ohio law of any other state law to engage in the practice of professional counseling.

PCC6000	Methods of Pastoral Counseling	3
PCC6200	Ethical and Legal Issues in Pastoral Counseling	3
PCC6400	Spiritual Issues in Pastoral Counseling	3
PCC6600	Pastoral Intervention in Crisis	3

### Practical Theology 12 Hours

The Practical Theology Concentration is designed for those who are employed as pastors in their churches. It is expected that most of these will be ministers who have ordination credentials. Consequently, the concentration is planned to enhance those ministry skills and increase their effectiveness in their careers. A second category of persons who may be interested in this program are those who have limited experience in ministry but feel called to dedicate their lives to the work of ministry and may be employed full-time or part-time by a church in a ministry role. The program is planned to continue the development of their ministry skills in practical theology.

MIN5200	Worship in the Church	3
MIN6100	Biblical Preaching	3
MIN6300	Pastoral Leadership	3
MIN6500	Spiritual Disciplines	3

### Sport, Recreation, & Fitness Ministries 12 Hours

The Sport, Recreation, and Fitness (SR&F) Ministries Concentration is designed for those who are called to an SR&F focused ministry. The concentration provides the theological, philosophical, and methodological foundations for this specialized area. The concentration emphasizes the ministry leadership skills necessary for SR&F evangelism and discipleship in a local church or para-ministry context.

MIN6200	Theology and Ethics of Competition	3
MIN6220	Models of Sport, Recreation, and Fitness Ministries	3
MIN6240	Sports Ministry Organization and Administration	3
MIN6260	Sport, Recreation, and Fitness Evangelistic Discipleship	3

# Music

## BA in Music

Circleville Campus

The BA in Music is designed to prepare musicians with a high level of musical skill and a strong foundation in music theory, history, and applied performance.

### Objectives

On completion, students should be able to:

- Perform at a collegiate level as a vocalist or instrumentalist.
- Apply knowledge of music theory and the historical context of music to musical performance.
- Demonstrate functional vocal and accompanying skills.

Major	53 Hours
<b>Music Theory</b>	<b>19</b>
MUS2010 Music Theory I	3
MUS2011 Aural Skills I	1
MUS2012 Music Theory II	3
MUS2013 Aural Skills II	1
MUS3010 Music Theory III	3
MUS3011 Aural Skills III	1
MUS3012 Music Theory IV	3
MUS3013 Aural Skills IV	1
MUS4010 Musical Form and Analysis	3
<b>Music History</b>	<b>9</b>
MUS3310 Survey of Music History I* ( <i>Humanities</i> )	3
MUS3320 Survey of Music History II	3
MUS3430 Survey of Music History III	3
<i>*This course may be applied to GenEd Humanities requirement.</i>	
<b>Music Performance</b>	<b>25</b>
1000-level Major Applied Study	4
3000-level Major Applied Study	6
1000-level Secondary Applied Study	3
<i>Piano or Voice is recommended</i>	
MUS1099 Recital (8 semesters)	0
MUS4099 Senior Recital	1
MUS4011 Conducting I	2
MUS4012 Choral Conducting or MUS4013 Instrumental Conducting	2
Ensemble Electives	7

## BA in Worship Leadership

Circleville Campus

The BA in Worship Leadership prepares students for authentic, Gospel-centered, life-changing worship ministry. Students experience growing musical skills and technical expertise, as they develop a biblical, pastorally-shaped perspective of worship leadership with application in the context of ministry.

### Objectives

The program is designed to prepare graduates who can:

- Demonstrate excellent musicianship.
- Lead and mentor other musicians in ministry.
- Articulate biblically grounded convictions for worship ministry.
- Plan and lead gospel-centered, edifying worship.

Major	47 Hours
<i>Program meets the requirement of 24 credit hours of 3/4000-level courses for bachelor's degrees.</i>	
<b>Music Studies</b>	<b>18</b>
MUS Music theory electives	8
MUS Music performance electives* ( <i>4 hours at 3/4000 level</i> )	9
MUS Worship Keyboard or Worship Guitar	1
<b>Biblical Studies</b>	<b>6</b>
BIB Biblical interpretation elective	3
BIB Book study elective ( <i>3/4000 level</i> )	3
<b>Worship Core</b>	<b>17</b>
WOR1030 Introduction to Worship Technology	3
WOR1100 Introduction to Worship Leadership	3
WOR1102 Field Experience I (Worship)	0
WOR3100 Worship Band Techniques	3
WOR3470 Worship Planning	3
WOR3471 Field Experience II (Worship) (1hr x 2 semesters)	2
WOR4250 Worship Leader Internship	3
<b>Worship Electives</b>	<b>6</b>
<i>Choose two of these courses:</i>	
CHS Church history elective ( <i>History Elective</i> )*	3
MUS3060 Music Literature for Worship*	3
THE3250 Biblical Foundations of Worship	3
<i>*Marked courses (up to 9 hours) may be applied to GenEd requirements.</i>	



## BSEd in Music Education

Circleville Campus

The university offers a state-approved program in K-12 Music Education. Upon completion of the program and the satisfaction of all program requirements students will be recommended to the Ohio Department of Education for initial licensure.

### Objectives

On completion, students should be able to:

- Establish a friendly rapport and exhibit warmth, care, respect, and acceptance of students as individuals.
- Demonstrate appropriate professional characteristics as well as being life-long learners by setting professional goals and continually reflecting on and evaluating their teaching.
- Demonstrate a broad-based knowledge in general core education subjects and extensive knowledge in their curricular area.
- Value a holistic approach in dealing with learners by engaging in a wide range of teaching techniques and assessment practices, promoting learners' construction of understanding and higher order thinking.
- Develop relevant learning for pupils of varied educational, cultural, economic and language backgrounds.
- Demonstrate the ability to use technology for their own learning and integrate available technology in their teaching to enhance student learning.

Major	87-91 Hours
<b>Music Theory</b>	<b>19</b>
MUS2010 Music Theory I	3
MUS2011 Aural Skills I	1
MUS2012 Music Theory II	3
MUS2013 Aural Skills II	1
MUS3010 Music Theory III	3
MUS3011 Aural Skills III	1
MUS3012 Music Theory IV	3
MUS3013 Aural Skills IV	1
MUS4010 Musical Form and Analysis	3
<b>Music History</b>	<b>9</b>
MUS3310 Survey of Music History I* ( <i>Humanities</i> )	3
MUS3320 Survey of Music History II	3
MUS3430 Survey of Music History III	3
<i>*This course may be applied to the GenEd Humanities requirements.</i>	
<b>Music Performance</b>	<b>25</b>
1000-level Major Applied Study	4
3000-level Major Applied Study	6
1000-level Secondary Applied Study	3
MUS1099 Recital (8 semesters)	0
MUS4099 Senior Recital	1
MUS4011 Conducting I	2
MUS4012 Choral Conducting or MUS4013 Instrumental Conducting	2
Ensemble Electives	7
<b>Education Core</b>	<b>28</b>
EDU1470 Educational Technology	3
EDU2030 Foundations of Education	3
EDU2031 Foundations of Education Field Experience	0
EDU2240 Diversity in Education	3
EDU3130 Educational Psychology	3
EDU3320 Teaching Reading in the Content Area	3
EDU4980 Education Capstone	1
EDU4990 Clinical Experience	12
<b>Music Pedagogy Concentration</b>	<b>6 or 10</b>

### Concentrations

<b>Instrumental</b>	<b>10</b>
MUS3200 Brass Techniques	2
MUS3210 Woodwind Techniques	2
MUS3220 Percussion Techniques	2
EDU3360 Curriculum & Methods: Secondary Instrumental Music	2
EDU3370 Curriculum & Methods: Elementary Music	2
<b>Vocal/Choral</b>	<b>6</b>
MUS3300 Vocal Diction	2
EDU3370 Curriculum & Methods: Elementary Music	2
EDU3380 Curriculum & Methods: Secondary Choral Music	2



# **SCHOOL OF BUSINESS**

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# School of Business



**Jon Tomlinson**

Dean of the School of Business

BS and MBA, Wright State University  
PhD, Regent University

*Dr. Tomlinson joined the OCU  
faculty in 2017*

## About the School

The School of Business offers courses and majors in accounting, business, leadership, sport management, and technology through the online and Circleville campuses.

## Programs

### Undergraduate Programs

#### **Business**

AA in Business  
BA in Accounting  
BA in Business  
BA in Marketing and Consumer Behavior

#### **Sport Management**

BA in Sport Business Management

#### **Information Technology**

AS in Information Technology  
BS in Data Analytics  
BS in Information Technology

### Graduate Degrees

MA in Leadership  
Master of Business Administration  
MBA + MA in Ministry

## Admission

Admission to the University satisfies admission requirements for the School of Business Programs.



# Business

## AA in Business

*Circleville & Online*

The Associate of Arts in Business equips students with basic skills in essential business areas. The integration of a Christian worldview ensures that the education is morally and ethically grounded.

### Objectives

- Explain how the four functions of management can be addressed through the Christian worldview.
- Discuss market segmentation and targeting using the 7 P's (product, price, place, promotion, packaging, positioning, and people) of marketing.
- Illustrate data used by decision-makers in today's business environments.
- Develop the entrepreneurial decision-making process from research to business plan creation.

Major	27 Hours
ACC2020 Accounting I	3
BUS1070 Microeconomics	3
BUS2070 Macroeconomics	3
BUS2200 Entrepreneurship Basics	3
FIN2010 Introduction to Financial Management	3
MAT* MAT2050 Applied Math (Online Campus)	3
Mathematics Elective (Circleville Campus)	
MGT1000 Introduction to Management	3
MKT1050 Introduction to Marketing	3
Electives in ACC, BUS, FIN, LDR, or MKT	3

*\*Online students may count MAT2050 as a Mathematics elective in the General Education Core. MAT2050 does not fulfill General Education Mathematics requirements for Circleville Campus students.*

## BA in Accounting

*Circleville & Online*

The Bachelor of Arts in Accounting prepares students for careers in profit and non-profit organizations by teaching core accounting principles through the lens of a Christian worldview.

### Objectives

On completion of this major, students should be able to:

- Apply fundamental and technical accounting concepts.
- Demonstrate proficiency in financial and tax document preparation.
- Assess accounting issues through the lens of a Christian worldview.
- Evaluate the financial condition of a business and propose courses of action.

Major	72 Hours
<b>Business</b>	<b>39</b>
BUS1070 Microeconomics	3
BUS2070 Macroeconomics	3
BUS2800 Business Ethics	3
BUS3050 Business Law	3
BUS4600 International Business	3
BUS4750 Investment Management Strategy	3
FIN2010 Introduction to Financial Management	3
FIN4000 Financial Management	3
MAT* MAT2050 Applied Math (Online Campus)	3
Mathematics Elective (Circleville Campus)	
MAT3300 Statistics	3
MGT1000 Introduction to Management	3
MGT4260 Strategic Management	3
MKT1050 Introduction to Marketing	3
<i>*Online students may count MAT2050 as a Mathematics elective in the General Education Core. MAT2050 does not fulfill General Education Mathematics requirements for Circleville Campus students.</i>	
<b>Accounting</b>	<b>33</b>
ACC2020 Accounting I	3
ACC2050 Accounting Information Systems	3
ACC2300 Individual Income Taxation	3
ACC3020 Accounting II	3
ACC4020 Intermediate Accounting I	3
ACC4030 Introductory Auditing	3
ACC4040 Managerial Accounting	3
ACC4120 Intermediate Accounting II	3
ACC4200 Cost Accounting	3
ACC4400 Business Tax Accounting	3
ACC4800 Accounting Capstone	3



## BA in Business

Circleville, Online, & OnlinePlus

The Bachelor of Arts in Business equips students for management roles in profit and non-profit organizations. The integration of a Christian worldview ensures the education is morally and ethically grounded. The concentrations provide major-related elective courses students may use to customize the major.

### Objectives

Graduates should be able to:

- Demonstrate fundamental knowledge in the core business concepts of accounting, economics, finance, information technology, business law, and management.
- Assess business decisions through the lens of a Christian worldview.
- Evaluate data used by decision-makers in today's global business environment.
- Analyze business operations to provide recommendations for improvement.

Major	60 Hours
<b>Major</b>	<b>48</b>
ACC2020 Accounting I	3
ACC3020 Accounting II	3
BUS1070 Microeconomics	3
BUS2070 Macroeconomics	3
BUS2200 Entrepreneur Basics	3
BUS2800 Business Ethics	3
BUS3050 Business Law	3
BUS4600 International Business	3
FIN2010 Introduction to Financial Management	3
FIN4000 Financial Management	3
IST3040 Business Information Systems	3
MAT* MAT2050 Applied Math (Online Campus)	3
Mathematics Elective (Circleville Campus)	
MGT1000 Introduction to Management	3
MGT3020 Managers in Organizations	3
MGT4800 Management Capstone	3
MKT1050 Introduction to Marketing	3
*Online students may count MAT2050 as a Mathematics elective in the General Education Core. MAT2050 does not fulfill General Education Mathematics requirements for Circleville Campus students.	
<b>Concentration</b>	<b>12</b>

## Concentrations

### Accounting 12 Hours

The concentration in Accounting provides students a broad-based view of relevant accounting concepts.

**Objective:** Graduates should be able to apply the basic responsibilities of accountants in assisting organizations in financial and economic based decisions.

ACC2050 Accounting Information Systems	3
ACC4020 Intermediate Accounting I	3
ACC4030 Introductory Auditing	3
ACC4040 Managerial Accounting	3

### Criminal Justice Administration 12 Hours

The concentration in Criminal Justice Administration prepares students to achieve a fulfilling administrative career in the justice system with a focus on management roles. This concentration will ensure students apply theories and interact with principles of criminal justice while developing managerial and administrative skills found in supervisory roles in law enforcement, the court system, and corrections.

**Objective:** Correlate business operations to needs in the criminal justice system environment.

CJU1010 Introduction to Justice Systems	3
CJU2010 Law Enforcement	3
CJU2250 Corrections	3
CJU3400 Courts and Judicial Process	3

### Digital Multi-Media Production 12 Hours

The concentration in Digital Multi-Media will ensure students gain practical hands-on experience with the equipment and software programs necessary for graphic, website, video, and audio production.

**Objective:** Graduates should be able to develop digital multi-media projects for use in a variety of professional settings.

DMM3000 Graphic Design	3
DMM3100 Video Production	3
DMM3200 Web Design	3
DMM3300 Audio Production	3

### Emergency Management 12 Hours

The concentration in Emergency Management develops leadership abilities in management to be utilized in all types of disaster situations, emphasizing Christ-like service to those in need.

**Objective:** Graduates should be able to apply key elements of emergency management strategies, theories, and concepts to simulated and practical situations.

EMT1010 Introduction to Emergency and Disaster Management	3
EMT2010 Mitigation and Preparedness	3
EMT2020 Response and Recovery	3
EMT3060 Trauma Healing and Compassion Fatigue	3

**Health Information Technology 12 Hours**

The concentration in Health Information Technology will develop professionals in the disciplines of classification systems, information protection, health informatics, and analytics. Students will develop a strong background in revenue, compliance, and management that is used in multiple healthcare organizations.

**Objective:** Graduates should be able to evaluate, implement, and manage applications for clinical classifications systems in healthcare settings.

HIT3000	Health Information Systems	3
HIT3100	Legal and Ethical Aspects of Health Information Tech.	3
HIT3200	Coding I	3
HIT3300	Electronic Health Records	3

**Healthcare Management 12 Hours**

The concentration in Healthcare Management develops managerial skills required to work in today's regulated, complex healthcare field. Graduates will have a solid foundation to meet the challenges of increasing quality while decreasing cost in healthcare delivery. The concentration prepares graduates for supervisory or middle management positions in hospitals, managed care organizations, community health centers, physician group practices, pharmaceutical companies, and other types of facilities.

**Objective:** Graduates should be able to apply management principles to healthcare organizations.

HCM3100	Healthcare Informatics	3
HCM4000	Healthcare Industry	3
HCM4010	Legal and Regulatory Issues in Healthcare	3
HCM4020	Healthcare Finance and Reimbursement	3

**Human Resources 12 Hours**

Graduates should be able to thoroughly describe the human resources needs of organizations, contribute to building effective human resources policies and programs, and offer recommendations for improvement.

**Objective:** Upon completion of this concentration, students should be able to contribute to building effective human resources policies and programs.

HRM3040	Introduction to Human Resources	3
HRM4000	Compensation and Benefits	3
HRM4040	Employee and Labor Relations	3
HRM4050	Training and Development	3

**Logistics Management 12 Hours**

Logistics Management is concerned with the movement, storage, and processing of materials and information across the whole of the supply chain, from acquisition of raw materials and components, through manufacturing, to delivery of finished products to end users. The concentration in Logistics Management prepares graduates for careers in purchasing and supplier management, manufacturing logistics, transportation management, inventory, distribution, and warehouse management, information management, and customer service management.

**Objective:** Graduates should be able to apply management principles to logistics and supply chain organizations.

LGM3000	Logistics Management	3
LGM4000	Transportation Systems	3
LGM4010	Warehousing and Terminal Management	3
LGM4020	Strategic Procurement	3

**Organizational Leadership 12 Hours**

The concentration in Organizational Leadership prepares individuals for positions of leadership. Courses provide a foundation to meet the challenges of leading organizations in a changing environment.

**Objective:** Graduates should be able to apply leadership theory and techniques to facilitate change within an organization.

LDR3100	Concepts of Leadership	3
LDR3200	Organizational Leadership	3
LDR4000	Leading Change	3
LDR4100	Global Leadership	3





## BA in Marketing and Consumer Behavior

Circleville & Online

The Bachelor of Arts in Marketing and Consumer Behavior focuses on what motivates consumers to make purchasing decisions, and how this understanding can be used to develop competitive marketing strategies.

### Objectives

On graduating from the major, students should be able to:

- Analyze the motivations of consumers that drive purchasing decisions.
- Interpret marketing data to determine accurate segmentation and target markets for use in industry.
- Demonstrate critical thinking to display an understanding of the principles of consumer behavior to improve decision-making in a business environment.
- Integrate Christian principles within consumer behavior analysis in developing and applying overall marketing strategies.

Major		51 Hours
BUS2070	Macroeconomics	3
BUS2800	Business Ethics	3
BUS3050	Business Law	3
BUS4600	International Business	3
MAT*	MAT2050 Applied Math (Online Campus)	3
	Mathematics Elective (Circleville Campus)	
MKT1050	Introduction to Marketing	3
MKT3000	Marketing Concepts and Application	3
MKT3100	Advertising and Promotion	3
MKT3200	Consumer Behavior	3
MKT4000	Advanced Consumer Behavior	3
MKT4220	Product and Brand Management	3
MKT4230	Market Research	3
MKT4300	Key Trends in Consumer Behavior	3
MKT4800	Marketing and Consumer Behavior Capstone	3
PSY3020	Theories of Personality	3
PSY3030	Social Psychology	3
PSY3060	Statistics for Social Sciences	3

\*Online students may count MAT2050 as a Mathematics elective in the General Education Core. MAT2050 does not fulfill General Education Mathematics requirements for Circleville Campus students.

## Sport Management

### BA in Sport Business Management

Circleville Campus

This program is designed to prepare students for a career working within sport business organizations. It prepares individuals to use leadership and management principles to be successful in the daily arena of sport and business, culminating with an internship requirement to apply the concepts learned in the curriculum.

### Objectives

On completion of the program, students should be able to:

- Demonstrate an understanding of the psychological and spiritual aspects of sport.
- Understand the principles for effective management in a variety of sport applications and situations.
- Demonstrate the ability to integrate faith into Sport Leadership.
- Demonstrate an understanding of the legal and ethical dilemmas involved in sport today. Take leadership roles in Sporting Events.
- Demonstrate the appropriate organizational and administrative procedures for sport and recreational activities.
- Evaluate financial condition and statements of a business and propose courses of action.

Major		69 Hours
<b>Business</b>		<b>33</b>
<i>*Students may count this course as an Oral Communication elective in the General Education Core.</i>		
ACC2620	Accounting for Managers	3
BUS1010	Introduction to Business	3
BUS1070	Microeconomics	3
BUS1120	Business Communications*	3
BUS2070	Macroeconomics	3
BUS2800	Business Ethics	3
BUS3050	Business Law	3
BUS3280	Business Analytics & Statistics	3
MGT1000	Introduction to Management	3
MGT4260	Strategic Management	3
MKT1050	Introduction to Marketing	3
<b>Sport Management</b>		<b>36</b>
SBM1020	Introduction to Sport Management	3
SBM2030	Sport Culture and Environment	3
SBM2060	Sport Finance	3
SBM2100	Sport Media	3
SBM3050	Sport Law	3
SBM3140	Event Planning and Management	3
SBM3240	Management Principles in Sport	3
SBM3750	Sport Governance	3
SBM4090	Principles of Coaching and Leadership	3
SBM4230	Sport Marketing and Sales	3
	SBM Internship	6





# Technology

## Technology Requirements

Students in technology majors must have access to computer hardware and that meets minimum recommendations for running *MySQL Workbench* and *TestOut*.

## AS in Information Technology

*Circleville & Online*

OCU's Information Technology major prepares students for a career in information technology, by developing an understanding of the elements of information systems and the integration of information technology with business.

### Objectives

On completion of this major, a student should be able to:

- Identify technical concepts and practices in information technology.
- Examine the use of project planning in working with information technology.
- Apply appropriate use of information technology.
- Integrate Christian principles in critical thinking and decision-making.

Major		27 Hours
IST2000	Computer and Networking Essentials I	3
IST2010	Computer and Networking Essentials II	3
IST2050	Intermediate Networking	3
IST2100	Security Fundamentals	3
IST2300	Operating Systems I	3
IST2400	Database Systems I	3
IST2500	Programming I	3
IST2800	Information Technology Capstone	3
MAT1310	Intermediate Algebra	3

*\*Students may count this course as a Mathematics elective in the General Education Core.*

## BS in Data Analytics

*Circleville & Online*

OCU's Data Analytics major prepares students for a career in data analytics within the information technology area. Through this major, students define challenges in providing useful data acquired from multiple sources and resolving cross-organizational problems through analytics.

### Objectives

On completion of the major, students should be able to:

- Identify the various analyses available from different data sets.
- Communicate various aspects of analysis to IT and non-IT stakeholders.
- Evaluate ethical issues in data analysis.
- Integrate Christian principles in critical thinking and decision-making.
- Apply management principles to work with people and processes within an organization.

Major		69 Hours
ACC2020	Accounting I	3
BUS2070	Macroeconomics	3
BUS3050	Business Law	3
IST2000	Computer and Networking Essentials I	3
IST2010	Computer and Networking Essentials II	3
IST2100	Security Fundamentals	3
IST2300	Operating Systems I	3
IST2400	Database Systems I	3
IST2500	Programming I	3
IST3040	Business Information Systems	3
IST3050	Information Technology for Management	3
IST3100	Data Analytics I	3
IST3110	Information and Network Security	3
IST3400	Database Systems II	3
IST3500	Programming II	3
IST4000	Information Technology Project Management	3
IST4100	Data Analytics II	3
IST4110	Systems Analysis and Design	3
IST4200	Cyber Law and Ethics	3
IST4300	IT Application, Acquisition, and Implementation	3
IST4400	SQL for Data Management	3
IST4810	Data Analytics Capstone	3
MAT3300	Statistics*	3

*\*Students may count this course as a Mathematics elective in the General Education Core.*



# BS in Information Technology

*Circleville & Online*

OCU's Information Technology major prepares students for a career in the information technology field. The program integrates information technology with business and equips students to plan, implement, and support information systems.

## Objectives

Upon completion of this major, the student should be able to:

- Analyze users' technology needs.
- Evaluate current and emerging technologies.
- Create an effective IT project plan.
- Integrate Christian principles in critical thinking and decision-making.
- Apply management principles to work with people and processes within an organization.

Major		69 Hours
ACC2020	Accounting I	3
BUS2070	Macroeconomics	3
BUS3050	Business Law	3
IST2000	Computer and Networking Essentials I	3
IST2010	Computer and Networking Essentials II	3
IST2100	Security Fundamentals	3
IST2300	Operating Systems I	3
IST2400	Database Systems I	3
IST2500	Programming I	3
IST3040	Business Information Systems	3
IST3050	Information Technology for Management	3
IST3110	Information and Network Security	3
IST3300	Operating Systems II	3
IST3400	Database Systems II	3
IST3500	Programming II	3
IST4000	Information Technology Project Management	3
IST4110	Systems Analysis and Design	3
IST4200	Cyber Law and Ethics	3
IST4300	IT Application, Acquisition, and Implementation	3
IST4500	Systems Administration	3
IST4700	Advanced Topics in Information Technology	3
IST4800	IT Capstone	3
MAT3300	Statistics*	3

*\*Students may count this course as a Mathematics elective in the General Education Core.*



# Graduate Degrees

## MA in Leadership

*Online Campus*

The Master of Arts in Leadership prepares professionals who want to enhance their leadership skills in order to develop more effective organizations. The program emphasizes critical and strategic thinking, ethics, and real-world application of leadership principles.

### Objectives

Upon completion, students should be able to:

- Integrate a biblical worldview to effectively influence organizations.
- Examine effective leadership and management theories consistent with supporting the organization's mission, vision, goals, and objectives.
- Conduct research to facilitate data-driven organizational change and development.
- Assess organizational systems and team dynamics to develop strategies for professional and personal improvement.

Program	36 Hours
<b>Core</b>	<b>24</b>
LDR5000 Leadership Essentials	3
LDR6020 Advanced Organizational Behavior	3
LDR6060 Theory and Practice of Leadership	3
LDR6080 Strategic Leadership	3
LDR6500 Ethics in Leadership	3
LDR6800 Applied Leadership Capstone	3
MGT6070 Global Business Environment	3
MGT6200 Advanced Strategic Management	3
<b>Concentration</b>	<b>12</b>

## Concentrations

### Business Management 12 Hours

On completion of this concentration, the student should be able to apply business management principles to work with people and processes within a business organization.

BUS5020 Project Management	3
BUS5050 Legal and Regulatory Environment	3
BUS6030 Managing and Leading Operations	3
HRM5030 Managing Human Resources	3

### Healthcare Management 12 Hours

The concentration in Healthcare Management prepares the healthcare professional as an informed and contributing agent in an informatics environment for senior-level management positions in all types of health care organizations.

**Objective:** On completion of this concentration, the student should be able to apply critical decision-making to the current issues and future trends facing local, state, and national healthcare.

HCM6000 Modern Healthcare Industry	3
HCM6010 Healthcare Legal and Regulatory Climates	3
HCM6020 Healthcare Finance	3
HCM6030 Trends in Healthcare	3

### Human Resources 12 Hours

The concentration in Human Resources is designed to provide greater study for human resources professionals or those who wish to strengthen their knowledge and skills in the human resources area.

**Objective:** On completion of this concentration, students should be able to analyze an organization's human resources needs and offer recommendations for comprehensive stabilization and/or improvement.

HRM5030 Managing Human Resources	3
HRM5040 Employment Law	3
HRM6010 Strategic Compensation Management	3
HRM6030 Strategic Human Resource Development	3

## Master of Business Administration

Online Campus

The MBA program provides the leaders of today and tomorrow with the knowledge and skills required to succeed in a competitive business environment. The major emphasizes critical and strategic thinking, business management skills, ethics, and real-world applications.

### Objectives

On completion of this program, the graduate should be able to:

- Apply management principles that coordinate with human capital and processes to optimize organizational success.
- Analyze legal and ethical aspects of business through a Christian worldview.
- Develop holistic strategies that enable organizations to effectively create, communicate, deliver, and exchange offerings to create a profit in today's global environment.
- Evaluate business operations using qualitative and quantitative analysis to assist decision-making and problem-solving for performance improvement.

Program	36 Hours
ACC6010 Advanced Managerial Accounting	3
BUS5000 Graduate Essentials	3
BUS5020 Project Management	3
BUS5030 Economics for Managers	3
BUS5050 Legal and Regulatory Environment	3
BUS6050 Quantitative and Analytic Methods	3
BUS6800 Applied Business Administration Capstone	3
FIN5060 Managerial Finance and Analysis	3
LDR6500 Ethics in Leadership	3
MGT6070 Global Business Environment	3
MGT6200 Advanced Strategic Management	3
MKT5010 Marketing and Advertising for Managers	3

## Master of Business Administration

with Concentration

Online Campus

Program	36 Hours
<b>Core</b>	<b>24</b>
BUS5000 Graduate Essentials	3
BUS5030 Economics for Managers	3
BUS6050 Quantitative and Analytic Methods	3
ACC6010 Advanced Managerial Accounting	3
FIN5060 Managerial Finance and Analysis	3
MGT6070 Global Business Environment	3
MGT6200 Advanced Strategic Management	3
BUS6800 Applied Business Administration Capstone	3
<b>Concentration</b>	<b>12</b>

## Concentrations

### Accounting 12 Hours

The concentration in Accounting provides students an in-depth view of relevant accounting concepts.

**Objective:** On completion of this concentration, the student should be able to lead organization financial and economic based decisions.

ACC6020 Federal Taxation	3
ACC6030 Auditing	3
ACC6040 Nonprofit Accounting	3
ACC6050 Financial Statement Analysis	3

### Digital Marketing 12 Hours

The concentration in Digital Marketing is designed to provide greater study for marketing managers or those who want to enhance their career path with training in the world of marketing.

**Objective:** On completion of this concentration, students should be able to lead and manage organizations' strategic marketing development in the digital economy.

MKT5010 Marketing and Advertising for Managers	3
MKT6200 Digital Marketing	3
MKT6210 Psychology of Marketing	3
MKT6230 Product and Brand Development	3

### Finance 12 Hours

The concentration in Finance is designed to provide greater study for financial managers or those who wish to broaden their career opportunities through training in financial theory and practice.

**Objective:** On completion of this concentration, the student should be able to apply financial management principles to work with individuals and corporations to achieve their financial goals.

FIN6100 Corporate Finance	3
FIN6110 Financial Planning	3
FIN6120 Financial Markets and Institutions	3
FIN6130 Investments	3

### Healthcare Management 12 Hours

The concentration in Healthcare Management prepares the healthcare professional as an informed and contributing agent in an informatics environment for senior-level management positions in all types of health care organizations.

**Objective:** On completion of this concentration, the student should be able to apply critical decision making to the current issues and future trends facing local, state, and national healthcare.

HCM6000 Modern Healthcare Industry	3
HCM6010 Healthcare Legal and Regulatory Climates	3
HCM6020 Healthcare Finance	3
HCM6030 Trends in Healthcare	3

Continued, next page

**Human Resources****12 Hours**

The concentration in Human Resources is designed to provide greater study for human resources professionals or those who wish to strengthen their knowledge and skills in the human resources area.

**Objective:** On completion of this concentration, students should be able to analyze an organization's human resources needs and offer recommendations for comprehensive stabilization and/ or improvement.

HRM5030 Managing Human Resources	3
HRM5040 Employment Law	3
HRM6010 Strategic Compensation Management	3
HRM6030 Strategic Human Resource Development	3

**Organizational Leadership****12 Hours**

The concentration in Organizational Leadership prepares individuals to embrace significant leadership responsibilities in either the public or private sectors. Courses help students to understand the challenges and opportunities inherent in a leadership role.

**Objective:** On completion of this concentration, the student should be able to apply leadership principles to work with people and processes within a profit or not-for-profit organization.

LDR6020 Advanced Organizational Behavior	3
LDR6060 Theory and Practice of Leadership	3
LDR6080 Strategic Leadership	3
LDR6500 Ethics in Leadership	3

**MBA + MA in Ministry**

Dual Degree Program

*Online Campus*

Ohio Christian University has developed this unique dual major program in Business Administration and Ministry to address the needs of its constituencies. This program serves pastors who need to be a "tent-maker" or to lead in the financial aspects of their ministry, and business people who desire to fully engage in churches and ministry organizations.

The MBA + MA in Ministry provides leaders of today and tomorrow with the knowledge and skills required to succeed in business and ministry. The program emphasizes critical and strategic thinking, business management skills, ethics, and real-world applications as well as the Bible, theology, and historical thought and context of the church.

**Objectives**

Upon completion of the MBA/MA dual degree program, the graduate should be able to:

- Integrate Christian principles in critical thinking and decision-making.
- Demonstrate awareness and improvement of thinking and learning strategies.
- Implement business concepts in a business environment.
- Evaluate operations and provide recommendations to improve performance.
- Analyze Christian theological thinking, church, and culture through the centuries and the effects of each on the others.
- Conduct independent research and evaluation of biblical and theological literature and apply knowledge to enhance ministry practices.

**Program****57 Hours**

ACC6010 Advanced Managerial Accounting	3
BIB5300 New Testament History and Interpretation	3
BIB5400 Old Testament History and Interpretation	3
BUS5000 Graduate Essentials	3
BUS5030 Economics for Managers	3
BUS6050 Quantitative and Analytic Methods	3
FIN5060 Managerial Finance and Analysis	3
MGM6800 Dual Masters Capstone	3
MGT6070 Global Business Environment	3
MGT6200 Advanced Strategic Management	3
MIN5200 Worship in the Church	3
MIN6100 Biblical Preaching	3
MIN6300 Pastoral Leadership	3
MIN6500 Spiritual Disciplines	3
MKT5010 Marketing and Advertising for Managers	3
PCC5100 Pastoral Care Giver	3
PCC6200 Ethical and Legal Issues in Pastoral Counseling	3
THE5500 History of Christian Thought	3
THE5600 Theology of John Wesley	3









# **SCHOOL OF EDUCATION**

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# School of Education



**Dr. Valerie Jones**

Dean of the School of Education

BS, Ohio University  
MA, Marygrove College  
EdD, Marshall University

*Dr. Jones joined the OCU  
faculty in 2015*

## About the School

The School of Education believes that teaching is a career that one is called to by the Lord. Our programs will prepare our graduates to be effective educators, knowledgeable in pedagogy, content, assessment, and professional responsibility. We believe that classrooms are a mission field, so we prepare our graduates to be the hands and feet of Jesus.

## Programs

### Undergraduate Programs

AS in Early Childhood Development  
BSEd in Early Childhood Education (PreK-5)  
BSEd in Middle Childhood Education (Grades 4-9)

*with concentrations in:*

- Language Arts
- Mathematics
- Science
- Social Studies

BSEd in Adolescence to Young Adult  
Education (Grades 7-12)

*with concentrations in:*

- Integrated Language Arts
- Integrated Mathematics
- Integrated Social Studies

BSEd in Mild to Moderate Intervention Specialist  
Education (Grades K-12)

### Specialized Programs

Pre-Kindergarten Special Needs Endorsement  
Dual Intervention Specialist License

### Graduate Program

Master of Education

*with specializations in:*

- English
- English as a Second Language
- Mathematics
- Special Needs



## Accreditation and Licensure

OCU's education programs are approved by the State of Ohio and accredited by the Teacher Education Accreditation Council. On satisfaction of all program requirements, students are recommended to the Ohio Department of Education for initial licensure.

## Admission

- Admission to the University
- Program-specific requirements, below

### **Early Childhood Development Program**

- An ACT composite score of 18 or higher, reviewed individually
- Admissions Entrance Essay
- Letters of recommendation from a former teacher and from a pastor or community member
- Interview with the Dean of the School of Education and the faculty of the Early Childhood Development program
- ECE2020 with a grade of C (2.0) or above and 20 hours of observation
- Educator Dispositions Assessment

### **All other programs**

- Letters of recommendation from 1) a current professor or former teacher and 2) from a community leader or pastor (questions for the respondent are available from the School of Education office)
- Admissions Entrance Essay
- Interview with the School of Education Admissions Committee
- EDU2030 with a grade of C (2.0) or above
- 30 or more Credit Hours with a 3.0 GPA or higher

### **Registration for EDU Courses**

To register for any education course except EDU0999, students must satisfy one of the following:

- An ACT composite score of 21 or above.
- Praxis Core test with these minimum scores: Math, 150; Writing skills, 162; Reading skills, 156.

## Program Information

### Program Objectives

Students who complete the program should be able to:

- Establish a friendly rapport and exhibit warmth, caring, respect, and acceptance of students as individuals.

- Demonstrate professional ability to reflect on and evaluate one's teaching and teaching philosophy.
- Demonstrate broad-based knowledge in core general education subjects with focus in their teaching area.
- Demonstrate a holistic approach to teaching that promotes learners' construction of understanding and higher order thinking.
- Develop relevant learning for students of varied education, cultural, economic, and language backgrounds, communicating these tenets with parents.
- Demonstrate the ability to use technology for their own learning and integrate available technology in their teaching to enhance student learning.

## Guidelines for Education Majors

### Good Standing

#### **Requirements**

Candidates for all licenses must maintain a 3.0 GPA in the major and concentrations, with no grade below a C (2.0) in the major and concentration courses.

#### **Probation, Suspension, and Reinstatement**

Students whose GPA falls below the program minimum are placed on departmental probation the following semester.

- Consecutive semesters on departmental probation will result in suspension from the program.
- Students on departmental probation or suspension may not register for EDU or ECE courses.
- To be reinstated to the program, students must achieve a GPA at or above the required minimum.

### Licensure Requirements

Program completers are required to pass the designated OAE (Ohio Assessment for Educators) tests for the state of Ohio to be eligible for licensure. For more information, see [www.oh.nesinc.com](http://www.oh.nesinc.com).

### Background Check

Education majors are assessed a \$70 fee each year to cover the cost of an annual background check.



## AS in Early Childhood Development

Circleville Campus

The goal of the Associate of Science in Early Childhood Development is to graduate competent, caring, and qualified teachers for public and private childcare settings. An excellent alternative for students who desire to work with young children beyond babysitting, but do not desire a four-year education degree, the program integrates a Christian worldview and constructivist philosophy of education. Coursework from this program can be applied toward other OCU education programs.

Preschool teachers play an important role in developing children's interest in learning. Through activities like games, group play, artwork and music, preschool teachers instruct reading, writing, and basic math concepts, and encourage creativity and social interaction.

Pre-service teachers and candidates for the AS in Early Childhood Development Certificate must demonstrate these dispositions:

- Ability to meet deadlines and obligations
- Ability to relate with children and parents
- Collaboration
- Communicative skills both oral and written
- Creativity
- Patience
- Positive temperament
- Preparation
- Punctuality
- Respect for all students

### Objectives

Upon graduation the pre-service teacher should possess:

- Knowledge of young children's characteristics and needs, from birth through age 5.
- Knowledge of multiple influences on early development and learning.
- Knowledge to create healthy, respectful, supportive, and challenging learning environments for young children.
- Know and understand effective strategies and tools for early education, including appropriate uses of technology.
- The ability to reflect on their practice to promote positive outcomes for each child.
- An understanding of positive relationships and supportive interactions as the foundation of their work with young children.
- The ability to use a broad repertoire of developmentally appropriate teaching/learning approaches.

### Major

27 Hours

*\*Students may count this course as a Mathematics elective in the General Education Core.*

ECE1470	Educational Technology	3
ECE2020	Introduction to Early Childhood Development	3
ECE2040	Teaching Literature and Writing for Young Children	3
ECE2110	Math Theory for Early Childhood	3
ECE2180	Teaching Art in Early Childhood	3
ECE2500	Teaching the Exceptional Child	3
ECE3110	Teaching Music in Early Childhood	3
MAT1310	Intermediate Algebra ( <i>Mathematics Elective</i> )*	3
PSY2130	Child Development	3

## BSEd in Early Childhood Education (PreK-5)

Circleville Campus

The goal of the BSEd in Early Childhood Education is to provide a strong academic, using constructivist learning to become quality educators who are committed to professional excellence and who positively impact PK-5 student learning. This program prepares teachers for pre-school through fifth grade.

Major	73 Hours
<i>*These courses (6 hours) may be applied to GenEd requirements as noted.</i>	
EDU1470 Educational Technology	3
EDU2030 Foundations of Education	3
EDU2031 Foundations of Education Field Experience	0
EDU2040 Teaching Literature and Writing for Young Children	3
EDU2060 Phonics and the English Language	3
EDU2110 Math Theory for Early Childhood	3
EDU2180 Teaching Art in Early Childhood	3
EDU2210 Math Methods for Early Childhood	3
EDU2211 Math Methods for Early Childhood Field Experience	0
EDU2240 Diversity in Education	3
EDU2440 Teaching Health and PE in Early Childhood	3
EDU2500 Teaching the Exceptional Child	3
EDU3110 Teaching Music in Early Childhood	3
EDU3130 Educational Psychology	3
EDU3220 Reading/Language Arts Methods for Early Childhood	3
EDU3221 Reading/Language Arts Methods EC Field Experience	0
EDU3320 Teaching Reading in the Content Area	3
EDU3330 Foundations of Literacy for Early Childhood	3
EDU3331 Foundations of Literacy for EC Field Experience	0
EDU4260 Integrated Social Studies and Science Methods for EC	3
EDU4261 Integrated Soc Studies & Sci Meth for EC Field Exp	0
EDU4980 Education Capstone	1
EDU4990 Clinical Experience	12
HIS3120 Ohio History	3
<i>Please note: this course is typically offered only in May</i>	
MAT1310 Intermediate Algebra or MAT1520 College Algebra	3
<i>(Mathematics Elective)*</i>	
PHL2100 Ethics (Humanities Elective)*	3
PSY2130 Child Development	3

## Dual Intervention Specialist License

Circleville Campus

Students in any bachelor-level education program may elect to add the 21-hour Dual Intervention Specialist license. After completing all coursework, these students will be eligible to take the Ohio Assessment for Educators exams to be a licensed educator in their chosen area (Early Childhood, Middle Childhood or Adolescence to Young Adult Education), and as an Intervention Specialist.

License	21 Hours
EDU3510 Math Methods and Intervention	3
EDU3511 Math Methods and Intervention Field Experience	0
EDU3520 Intervention Strategies and Techniques	3
EDU3530 Assessments for Special Education	3
EDU3550 Reading Methods and Intervention K-6	3
EDU3551 Reading Methods and Intervention K-6 Field Exp	0
EDU3560 Reading Methods and Intervention 7-12	3
EDU3561 Reading Methods and Intervention 7-12 Field Exp	0
EDU4700 Science Methods and Intervention	3
EDU4701 Science Methods and Intervention Field Experience	0
EDU4720 Social Studies Methods and Intervention	3
EDU4721 Social Studies Methods & Intervention Field Exp	0

### Also Available

#### Pre-Kindergarten Special Needs Endorsement

Course requirements for this endorsement are listed on the BSEd in Mild to Moderate Intervention Specialist program page below.





## BSEd in Middle Childhood Education (Grades 4-9)

Circleville Campus

The goal of the BSEd in Middle Childhood Education is to provide a strong academic, using constructivist learning to become quality educators who are committed to professional excellence and who positively impact fourth - ninth grade student learning. This program prepares teachers for fourth through ninth grade.

### Major 79-96 Hours

\*These courses (6 hours) may be applied to GenEd requirements as noted.

Education Core		40
EDU1470	Educational Technology	3
EDU2030	Foundations of Education	3
EDU2031	Foundations of Education Field Experience	0
EDU2140	Math Methods for Middle Childhood	3
EDU2141	Math Methods for Middle Childhood Field Experience	0
EDU2240	Diversity in Education	3
EDU2500	Teaching the Exceptional Child	3
EDU3130	Educational Psychology	3
EDU4980	Education Capstone	1
EDU4990	Clinical Experience	12
MAT1310	Intermediate Algebra or MAT1520 College Algebra (Mathematics Elective)*	3
PHL2100	Ethics (Humanities Elective)*	3
PSY2460	Adolescent Development	3

Ohio Department of Education Reading Core		12
EDU2060	Phonics and the English Language	3
EDU3320	Teaching Reading in the Content Area	3
EDU3260	Reading/Language Arts Methods for Middle Childhood	3
EDU3261	Reading/Language Arts Methods for MC Field Experience	0
EDU3350	Teaching Reading with Literature for Middle Childhood	3
EDU3351	Teaching Reading with Literature for Middle Childhood Field Experience	0

### Concentrations 27-44

Candidates choose two concentrations.

## Concentrations

Science, Math, and Humanities courses in these concentrations may also be used to satisfy appropriate GenEd requirements.

Language Arts		6 Hours
ENG3510	Literature for Adolescents <sup>§</sup>	3
	Literature elective	3

Math		19 Hours
PSY3060	Statistics for Social Sciences	3
MAT1310	Intermediate Algebra	3
MAT1520	College Algebra	3
MAT2000	Calculus I	4
MAT3130	Foundations of Geometry	3
MAT3110	Discrete Mathematics	3

Science		23 Hours
BIO1010	Introduction to Biology	3
BIO1011	Introduction to Biology Lab	1
CHE1060	General Chemistry	3
CHE1061	General Chemistry Lab	1
EDU4280	Teaching Science for Middle Childhood	3
EDU4281	Teaching Science for MC Field Experience	0
GEO1010	Earth Science	3
GEO1011	Earth Science Lab	1
PHS1010	Principles of Physical Science	3
PHS1011	Principles of Physical Science Lab	1
PHS2060	Physics	3
PHS2061	Physics Lab	1

Social Studies		21 Hours
BUS1070	Microeconomics or BUS2070 Macroeconomics	3
EDU4290	Social Studies Methods for Middle Childhood	3
EDU4291	Social Studies Methods for MC Field Experience	0
HIS2010	Western Civilization I	3
	or HIS2020 Western Civilization II	
HIS2050	U.S. History I: 1492 to 1877	3
HIS2060	U.S. History II: 1877 to Present	3
HIS3120	Ohio History	3
	Please note: this course is typically offered only in May	
POL2100	American Government	3

## Also Available

### Dual Intervention Specialist License

Course requirements for this licensure are listed on the BSEd in Early Childhood Education program page above.



## BSEd in Adolescence to Young Adult Education (Grades 7-12)

Circleville Campus

The BSEd in Adolescence to Young Adult Education provides a strong academic, using constructivist learning to prepare quality educators, committed to professional excellence, who positively impact seventh-twelfth grade student learning.

### Major 89-100 Hours

\*These courses (6 hours) may be applied to GenEd requirements as noted.

Core	46
EDU1470 Educational Technology	3
EDU2030 Foundations of Education	3
EDU2031 Foundations of Education Field Experience	0
EDU2240 Diversity in Education	3
EDU2500 Teaching the Exceptional Child	3
EDU3130 Educational Psychology	3
EDU3290 Adolescence to Young Adult Curriculum & Instruction	3
EDU3300 Adolescence to Young Adult Learning & Assessment	3
EDU3310 Instructional Techniques for AYA Learners with Exceptionalities	3
EDU3311 Instructional Techniques for AYA Learners with Exceptionalities Field Experience	0
EDU4980 Education Capstone	1
EDU4990 Clinical Experience	12
MAT1520 College Algebra ( <i>Mathematics Elective</i> )*	3
PHL2100 Ethics ( <i>Humanities Elective</i> )*	3
PSY2460 Adolescent Development	3

### Concentration 43-54

Candidates choose one concentration.

### Concentrations

Math and Humanities courses in these concentrations may also be used to satisfy appropriate GenEd requirements.

### Integrated Language Arts 54 Hours

EDU2060 Phonics and the English Language	3
EDU4600 Teaching Composition and Rhetoric for AYA	3
EDU4601 Teaching Composition & Rhetoric AYA Field Exp.	0
EDU4610 Teaching Literature for Adolescence to Young Adult	3
EDU4611 Teaching Literature for AYA Field Experience	0
ENG2100 Introduction to Literature	3
ENG2260 American Literature I, Beginnings to 1865	3
ENG2280 American Literature II, 1865 to Present	3
ENG3120 Multicultural Literature	3
ENG3260 British Literature I	3
ENG3280 British Literature II	3
ENG3400 Editing Essentials	3
ENG3510 Literature for Adolescents	3
ENG3600 Studies in Shakespeare	3
ENG3800 Professional and Technical Writing	3
ENG4000 Literary Criticism	3
ENG4100 The 18th Century Novel	3
ENG4200 History and Nature of the English Language	3
ENG4400 Applied Modern Rhetorical Theory	3
ENG4800 Capstone Course (Writing for Publication)	3

### Integrated Mathematics 43 Hours

EDU3320 Teaching Reading in the Content Area	3
EDU4620 Teaching Mathematics for AYA	3
EDU4621 Teaching Mathematics for AYA Field Experience	0
MAT2000 Calculus I	4
MAT2200 Calculus II	3
MAT3000 Calculus III	3
MAT3100 History of Mathematics	3
MAT3110 Discrete Mathematics	3
MAT3130 Foundations of Geometry	3
MAT3200 Introductory Analysis	3
MAT3300 Statistics	3
MAT3400 Linear Algebra	3
MAT4100 Probability	3
MAT4300 Abstract Algebra I	3
PSY3060 Statistics for Social Sciences	3

### Integrated Social Studies 53 Hours

BUS1070 Microeconomics	3
BUS2070 Macroeconomics	3
EDU3320 Reading/Language Arts Methods for Early Childhood	3
EDU4630 Teaching Social Studies for AYA	3
EDU4631 Teaching Social Studies for AYA Field Experience	0
FIN1250 Personal Finance	2
GPH2000 Human Geography	3
GPH2200 Environmental Geography	3
HIS2010 Western Civilization I	3
HIS2020 Western Civilization II	3
HIS2050 U.S. History I: 1492 to 1877	3
HIS2060 U.S. History II: 1877 to Present	3
HIS2100 Introduction to Historiography	3
HIS3200 The American Century, 1916-2001	3
HIS3300 Modern East Asian History	3
HIS3400 Modern Western Europe	3
POL2000 Introduction to Political Science	3
POL3280 American Political Institutions I	3
SOC2110 Cultural Anthropology	3

### Also Available

### Dual Intervention Specialist License

Course requirements for this licensure are listed on the BSEd in Early Childhood Education program page above.



## BSEd in Mild to Moderate Intervention Specialist Education (Grades K-12)

*Circleville Campus*

The goal of the BSEd in Mild to Moderate Intervention Specialist Education is to provide a strong academic, using constructivist learning to become quality educators who are committed to professional excellence and who positively impact K-12 student learning. Mild to Moderate Intervention Specialist Education prepares teachers for Kindergarten through twelfth grade.

### Major 88 Hours

*\*These courses (9 hours) may be applied to GenEd requirements as noted.*

EDU1470	Educational Technology	3
EDU2030	Foundations of Education	3
EDU2031	Foundations of Education Field Experience	0
EDU2040	Teaching Literature and Writing for Young Children	3
EDU2060	Phonics and the English Language	3
EDU2110	Math Theory for Early Childhood	3
EDU2180	Teaching Art in Early Childhood	3
EDU2240	Diversity in Education	3
EDU2440	Teaching Health and PE in Early Childhood	3
EDU2500	Teaching the Exceptional Child	3
EDU3110	Teaching Music in Early Childhood	3
EDU3130	Educational Psychology	3
EDU3200	Fundamentals of Communication	3
EDU3510	Math Methods and Intervention	3
EDU3511	Math Methods and Intervention Field Experience	0
EDU3520	Intervention Strategies and Techniques	3
EDU3530	Assessments for Special Education	3
EDU3550	Reading Methods and Intervention K-6	3
EDU3551	Reading Methods and Intervention K-6 Field Exp	0
EDU3560	Reading Methods and Intervention 7-12	3
EDU3561	Reading Methods and Interv. 7-12 Field Experience	0
EDU4700	Science Methods and Intervention	3
EDU4701	Science Methods and Intervention Field Experience	0
EDU4720	Social Studies Methods and Intervention	3
EDU4721	Social Studies Methods and Interv. Field Experience	0
EDU4830	Teaching ESL	3
EDU4980	Education Capstone	1
EDU4990	Clinical Experience	12
HIS2050	U.S. History I: 1492 to 1877 ( <i>Humanities Elective</i> )*	3
MAT1520	College Algebra ( <i>Mathematics Elective</i> )*	3
PHL2100	Ethics ( <i>Humanities Elective</i> )*	3
PSY2130	Child Development	3
PSY3010	Lifespan Psychology	3

## Pre-Kindergarten Special Needs Endorsement

Students majoring in Mild to Moderate Intervention Specialist or Early Childhood Education may elect to complete this endorsement in addition to the requirements for the BSEd degree.

Endorsement Courses		15 Hours
EDU3200	Fundamentals of Communication	3
EDU3600	Intervention Strategies in Early Childhood Special Education	3
EDU3601	Intervention Strategies in Early Childhood Special Education Field Experience	0
EDU3610	Services, Collaboration, and Families of Young Children	3
EDU4730	Development of Play Behavior	3
EDU4731	Development of Play Behavior Field Experience	0
EDU4740	Management in Early Childhood Education	3
EDU4741	Management in Early Childhood Education Field Experience	0

### Also Available

#### Dual Intervention Specialist License

Course requirements for this licensure are listed on the BSEd in Early Childhood Education program page above.



# Master of Education

*Online Campus*

The purpose of the Master of Education degree program is to provide practicing educators with further advanced knowledge of pedagogy and chosen focused content areas and to create Teacher Leaders in classrooms, buildings, and districts.

## Objectives

Upon completion of the MEd, the graduate should be able to:

- Integrate Christian principles in critical thinking and decision-making.
- Apply an advanced knowledge of education practices and processes, including both pedagogy and technology.
- As a teacher-leader, critically examine concepts and theories concerning developing education trends.
- Extend and expand knowledge and skills as a professional educator.
- Evaluate assessment strategies and instruments, including standardized testing.
- Develop strategies to address learners with exceptionalities.
- Conduct education research that involves interpretation of data and applying results to improve educational practice.

Major		36 Hours
<b>Core</b>		<b>18</b>
EDU5000	Critical Issues and Trends in Education	3
EDU5100	Advanced Instructional Methods	3
EDU5200	Curriculum Development	3
EDU5300	Teaching Exceptional Learners	3
EDU5400	Teachers as Leaders	3
EDU6500	Research Seminar A	2
EDU6510	Research Seminar B	1
<b>Specialization</b>		<b>18</b>

## Specializations

English		18 Hours
ENG5000	Composition Studies	3
ENG5100	Teaching Writing in the Disciplines	3
ENG5200	Applied Modern Rhetorical Theory	3
ENG5300	Introduction to Literary and Cultural Theory	3
ENG5400	Selected Works from Shakespeare	3
ENG5500	Teaching of Literature, Grades 7-12	3

English as a Second Language		18 Hours
ESL6000	Theories and Trends for Teaching ESL Students	3
ESL6100	Cultural and Linguistic Diversity	3
ESL6200	Methods for Integrating ESL Instruction in the Content Areas	3
ESL6300	Assessment of ESL Students	3
ESL6400	Reading Instruction for ESL Students	3
ESL6500	Research Topics in ESL Instruction	3

Mathematics		18 Hours
MAT5000	Historical and Cultural Foundations of Mathematics	3
MAT5100	Applied Probability	3
MAT5200	Applied Statistics	3
MAT5300	Teaching of Geometry, Grades 7-12	3
MAT5400	Teaching of Algebra, Grades 7-12	3
MAT5500	Real Analysis	3

Special Needs		18 Hours
EDU6000	Introduction to Teaching Students with Special Needs	3
EDU6100	Assessment, Evaluation, and Intervention	3
EDU6150	Assistive Technology for Special Needs	3
EDU6200	Classroom and Behavior Management	3
EDU6250	Methods for Integrating Special Needs in the Content Areas	3
EDU6300	Policy and Legal Issues for Special Needs Students	3





# **SCHOOL OF SOCIAL & BEHAVIORAL SCIENCES**

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# School of Social & Behavioral Sciences



## Dr. Larry Olson

Dean of the School of Social & Behavioral Sciences

BA, Ohio Christian University  
MPC, Olivet Nazarene University  
PhD, Capella University

*Dr. Olson joined the OCU  
faculty in 1990*

## About the School

The School of Social and Behavioral Sciences will engage students at many levels of the helping and service professions. Students will explore how people think and learn and form identities; how societies live together, grow, and regulate; and how to serve and protect life and mental health in difficult situations. With the help of our experienced faculty, students will develop valuable writing, critical thinking/analytical, and communications skills.

## Admission

Admission to the University satisfies admission requirements for the School of Social and Behavioral Sciences.

## Programs

BA in Criminal Justice  
BA in Emergency & Disaster Management  
AA in Human Services  
BA in Human Services  
BA in Political Science  
BA in Psychology  
BA in Substance Abuse Counseling





## BA in Criminal Justice

*Circleville & Online*

The Bachelor of Arts degree with a Criminal Justice major prepares individuals who want to work in the justice field. This major seeks to equip the student for a fulfilling career with a foundational understanding of human behavior within criminal, transformative, and restorative justice systems. Students will be prepared to serve society as ethical, caring, service-minded individuals. A major in Criminal Justice opens the door to many jobs in law enforcement, corrections, court-related positions, and security.

### Objectives

Upon graduating from the program, students should be able to:

- Integrate Christian principles in critical thinking and decision-making.
- Apply current and historical justice principles and practices to real-life situations.
- Function within chosen area(s) of justice system with the insight of the functions and interdependencies of various areas.
- Analyze procedural rules and statutes through the criminal process.
- Examine alternatives to the conventional penal approaches through the lenses of transformative and restorative justice.

Major	42 Hours
<i>30 credit hours at the 3000-level or above</i>	
CJU1010 Introduction to Justice Systems	3
CJU2010 Law Enforcement	3
CJU2080 Juvenile Justice	3
CJU2250 Corrections	3
CJU3020 Criminal Investigation	3
CJU3210 Administration of Justice	3
CJU3400 Courts and Judicial Process	3
CJU3510 Terrorism and Homeland Security	3
CJU4000 Victimology	3
CJU4100 Criminal Law	3
CJU4800 Criminal Justice Capstone	3
COM3040 Conflict Resolution	3
PSY3060 Statistics for Social Sciences	3
PSY4050 Research Design	3

## BA in Emergency & Disaster Management

*Circleville & Online*

The Emergency and Disaster Management major offers preparation and qualifications for work in government, non-profit, and private emergency response organizations. Fieldwork within a rigorous academic program helps ensure graduates are knowledgeable, proficient, and experienced.

### Objectives

On completion of this major, students should be able to:

- Evidence competence in the field of Emergency and Disaster Management in preparation for private or public-sector employment.
- Apply theoretical and practical knowledge of Emergency and Disaster Management for saving lives and property from the impacts of crises, emergencies, and disasters.
- Integrate a Christian worldview into critical thinking and decision-making related to the field of Emergency and Disaster Management.
- Analyze the existing and desired structure climate, and culture of organizations whose focus is Emergency and Disaster Management.
- Analyze an organization's operation and provide recommendations for improvement.

Major	45 Hours
EMT1010 Introduction to Emergency & Disaster Management	3
EMT2010 Mitigation and Preparedness	3
EMT2020 Response and Recovery	3
EMT2030 Grant Writing	3
EMT3010 Business Continuity and Crisis Management	3
EMT3030 Social Issues in Emergency and Disaster Management	3
EMT3040 Homeland Security OR CJU3510 Terrorism and Homeland Security	3
EMT3050 Politics and Policy in Emergency Management	3
EMT3060 Trauma Healing and Compassion Fatigue	3
EMT4010 Exercise Planning, Design, and Evaluation	3
EMT4020 Managing Emergency Response Operations	3
EMT4030 Hazardous Materials Response	3
EMT4040 International Development	3
EMT4800 Emergency and Disaster Management Capstone OR EMT4900 Emergency and Disaster Management Internship	3
MAT3300 Statistics	3



## AA in Human Services

Circleville & Online

The Human Services major is for students who want to equip themselves with an education in human services skills. The integration of a Christian worldview ensures the education is morally and ethically grounded. This major prepares individuals for entry-level positions in a variety of human services professions and provides a foundation for bachelor-level programs such as criminology, counseling, ministry, psychology, and social work.

*This major does not prepare students for licensure.*

### Objectives

On completion of this major, students should be able to:

- Integrate Christian principles in the context of skills required by a helping professional.
- Demonstrate awareness of social issues.
- Exhibit competency in effective interpersonal communication.
- Discuss the importance of cultural competence.
- Evaluate appropriate assistance and services to diverse populations.

Major		24 Hours
HSV1000	Introduction to Human Services	3
HSV1100	Applied Skills for Helping Professions	3
HSV1200	Opportunities in Social Issues	3
HSV2000	Essentials of Human Behavior	3
HSV2100	Public and Private Services	3
	Electives in CJU, SAC, MIN, PSY, SOC	9

## BA in Human Services

Circleville & Online

OCU's Bachelor of Arts in Human Services major requires its students to critically explore the practice of social advocacy within a biblical worldview. Human Services majors will be prepared for a variety of professions and for graduate work in criminology, counseling, psychology, and social work. Through broad exposure to readings, extensive composition activity, and oral presentations, OCU's Human Services major will develop the intellectual and practical skills needed to make a difference in their community.

### Objectives

On completion of this major, students should be able to:

- Demonstrate an ability to think clearly, logically, critically, and creativity.
- Analyze best practices in current trends related to human services.
- Identify, advocate for, and manage the unique expectations and needs of human services within a variety of culturally diverse communities.
- Integrate a biblically based and Christ-centered approach in the practice of managing human services within a variety of contexts and to a variety of constituencies.
- Be accepted into a graduate program or be employed in a field related to human services.

Major	45 Hours
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*This program requires 21 hours at the 3000 level or above.  
This major does not prepare students for licensure.*

Human Services		33
HSV1000	Introduction to Human Services	3
HSV2000	Essentials of Human Behavior	3
HSV2100	Public and Private Services	3
HSV2200	Cycles of Addiction	3
HSV2300	Managing Social Casework	3
HSV2800	Servant Leadership in the Helping Professions	3
HSV4000	Advocacy and Public Policy	3
HSV4100	Ethics in Human Services	3
HSV4200	Leadership and Administration	3
HSV4800	Human Services Capstone Course	3
SOC1020	Introduction to Sociology (Soc. & Behav. Sci. Elective)*	3
Criminal Justice Electives		3
CJU1010	Introduction to Justice Systems	3
CJU3400	Courts and Judicial Process	3
CJU4000	Victimology	3
CJU4100	Criminal Law	3
Psychology Electives		6
PSY3020	Theories of Personality	3
PSY3030	Social Psychology	3
PSY3060	Statistics for Social Sciences	3
COM3040	Conflict Resolution	3
Substance Abuse Counseling		3
SAC1020	Introduction to Substance Abuse	3

*\*This course may be applied to GenEd requirements as noted.*



## BA in Political Science

Circleville, Online, & OnlinePlus

The Political Science major invites students to reflect upon the ideas, movements, leaders, and cultural influences that shaped the political landscape of the American Republic in the past and continues to alter America's politics in the present. Going beyond an understanding of politics and political institutions, the program's faculty seek to influence tomorrow's leaders in public service toward an ethical vision of government action within the framework of a Christian worldview. Through exposure to a broad set of readings, experiences, and other work, the politics and public policy program provides students with a background in the structure and trends of America's political order and prepares them for public service.

### Objectives

On completion of the major, students should be able to:

- Integrate Christian principles in critical thinking and decision-making in political science.
- Understand U.S. political structure and history- how politics influences and is influenced by the contemporary culture.
- Critically examine concepts and theories regarding the interaction of faith and politics.
- Gather and analyze data regarding political behavior and create work that provides a reasonable interpretation of data.
- Produce written work and/or other materials at an advanced level, appropriate for entering graduate school or a vocation.

Major	36 Hours
Introductory Politics and Public Service	3
U.S. Politics or Law	6
International Relations	3
Political Theory	3
Senior Seminar, Thesis, or Internship	3
Political Science Electives	18

## BA in Psychology

Circleville, Online, & OnlinePlus

The Bachelor of Arts in Psychology at OCU leads to a broad foundation of knowledge in the discipline of psychology. Through the integration of a biblical worldview, students intellectually approach the study of psychology with a deep awareness of the challenges they will encounter in graduate school, the workplace, or ministry. At the completion of this major of study, students will possess a foundational understanding of human behavior and mental processes as well as basic psychology terminology and concepts used in: statistical and research methods, physiological psychology, and history and systems.

### Objectives

On completion of this major, students should be able to:

- Articulate a basic understanding of the principles of human development and behavior.
- Understand contemporary psychological theory.
- Attain a basic knowledge of psychological research methodology.
- Integrate the connection between the Bible and psychological principle into a model applicable to the student's professional context.

Major	39 Hours
<i>33 credit hours at the 3000-level or above</i>	
PSY1020 Introduction to Psychology*	3
PSY2450 Principles of Behavior	3
PSY3010 Lifespan Psychology	3
PSY3020 Theories of Personality	3
PSY3030 Social Psychology	3
PSY3060 Statistics for Social Sciences	3
PSY3600 Abnormal Psychology	3
PSY4010 Cognition and Perception	3
PSY4020 Perspectives on Diversity in Psychology	3
PSY4050 Research Design	3
PSY4210 Physiological Psychology	3
Psychology elective	3
PSY4500 Integrative Research Seminar or PSY4900 Undergraduate Thesis or PSY4950 Practicum in Psychology	3

*\*This course may be applied toward the Social & Behavioral Sciences requirements in the GenEd core.*



## BA in Substance Abuse Counseling

Circleville & Online

The Substance Abuse Counseling major equips students entering the addiction recovery field. To be licensed in the field of chemical dependency counseling in Ohio, three requirements must be met:

- Completion of education specific to chemical dependency counseling. The BA degree in Substance Abuse Counseling meets more than the minimum hours required. Ohio Christian University's degree program is designed to meet this requirement of chemical dependency counseling education.
- Appropriate supervision of chemical dependency counseling while employed in a treatment facility. For many students, this process begins after completion of the major.
- Successful completion of the licensure test that is administered by the State of Ohio.

Students are eligible to apply to the Ohio Chemical Dependency Professionals board for Certified Chemical Dependency Assistant status (CDCA) once they have completed 40 clock hours of chemical dependency training in specific areas. The CDCA is required to seek entry level employment and to begin supervision required prior to taking the State test for licensure. (Refer to [ocdp.ohio.gov/](http://ocdp.ohio.gov/), in the Certification and Licensure tab, follow instructions to download the CDCA Forms.

Students should contact the appropriate state licensure board to learn of requirements unique to a particular state. The names of the boards can be found online at the International Certification and Reciprocity Consortium at [www.internationalcredentialing.org](http://www.internationalcredentialing.org).

### Objectives

Upon graduating from the program, students should be able to:

- Integrate Christian principles in critical thinking and decision-making to the study of substance abuse counseling.
- Appraise the needs of persons through use of assessment techniques, diagnostic criteria, and treatment planning.
- Utilize appropriate counseling techniques with individuals, families, and groups.
- Apply chemical dependency interventions, knowledge of drugs, and ethical codes of conduct.

### Major

**45 Hours**

*30 credit hours at the 3000-level or above*

PSY2450	Principles of Behavior	3
PSY3000	Methods of Counseling	3
PSY3600	Abnormal Psychology	3
SAC1020	Introduction to Substance Abuse	3
SAC2120	Ethical and Legal Issues in Counseling	3
SAC2150	Case Management	3
SAC2300	Family Dynamics in Substance Abuse	3
SAC3220	Theories and Techniques of Group Counseling	3
SAC3300	Psychopharmacology	3
SAC3500	Prevention Strategies	3
SAC3600	Diagnostic Evaluation and Personal Assessment	3
SAC3650	Trauma & Addiction	3
SAC4030	Spiritual Dimensions of Illness and Recovery	3
SAC4800	Preparation for the State Test	3
SAC4950	or Practicum in Substance Abuse Counseling or	3
	SAC4900 Substance Abuse Counseling Capstone	



# Certificate Programs

*Circleville, Online, & OnlinePlus*

## Business

### Accounting 15 Hours

ACC2460	Accounting Software Applications	3
ACC2020	Accounting I	3
ACC3020	Accounting II	3
ACC4030	Introductory Auditing	3
ACC4120	Intermediate Accounting I	3

### Business Management 12 Hours

HRM4040	Employee and Labor Relations	3
LGM3000	Logistics Management	3
MGT3020	Managers in Organizations	3
MKT3000	Marketing Concepts and Application	3

### Healthcare Management 12 Hours

HCM3100	Healthcare Informatics	3
HCM4000	Healthcare Industry	3
HCM4010	Legal and Regulatory Issues in Healthcare	3
HCM4020	Healthcare Finance and Reimbursement	3

### Logistics Management 15 Hours

LGM3000	Logistics Management	3
LGM4000	Transportation Systems	3
LGM4010	Warehousing and Terminal Management	3
LGM4020	Strategic Procurement	3
LGM4030	Logistics Security	3

### Organizational Leadership 12 Hours

LDR3100	Concepts of Leadership	3
LDR3200	Organizational Leadership	3
LDR4000	Leading Change	3
LDR4100	Global Leadership	3

### Coaching Leadership 15 Hours

SBM2200	Fundamentals of Coaching	3
SBM2500	Injury Prevention and Care	3
SBM3120	Sport Psychology	3
SBM3350	Performance and Conditioning	3
SBM4090	Principles of Coaching and Leadership	3

### Computer Literacy 12 Hours

IST2000	Computer and Networking Essentials I	3
IST2010	Computer and Networking Essentials II	3
IST2100	Security Fundamentals	3
IST3040	Business Information Systems	3

### Digital Multi-Media Production 12 Hours

DMM3000	Graphic Design	3
DMM3100	Video Production	3
DMM3200	Web Design	3
DMM3300	Audio Production	3

### Entrepreneurship 15 Hours

ACC2020	Accounting 1	3
BUS2200	Entrepreneur Basics	3
FIN2010	Introduction to Financial Management	3
IST3040	Business Information Systems	3
MKT1050	Introduction to Marketing	3

### Grant Writing 12 Hours

EMT2030	Grant Writing OR ENG5120 Grant Writing	3
ENG1000	English Composition 1	3
ENG1020	English Composition 2	3
ENG3800	Professional and Technical Writing	3

### Health Information Technology 12 Hours

HIT3000	Health Information Systems	3
HIT3100	Legal and Ethical Aspects of Health Information Technology	3
HIT3200	Coding I	3
HIT3300	Electronic Health Records	3

### Social Media 15 Hours

MKT1050	Introduction to Marketing	3
MKT3100	Advertising and Promotion	3
MKT3200	Consumer Behavior	3
MKT4220	Product and Brand Management	3
MKT4230	Market Research	3

### Management 12 Hours

ACC2020	Accounting 1	3
FIN2010	Introduction to Financial Management	3
MGT1000	Introduction to Management	3
MKT1050	Introduction to Marketing	3



## Theology & Ministry

<b>Biblical Studies</b>		<b>15 Hours</b>
BIB1100	Covenant & Promise	3
BIB2300	Life in New Testament Times	3
BIB3510	Gospels	3
BIB3520	Acts of the Apostles	3
BIB3560	Revelation	3

<b>Global Missions</b>		<b>18 Hours</b>
MIS1010	Introduction to Global Missions	3
MIS4900	Cross-Cultural Internship	3
	Biblical Theology elective	3
	Global Missions electives	9
<i>Global Missions courses from the BA in Global Missions</i>		

<b>Ministry</b>		<b>12 Hours</b>
MIN1040	Principles of Worship	3
MIN1100	Survey of Children's Ministry	3
MIN1200	Survey of Youth Ministries	3
MIN2020	Evangelism and Discipleship	3

<b>Ministry Leadership</b>		<b>12 Hours</b>
MIN3010	Pastoral Ethics	3
MIN3015	Church Administration	3
MIN3150	Ministry Leadership	3
PCC3040	Pastoral Care and Counseling	3

<b>New Testament</b>		<b>12 Hours</b>
BIB2000	New Testament Literature	3
BIB3510	Gospels	3
BIB3520	Acts	3
BIB3530	Pauline Epistles	3

<b>Old Testament</b>		<b>12 Hours</b>
BIB1200	Old Testament Literature	3
BIB3410	Pentateuch	3
BIB3420	Historical Books of the Old Testament	3
BIB3460	Prophets	3

## Social & Behavioral Studies

<b>Emergency Management</b>		<b>12 Hours</b>
EMT1010	Introduction to Emergency and Disaster Management	3
EMT2010	Mitigation and Preparedness	3
EMT2020	Response and Recovery	3
EMT3060	Trauma Healing and Compassion Fatigue	3





# Minors

Circleville, Online & OnlinePlus

## Arts & Sciences

English	15 Hours
English Literature or Language electives 2000-level or higher	6
English Literature or Language electives 3000-level or higher	9

History	15 Hours
<i>9 credit hours must be at the 3000-level or above.</i>	
History or Church History electives	12
Historiography or Research Methods	3

## Business

Accounting	18 Hours
ACC2020 Accounting I	3
ACC3020 Accounting II	3
ACC4020 Intermediate Accounting I	3
Accounting electives	9

Business	18 Hours
FIN2010 Introduction to Financial Management	3
MGT1000 Introduction to Management	3
MKT1050 Introduction to Marketing	3
Accounting elective	3
Business elective	3
Economics elective	3

Information Technology	18 Hours
IST2000 Computer and Networking Essentials I	3
IST2010 Computer and Networking Essentials II	3
Information Technology electives	12

Marketing and Consumer Behavior	18 Hours
MKT1050 Introduction to Marketing	3
MKT3000 Marketing Concepts and Applications	3
Marketing electives	12

Sport Business Management*	18 Hours
SBM1020 Introduction to Sport Management	3
SBM3140 Event Planning and Management	3
SBM4230 Sport Marketing and Sales	3
Sport Business Management electives	9
<i>Choose from SBM2030, 2060, 2130, 3050, 3750, 4090, or 4100</i>	

*\*Circleville Campus Only*

**Please note:** Electives counted toward the General Education Core requirements may not also be counted toward a minor.

## Theology & Ministry

Biblical Studies	18 Hours
Biblical interpretation elective	3
Book/corpus study elective or GRK3200 Greek Exegesis	3
Biblical theology elective	3
Biblical studies electives	9
<i>Courses from the BA in Biblical Studies.</i>	

Christian Ministries	18 Hours
Biblical studies elective	3
Biblical, systematic, or historical theology elective	3
Ministry elective	3
Christian ministries electives	9
<i>Courses from the BA in Christian Ministries.</i>	

Global Missions	18 Hours
MIS1010 Introduction to Global Missions	3
MIS4900 Cross-Cultural Internship	3
Biblical Theology elective	3
Global Missions electives	9
<i>Global Missions courses from the BA in Global Missions</i>	

Student Ministry	18 Hours
MIN1025 Introduction to Student Ministry	3
MIN3055 Philosophy of Student Ministry	3
Biblical studies or theology elective	3
Student ministry electives	9
<i>Student Ministry courses from the BA in Student Ministry</i>	

## Music

*\*Circleville Campus Only*

Music*	18 Hours
Music History	3
Music Performance (ensembles or applied lessons)	2
Music Theory	4
Music electives	9

Worship Leadership*	18 Hours
WOR1100 Introduction to Worship Leadership	3
WOR1102 Field Experience I	0
Music performance (ensembles or applied lessons)	6
Worship Leadership electives	9

## Social & Behavioral Sciences

Psychology	15 Hours
PSY3010 Lifespan Psychology	3
PSY3020 Personality Theories	3
PSY3600 Abnormal Psychology	3
Psychology electives	6

Criminal Justice	15 Hours
CJU1010 Introduction to Criminal Justice	3
CJU2010 Law Enforcement	3
CJU3510 Terrorism & Homeland Security	3
Criminal Justice electives	6





# **COURSE DESCRIPTIONS**



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# Courses & Descriptions

Course availability varies by campus

ACC	Accounting	101	INT	Interdisciplinary Studies	123
AGR	Agriculture	102	IST	Information Systems Technology	123
AST	Astronomy	102	LAT	Latin	126
BIB	Bible	102	LDR	Leadership	126
BIO	Biology	103	LFC	Life Calling	127
BUS	Business	104	LGM	Logistics Management	127
CHE	Chemistry	105	MAT	Mathematics	127
CHI	Chinese	105	MGM	Master of Management	129
CHS	Church History	106	MGT	Management	129
CJU	Criminal Justice	106	MIN	Ministry	130
COM	Communication	107	MIS	Missions	133
DMM	Digital Multi-Media	107	MKT	Marketing	133
EDU	Education	108	MUS	Music	134
EMT	Emergency Management	113	MUS	Music – Applied Study	136
ENG	English	115	NSO	New Student Orientation	137
ESL	English as a Second Language	117	OCU	Student Development	137
FIN	Finance	118	PCC	Pastoral Care and Counseling	137
FNA	Fine Arts	119	PES	Physical Education and Sports	138
GEO	Geology	119	PHL	Philosophy	138
GPH	Geography	119	PHS	Physics	139
GRK	Greek	119	PLA	Prior Learning Assessment	139
HEB	Hebrew	119	POL	Political Science	139
HCM	Healthcare Management	120	PSY	Psychology	140
HIS	History	120	SAC	Substance Abuse Counseling	142
HIT	Health Information Technology	121	SBM	Sport Business Management	143
HRM	Human Resource Management	122	THE	Theology	145
HSV	Human Services	122	WOR	Worship Leadership	145
IDS	Independent Study	123			



## ACC Accounting

### ACC2020 Accounting I 3

The double-entry system of bookkeeping and the basic accounting cycle, including communicating financial information according to generally accepted accounting principles.

*Prerequisite: MAT1250 or higher*

### ACC2050 Accounting Information Systems 3

Implementation and management of automated accounting systems, with an emphasis on internal controls and information accuracy.

*Prerequisite: ACC2020*

### ACC2300 Individual Income Taxation 3

Federal tax laws and their impact on individuals, estates, and trusts, including tax return preparation.

### ACC2460 Accounting Software Applications 3

This hands-on course introduces students to the use of computerized accounting software for a small business. Topics include setting up a new company, creating a chart of accounts, recording banking, customer, and vendor transactions, using inventory, recording payroll, making adjusting entries, and generating financial statements and management reports.

*Prerequisite: ACC2020*

### ACC2620 Accounting for Managers 3

This course introduces students to the accounting concepts and procedures used by managers to make strategic business and financial decisions in a company. The course has two components: financial accounting and managerial accounting. Throughout the course, an emphasis will be placed on the ethical issues involved in preparing, analyzing, and using accounting information in managerial decision-making and performance evaluation.

### ACC3020 Accounting II 3

The acquisition, analysis, and reporting of financial information for the individual manager and the organization with special attention to the planning and control responsibilities of practicing managers. Students should gain confidence in their ability to interpret and use financial information for more effective decision-making.

*Prerequisite: ACC2020*

### ACC3999 Selected Topics in Accounting 1-4

A study of a faculty-selected topic in accounting.

*Repeatable with different topics.*

### ACC4020 Intermediate Accounting I 3

Continuation of ACC3020, addressing financial statement preparation and presentation to external users.

*Prerequisite: ACC3020*

### ACC4030 Introductory Auditing 3

Evidential procedures involved in supporting the various types of audits, in compliance with Generally Accepted Auditing Standards (GAAS).

*Prerequisite: ACC3020*

### ACC4040 Managerial Accounting 3

Methods of managerial accounting, including the development of analytical skills, cost accounting as a tool for business strategy and implementation, and the values and behaviors that make managerial accountants effective in the workplace.

*Prerequisite: ACC3020*

### ACC4120 Intermediate Accounting II 3

Continuation of ACC4020, addressing financial statement preparation and presentation to external users.

*Prerequisite: ACC4020*

### ACC4200 Cost Accounting 3

Developing and organizing cost and accounting data for planning and control decisions, including job-order, budgeting, cost-volume-profit analysis, and categorizing of costs for payroll, materials, overhead, labor, and other cost categories.

### ACC4400 Business Tax Accounting 3

This course introduces the Federal tax laws and their impact on business corporations, partnerships, and non-profit entities, including tax return preparation.

### ACC4800 Accounting Capstone 3

This course integrates learning from financial, managerial, auditing, and tax undergraduate accounting courses. The goal of the course is to help students synergize the ethical, legal, and regulatory requirements in accounting and develop the skills necessary to research and apply accounting concepts to the issues that they will encounter in accounting today. The students will examine real-world accounting cases that are designed to demonstrate their understanding and mastery of accounting concepts.

### ACC6010 Advanced Managerial Accounting 3

Use of financial information in the internal operations of an organization, including approaches to management decision-making, organizational planning, and performance evaluation through internal financial information.



<b>ACC6020 Federal Taxation</b>	<b>3</b>
Application of the Internal Revenue Code on basic organizational transactions, including the analysis of the impact of Federal taxation on organization profitability and decisions.	
<i>Prerequisite: ACC4020 and 6 additional hours in accounting</i>	
<b>ACC6030 Auditing</b>	<b>3</b>
Accounting processes for auditing, attestation, and assurance of financial information.	
<i>Prerequisites: ACC4020 and 6 additional hours in accounting</i>	
<b>ACC6040 Nonprofit Accounting</b>	<b>3</b>
Accounting practices of non-profit and governmental organizations for developing and maintaining internal financial management controls, and for preparing and presenting financial reports to external stakeholders.	
<i>Prerequisite: ACC4020 plus 6 additional hours in accounting</i>	
<b>ACC6050 Financial Statement Analysis</b>	<b>3</b>
Interpretation and analysis of financial reports for evaluation of organizations by internal and external stakeholders.	
<i>Prerequisites: ACC6020, ACC6030, ACC6040</i>	

## AGR Agriculture

<b>AGR4000 Farm Management</b>	<b>3</b>
Organizational and management principles of a farming operation with emphasis on developing a business plan, management of resources, finances, and practices for an effective operation.	
<b>AGR4100 Agribusiness Sales</b>	<b>3</b>
Principles of marketing and selling in agribusiness markets, including selling agriculture commodities and development of a marketing and sales plan.	
<b>AGR4200 Introduction to the Animal and Poultry Industries</b>	<b>3</b>
Introduction to nutrition, reproduction, breeding, management, and marketing channels for animals and poultry, including live animal and carcass characteristics and market specifications, of pre- and post-slaughter treatment, and the shelf life of fresh and processed meats.	
<b>AGR4300 Field Crop Production</b>	<b>3</b>
Management of field crops, including growth and development, establishment, rotation of crops and chemicals, harvesting, storage, pest management, and environmental and societal issues related to field crops.	

## AST Astronomy

<b>AST2010 Introduction to Astronomy</b>	<b>3</b>
Observational basics of movements in the sky, the history of modern astronomy, the solar system, the Sun, other stars, the Milky Way, other galaxies, the Universe, and cosmogony. Required telescope viewing events will be weather-dependent.	
<i>Corequisite: AST2011</i>	
<b>AST2011 Introduction to Astronomy Lab</b>	<b>1</b>
Weekly laboratory activity for AST2010.	
<i>Corequisite: AST2010</i>	<i>Lab fee: \$25</i>

## BIB Bible

*\*One-time fee assessed the first time a student enrolls in one of the designated courses. Provides lifetime access to biblical studies software required for course activities.*

*Note: Students are encouraged to take BIB2015 or BIB2025 before taking a biblical book/corpus study.*

<b>BIB1100 Covenant &amp; Promise</b>	<b>3</b>
The covenants of the Bible as an interpretative paradigm for understanding how God has worked and continues to work with his creation, particularly humankind, leading to redemption.	
<b>BIB1200 Old Testament Literature</b>	<b>3</b>
The background, events, people, and theology of the Old Testament with reflection on connections to the New Testament and application to Christian faith and life.	
<b>BIB2000 New Testament Literature</b>	<b>3</b>
A general survey of the New Testament with emphasis on the historical background of the New Testament, the beginning of Christianity, and the development of the apostolic church.	
<b>BIB2015 Old Testament Interpretation</b>	<b>3</b>
Equips the student for accurate, relevant exegesis on the Old Testament using study tools that assist interpretation of the original text.	
<i>Prerequisites: BIB1200</i>	<i>Course Fee*</i>
<b>BIB2025 New Testament Interpretation</b>	<b>3</b>
Equips the student for accurate, relevant exegesis on the New Testament using study tools that assist interpretation of the original text.	
<i>Prerequisites: BIB2000</i>	<i>Course Fee*</i>
<b>BIB2300 Life in New Testament Bible Times</b>	<b>3</b>
The contexts of the New Testament, including cultural and geographical settings, and the political arena of the New Testament, and the application of this knowledge to understanding the New Testament.	





**BIB3000 Biblical Theology** 3  
Explores how the diverse parts of the Old and New Testaments fit together to form a unified story of God's self-revelation and redemption of humans.

**BIB3410 Pentateuch** 3  
An inductive study of the Pentateuch in its literary, canonical, and historical context. May cover the whole Pentateuch or focus on specific books in the Pentateuch.  
*Repeatable with different emphases.*

**BIB3420 Historical Books** 3  
An inductive study of the Historical Books (Joshua through Esther) in their literary, canonical, and historical context. May cover all the Historical Books or focus on specific books in this corpus.  
*Repeatable with different emphases.*

**BIB3440 Wisdom Literature** 3  
An inductive study of the Wisdom Literature (Job, Proverbs, Ecclesiastes, and Song of Songs) in its literary, canonical, and historical context. May cover the Wisdom Literature as a whole or focus on specific books in this corpus.

**BIB3450 Psalms** 3  
An inductive study of the book of Psalms in its literary, canonical, and historical context.

**BIB3460 Prophets** 3  
An inductive study of the Prophets (Isaiah through Malachi) in their literary, canonical, and historical context. May cover all the Prophets or focus on specific books in this corpus.  
*Repeatable with different emphases.*

**BIB3510 Gospels** 3  
An inductive study of the Gospels in their literary, canonical, and historical context. May cover all of the Gospels or focus on specific books in this corpus.  
*Repeatable with different emphases.*

**BIB3520 Acts** 3  
An inductive study of the book of Acts in its literary, canonical, and historical context.

**BIB3530 Pauline Epistles** 3  
An inductive study of the Pauline Epistles in their literary, canonical, and historical context. May cover all the Pauline Epistles or focus on specific books in this corpus.  
*Repeatable with different emphases.*

**BIB3550 General Epistles** 3  
An inductive study of the General Epistles (Hebrews through Jude) in their literary, canonical, and historical context. May cover all the General Epistles or focus on specific books in this corpus.  
*Repeatable with different emphases.*

**BIB3560 Revelation** 3  
An inductive study of the book of Revelation in its literary, canonical, and historical context.

**BIB3999 Selected Topics in Biblical Studies** 1-4  
A study of a faculty-selected topic in biblical studies. May also be offered as a directed study in a student's area of interest with approval by professor.

**BIB4000 Advanced Bible Study Methods** 3  
Methods for inductive Bible study, applied to a book of scripture, engaging students in observation and survey with emphasis on interpretative skills and the development of concrete applications.

**BIB4105 Christian Hermeneutics** 3  
A study of what it means to interpret Scripture in a way that is distinctively Christian. Students explore grammatical-historical exegesis, the hermeneutics of the New Testament authors, and premodern Christian exegesis beyond the New Testament and formulate their own view of Christian hermeneutics.

*Course Fee\**

**BIB4800 Biblical Studies Capstone** 3  
A reading- and writing-intensive capstone in biblical studies in which students apply skills and insights acquired during the program to contemporary issues, or to research in the wider discipline.  
*Prerequisite: Completion of major courses*

**BIB4900 Undergraduate Thesis** 3  
A capstone experience in which the biblical studies major utilizes learning from previous courses, working with primary and secondary materials to craft an extended essay under the guidance of a faculty mentor.  
*Prerequisite: 30 earned hours of biblical studies coursework*

**BIB5300 New Testament History and Interpretation** 3  
A study of modern research on the New Testament, including the origin and nature of the New Testament canon, with special attention relationships among the synoptic Gospels, the purpose and integrity of Acts, and the authorship and dates of the epistles.

**BIB5400 Old Testament History and Interpretation** 3  
Modern research and literary approaches to the Old Testament, with a primary focus on the Pentateuch, Isaiah, Daniel, and the Psalms.

## BIO Biology

**BIO1010 Introduction to Biology** 3  
Major concepts of biology, emphasizing cell structure and function, heredity, plant and animal organization, taxonomy, and ecology.  
*Corequisite: BIO1011*

**BIO1011 Introduction to Biology Lab** 1  
Weekly laboratory activity for BIO1010.  
*Corequisite: BIO1010* *Lab fee: \$25*

**BIO1060 Human Biology** 3  
Brief review of ecology, biological chemistry, cellular structure and function, structure and physiological function of body systems, reproduction and development, genetics, and disease.  
*Designed to meet the General Education requirement for science.*  
*Corequisite: BIO1061*

**BIO1061 Human Biology Lab** 1  
Weekly laboratory activity for BIO1060.  
*Corequisite: BIO1060* *Lab fee: \$25*

## BUS Business

**BUS1010 Introduction to Business** 3  
Foundations of business, including environment, planning, entrepreneurship, management, marketing, distribution, finances, and ethics. Introduction to business terms and concepts.

**BUS1070 Microeconomics** 3  
Principles of economic analysis with emphasis on microeconomic theory as it applies to the decision-making of households, businesses, and industries in the current economic environment, including scarcity of resources, opportunity cost, supply & demand, specialization and trade, and the role of government.  
*Pre-requisite: MAT1250 or higher*

**BUS1120 Business Communications** 3  
Skills for effective and professional business communications in written, oral, and non-verbal forms, including communication theory, business communication principles, developing and delivering oral presentations, composing business messages, and preparing business reports.

**BUS2070 Macroeconomics** 3  
Introduction to economic analysis at the aggregate level, including the impact of both domestic and international policies on key economic indicators and on overall macroeconomic performance.  
*Recommended: College-level economics course*

**BUS2200 Entrepreneur Basics** 3  
This course centers on investigating the feasibility of a business idea or concept. Areas of study will include recognizing business opportunities, developing the business concept, and testing an opportunity for feasibility. Startup and takeover situations will be studied and business plans will be created.

**BUS2800 Business Ethics** 3  
Theoretical and practical problems of ethical behavior and decision-making in the workplace, and development of a biblically based framework for moral and ethical issues.

**BUS3010 Contemporary Issues in Business** 3  
This course will study contemporary issues in the field of business through an historical lens and the managers, entrepreneurs, and leaders that built today's global business environment.

**BUS3050 Business Law** 3  
Principles and practices of law, and their impact on business situations, emphasizing the dynamic interaction between the individual, organization, and society, in the context of Christian ethics and proper business conduct.

**BUS3070 Current Economic Issues** 3  
This course offers a broad and engaging survey of current economic issues and debates. Topics have been chosen to help students develop sound economic citizenship through a multi-faceted understanding of the complex choices facing a modern democracy. Students will explore and critically evaluate current economic events, policies, data, and conditions from opposing theoretical and philosophical perspectives.  
*Prerequisites: BUS1070, BUS2070*

**BUS3280 Business Analytics & Statistics** 3  
Methods and tools to interpret, evaluate, and analyze business data and determine the appropriate statistical methods for decision-making in business, including the use of probability, distribution, sampling, simple linear regression, and correlation analysis in the presentation of business information, with emphasis on the interpretation and integrity of charts, graphs, and other numerical and statistical presentation of data.  
*Prerequisite: MAT1250 or higher*

**BUS3999 Selected Topics in Business** 1-4  
A study of a faculty-selected topic in business.  
*Repeatable with different topics.*

**BUS4060 Production Operations Management** 3  
Introduction to operations management concepts and practices in manufacturing and service environments.

**BUS4300 Business Internship** 3  
A supervised experience of at least 150 hours in which students gain expertise applying learned concepts and theories in a workplace setting, performed in an approved professional environment representing the student's discipline.  
*Prerequisites: Junior standing in OnlinePlus and program supervisor approval of internship site prior to enrolling.*

- BUS4600 International Business** 3  
Operating a business in today's international marketplace from a faith-based perspective, including how businesses interact with and are affected by political, economic, social, technological, environmental, and legal issues.
- BUS4750 Investment Management Strategy** 3  
Developing and managing personal or institutional investment portfolios to achieve consistent growth and preservation of principle. Includes strategies for development, recommendation, and management of a stock portfolio using electronic trading platforms, valuation techniques, and other financial analytics.  
*Prerequisite: ACC2020*
- BUS4900 Undergraduate Thesis** 3  
A capstone experience in which the business major will utilize learning from previous courses, working with primary and secondary materials to craft an extended essay under the guidance of a faculty mentor.  
*Prerequisite: 30 earned hours of business coursework*
- BUS5000 Graduate Essentials** 3  
An orientation to skills for graduate study, including graduate writing and research, and an introduction to management, finance, accounting, economics, and marketing.  
*This course is the Prerequisite for the remaining courses in the program.*
- BUS5020 Project Management** 3  
Principles and processes for project management, including initiation, planning, executing, monitoring, controlling, and closing.
- BUS5030 Economics for Managers** 3  
Economic theory for establishing, revising, and interpreting business policy, including identifying and interpreting economic indicators, and macroeconomic and microeconomic phenomena that aid decision-making for management. Political influences on the performance of markets, currency exchange, and economic growth.
- BUS5050 Legal and Regulatory Environment** 3  
Regulatory and legal systems and their causal effect on the legal environment of business, with analysis of relevant court cases and legal principles as a basis for understanding the depth and breadth of the law's influence on free market enterprise systems.
- BUS6030 Managing and Leading Operations** 3  
This course is designed to provide students with an understanding of current strategic operations management approaches, with proven analytical techniques. Students will utilize operation management tools in simulations and apply the concepts to operational scenarios in the workplace.

- BUS6050 Quantitative and Analytic Methods** 3  
This course introduces the concepts and skills for integrating analytics into the decision-making process, to assist organizations in achieving their goals. Core statistics and basic analytical concepts are introduced. The course will include an overview of descriptive, predictive, and prescriptive analytics, focusing on the ability to communicate with numbers to assist organizations in improving performance.
- BUS6800 Applied Business Administration Capstone** 3  
Integration of learning from MBA coursework, including synthesis of the business and administration strategies and practices from leadership, economics, marketing, operational analysis, ethics, managerial accounting, and finance courses.  
*Prerequisite: Completion of major courses and/or concentration courses.*

## CHE Chemistry

- CHE1060 General Chemistry** 3  
Basic concepts of chemistry including the scientific method, metric system, structure of atoms, the periodic table, chemical bonds, mole concept, chemical calculations, states of matter, gas laws, solutions, acids, bases and salts, oxidation/reduction reactions, reaction rates, chemical equilibrium, and nuclear chemistry.  
*Corequisite: CHE1061*
- CHE1061 General Chemistry Lab** 1  
Weekly laboratory activity for CHE1060.  
*Corequisite: CHE1060* *Lab fee: \$25*

## CHI Chinese

- CHI2105 Chinese I** 3  
Chinese I provides basic communication skills in Modern Standard Chinese. This course is designed for students with little or no prior experience in the Chinese language but who are interested in learning the basics of Chinese language and culture. Throughout the course, students are expected to develop language skills in listening, speaking, reading, and writing skills. However, the emphasis in this course will be on building students' communicative competence. Students will be able to communicate through written and verbal means in Chinese within given situations.

## CHS Church History

### CHS2100 History of the Reformation 3

The history of the Reformation to the present day, with reference to the Christian church in early modern Europe, political, economic, and social influences of the period prior to 1500, the history of theological development in the Reformation, the Reformation in Germany and Bohemia, the Anabaptist movement, and the reformations of the Roman Catholic Church.

### CHS3000 Survey of Church History I 3

The history of Christianity from its beginnings to the Great Schism of 1054 with attention to the origins, expansions, key figures, theological development, and growth of Christianity, and the relationship of church and state.

### CHS4000 Survey of Church History II 3

The history of Christianity from the Great Schism of 1054 to the present, including the major personalities, events, and results of the Protestant Reformation, the rise of modern denominationalism, and current developments, with special attention to the development of American Christianity.

## CJU Criminal Justice

### CJU1010 Introduction to Justice Systems 3

Fundamental justice system concepts, and roles within justice systems including law enforcement officers, court officers, corrections officers, victims, and defendants, in the context of a Christian worldview. Opportunities to plan strategic steps for the student's program and career.

### CJU2010 Law Enforcement 3

The development and organizational designs of America's law enforcement organizations, the role, behavior, and life of the officer, including the contexts of law enforcement culture and society, concepts of power and relational skills, and the relationship of Christian worldview to the life of a law enforcement officer.

*Prerequisite: CJU1010*

### CJU2080 Juvenile Justice 3

History, theories, policies, and practices of the juvenile justice system, including juvenile diversion programs, delinquency, child maltreatment, and gang behavior.

*Prerequisite: CJU1010*

### CJU2250 Corrections 3

The historical, philosophical, and operational framework of the corrections system, including the goals of punishment, alternatives to the conventional penal approach and biblical perspectives on the government's role in punishment and power.

*Prerequisite: CJU1010*

### CJU3020 Criminal Investigation 3

Criminal investigations, including interviewing witnesses and suspects, collecting, and preserving evidence, processing a crime scene, reporting, and following up.

*Prerequisite: CJU1010*

### CJU3300 Technology in Criminal Justice 3

Cybercrime and computer-related crime issues including trends in cyber law, inter-jurisdictional implications in the context of criminal justice, and use of technology and systems by agencies.

*Prerequisite: CJU1010*

### CJU3400 Courts and Judicial Process 3

The functions, operations, and decision-making processes of the judicial process in the United States, including an analysis of the role of courts and the function and responsibilities of the key personnel within them.

*Prerequisite: CJU1010*

### CJU3510 Terrorism and Homeland Security 3

Issues surrounding terrorism and the preventative and responsive nature of the Department of Homeland Security, including threats from domestic and international terrorism and the role of government, organizations, and citizens.

*Prerequisite: CJU1010*

### CJU3750 Criminal Justice Internship 3

Experiential learning through not less than 90 clock hours in the criminal justice field. Interns gain experience, apply knowledge from program courses, and obtain feedback from the organization providing the internship. Students are responsible to arrange the internship.

*Prerequisite: CJU1010*

### CJU3999 Selected Topics in Criminal Justice 1-4

A study of a faculty-selected topic in criminal justice.

*Repeatable with different topics.*

### CJU4000 Victimology 3

The role of the victim and the relationship between victims and offenders in criminology, including historic and current treatment of victims, problems and dilemmas faced by victims, and theodicy as a basis for personal understanding and communication with victims.

*Prerequisite: CJU1010*





**CJU4100 Criminal Law** 3  
Principles and practices of law and how it impacts criminal justice, with emphasis on the dynamic interaction among the individual, criminal justice, and society in the context of Christian ethics and proper conduct.

*Prerequisite: CJU1010*

**CJU4800 Criminal Justice Capstone** 3  
A synthesis experience in the criminal justice system emphasizing the principles and applications of justice systems in context with human dignity and the healing of the community. Students will integrate learning from all course work and incorporate biblical principles to solve complex problems and engage in dilemmas that prepare them for their career.

*Prerequisite: CJU4000, CJU4100, CJU3510*

## COM Communication

**COM2000 Oral Communication** 3  
Principles of speech composition, outlining, and delivery, including preparing and presenting speeches to introduce, inform, and persuade.

**COM2210 Introduction to Oral Interpretation** 3  
The oral reading of literature, with practice in performance, textual analysis, uses of voice and body, and adapting to audience reaction.

**COM3040 Conflict Resolution** 3  
Conflict analysis and appropriate resolution methodology, with effective methods of communication for conflict resolution, negotiation, and mediation.

**COM4350 Leadership Communication** 3  
Communication techniques of effective leaders, analysis of classic speeches, correspondence, and other modes of communication, practice of personal skills, and exploration of personality and emotions throughout communication.

**COM5000 Communication Theory and Practice** 3  
Theories and practices in communication studies, including the historical development of communication and the influence of technology on the definition of good communication between individuals, small groups, and organizations.

*Prerequisite: Graduate Admission*

**COM5100 Intercultural Communication** 3  
Theories and applications of intercultural communication, including exploration of students' own cultural identities through a variety of cultural frames by considering the emotional, nonverbal, and verbal elements of communication. Specific contexts for intercultural communication are examined, including friendship, family, school, workplace, the media, and travel.

**COM5130 Nonprofit Communications and Public Relations** 3  
Effective communication essential to success in nonprofit organizations, including principles of communication with internal and external constituents.

**COM5200 Communication Studies: Ethics, Media, and Society** 3  
Ethical theories and issues related to mass media and other forms of communication, including application of ethical theory to communication in politics, journalism, public relations, advertising, and the internet, and an examination of how language influences decisions across the media.

**COM5300 Interpersonal and Small Group Communication** 3  
Theories, roles, and functions of communication in personal relationships and small group contexts, including social meaning, relationship maintenance, conflict management, leadership, and successful group interactions.

## DMM Digital Multi-Media

**DMM3000 Graphic Design** 3  
Creating and editing graphic images for digital media, including vector and raster art, using industry standard programs like Adobe Photoshop and Illustrator.

**DMM3100 Video Production** 3  
Planning, shooting, and editing videos to promote awareness through media such as Facebook, YouTube, and TV commercials. Basic scriptwriting, how to use a digital video camera, associated terminology, shooting techniques, and post-production in an industry-standard video editing program such as Adobe Premiere.

**DMM3200 Web Design** 3  
Creating a basic web page or site using HTML and WordPress, with a focus on learning foundational HTML language and its implementation in WordPress.

**DMM3300 Audio Production** 3  
Recording, editing, and modification of digital audio for radio commercials, video, and music tracks, including use of microphones, recording devices, and audio editing software, and terminology associated with the audio industry.

## EDU Education

✧ ECE Early Childhood Development

**ECE1470 Educational Technology** 3  
*See EDU1470*

**ECE2020 Introduction to Early Childhood Development** 3  
Introduction to the principles and philosophy of education in public, private and Christian pre-schools.

**ECE2040 Teaching Literature and Writing for Young Children** 3  
*See EDU2040*

**ECE2110 Math Theory for Early Childhood** 3  
*See EDU2110*

**ECE2180 Teaching Art in Early Childhood** 3  
*See EDU2180*

**ECE2500 Teaching the Exceptional Child** 3  
*See EDU2500*

**ECE3110 Teaching Music in Early Childhood** 3  
*See EDU3110*

**EDU0999 Integrated Studies for Teachers** 1  
This course provides deductive thinking in the areas of Reading, Writing and Math. This course will aid in understanding the PRAXIS CORE test format.  
*Prerequisite: ACT score of 18 or higher*  
*Course Fee: \$240 (PRAXIS CORE exam)*

**EDU1470 Educational Technology** 3  
Technologies available for classroom use and their adaptations to the promotion of learning, including the potential and the limitations of computers as tools for teachers.  
*Course Fee: \$139 (Professional Assessment Fee)*

**EDU2030 Foundations of Education** 3  
*This course is a prerequisite for entry into an education degree program.*  
Introduction to principles and philosophy of education in public and Christian schools.  
*Prerequisites: Composite ACT 21 or higher, or pass Praxis Core; Successful completion of 15 semester hours of college work; FBI & BCI background checks; Corequisite: EDU2031*

**EDU2031 Foundations of Education Field Experience** 0  
60 clock-hour field experience corequisite for EDU2030

**EDU2040 Teaching Literature and Writing for Young Children** 3  
Background, theory, and practice in literature for young children and its use in early literacy experiences for young readers and writers.

**EDU2060 Phonics and the English Language** 3  
The English phonological cueing system and its use in a balanced literacy program. Emphasis on helping young students develop word analysis strategies for reading, spelling, and syllabication.  
*Prerequisite: EDU2030* *Course Fee: \$139*

**EDU2110 Math Theory for Early Childhood** 3  
Mathematics concepts and procedures for teaching in early childhood, including the NCTM and Ohio Learning Standards for Mathematics, problem solving, numeration systems, number theory, number systems, measurement, data collection, organization, and interpretation.  
*Prerequisites: EDU2030, Sophomore standing*

**EDU2140 Math Methods for Middle Childhood** 3  
NCTM standards and the Ohio Learning Standards for Mathematics, pedagogy, assessment procedures, and materials for teaching mathematics in the intermediate grades. Numbers, number sense, and operations; measurement; geometry; expressions, equations, and functions; probability; statistics; and data analysis. Problem-solving using Standards for Mathematical Practice to understand mathematical concepts.  
*Prerequisite: EDU2030; Corequisite: EDU2141*

**EDU2141 Math Methods for Middle Childhood Field Experience** 0  
40 clock-hour field experience corequisite for EDU2140

**EDU2180 Teaching Art in Early Childhood** 3  
Contemporary philosophies of art education and basic art concepts as they relate to early childhood learners, with experiences in use of materials, processes, and curricula appropriate for early childhood. Field projects may be required.  
*Course Fee: \$50*

**EDU2210 Math Methods for Early Childhood** 3  
Curriculum content for early childhood mathematics based on the NCTM standards and the Ohio Learning Standards for Mathematics, with instructional methodology. Emphasis on the scope and sequence of teaching numbers, number sense, and operations; measurement; and geometry in the context of developmentally appropriate instruction for K-5 learners.  
*Prerequisites: EDU2110, EDU2030; Corequisite: EDU2211*



**EDU2211 Math Methods for Early Childhood Field Experience** 0  
40-hour field experience corequisite for EDU2210

**EDU2240 Diversity in Education** 3  
Theory and practice for teaching students of diverse cultures.  
*Prerequisite: EDU2030*

**EDU2440 Teaching Health and Physical Education in Early Childhood** 3  
Curriculum and methods for teaching health and physical education in the elementary school. Field projects may be required.  
*Prerequisite: EDU2030*

**EDU2500 Teaching the Exceptional Child** 3  
Methods for teaching students with exceptional attributes, including giftedness, behavioral difficulties, developmental delays, and English language learners.  
*Prerequisite: EDU2030*

**EDU3110 Teaching Music in Early Childhood** 3  
Music learning theory and current methodology. Field projects may be required.

**EDU3130 Educational Psychology** 3  
Psychological perspectives of education as applied to classroom procedures. Essential preparation for Ohio Assessments for Educators dealing with principles of learning and teaching.  
*Prerequisites: EDU2030; Junior standing* *Course Fee: \$105*

**EDU3200 Fundamentals of Communication** 3  
Typical speech and language development in children, and common speech and language disorders, signs of such disorders, and intervention strategies to allow students with language disorders access to the general curriculum.  
*Prerequisite: EDU2030*

**EDU3220 Reading/Language Arts Methods for Early Childhood** 3  
Young children's written language acquisition and implications for instruction.  
*Prerequisite: EDU3330; Corequisite: EDU3221* *Course Fee: \$105*

**EDU3221 Reading/Language Arts Methods EC Field Experience** 0  
40 clock-hour field experience corequisite for EDU3220

**EDU3260 Reading/Language Arts Methods for Middle Childhood** 3  
Literacy development for middle grade learners, including knowledge of the learner, reading-writing process, knowledge of instructional strategies, instructional decision making, instructional materials, and environments for literacy learning.  
*Prerequisite: EDU2140; Corequisite: EDU3261*

**EDU3261 Reading/Language Arts Methods for MC Field Experience** 0  
40 clock-hour field experience corequisite for EDU3260

**EDU3290 Adolescence to Young Adult Curriculum and Instruction** 3  
Development of personal and ethical views of education, consideration of the evolving realm of teaching, and expertise to plan, implement, assess, and reflect on the practices of secondary school teaching and learning. Emphasis on efficient design, cooperative learning, direct instruction, differentiation of content instruction, effective classroom interaction and student-centered instruction. Designed to address Ohio Standards for the Teaching Profession and Ohio Assessments for Educators.  
*Prerequisite: EDU2030*

**EDU3300 Adolescence to Young Adult Learning and Assessment** 3  
Understanding, positions, and abilities required by Praxis Core and Ohio Standards for the Teaching Profession. Opportunities to recognize the part that assessment plays in curriculum, cultivate numerous assessment tools, evaluate assessment data to drive instruction and confirm knowledge and learning. Tactics and models of classroom management that create an encouraging learning atmosphere.  
*Prerequisite: EDU2030*

**EDU3310 Instructional Techniques for AYA Learners with Exceptionalities** 3  
Skills for teaching exceptional students and managing inclusive adolescent to young adult classrooms. Course modifications, range, and suitable uses of reading resources, instructional and reading variations, classroom management alterations, applicable collaboration approaches, and accessing support services.  
*Prerequisites: EDU2030; EDU2500* *Corequisite: EDU3311*

**EDU3311 Instructional Techniques for AYA Learners with Exceptionalities Field Experience** 0  
40 clock-hour field experience corequisite for EDU3310.

**EDU3320 Teaching Reading in the Content Area** 3  
Integrating the language processes, especially reading and writing, into in all early and middle childhood subject areas, and developing an understanding of instructional strategies that facilitate a learner's interaction with text.  
*Prerequisite: EDU2030*

**EDU3330 Foundations of Literacy for Early Childhood 3**  
Young children's written language and written language acquisition, assessment of learners' knowledge, diagnosis, prescription, and delivery of developmentally appropriate instruction to the individual child.

*Prerequisite: EDU2210; Corequisite: EDU3331*

**EDU3331 Foundations of Literacy for EC Field Experience 0**  
40 clock-hour field experience corequisite for EDU3330

**EDU3350 Teaching Reading with Literature for Middle Childhood 3**

Selection and instruction of literature for the middle childhood student for fostering a lifelong love of reading. Collaborative development of reading comprehension strategies, critical thinking, aesthetic appreciation of literature, communication skills, and extend writing skills.

*Prerequisite: EDU3260 Course Fee: \$210*

**EDU3360 Curriculum and Methods – Secondary Instrumental Music 2**

Methods and materials for teaching instrumental music in the junior and senior high school with an emphasis on appropriate literature for instrumental ensembles.

A background check is required at the beginning of the semester to complete field experience for this course.

*Prerequisite: MUS1400, MUS3200; Background check*

**EDU3370 Curriculum and Methods - Elementary Music 2**

Curriculum, methodology, materials, and practices in music appropriate for grades K-8, including observations, experiences, lectures, and limited work in Pre-K (ages 3-4). For music education majors, vocal emphasis.

*Prerequisite: EDU2030; Background check*

**EDU3380 Curriculum and Methods – Secondary Choral Music 2**

Teaching methodologies, classroom management strategies, and insights for effectively teaching and administering the choral music program in secondary schools.

Offered spring, even years.

*Prerequisite: EDU2030; Background check*

**EDU3510 Math Methods and Intervention 3**

The NCTM and Ohio Learning Standards for Mathematics with strategies to engage K-12 students in understanding mathematical concepts. How to teach problem solving, measurements, number sense and operations, and data interpretations to students.

*Prerequisites: EDU2110, EDU2030; Corequisite: EDU3511*

**EDU3511 Math Methods and Intervention Field Experience 0**

40 clock-hour field experience corequisite for EDU3510

**EDU3520 Intervention Strategies and Techniques 3**

Classroom management and instructional methodologies for children who have reading disorders such as dyslexia, behavioral, emotional, developmental, and physical disabilities, or have been affected by substance addiction. Research-based interventions, strategies, and accommodations to create a minimally restrictive environment for inclusive settings.

*Prerequisites: EDU2030*

**EDU3530 Assessments for Special Education 3**

Interpreting the results of standardized tests, screening students, and developing classroom assessment, including IEP's, ETR's, 504 plans; writing IEP goals; techniques for monitoring student progress and IEP benchmarks.

*Prerequisite: EDU2030 Course Fee: \$105*

**EDU3550 Reading Methods and Intervention K-6 3**

Appropriate accommodations and instructional strategies for teaching students who require differentiated instruction in the reading-writing process.

*Prerequisite: EDU2030; Corequisite: EDU3551*

**EDU3551 Reading Methods and Intervention K-6 Field Experience 0**

40 clock-hour field experience corequisite for EDU3550

**EDU3560 Reading Methods and Intervention 7-12 3**

Appropriate accommodations and instructional strategies for teaching students who require differentiated instruction in the reading-writing process.

*Prerequisites: EDU2030, EDU3550; Corequisite: EDU3561*

**EDU3561 Reading Methods and Intervention 7-12 Field Experience 0**

40 clock-hour field experience corequisite for EDU3560

**EDU3600 Intervention Strategies in Early Childhood Special Education 3**

Instructional strategies for developing pre-reading, social, emotional, and academic skills in children with behavioral, emotional, cognitive issues due to physical impairments or developmental delays, or the effects of substance addiction.

*Prerequisite: EDU2030; Corequisite: EDU3601*

**EDU3601 Intervention Strategies in Early Childhood Special Education Field Experience 0**

40 clock-hour field experience corequisite for EDU3600

**EDU3610 Services, Collaboration, and Families of Young Children 3**

Laws, policies, regulations, and current events in Early Childhood and Special Education. Effective partnerships and collaboration with families, therapists, and service providers.

*Prerequisite: EDU2030*

<b>EDU3999</b>	<b>Selected Topics in Education</b>	<b>1-4</b>
A study of a faculty-selected topic in education. <i>Repeatable with different topics.</i> <i>Prerequisite: EDU2030</i>		
<b>EDU4070</b>	<b>Independent Study in Education</b>	<b>1</b>
Study in an area of special interest in education under the supervision of a School of Education faculty member. <i>Prerequisite: EDU2030</i>		
<b>EDU4090</b>	<b>Independent Study in Education</b>	<b>3</b>
Study in an area of special interest in education under the supervision of a School of Education faculty member. <i>Prerequisite: EDU2030</i>		
<b>EDU4260</b>	<b>Integrated Social Studies and Science Methods for Early Childhood</b>	<b>3</b>
An integrated early childhood study of the methods of teaching social studies and science with an emphasis on curriculum, assessment, and development of instructional materials. <i>Prerequisite: EDU3220</i>		
<b>EDU4261</b>	<b>Integrated Social Studies and Science Methods for EC Field Exp</b>	<b>0</b>
40 clock-hour field experience corequisite for EDU4260		
<b>EDU4280</b>	<b>Teaching Science for Middle Childhood</b>	<b>3</b>
Strategies and techniques, including the use of technology, for teaching science in a constructivist format while providing for student's individual differences. Weekly laboratory activity. <i>Prerequisite: EDU2030</i>		
<b>EDU4281</b>	<b>Teaching Science for MC Field Experience</b>	<b>0</b>
40 clock-hour field experience corequisite for EDU4280		
<b>EDU4290</b>	<b>Social Studies Methods for Middle Childhood</b>	<b>3</b>
Curriculum, assessment, and the development of instructional materials for teaching social studies to middle grade students, guided by the standards of the National Council of Social Studies. <i>Prerequisite: EDU3350; Corequisite: EDU4291</i>		
<b>EDU4291</b>	<b>Social Studies Methods for MC Field Experience</b>	<b>0</b>
40 clock-hour field experience corequisite for EDU4290		
<b>EDU4600</b>	<b>Teaching Composition and Rhetoric for Adolescence to Young Adult</b>	<b>3</b>
Resources, approaches, and techniques of language and composition instruction for secondary school situations. <i>Prerequisites: EDU2030, EDU3290, EDU3300</i> <i>Corequisite: EDU4601</i>		

<b>EDU4601</b>	<b>Teaching Composition &amp; Rhetoric AYA Field Experience</b>	<b>0</b>
40 clock-hour field experience corequisite for EDU4600		
<b>EDU4610</b>	<b>Teaching Literature for Adolescence to Young Adult</b>	<b>3</b>
Resources, approaches, and techniques for literature instruction in secondary school situations. <i>Prerequisites: EDU2030, EDU3290, EDU3300</i> <i>Corequisite: EDU4611</i> <i>Course Fee: \$105</i>		
<b>EDU4611</b>	<b>Teaching Literature for AYA Field Experience</b>	<b>0</b>
40 clock-hour field experience corequisite for EDU4610		
<b>EDU4620</b>	<b>Teaching Mathematics for Adolescence to Young Adult</b>	<b>3</b>
Resources, approaches, and techniques for teaching mathematics in high school. <i>Prerequisites: EDU2030, EDU3290, EDU3300</i> <i>Corequisite: EDU4621</i> <i>Course Fee: \$105</i>		
<b>EDU4621</b>	<b>Teaching Mathematics for AYA Field Experience</b>	<b>0</b>
40 clock-hour field experience corequisite for EDU4620		
<b>EDU4630</b>	<b>Teaching Social Studies for Adolescence to Young Adult</b>	<b>3</b>
Resources, approaches, and techniques for teaching social studies in high school. <i>Prerequisites: EDU2030, EDU3290, EDU3330</i> <i>Corequisite: EDU4631</i> <i>Course Fee: \$105</i>		
<b>EDU4631</b>	<b>Teaching Social Studies for AYA Field Experience</b>	<b>0</b>
40 clock-hour field experience corequisite for EDU4630		
<b>EDU4700</b>	<b>Science Methods and Intervention</b>	<b>3</b>
Techniques and technology for science instruction for all learners. <i>Prerequisite: EDU2030; Corequisite: EDU4701</i>		
<b>EDU4701</b>	<b>Science Methods and Intervention Field Experience</b>	<b>0</b>
40 clock-hour field experience corequisite for EDU4700		
<b>EDU4720</b>	<b>Social Studies Methods and Intervention</b>	<b>3</b>
Teaching strategies, curriculum, and development of instructional materials for teaching social studies. Guided by the standards of National Council of Social Studies. <i>Prerequisite: EDU2030; Corequisite: EDU4721</i>		
<b>EDU4721</b>	<b>Social Studies Methods and Intervention Field Experience</b>	<b>0</b>
40 clock-hour field experience corequisite for EDU4720		

**EDU4730 Development of Play Behavior 3**  
Stages of play in young children and the impact of play on the cognitive, social, and emotional development of a child.

*Prerequisite: EDU2030; Corequisite: EDU4731*

**EDU4731 Development of Play Behavior Field Experience 0**  
40 clock-hour field experience corequisite for EDU4730

**EDU4740 Management in Early Childhood Education 3**  
Developmentally appropriate practices, healthy childcare environment, quality care, and inclusive practices in early education. Review of early learning philosophers, theorists, and approaches. Application of the Early Learning Development Standards in a childcare and preschool setting.

*Prerequisites: EDU2030; Corequisite: EDU4741*

**EDU4741 Management in Early Childhood Education Field Experience 0**  
40 clock-hour field experience corequisite for EDU4740

**EDU4830 Teaching English as a Second Language 3**  
Designing appropriate instruction for teaching English Language Learners, including cultural sensitivity and ways to assess, determine eligibility, and implement progress monitoring techniques.

*Prerequisite: EDU2030*

**EDU4980 Education Capstone 1**  
Seminar corequisite for EDU499 Clinical Experience  
*Course Fee: \$300*

**EDU4990 Clinical Experience 12**  
This culminating field experience provides teacher candidates a semester (13 weeks minimum) of classroom experience with a gradual assumption of responsibility across the semester.

*Teacher candidates must apply to student teach and successfully complete a reflective essay to participate in this gateway to the profession. Students may take no other courses during this experience except the traditional exit course, Theology Capstone.*

*Prerequisite: Completion of other program requirements*

*Course Fee for study outside the U.S.: \$2000*

**EDU5000 Critical Issues and Trends in Education 3**  
Critical issues and current trends in education with emphasis on how historical education theories underlie current issues, trends, and education practice.

**EDU5100 Advanced Instructional Methods 3**  
Professional teaching strategies, with emphasis on differentiated learning, integration of technology, and student-centered techniques.

**EDU5500 Special Topics in Education 1**  
Innovative study on a selected topic or developing issue in American or global education.

**EDU5200 Curriculum Development 3**  
Curriculum terms, theory, scope and sequence, assessment, alignment with federal, state, and local standards, Common Core, and selection of materials and texts.

**EDU5300 Teaching Exceptional Learners 3**  
An overview of learner exceptionalities in educational settings for providing inclusive techniques in classroom settings, including emphasis on family and community involvement in building responsiveness to learners with exceptionalities.

**EDU5400 Teachers as Leaders 3**  
The evolving roles of teachers in educational settings, including leadership theories and their applications, with emphasis on servant leadership.

**EDU6000 Introduction to Teaching Students with Special Needs 3**  
Historical, philosophical, ethical, and legal foundations of special education with emphasis on the characteristics and instructional needs of specific disabilities.

**EDU6100 Assessment, Evaluation, and Intervention 3**  
Formal and informal assessment methods used in the field of special education with emphasis on selecting, adapting, modifying, administering, and interpreting the results of student assessments.

**EDU6010 Advanced Assessment in Curriculum and Instruction 3**  
A critical analysis of assessment models and techniques in education. Students will develop assessments that accurately and efficiently measure student and instructor performance.

*Prerequisite: MEd core or permission of the Dean*

**EDU6110 Advanced Differentiated Instruction 3**  
The central theme of this course will be to learn and practice instructional strategies with students who face limitations with the English language and/or have physical, mental, or emotional disabilities. The exploration of serving the needs of gifted and talented students will also be included. Additionally, students will develop a deeper understanding of the legal and moral obligation of teachers and schools to meet the needs of all learners.

*Prerequisite: MEd core or permission of the Dean*

**EDU6150 Assistive Technology for Special Needs 3**  
Assistive technologies available for students with a variety of special needs.

**EDU6200 Classroom and Behavior Management 3**  
Positive behavioral interventions and supports for students with special needs.





**EDU6210 Curriculum & Instruction in a Diverse Classroom 3**

This course explores the unique blend of students in today's classroom. To develop the best learning environment and curriculum for student diversity, an understanding of this composite is the foundation for effective teaching and student learning. The course will cover this broad spectrum of learners through the study of ethnicity, race, gender, religion, culture, and socioeconomic status. The topics that will be interconnected with these types of diversity include the impact of home, society, and school on academic performance.

*Prerequisite: MEd core or permission of the Dean*

**EDU6220 Curriculum and Instruction Project PK-6 3**

This course is designed as a capstone project for the Curriculum and Instruction concentration that allows students to demonstrate their knowledge of curriculum theory and instructional skills by developing a 9-week unit of instruction grounded in evidence-based practices.

*Prerequisite: MEd core or permission of the Dean*

**EDU6225 Curriculum and Instruction Project 7-12 3**

This course is designed as a capstone project for the Curriculum and Instruction concentration that allows students to demonstrate their knowledge of curriculum theory and instructional skills by developing a 9-week unit of instruction grounded in evidence-based practices.

*Prerequisite: MEd core or permission of the Dean*

**EDU6230 Principles of Curriculum Theory 3**

This course is designed to provide students with a foundation in the past, present and future curriculum theories and theorists that drive instructional design. Students will analyze the most prevalent curriculum theories and their impact on education.

*Prerequisite: MEd core or permission of the Dean*

**EDU6250 Methods for Integrating Special Needs in the Content Areas 3**

Development of competence in applying teaching methods and techniques for special needs students in a variety of classroom settings with emphasis on appropriate modification of instruction to meet student learning needs.

**EDU6300 Policy and Legal Issues for Special Needs Students 3**

Foundational legal and policy issues that directly impact teaching and learning for students with special needs.

**EDU6310 Uses and Issues of Teaching with Technology 3**

This course introduces a wide range of high-quality technology for use at all grade levels and in all content areas. Students will locate, evaluate, and use technology applicable for learners of all ability levels and ages, including websites, apps, platforms, and assistive technology. This course will empower students to gain a thorough understanding of how technology can aid academic development and content comprehension, as well as result in issues and challenges within the classroom.

*Prerequisite: MEd core or permission of the Dean*

**EDU6500 Research Seminar A 2**

Research methods for education, including forms of research, action research, data collection methods, data analysis, and ethical practices in research leading to the graduate thesis or research project. Continues in EDU6510.

**EDU6510 Research Seminar B 1**

Continuation of EDU6500.

*Prerequisite: EDU6500*

## EMT Emergency Management

**EMT1010 Introduction to Emergency Management 3**

*This course is a prerequisite for all other courses in the program.*

This course is designed to provide students with an introduction to the field of emergency management. Students will gain a general understanding of the threats faced by communities by exploring the four phases of emergency management (mitigation, preparedness, response, and recovery). Topics covered in the course include the history and development of emergency management, hazard identification, risk analysis, an all-hazards approach to planning, and the future of emergency management.

**EMT2010 Mitigation and Preparedness 3**

The course will introduce students to the concepts needed to develop a comprehensive preparedness plan for various types of incidents and natural disasters. Topics include general emergency management principles and procedures, structural and non-structural mitigation strategies; and protocols set-forth by both federal and state governments.

**EMT2020 Response and Recovery 3**

This course will introduce the basic concepts of response and recovery phases of emergency management. Areas of response will include Incident Command System protocols with an emphasis placed on the actions necessary for incident stabilization required under the National Incident Management System and National Response Plan. Areas of recovery will include, damage assessment procedures; state and federal assistance programs; and the management of reconstruction projects.

**EMT2030 Grant Writing 3**

This course will introduce students to the process and method of grant writing. The course will focus on grant writing techniques, structure, and how they can be applied to a broad range of proposals."

*Prerequisite: EMT1010*

**EMT3010 Business Continuity and Crisis Management 3**

This course will focus on the contingency planning process for business restoration following a crisis due to a natural or man-made incident. Students will learn a step-by-step approach for developing a business continuity plan.

*Prerequisite: EMT1010*

**EMT3030 Social Issues in Emergency and Disaster Management 3**

This course explores an approach to understanding hazards and disasters grounded in social vulnerability analysis. From a multi-disciplinary approach, it will explore historical, geographical, social, and cultural factors that put people at risk before, during, and after disasters.

*Prerequisite: EMT1010*

**EMT3040 Homeland Security 3**

This course will provide a thorough understanding how the strategic planning, incident control systems, and intelligence techniques combine to provide the necessary foundation for anti-terrorism and emergency preparedness. Topics covered include infrastructure protection, National Incident Management System, threat and vulnerability assessments, information sharing, resource and other issues relating to terrorism prevention and deterrence.

*Prerequisites: EMT1010*

**EMT3050 Politics and Policy in Emergency Management 3**

This course provides a foundation of the politics associated with disaster management with a focus on the political and policy environment in which emergency management is practiced.

*Prerequisites: EMT1010*

**EMT3060 Trauma Healing and Compassion Fatigue 3**

Development of knowledge and personal disciplines for managing one's emotional, physical, and spiritual needs in maintaining a prolonged presence in settings of high stress.

**EMT3999 Selected Topics in Emergency and Disaster Management 1-4**

A study of a faculty-selected topic in emergency management.

*Repeatable with different topics.*

**EMT4010 Exercise Planning, Design, and Evaluation 3**

Knowledge and skills for implementing a Homeland Security Exercise Evaluation Program, including exercise design, development, and evaluation, and effective response to all types of crises. Design and development of a tabletop exercise is executed at the end of the semester.

*Prerequisites: all EMT 3000-level courses*

**EMT4020 Managing Emergency Response Operations 3**

This course examines the multiple facets of emergency planning and response. It will include the fundamentals of planning as they apply to the four phases of emergency management and how the phases overlap, interrelate, and complement each other. Participants will create an Emergency Operations Plan.

*Prerequisites: EMT1010, EMT2010, EMT2020*

**EMT4030 Hazardous Materials Response 3**

Hazard mitigation in emergency and disaster management. Properties of hazardous materials, development and implementation of plans and programs required for safe response, and the use of tools and techniques for responses to spills and releases.

**EMT4040 International Development 3**

Issues and dilemmas encountered in the international development field: history, concepts and theories of the field; the role of non-profits as global players; urgent development issues in the non-Western world; current dilemmas for action; key actors and institutions who shape the development field; the role of emergency management in international development.





**EMT4800 Emergency and Disaster Management Capstone 3**

The purpose of this course is to integrate and synthesize theory, concepts and principles presented in the core classes of the EM major. The course will examine and assess various disaster case studies; evaluate different policy options facing decision makers; and think critically about future approaches to emergency management. The course will also aid in career development in the field of emergency management.

*Prerequisites: EMT4010, EMT4020*

**EMT4900 Emergency and Disaster Management Internship 3**

Placement in an area of the world affected by a foreign or domestic disaster. This 90-hour internship includes all phases of emergency management: preparedness, response, recovery, and mitigation. Students gain valuable experience and apply knowledge gained in course work. To enroll, students must complete the internship package provided by the Emergency and Disaster Management program director. Students are responsible to arrange the internship.

## ENG English

**ENG0970 Basic Writing Lab 1**

Collaboration with a trained writing consultant during the writing process, including prewriting, drafting, revising, and editing. Assists students in producing focused, expository prose and refining fundamental writing skills needed for success at the University level. Credit earned does not count toward graduation.

*Required corequisite for English Composition I students with an English ACT score of 15-16 (or equivalent). Required corequisite for English Composition II unless the student earned a B- (2.7) or higher in English Composition I.*

*Pass/Fail, Repeatable*

**ENG0990 Basic Writing Lab 3**

Collaboration with a trained writing consultant during the writing process, including prewriting, drafting, revising, and editing. Assists students in producing focused, expository prose and refining fundamental writing skills needed for success at the University level. Credit earned does not count toward graduation.

*Required corequisite for English Composition I students with an English ACT score of 14 or less (or equivalent). Required corequisite for English Composition II unless the student earned a B- (2.7) or higher in English Composition I.*

*Pass/Fail, Repeatable*

**ENG1000 English Composition I 3**

An introductory study of composition emphasizing writing as a process (prewriting, drafting, revising, and editing). Assignments focus on the different styles and uses of argument. Students gain and refine skills of developing a thesis, organizing content, controlling tone, and expressing ideas in clearly communicated language. In addition, students conduct library research and incorporate researched material into papers using APA format.

**ENG1020 English Composition II 3**

An intermediate course designed to extend and refine students' expository and creative writing experiences. Student writing will reflect university-level writing skills, such as principles of logical/critical thinking and reasoning, effective organization, APA research and documentation, and content-rich development of ideas.

*Recommended: ENG1000*

**ENG2100 Introduction to Literature 3**

An introductory survey of literature, including fiction, poetry, and drama. Development of the student's ability to read critically and analytically and write in response to the literature.

**ENG2110 Children's Literature 3**

Identification of materials suitable for children's reading. A thorough study of genre, with the study of quality authors and illustrators of children's literature.

**ENG2260 American Literature I, Beginnings to 1865 3**

American literature from the beginnings through 1865, introducing writers such as Benjamin Franklin, Catharine Sedgwick, Nathaniel Hawthorne, and Emily Dickinson, and considering how literature and culture changed from the colonial period through the early national period and the antebellum. Includes exploration of forms popular in these periods, from sermons and autobiographies to short stories, poems, and novels.

*Prerequisites: ENG1000 or ENG1020*

**ENG2280 American Literature II, 1865 to Present 3**

Foundational works of the period, focusing on the American literary consciousness and shifting literary strategies against their historical and cultural backgrounds, with attention to canonical works and works that expand that canon, from 1865 to the present.

*Prerequisites: ENG1000 or ENG1200*

**ENG3120 Multicultural Literature 3**

A survey of multicultural literature, including literature by or about minorities, and literature from nonwestern countries. Literature is examined according to its general literary value and the cultural perspective of the writer.

**ENG3260 British Literature I** 3  
Critical and historical approaches to the writers of the Medieval and Renaissance periods, including the Beowulf poet, Chaucer, Spenser, Shakespeare, Donne, Jonson, and Milton.

*Prerequisites: ENG1000 or ENG1200*

**ENG3280 British Literature II** 3  
Critical and historical approaches to the writers of the long Eighteenth Century, the Romantic period, and the Victorian Age, including Pope, Swift, Johnson, Wordsworth, Coleridge, Shelley, Keats, Tennyson, Browning, Arnold, and Hopkins.

*Prerequisites: ENG1000 or ENG1200*

**ENG3400 Editing Essentials** 3  
Editing written texts for correctness (grammar, mechanics, spelling and punctuation), precision (unity, order, coherence, emphasis), and style (syntax, level of detail, tone, diction, voice), with close analysis of surface features in students' own writing and professional writing.

*Prerequisites: ENG1000 and ENG1020*

**ENG3510 Literature for Adolescents** 3  
Examination of quality adolescent literature in the context of current issues, including censorship, multiculturalism, approaches to reading, the relation of adolescent literature to classic literature, and the integration of adolescent literature into thematic units.

**ENG3600 Studies in Shakespeare** 3  
Selected poems and plays by Shakespeare with attention to canonical works by genre (comedy, tragedy, history, or romance).

*Prerequisites: ENG1000 or ENG1020*

**ENG3800 Professional and Technical Writing** 3  
Effective writing for careers in business, law, government, and ministry, including strategies for research and writing of correspondence and reports, with emphasis on understanding and responding to a variety of communication tasks. Attention to the rhetorical concerns of author, audience, text, and purpose, and to clear organization and a professional style.

*Prerequisites: ENG1000, ENG1020, and ENG2100*

**ENG3998 Selected Topics in Writing** 1-4  
Offered as a faculty-selected topic course.

*May substitute for English Composition II on approval.*

*Repeatable with different topics.*

**ENG3999 Selected Topics in Literature** 1-4  
Offered as a faculty-selected topic course.

*Fulfills the literature elective requirement in the humanities core.*

*Repeatable with different topics.*

**ENG4000 Literary Criticism** 3  
Analysis, interpretation, and critical response to literature. Students will analyze how the formal elements of literature contribute to meaning within a Christian worldview. Emphasis on the development of critical skills through the writing of interpretive and analytical essays.

Students will learn to differentiate between various genres of literature and how literature has changed over time. This course will provide students with strategies and skills to thrive in higher-level literature courses.

*Prerequisites: ENG1000, ENG1020, and ENG2100*

**ENG4100 The 18th Century Novel** 3  
Origins and development of the novel as a literary form through the eighteenth century. English majors will read and consider works by canonical authors and innovators of the novel over the course of the eighteenth century. Students will become familiar with the main novel genres produced, and examine criminal, realist, sentimental, and Gothic novels.

*Prerequisites: ENG1000 or ENG1020*

**ENG4200 History and Nature of the English Language** 3

The origin and nature of language, semantics, intercultural communication, the history of English, and current issues and trends in grammar and linguistics, with application to life, literature, and the mass media. The course examines the structure and vocabulary of English through its major periods: Old English, Middle English, Early Modern English, and Modern English, and focuses on changes in sounds (phonology), forms of words and their endings (morphology), sentence structure (syntax), in spelling (orthography), meanings of words (semantics), and vocabulary (lexicon), with some attention to social and political factors affecting the language.

*Prerequisites: ENG1000 and ENG1020*

**ENG4300 English Internship** 3  
A supervised experience of at least 150 hours in which students gain expertise applying learned concepts and theories in a workplace setting, performed in an approved professional environment representing the student's discipline.

*Prerequisites: Junior standing in OnlinePlus and program supervisor approval of internship site prior to enrolling*



- ENG4400 Modern Rhetorical Theory** 3  
An introduction to the theory and practice of communication in our own times as informed by a tradition that goes back to the ancient Greeks and Romans but has been reinterpreted to account for the shifting contexts of modern life. This course focuses on the study of twentieth and twenty-first century rhetorical theory and theorists. Students will address topics including rhetoric, science, and argumentation; rhetoric and meaning; dramatism; critical approaches to rhetoric; gendered rhetorical theories; non-Western rhetorical theories; rhetoric, media, and technology; postmodern approaches to rhetoric; and cultural studies, and will consider a variety of approaches to rhetorical criticism that influence professional and technical communication.  
*Prerequisites: ENG1000 and ENG1020*
- ENG4800 Capstone Course (Writing for Publication)** 3  
The practice of writing for publication in various genres and technologies with the intent of helping graduating students increase opportunities to publish academic and workplace manuscripts that acknowledge the distinctive requirements and expectations of each discourse community. Students will become familiar with academic journals in their field of study, prepare a developing manuscript for future publication, and provide peer reviews of colleagues' articles. In addition, students will explore the various genres and shifting technologies employed in the area of workplace and ministry communication that use traditional forms (newspaper, periodicals, radio/ TV) and emerging forms (corporate blogs and social media, mobile, and online methods) to reach an increasingly sophisticated and demanding reader.  
*Prerequisites: 30 hours of English courses*
- ENG4900 Undergraduate Thesis** 3  
A capstone experience in which the English major will utilize learning from previous courses, working with primary and secondary materials to craft an extended essay under the guidance of a faculty mentor.  
*Prerequisite: 30 earned hours of English coursework*
- ENG4950 Writing Center Theory and Practice** 1  
Strategies and theories for tutoring writing. Designed to train students serving as Writing Consultants in the OCU Writing Center or other tutoring roles. Topics include collaborative learning, the peer-consultant role, the writing process, the role of grammar instruction, consulting strategies for basic writers, APA style, and resource development.  
*Prerequisite: Professor's permission*

- ENG5000 Composition Studies** 3  
Theories and pedagogies that influence composition studies in the digital age, with review of practices and ideals that shaped the teaching of composition within a biblical worldview, and consideration of how digital media transforms the definition of good writing in the academy and the workplace.  
*Prerequisite: Must meet graduate admissions standards.*
- ENG5100 Teaching Writing in the Disciplines** 3  
Introduction to the theories and pedagogies that influence composition instruction within a biblical worldview through Writing in the Disciplines (WID) practice. Students will examine the needs and requirements that shape scholarly research and writing in the humanities, social sciences, business, ministry, and medicine. Students will also consider the transformative nature of WID practice to improve content retention through the integration of structured peer review and instructor response in an online modality.  
*Prerequisite: Must meet graduate admissions standards.*
- ENG5120 Grant Writing** 3  
Fundamentals of writing effective grants to private and public granting organizations.
- ENG5200 Modern Rhetorical Theory** 3  
Contemporary themes and debates in rhetorical theory with an introduction to rhetoric as an academic discipline. The course facilitates professional development of educational professionals and helps direct students to more focused studies in the field.
- ENG5300 Introduction to Literary and Cultural Theory** 3  
Concepts and practices of literary and cultural theory with a survey of Western literary theory and criticism, and emphasis on the most prominent theorists, texts, and ideas. Students will read primary theoretical texts with attention to historical and cultural contexts.
- ENG5400 Selected Works from Shakespeare** 3  
Introduction to a selection of Shakespeare's plays and discussion of values examined and expressed within his texts.
- ENG5500 Teaching of Literature, Grades 7-12** 3  
The process of teaching literature and reading alongside other literacy skills: writing, speaking, and listening.

## ESL English as a Second Language

- ESL2070 Introduction to TESOL** 3

Introduction to TESOL (teaching English to speakers of other languages), including language and culture issues, first and second language acquisition theory, and second language teaching methodologies, with classroom application.

#### ESL2090 Introduction to Linguistics and Second Language Acquisition 3

Introduction to the field of language: what it is, how it is articulated, how it is written, and the influence that language has in societal interactions. Methods for attaining competency in a language other than the mother tongue.

#### ESL6000 Theories and Trends in Teaching ESL Students 3

Trends and research in the field of English as a Second Language (ESL) with emphasis on the range of settings where the English language is taught and key findings from Second Language Acquisition (SLA) and Sociolinguistics research that influence the ESL classroom.

*Prerequisite: Graduate Admission*

#### ESL6100 Cultural and Linguistic Diversity 3

Cultural diversity and the linguistic influences of selected and related populations in the U.S., with emphasis on linguistic nuances that influence curriculum development for ESL instruction.

*Prerequisite: Graduate Admission*

#### ESL6200 Methods for Integrating ESL Instruction 3

Instructional approaches and routines for English language learners, including a history of methods, examination of best practices, and curriculum development for ESL instruction.

#### ESL6300 Assessment of ESL Students 3

The importance of ESL assessment, with methods and practical examples of formal and informal assessment of language skills in the ESL classroom, and opportunities to create assessment rubrics.

#### ESL6400 Reading Instruction for ESL Students 3

Effective reading instruction and language learning support for ESL students, with emphasis on phonemic awareness, comprehension, fluency, and vocabulary development.

#### ESL6500 Research Topics in ESL Instruction 3

Application of educational research techniques to targeted study in reading instruction for ESL students.

## FIN Finance

#### FIN1000 Biblical Personal Finance 2

Understanding personal finance within a Biblical worldview, including stewardship, financial decision-making, taxes, debt, and saving for retirement.

#### FIN1250 Personal Finance 2

Guidelines for maximum earning, saving, investing, and careful spending. Includes easy-to-understand principles, real-life applications, and personal success stories.

#### FIN2010 Introduction to Financial Management 3

Foundational financial theory and its application to management decision-making and firm valuation.

*Prerequisite: MAT2050 or higher*

#### FIN4000 Financial Management 3

The major topics in finance and a theoretical foundation to evaluate organizational finance issues and apply theory in practice.

*Prerequisite: FIN2010*

#### FIN4110 Money and Banking 3

This course will address the role of money and interest rates in the financial system. The course focuses on financial institutions and financial markets and their regulation by the Federal Reserve.

*Prerequisites: FIN2010, BUS2070*

#### FIN5060 Managerial Finance and Analysis 3

Financial theory and analytical tools, with application to management decision-making and strategy.

#### FIN6100 Corporate Finance 3

Financial analysis and control within an organization, with consideration of regulatory and environmental factors.

*Prerequisite: FIN5060 with a minimum grade of B*

#### FIN6110 Financial Planning 3

Financial planning, financial consulting, and the creation of financial investment plans for individual and family investments with profit and not-for-profit applications.

*Prerequisite: FIN5060*

#### FIN6120 Financial Markets and Institutions 3

The behaviors of the financial markets and institutions that impact the economy.

*Prerequisite: FIN6100*

#### FIN6130 Investments 3

Financial principles for organizational investments in financial markets and investment alternatives, including portfolio management using valuation principles and investment instruments.

*Prerequisites: FIN6110, FIN6120*





## FNA Fine Arts

**FNA1000 Fine Arts Appreciation** 3  
Introduction to the fine arts with emphasis on the Christian perspective.

**FNA1050 Introduction to Drawing** 3  
A hands-on course designed to teach students fundamental drawing skills. No previous art experience is required. Students will practice observation drawing (draw what they see) and will experiment with a variety of drawing materials and techniques. Students will also learn about different artists, movements, and artistic styles important to the history of art.

*Course Fee\**

**FNA1080 Art Appreciation** 3  
Introduction to the visual arts with emphasis on the Christian perspective, including visual elements, art as forms of expression, art criticism, art movements and periods in history, and the human desire to create as an expression of *imago Dei*.

**FNA1090 Introduction to Photography** 3  
Technical, aesthetic, and historical perspectives of this fine art medium. Stylistic and technical developments in the history of photography in works of well-known photographers from 1839 to the present. Camera operation, lighting, composition, and other topics develop technical and creative photography skills. Student photographs are considered for use in school publications and displays. The Final Project includes an exhibition of student work.

## GEO Geology

**GEO1010 Earth Science** 3  
A study of earth science including physical and historical geology, meteorology, descriptive astronomy, and the economic, social, and philosophic aspects of the subject matter in a biblical perspective.

**GEO1011 Earth Science Lab** 1  
Weekly laboratory activity for AST2010  
*Corequisite: GEO1010* *Lab fee: \$25*

## GPH Geography

**GPH2000 Human Geography** 3  
Examination of human activities at global and regional scales, exploring population distributions, economies, religions, and political and social behaviors, with tension between globalization and cultural diversity as a central theme. The course is an attempt to discover where people are and why they are there, focusing on methods used by geographers and application of those tools.

**GPH2200 Environmental Geography** 3  
Patterns and connections between Earth's physical features and human interactions, focusing on the natural processes of the physical world, and emphasizing Earth's interacting systems: the atmosphere, geosphere, hydrosphere, and biosphere.

## GRK Greek

*\*One-time fee assessed the first time a student enrolls in one of the designated courses. Provides lifetime access to biblical studies software required for course activities.*

**GRK1100 Elementary Greek I** 3  
Fundamentals of inflection and basic syntax in Koine Greek, including development of a working vocabulary and the translation of selected portions of the Greek New Testament.

**GRK1200 Elementary Greek II** 3  
Continued study of the fundamentals of inflection and basic syntax in Koine Greek, with development of a working vocabulary and the translation of selected portions of the Greek New Testament.

*Prerequisite: GRK1100*

**GRK2100 Intermediate Greek** 3  
Mastery of the basic principles of syntax with exegetical study of selected New Testament passages.

*Prerequisite: GRK1200*

*Course Fee\**

**GRK3200 Greek Exegesis** 3  
A continuation of GRK2100, introducing components of Greek exegesis such as redaction criticism, synoptic criticism, textual criticism, and literary criticism.  
*Prerequisite: GRK2100* *Course Fee\**



## HEB Hebrew

*\*One-time fee assessed the first time a student enrolls in one of the designated courses. Provides lifetime access to biblical studies software required for course activities.*

**HEB1100 Elementary Hebrew I 3**  
Hebrew alphabet, vowels, morphology, and grammar, beginning vocabulary and basic translation.

**HEB1200 Elementary Hebrew II 3**  
Syntax and lexical work, vocabulary development, and morphology essential to translation. Inductive analysis in key portions of the Hebrew Old Testament with focus on grammatical and syntactical forms.

*Prerequisite: HEB1100*

**HEB2100 Intermediate Hebrew 3**  
An introduction to exegetical method and the use of primary exegetical tools, including word studies, textual criticism, figures of speech, and development of syntax, with exegetical analysis of poetic and historical literature from the Hebrew Old Testament.

*Prerequisite: HEB1200*

*Course Fee\**

**HEB3200 Hebrew Exegesis 3**  
Development of exegetical method, including genre analysis, facility with advanced tools, biblical theology, hermeneutical issues, and communication, to reclaim skillful use of biblical Hebrew for the church.

*Prerequisite: HEB2100*

*Course Fee\**

## HCM Healthcare Management

**HCM3100 Healthcare Informatics 3**  
Informatics in clinical practice, administration, research, and education, including basic informatics concepts, current issues, information management systems, legislative regulation, HIPPA, electronic health records, and other applications.

**HCM4000 Healthcare Industry 3**  
Overview of the healthcare industry including healthcare organizations and structures, public policy makers, and healthcare operations with emphasis on rapid changes in healthcare delivery systems as a response to increased healthcare costs, aging of the population, advanced medical science and technology, changing disease patterns, consumer demands, and distribution and use of the healthcare workforce.

**HCM4010 Legal and Regulatory Issues in Healthcare 3**  
Legal and regulatory standards governing healthcare organizations, including legal requirements, responsibilities, and constraints related to health provider/patient relationships, medical records, malpractice insurance, and licensure of health professionals.

**HCM4020 Healthcare Finance and Reimbursement 3**  
Financial principles for profit and non-profit healthcare settings, including insurance payment systems, funding sources, return on investment, and profitability, and an overview of financial statements and financial responsibility reporting, budgeting, inventory control, asset management, payer systems, accounts receivable, charity care, and managing controllables.

**HCM6000 Modern Healthcare Industry 3**  
Survey of the sectors of the modern healthcare industry and contemporary healthcare models, including the relationship of the healthcare industry to current economic trends, health policy management, and the system of care provided by collaborative teams caring for the needs of individuals and populations.

**HCM6010 Healthcare Legal and Regulatory Climates 3**  
Legal regulations impacting modern healthcare delivery, with a focus on research and critique of the current legal and regulatory climate in healthcare, and attention to the rationale for and effectiveness of healthcare regulation and law.

**HCM6020 Healthcare Finance 3**  
Theory and concepts of healthcare revenue recovery in an accounts receivable environment, including application of revenue cycle principles and integration of multiple payer classes and the estimation of revenue from contracted payers, the challenges and trends of payer sources and the responsibility of the healthcare executive leading the supplier side of an accounts receivable dependent service line.

**HCM6030 Trends in Healthcare 3**  
Corporate compliance trends and planning, corporate responsibility concepts, and measurement of an effective corporate integrity program in healthcare.

## HIS History

**HIS2010 Western Civilization I 3**  
Western Civilization from the Ancient Age through the Medieval Age with a focus on the development of societies, ideas, politics, and people.



HIS2020	Western Civilization II	3	HIS4200	Colloquium: The New Republic	3
Western Civilization through the Modern and Postmodern Age, focusing on the development of societies, ideas, politics, and people.			A reading-intensive seminar, immersing students in a specified area of study.		
HIS2050	U.S. History: 1492 to 1877	3	HIS4300	History Internship	3
Significant events, ideas, issues, institutions, and personalities, with political, social, and economic developments in U.S. History from 1492 to 1877.			A supervised experience of at least 150 hours in which students gain expertise applying learned concepts and theories in a workplace setting, performed in an approved professional environment representing the student's discipline.		
HIS2060	U.S. History: 1877 to Present	3	<i>Prerequisites: Junior standing in OnlinePlus and program supervisor approval of internship site prior to enrolling</i>		
Significant events, ideas, issues, institutions, and personalities, with political, social, and economic developments in U.S. History from 1877 to the present.			HIS4500	Research Seminar: The New Republic	3
HIS2100	Introduction to Historiography	3	A capstone experience in which the history major utilizes learning from previous courses, working with primary and secondary materials to craft an essay on a topic aligned with the course's focus.		
The study of historical writing with introduction to the scholarly methods required of historians and schools of thought that define the discipline.			<i>Prerequisite: 30 hours of history courses</i>		
HIS3000	History of Free Market Thought	3	HIS4900	Undergraduate Thesis	3
A reading-intensive course focused on the history of proponents of free market capitalism and the application of their theories in the world since the publication of Adam Smith's Wealth of Nations.			A capstone experience in which the history major utilizes learning from previous courses, working with primary and secondary materials to craft an extended essay under the guidance of a faculty mentor.		
HIS3100	Gilded Age America, 1876-1915	3	<i>Prerequisite: 30 earned hours of history coursework</i>		
The social, political, and economic history of the United States from the Centennial celebration of the U.S. until just after the start of World War I.					
HIS3120	Ohio History	3			
General history of the state of Ohio. May include field trips.					
<i>Please note: this course is typically offered only in May</i>					
<i>Course Fee: \$75</i>					
HIS3200	The American Century, 1916-2001	3			
The social, political, and economic history of the United States and the rise of American power from just before America's entry into World War I until the terrorist attacks on the World Trade Center and other targets in September 2001.					
HIS3300	Modern East Asian History	3			
An advanced survey of the history of modern China, Japan, Vietnam, and Korea covering significant events, ideas, people, and movements from the beginning of the Qing Dynasty of China (1664 A.D.) to the present.					
HIS3400	Modern Western Europe	3			
An advanced survey of the history of modern Western Europe covering significant events, ideas, people, and movements from the French Revolution (1789) to the present.					
HIS3999	Selected Topics in History	1-4			
A study of a faculty-selected topic in history.					
<i>Repeatable with different topics.</i>					

## HIT Health Information Technology

HIT3000	Health Information Systems	3
Health information technologies and their impact on medicine and the health system, with attention to the regulatory requirements of these technologies.		
HIT3100	Legal and Ethical Aspects of Health Information Technology	3
Ethical and legal questions encountered by healthcare providers, including licensure, certification, privacy law, informed consent, professional liability, court cases, medical malpractice, workplace legalities, contracts, and health information initiatives at national, state, and local levels.		
HIT3200	Coding I	3
This course will introduce students to ICD coding systems for reimbursement of medical visits, procedures, and tests.		
HIT3300	Electronic Health Records	3
The history of the electronic health record and its importance to medical professionals, utilization of an electronic health records system, and methods for protecting virtually accessible patient information.		



## HRM Human Resource Management

- HRM3040 Introduction to Human Resources** 3  
An introduction to human resources functions and how they support the strategic objectives and goals of an organization.
- HRM4000 Compensation and Benefits** 3  
Monetary and non-monetary benefit theories and practices, including employee evaluation, individual and group pay, and insurance and retirement plans.
- HRM4040 Employee & Labor Relations** 3  
The major human resource management functions in an organization, including the components of the human resource management process and the associated activities to perform these functions. The course highlights the human resource management responsibilities of all managers and emphasizes leadership responsibilities and competencies, job analysis, the supporting role of human resource management to strategic planning, and the major government legislation affecting human resource management.
- HRM4050 Training and Development** 3  
An exploration of the role of employee development in contemporary organizations and the methods, development, and assessment of training programs.  
*Recommendation: HRM3040*
- HRM5030 Managing Human Resources** 3  
An advanced overview of strategic human resources planning and implementation focused on positively influencing the quality of performance, productivity, and social wellbeing of employees.
- HRM5040 Employment Law** 3  
An examination of employment and personnel law, with a focus on the laws, administrative rulings, and precedents that encompass the employer/employee relationship.  
*Prerequisite: HRM5030*
- HRM6010 Strategic Compensation Management** 3  
The strategic importance of compensation and its practical application with emphasis on understanding the elements of a total compensation plan including system design, compensation strategy, benefits and pay, and systems management issues.  
*Prerequisite: HRM5040*
- HRM6030 Strategic Human Resource Development** 3  
Strategic employee training and development with a focus on the assessment and design of career management planning for organizational performance.  
*Prerequisite: HRM5040*

## HSV Human Services

- HSV1000 Introduction to Human Services** 3  
Fundamental concepts of human services, addressing addictions, criminology, family studies, psychology, and sociology with a biblical worldview. Students will develop a personalized view of the helping professions.
- HSV1100 Applied Skills for Helping Professions** 3  
Skills for communication in the helping professions, including rapport building, interviewing, active listening, and documenting in context with personal awareness, problem solving, diversity, and confidentiality.  
*Prerequisite: HSV1000*
- HSV1200 Opportunities in Social Issues** 3  
A review of social issues with a focus on opportunities that encourages students to discuss problems in positive terms and determine their role in making a difference in society and in their professions.  
*Prerequisite: HSV1000*
- HSV2000 Essentials of Human Behavior** 3  
Basic human behavior from a Christian viewpoint as a framework for learning the biological, psychological, spiritual, and social aspects that affect human behavior.  
*Prerequisite: HSV1000*
- HSV2100 Public and Private Services** 3  
Public and private services and institutions and how these can be best utilized to serve general, at-risk, and vulnerable populations.  
*Prerequisite: HSV1000*
- HSV2200 Cycles of Addiction** 3  
This course examines the cycles of addictions and their impact on individuals, families, communities, and societies. A review of initiation, dependence, intervention, recovery, and relapse as well as the concept of addictive thinking.  
*Prerequisite: HSV1000*
- HSV2300 Managing Social Casework** 3  
Skills for providing case management in private and public services, with emphasis on coordinating services as a direct provider.  
*Prerequisites: HSV1000, HSV2000*
- HSV2800 Servant Leadership in the Helping Professions** 3  
Capstone course for the AA in Human Services, emphasizing traits and characteristics of excellent servant leaders using biblical examples and practical wisdom. The course requires students to integrate, synthesize, and apply knowledge and skills grounded in the curriculum, and relevant to delivery of social services.  
*Prerequisites: HSV2100, HSV2200, HSV2300*



HSV3999	Selected Topics in Human Services	1-4
A study of a faculty-selected topic in human services. <i>Repeatable with different topics.</i>		
HSV4000	Advocacy and Public Policy	3
Human services policies and policy formation in the legislative and private sectors, with attention to how public policy is made, and emphasis on the roles of advocacy campaigns, which are often influenced by policy analysis.		
HSV4100	Ethics in Human Services	3
Professional ethics in the field of Human Services with primary attention to the Code of Ethical Standards for Human Services Professionals.		
HSV4200	Leadership and Administration	3
Principles of leadership and administration in human services, with attention to personal assessment and the development of leadership capabilities.		
HSV4800	Human Services Capstone	3
Theoretical and practical application of skills for and techniques that advance the needs of culturally diverse client communities, including a plan of advocacy for services from various agencies and/or institutions. In this capstone course for the BA in Human Services major students identify an issue or problem, develop an action plan, and complete sufficient research to produce a final project demonstrating understanding of the Code of Ethical Standards for Human Services Professionals.		
<i>Prerequisite: Completion of major courses</i>		

## IDS Independent Study

IDS1999	Independent Study	1-4
IDS3999	Independent Study	1-4
Exploration of an approved project under the supervision of a faculty member. Students propose the project for faculty approval and are awarded 1-4 general elective credit hours dependent upon the length and rigor of the project. The course requirements are intentionally broad allowing for projects such as independent research, external work assignments related to the student's major, or special projects requested by the student's employer. <i>Repeatable with different topics.</i>		

## INT Interdisciplinary Studies

INT4800	Interdisciplinary Studies Capstone	3
Examination of interdisciplinary scholarship and problem solving, with application based on students' areas of emphasis in the major. <i>Prerequisite: Completion of major courses</i>		

## IST Information Systems Technology

IST2000	Computer and Networking Essentials I	3
Computer hardware, software, and operating systems, including operating system configuration and maintenance, client systems, managing applications, networking concepts, and skills for a career in network support or administration.		
IST2001	Operating Systems Technician	3
Focuses on operating systems, including the installation, configuration, and maintenance of devices, PCs, and software for end users; understanding the basics of networking and security/forensics from the operating system view; properly and safely diagnose, resolve, and document common software issues; applying troubleshooting skills and providing appropriate customer support.		
IST2010	Computer and Networking Essentials II	3
Application of skills and knowledge required for a career in network support or administration. <i>Prerequisite: IST2000</i>		
IST2011	Hardware Systems Technician	3
Supplying foundational knowledge to install, configure, and support hardware systems, including the assembling of components based on customer requirements; installing, configuring, and maintaining devices, PCs, and servers; Understanding the fundamentals of networking and security/forensics; student will be introduced to wireless networks, mobile devices, and custom builds for end use deployment. <i>Prerequisite: IST2001</i>		
IST2050	Intermediate Networking	3
A study of computer networks, including the building blocks of the general network architecture, wired and wireless networking technologies, framework, design and configuration of a TCP/IP network, and application of networking concepts in a typical network of Windows computers. <i>Prerequisite: IST2010</i>		
IST2051	Network Principles	3
A study of concepts and skills to plan, install, maintain, and troubleshoot today's networks including wireless and server-based networks; new technologies such as virtual and SD networks found in many cloud architectures will be explored as well as physical components such as TCP/IP Stack, OSI Model, switches, routers, wireless, and Bluetooth; a study of performing day to day operations within an organization to secure and maintain an entire organization. <i>Prerequisite: IST2011</i>		

**IST2100 Security Fundamentals 3**  
The security threat environment for information systems with emphasis on the application of security tools to reduce threat exposure, prevention and detection technologies, planning, and development of policies that protect an organization from security risks.

*Prerequisite: IST2010*

**IST2101 Certified Security Principles 3**  
Understanding security across the entire environment of risk management, identity and access control, network and data security and how this applies in new technologies such as IoT and cloud services. Students will have access to the cyber range.

*Prerequisites: IST2051*

**IST2300 Operating Systems I 3**  
The Windows operating system, including practical skills in installing, configuring, and maintaining this operating system, and an introduction to other popular operating systems, including OS X, iOS, Android, and Linux.

**IST2400 Database Systems I 3**  
Relational databases, including basic relational database design and maintenance, design concepts such as records, tables, data types and table normalization, reading database data through queries using query functions and linked tables, an introduction to the SQL query language, popular relational database software, alternate database technologies, and interaction with these concepts using a relational database software program.

**IST2500 Programming I 3**  
An introductory course in computer programming using the JAVA programming language, including the fundamentals of computer programming, program design, data types, program flow constructs, efficient program design, and techniques for processing data programmatically such as data arrays and data algorithms.

**IST2800 Information Technology Capstone 3**  
Integration of student learning from the Information Technology major courses requiring the synthesis of learned skills in IT computer, networks, systems, databases, and programming.

*Prerequisite: Completion of major courses*

**IST2801 Information Systems Certification and Accreditation Professional 3**  
Process of certifying, reviewing, and accrediting an information system is diagnosed; student provided with standards to measure the skills required of specific organizational members to certify, review and accredit the IS security in accordance with DIACAP Instruction 8510.01.

*Prerequisite: Completion of major courses*

**IST2901 Digital Forensics Examiner 3**  
Designed to train Cyber Crime and Fraud Investigators. Students are taught electronic discovery and advanced investigation techniques. This course is essential to anyone encountering digital evidence while conducting investigations. Students will examine the methodology for conducting a computer forensic examination. Students will learn to use forensically sound investigative techniques in order to evaluate the scene, collect and document all relevant information, interview appropriate personnel, maintain chain-of-custody, and write a findings report. Through the use of a risk-based approach, students will be able to implement and maintain cost-effective security controls that are closely aligned with both business and industry standards. Students will have access to the cyber range.

**IST3000 Human Factors in Information Technology 3**  
The effect of human factors on technology systems, including the social and organizational impact of technology and understanding the user experience in relation to individual and group application of technology.

**IST3011 Information Systems Security Officer 3**  
Prepares students with a broad range of knowledge and skills required of a security officer. However, these skills can be applied across a broad range of role-based careers. Students will learn theories in security concepts, practices, monitoring and compliance in IS management. Students will be able to implement and maintain cost-effective security controls that are closely aligned with business and industry standards. The course is an ideal way to increase knowledge, expertise, and skill for managers, auditors, and INFOSEC professionals. The theories learned can be applied to management, prevention teams, and recovery professionals.  
*Prerequisites: none*

**IST3040 Business Information Systems 3**  
Fundamental concepts and technologies for business information systems, including data capture, processing, and communication, introduction to the integration of Microsoft Excel and Microsoft Access in business information systems, and basic data analytics.

**IST3050 Information Technology for Management 3**  
This course will address how the increased complexity of business data and the timeliness and coordination of this data across a company is managed. Topics include data mining, business intelligence, mobile technology, computer networks, cybersecurity, semantic technology and search engines.





**IST3051 Cyber Security Analyst 3**  
Instructs students on how to prepare an organization to create a complete end to end solution for proactively monitoring, preventing, detecting, and mitigating threats as they arise in real time.

**IST3100 Data Analytics I 3**  
Techniques and tools for analyzing large data sets.

**IST3101 Penetration Testing Engineer 3**  
Students imagine all the ways a hacker can penetrate a data system. This course explores technical and non-technical ways of breaching security to gain access to a system. The course is built on proven hands-on methods utilized by an international group of vulnerability consultants. Students will learn the 5 key elements of penetration testing: information gathering, scanning, enumeration, exploitation and reporting. Students will acquire the skills needed to identify protection opportunities, justify testing activities and optimize security controls appropriate to the business needs to reduce business risk. Students will have access to the cyber range.

**IST3110 Information and Network Security 3**  
Information systems security, including security for networks, applications, data, and host computers, compliance, operation security, access control, identity management, threats and vulnerabilities, and cryptography.

*Prerequisites: IST2000, IST2010*

**IST3300 Operating Systems II 3**  
A survey of current topics in operating systems such as processors, memory, storage technology, virtualization, the virtual desktop, cloud computing, and targeted application of operating systems such as server, tablet, and mobile computing.

*Prerequisite: IST2300*

**IST3400 Database Systems II 3**  
Hands-on interaction with the MySQL database, including skills required to install, configure, secure and maintain an enterprise database system, designing and creating a simple database, and interacting with the database through applications and programming languages.

*Prerequisite: IST2400*

**IST3500 Programming II 3**  
Programming for the World Wide Web, including web page definition, scripting languages (HTML, Javascript), complex web pages, use of scripting to enhance web pages, mobile friendly web pages, automated web page creation tools, and the appropriate use of these tools.

*Prerequisite: IST2500*

**IST3999 Selected Topics in Information Technology 1-4**  
A study of a faculty-selected topic in information technology.  
*Repeatable with different topics.*

**IST4000 Information Technology Project Management 3**  
Principles and solutions for managing IT projects through all phases, including initiation, planning, executing, monitoring, and controlling, and closing.

**IST4011 Disaster Recovery Engineer 3**  
Students simulate how an organization should react when hit by a natural disaster, cybercrime, or any other disruptive tragedy. Students will answer dilemmas like what to do if the network infrastructure is taken down, can the business continue operations, or how much will it cost if the business is down during repairs. Students will learn how to prepare processes, policies, and procedures to follow in the event of a disruption by creating a disaster recovery and business continuity plan. Students will analyze the latest methodologies and best practices. Student will have access to the cyber range.

**IST4100 Data Analytics II 3**  
Application of data management principles from Data Analytics I to solving business problems.  
*Prerequisite: IST3100*

**IST4110 Systems Analysis and Design 3**  
Application of the System Development Life Cycle (SDLC) framework to plan, analyze, design, implement, and maintain information technology systems, including methods and models for developing and documenting the requirements for an information system, processes and procedures to design, procure, implement, and maintain systems, and an introduction to industry standard methods and tools that support the SDLC process such as UML, Use Case analysis, Rapid Application Development and CASE.

**IST4200 Cyber Law & Ethics 3**  
This course examines managing the ethical and legal issues that arise in the use of the Internet. Emphasis is given to areas of privacy, intellectual property, freedom of expression, and e-commerce.

**IST4300 IT Application, Acquisition, and Implementation 3**  
Decisions and activities required to implement an information system project, emphasizing strategic decisions based on technical, business, political and legal factors, vendor selection, relationship management, and human factors such as change management, education and training.

<b>IST4400</b>	<b>SQL for Data Management</b>	<b>3</b>
Practical experience using the SQL language to write various queries to extract meaningful data from a relational database.		
<b>IST4500</b>	<b>Systems Administration</b>	<b>3</b>
Concepts and skills for designing, installing, and maintaining a computer network with application to Microsoft Windows network.		
<b>IST4500</b>	<b>Systems Administration</b>	<b>3</b>
Concepts and skills for designing, installing, and maintaining a computer network with application to Microsoft Windows network.		
<b>IST4700</b>	<b>Advanced Topics in Information Technology</b>	<b>3</b>
This course provides the student an opportunity to investigate an area of Information Technology that is of special interest through research or experience.		
<b>IST4800</b>	<b>IT Capstone</b>	<b>3</b>
This course integrates student learning from the Information Technology major courses requiring the synthesis of learned skills in IT systems, databases, networks, and security.		
<i>Prerequisite: Completion of major courses</i>		
<b>IST4810</b>	<b>Data Analytics Capstone</b>	<b>3</b>
Integration of student learning from the Data Analytics major courses requiring the application of learned skills in analyzing data, making predictions, and identifying, evaluating, and capturing business analytic opportunities that create value.		
<i>Prerequisite: Completion of major courses</i>		

## LAT Latin

<b>LAT2105</b>	<b>Latin I</b>	<b>3</b>
Latin I introduces students to the basics of Latin grammar, syntax, and vocabulary. Students will be introduced to the six indicative active tenses of first, second, third, third -io, and fourth conjugations, as well as those same tenses of the irregular verbs sum and possum. Students will meet the present, imperfect, and future indicative passive tenses of first and second conjugations. The present infinitives, active and passive, will also be presented. Students will also learn about first, second, and third declension nouns; first, second, and third declension adjectives; special -ius adjectives; there flexive adjective; interrogative adjectives; demonstratives; and numbers. Personal pronouns, reflexive pronouns, relative pronouns, and interrogative pronouns will also be taught.		

## LDR Leadership

<b>LDR2000</b>	<b>Personal Leadership</b>	<b>3</b>
Habits for effectiveness in personal leadership and development of personal leadership skills by exploring self-concept, self-esteem, personal values, time and stress management, and self-management in conflict situations.		
<b>LDR3100</b>	<b>Concepts of Leadership</b>	<b>3</b>
Strategies from the business for-profit, the non-profit sector, and the moral and spiritual arena with application to personal and career goals.		
<b>LDR3200</b>	<b>Organizational Leadership</b>	<b>3</b>
Models of effective organizational leadership and the impact of administrative structure, power and politics, conflict resolution, and motivation within the context of the organizational culture.		
<b>LDR4000</b>	<b>Leading Change</b>	<b>3</b>
Classic theoretical constructs of leadership, systems of organizational culture, and models and processes involved in successful organizational change, with application in the learner's own organizational setting.		
<b>LDR4100</b>	<b>Global Leadership</b>	<b>3</b>
Current issues and trends in global leadership, and the leadership challenges that arise in a global setting, with emphasis on developing knowledge, attitudes, skills, and aspirations regarding the theory and practice of leadership in global organizations and societies.		
<b>LDR5000</b>	<b>Leadership Essentials</b>	<b>3</b>
Graduate study skills for students in the MA in Leadership, with an introduction to graduate writing and research, including research ethics and the four functions of the research process: formulating the research question, research design, data collection, data analysis.		
<b>LDR6020</b>	<b>Advanced Organizational Behavior</b>	<b>3</b>
The impact of individual and organizational behavior on the culture, climate, and structure of an organization, including practical application of human resource theories in the organization, and emphasis on their relevance to contemporary events.		
<b>LDR6060</b>	<b>Theory and Practice of Leadership</b>	<b>3</b>
The impact of leadership on the function and performance of organizations, with emphasis on organizing, leading, and controlling groups and organizations, and a survey of current literature on the topic of leadership.		





**LDR6080 Strategic Leadership** 3  
Processes and approaches for strategic leadership, including setting direction through mission and vision; development, implementation, and attainment of measurable strategic goals; and evaluation of internal and external environments.

**LDR6500 Ethics in Leadership** 3  
Ethical, legal, and moral issues facing leaders. Within the context of a Christian biblical worldview, students will critically examine how leaders and managers maintain ethical principles in an organizational culture.

**LDR6800 Applied Leadership Capstone** 3  
Integration of learning for students in the MA in Leadership through a summative research-based project demonstrating their ability to identify, evaluate, research, and analyze a leadership problem found in an organization.

*Prerequisite: Completion of major courses and/or concentration courses.*

## LFC Life Calling

**LFC1500 Introduction to Life Calling** 3  
The discovery of one's God-given design as a basis for life calling, emphasizing how work and individual leadership is best understood from this perspective. Students will evaluate their foundational values, unique design, and personal mission, and examine each component in an integrated portfolio.

## LGM Logistics Management

**LGM3000 Logistics Management** 3  
The role of logistics in business, including customer service, planning, and managing supply chains, and arranging product transportation and distribution, with practical application in creating logistic strategies.

**LGM4000 Transportation Systems** 3  
The strategic role of freight transportation systems in supply chain networks, with emphasis on the components of transportation systems, including inter-modal and intra-modal competition, their technological features, operational processes and cost conditions, the buyer-seller channels for acquiring transportation services, and the strategic and tactical alternatives for transport procurement.

*Prerequisite: LGM3000*

**LGM4010 Warehousing and Terminal Management** 3  
Warehouse and inventory management in logistics systems with analysis of customer service, forecasting inventory, investment, layout design, and operation.

*Prerequisite: LGM3000*

**LGM4020 Strategic Procurement** 3  
Analysis of supply markets, supplier selection, building and maintaining key supplier relationships for long-term success, strategic planning, and use of information technology, with emphasis on the strategic framework, managerial issues, and best practices related to the planning and execution of source processes.

*Prerequisite: LGM3000*

**LGM4030 Logistics Security** 3  
Vulnerabilities and measures for securing domestic and global transportation and supply chain networks, including security organizations, security-related legislation and strategies, security programs, maritime transportation security, containerized cargo security, land transportation security, food chain security, pharmaceutical chain security, utilities security, cyber security, first response and recovery, and supply-chain security technologies.

*Prerequisite: LGM4000*

## MAT Mathematics

**MAT0900 Fundamentals of Mathematics** 3  
Review of basic arithmetical processes through introductory algebra and geometry. Required for students with an ACT or equivalent math score of 16 or lower. Does not fulfill degree requirements.

**MAT0940 Quantitative Literacy** 3  
Review of basic numeric and algebraic skills, as well as critical thinking and problem-solving strategies, necessary to be successful in future college classes and life as a citizen and consumer. Does not fulfill degree requirements.

*Prerequisite: MAT0900 or ACT math score of 17 or higher*

**MAT0960 Beginning Algebra** 3  
Review of signed numbers to algebra, equation and inequalities, graphs and linear equations, functions, polynomials, and factoring of polynomials. Does not fulfill degree requirements.

*Prerequisite: MAT0900 or ACT equivalent math score of 17 or higher*

**MAT1000 Introduction to Math Systems** 3  
*This course will not fulfill degree requirements for Circleville Campus.*  
Understanding and appreciation of mathematical procedures, including numeration systems, number theory, rational numbers, and introduction to algebra, geometry, and statistics.

<b>MAT1250 Quantitative Reasoning</b> 3	<b>MAT2200 Calculus II</b> 3
Mathematical thinking encountered in college courses, careers, and everyday life. Quantitative reasoning skills needed to understand problem solving, money management, and growth models. <i>Prerequisite: MAT0940 (recommended), MAT1000, MAT0960, or ACT math score of 19 or higher</i>	Continuation of Calculus I, including antiderivatives, the definite integral, the Fundamental Theorem of Calculus, and infinite sequences and series. <i>Prerequisite: MAT2000 Calculus I</i>
<b>MAT1310 Intermediate Algebra</b> 3	<b>MAT3000 Calculus III</b> 3
Rational expressions, systems of linear equations and inequalities, radicals and exponents, quadric functions, conic sections, and exponential functions. Students must have foundational knowledge of linear equations and polynomials. <i>Prerequisite: MAT0960 or ACT math score of 19 or higher</i>	Continuation of elementary calculus, applying concepts learned in Calculus I and II in the contexts of two- and three-dimensional space, with a review of derivatives and integrals, and an introduction mathematical logic, proof techniques, and set theory. <i>Prerequisite: MAT2200 Calculus II</i>
<b>MAT1410 Statistics and Analysis</b> 3	<b>MAT3100 History of Mathematics</b> 3
Formation, interpretation, and application of statistics in research, including analysis in the fields of business, education, sociology, and psychology with emphasis on application of statistics to real-world problems. <i>Prerequisite: MAT1310 or ACT math score of 19 or higher</i>	The development of mathematical concepts throughout the history of world cultures (e.g., Greek, Indian, Arabic), including the lives and contributions of great mathematicians are explored. <i>Prerequisite: MAT1520</i>
<b>MAT1520 College Algebra</b> 3	<b>MAT3130 Foundations of Geometry</b> 3
Pre-calculus algebra, including equations and inequalities, functions and graphs, polynomial and rational functions, exponential and logarithmic functions, conic sections, sequences, series, and probability. <i>Prerequisite: MAT1310 or ACT math score of 22 or higher</i>	Axiomatic development of Euclidean and non-Euclidean geometric concepts. <i>Prerequisite: MAT1520 or ACT math score of 24 or higher</i>
<b>MAT2000 Calculus I</b> 4	<b>MAT3200 Introductory Analysis</b> 3
Limits and the development of the derivative, including basic techniques of differentiation and an introduction to integration, with applications including rates of change, optimization problems, and curve sketching using a variety of functions (polynomial, rational, exponential, logarithmic, etc.). <i>Prerequisite: MAT1520 or ACT math score of 24 or higher</i>	A review of many of elementary calculus with examination of their theoretical basis, topological properties of the real numbers and a focuses on examples and proofs. <i>Prerequisite: MAT3000 Calculus III</i>
<b>MAT2050 Applied Math</b> 3	<b>MAT3300 Statistics</b> 3
A review of basic math functions with emphasis on real-world application, including fundamentals of banking, pricing, payroll, interest, reading and analyzing financial statements, taxes, insurance, and investments, and application of these concepts to situations in business and personal life.	Statistics is the method of conducting a study about a topic by collecting, organizing, interpreting, and presenting data. This course prepares the student to perform statistical analysis of data sets. Topics include descriptive statistics, probability, sampling distributions, interval estimation, hypothesis testing and regression.
<b>MAT3110 Discrete Mathematics</b> 3	<b>MAT4100 Probability</b> 3
Discrete (as opposed to continuous) mathematical topics, including modular arithmetic, logic, algorithms, graph theory, and related concepts. <i>Prerequisite: MAT1310 or ACT math score of 24 or higher</i>	Basic concepts of probability, including sample spaces, computation rules, discrete and continuous probability distributions, random variables, multivariate distributions, and the Central Limit Theorem. Requires familiarity with single-variable differential and integral calculus.
	<b>MAT3400 Linear Algebra</b> 3
	Matrix methods for solving linear equations, theoretical presentation of vector spaces, the duality between vector spaces and matrices, and applications of these concepts.



<b>MAT4300 Abstract Algebra I</b>	<b>3</b>
Group and field theory, including properties of natural numbers, normal subgroups, conjugacy, homomorphism, Sylow's theorems, composition series, symmetric groups, field extensions, polynomials, and classic geometric constructions.	
<b>MAT5000 Historical and Cultural Foundations of Mathematics</b>	<b>3</b>
The development of mathematics across time, geography, and culture, within a Biblical worldview. Students will consider how these influences shape the study and instruction of mathematics, with attention to quantitative reasoning, covariational reasoning, and problem-solving play in learning major ideas of mathematics.	
<i>Prerequisite: Must meet graduate admissions standards.</i>	
<b>MAT5100 Applied Probability</b>	<b>3</b>
Basic concepts of probability, including sample spaces, computation rules, discrete and continuous probability distributions, random variables, multivariate distributions, and the Central Limit Theorem. Students are expected to be familiar with single-variable differential and integral calculus.	
<i>Prerequisite: Must meet graduate admissions standards.</i>	
<b>MAT5200 Applied Statistics</b>	<b>3</b>
Statistical methods and data analysis for students who have completed an undergraduate course in statistics.	
<i>Prerequisite: Graduate admission.</i>	
<i>Highly Recommended: MAT5100 Probability or equivalent</i>	
<b>MAT5300 Teaching of Geometry, Grades 7-12</b>	<b>3</b>
Geometry concepts, curricula, and current pedagogical standards reinforced by the National Council of Teachers of Mathematics and the Ohio Council of Teachers of Mathematics.	
<i>Prerequisite: Graduate Admission</i>	
<b>MAT5400 Teaching of Algebra, Grades 7-12</b>	<b>3</b>
Algebraic concepts, curricula, and current pedagogical standards of the National Council of Teachers of Mathematics and the Ohio Council of Teachers of Mathematics.	
<b>MAT5500 Real Analysis</b>	<b>3</b>
The properties of real numbers and the ideas of sets, functions, and limits, with attention to measure and integration theory, the theory of metric spaces, and real valued functions.	

## MGM Master of Management

<b>MGM6800 Dual Masters Capstone</b>	<b>3</b>
This course serves as the culmination and integration of the learning from all Master of Business Administration and Master of Arts in Ministry courses. There will be a synthesis of business administration strategies with the integration of their Personal Credo and Philosophy of Ministry in a capstone project.	
<i>Prerequisite: Completion of major courses</i>	

## MGT Management

<b>MGT1000 Introduction to Management</b>	<b>3</b>
Accepted management principles from historic and contemporary perspectives with application to not-for-profit and for-profit organizations.	
<b>MGT3020 Managers in Organizations</b>	<b>3</b>
The roles of managers in creating and modifying organizations to fulfill the organizational mission, including analysis of interaction in an organization, and the goals, priorities, and strategies of employees.	
<b>MGT4260 Strategic Management</b>	<b>3</b>
This course will address the system concepts, methodologies, and tools to strategically plan and effectively manage core competencies needed by businesses in today's global environment.	
<i>Prerequisite: MGT1000</i>	
<b>MGT4800 Management Capstone</b>	<b>3</b>
Offers an overall view of managing an organization by challenging students to integrate learning from all course work in solving complex management problems.	
<i>Prerequisite: Completion of major courses and/or concentration courses.</i>	
<b>MGT6070 Global Business Environment</b>	<b>3</b>
Common operational challenges of global businesses with a focus on management, social, economic, political, and financial implications of strategic operations from a faith-based perspective. Topics include cross-cultural context, values, ethics, communication, the influence of international expansion, human resources, and faith-based business operations. Special consideration of current events related to global organizations and their impact on the business environment.	
<b>MGT6200 Advanced Strategic Management</b>	<b>3</b>
This course is designed to provide students with an advanced understanding of the current strategic operations management approaches, with proven analytic techniques.	



## MIN Ministry

### MIN1000 Survey of Christian Education 3

This course is a study of the biblical introductory and contemporary basics of evangelical Christian education. The study will be a comprehensive overview of the field of Christian education with a focus on the teaching/learning process in the local church. A secondary emphasis will be on Christian education in the family and other settings.

### MIN1005 Christian Service Seminar 0

Introduction to the Christian Service program, including the rationale, policies, and procedures for Christian Service at Ohio Christian University, with field engagement in approved service learning through ministry and response to the needs of the community.

### MIN1025 Introduction to Student Ministry 3

Introduction to ministering to adolescents, including adolescent development, personal calling, programming, discipleship strategies, volunteer retainment, and personal philosophy.

### MIN1030 Introduction to Christian Missions 3

Introduction to the biblical and theological foundations of missions, an overview of missions history, survey of the world's religions, and a foundation for response to God's leading.

### MIN1040 Principles of Worship 3

Class instruction in scriptural principles and methods of worship, coupled with field experience exposing the student to varied worship styles, and are employed to equip the student to critically analyze worship practices.

### MIN1100 Survey of Children's Ministry 3

This course is a study of the nature and needs of childhood with special attention to nurturing and enriching the moral and spiritual development of the child. Students will gain skills in the practical application in planning the Church's ministry to and for children.

### MIN1200 Survey of Youth Ministries 3

This course explores current trends in youth ministry found within the evangelical church and youth culture abroad, while giving special emphasis to practical tools and techniques that may be implemented to grow the youth ministry programs of a local church and beyond.

### MIN1400 Personal Stewardship 3

This course is designed to assist the student in being a good steward of God-given resources. While mainly concentrating on finances (budgeting, debt, giving, investing), this course will also lead the student to better choices concerning careers, honesty, wise council, time management, and planning. The student will complete an analysis of his/her current situation and develop an effective plan to become a better steward.

### MIN2015 Effective Youth Communication 3

The study and implementation of effective communication habits and strategies to students, parents, church staff, and leaders. Topics include navigating difficult subjects and conversations with students, leading a parent meeting, and developing a sermon series.

### MIN2020 Evangelism and Discipleship 3

A study of how to lead a church in effective evangelism and discipleship. Examines the biblical basis for evangelism and discipleship, assesses contemporary models for evangelism and discipleship, and equips students to formulate their own holistic plan for leading a church in evangelism and discipleship.

### MIN2025 Youth and Family Ministry 3

Cultural trends in adolescent and family lifestyles, values and issues, and their relationship to ministry. Developmental issues involving families with adolescents. Designing and implementing family-based youth ministry programs.

### MIN2040 Christian Ministry Administration 3

This is a study of the multiple roles of leaders in Christian ministry in the context of the Church and its varied ministries. Special emphasis will be given to the impact that lay and pastoral leaders have on the quantitative growth of the Church.

### MIN2045 Technology in the Church 2

Use of information technology to support individuals and groups in churches, including productivity, communications, operations, and worship.

### MIN2800 Ministry Practices 3

Introduces students to the role of the pastor and key practices for pastoral ministry.



- MIN3010 Pastoral Ethics** 3  
Ethical codes that inform the critical thinking of care givers called to ministry in traditional settings. The parameters that will be discussed using case studies are designed to challenge ministers to a higher level of both thinking and acting as representatives of Jesus Christ. Such practices protect both the pastor and those to whom he or she ministers.
- MIN3015 Church Administration** 3  
Concepts, principles, and methods for organizing the ministries of a local church, with emphasis on strategic planning.
- MIN3025 Preaching I** 3  
Introduces the principles and skills necessary to faithfully interpret and effectively communicate Scripture through preaching. Students complete practical application assignments and deliver sermons.
- MIN3035 Student Ministry Events, Camps, and Conferences** 3  
Practical experience in event, camp, mission trip, and conference leadership. Focusing on strategy, philosophy, and execution, students will seek to understand what role these major turning points play in a student's adolescent spiritual development.
- MIN3045 Preaching II** 3  
Focuses on preaching and teaching the Old Testament as Christian Scripture. Students complete practical application assignments and deliver sermons.
- MIN3050 Exploring Christian Ministry** 3  
This course is an introductory course that will assist the learner in developing the research and writing skills necessary for success in the ministry program. The course also gives special attention to building an awareness of calling, the personal and professional character of the minister, and the practice of ministry.
- MIN3055 Philosophy of Student Ministry** 3  
Past and present models of ministry and a personal formulation of one's philosophy of ministry.
- MIN3150 Ministry Leadership** 3  
This course focuses on leading churches and other ministries with a biblical worldview, strategic planning, and effective management of people and resources. Special attention will be giving to entrepreneurial thinking, planning, and leading for advancing the Gospel.
- MIN3200 Spiritual Formation in the Evangelical Church** 3  
This course integrates foundational Christian doctrine with personal experience in the journey toward wholeness in Christ. The course will be emphasizing scripture, discipline, and community as essential patterns of devotion.
- MIN3470 Cross-Cultural Communication** 3  
Principles of communication, cross-cultural barriers to communication, and techniques and skills for cross-cultural communication.
- MIN3510 Worship and Sacraments** 3  
A biblical, theological, and historical study of Christian worship and sacraments with an eye to contemporary practice. Examines the biblical foundations, historical development, and contemporary expressions of worship and sacraments and equips students to formulate their own theology and practice of worship and sacraments.
- MIN3999 Selected Topics in Christian Ministries** 1-4  
A study of a faculty-selected topic in Christian ministries.
- MIN4100 Fundamentals of Church Planting** 3  
This course is designed to equip church planters to develop their own church planting vision, mission, and the supporting processes and systems. The course will focus on the development of a strategic plan for establishing a church in a community.
- MIN4195 Student Discipleship and Adolescent Spiritual Development** 3  
Methods for leveraging adolescent development for effective Student Ministry discipleship practices by conceptualizing student growth and implementing effective strategies in the local church with intentionality and a comprehensive understanding of adolescent development. The course emphasizes connecting orthodoxy to orthopraxy as the mark of an effective student pastor and prioritizes students' faith development.
- MIN4200 Sacraments and Rituals in the Evangelical Church** 3  
This course introduces the biblical and theological concepts of sacraments in the life of God's people and enables students to design meaningful ways to celebrate both sacraments and other spiritual rituals in congregational worship and life.
- MIN4255 Student Ministry Programming** 3  
Programs, materials, and methods currently used in youth ministry. Topics include worship, ministry opportunities, discipleship, biblical education, and fellowship.

*Prerequisite: MIN1025*





**MIN4300 Growing a Great Commission Church 3**  
This course is designed to provide the skills to grow a new church after the launch. The course will look at how to continue to develop a spiritually focused and strategically mobilized church to fulfill its role in God's global mission.

**MIN4800 Leadership and Ministry Capstone 3**  
Offers an overall view of leadership in religious ministry by challenging students to integrate learning from all course work in solving complex leadership and ministry problems and clarifying their ministry philosophy.

*Prerequisite: Completion of major courses and/or concentration courses.*

**MIN4950 Christian Ministries Internship 3**  
A supervised internship of at least 6 weeks and 120 hours in which the student gains practical Christian ministries experience in an approved local church or parachurch organization.

*Prerequisites: Approval of internship by program director.*

**MIN4955 Student Ministry Internship 3**  
A supervised internship of at least 6 weeks and 120 hours in which the student gains practical Christian ministries experience in an approved local church or parachurch organization.

*Prerequisites: Approval of internship by program director.*

**MIN5000 Ministry Essentials 3**  
*Note: This course is the prerequisite for the remainder of the MA in Ministry.*  
This course is an introductory course that will assist the learner in developing the basic skills necessary for success in graduate study. The orientation course is an overview of biblical studies and theology, while building awareness of calling, personal strengths, and graduate writing skills.

**MIN5200 Worship in the Church 3**  
This course is an exploration of corporate Christian worship: the acts and expressions flowing from a biblical Christian understanding of who God is, and how he has chosen to relate with people, especially those he has redeemed. It is supplemented by a review of worship's historical development and incorporates application of these principles to planning for corporate expression of worship.

**MIN6100 Biblical Preaching 3**  
This course is intended to concentrate on the dual tasks of biblical exegesis and sermon delivery. Students will be expected to preach at least twice in class using various literary genres taken from both testaments. The course will give particular attention to expository preaching.

**MIN6200 Theology and Ethics of Competition 3**  
A study of the Biblical and Theological basis for competition and sport. This course will provide the Theological foundation and Christ-centered rationale for competition, sport, and Christian involvement in athletics.

**MIN6220 Models of Sport, Recreation, and Fitness Ministries 3**  
A study of the general historical overview of Sports Ministry during the 19th – 21st centuries with a brief review of 1st-century interaction between the sporting world and the emerging Christian Church. Special emphasis will be placed on the understanding of all SR&F ministry from a theological foundation that builds a philosophy of ministry, which in turn drives relevant methodological models.

**MIN6240 Sports Ministry Organization and Administration 3**  
A study of the concepts, principles, and methods needed to organize sport, recreation, and fitness ministries of a local church and para-ministry. Special emphasis will be given to understanding and being able to apply the practices necessary to construct a strategic plan for a sports ministry.

**MIN6260 Sport, Recreation, and Fitness Evangelistic Discipleship 3**  
A study of a personal and corporate evangelistic discipleship through the medium of sport and athletics. This course will offer the rationale for theologically grounded and strategically effective methods for regeneration and sanctification using SR&F ministries.

**MIN6300 Pastoral Leadership 3**  
This course is designed to explore pastoral leadership by focusing upon the implications of the biblical servanthood model as it pertains to the pastor/leader in the practice of ministry. This course seeks to guide the student into a better understanding not only of what the pastor as leader does but also of who the pastor as leader is within the context of Christian ministry as well as to develop a more unified model of a Servanthood Theology of Ministry model.

**MIN6500 Spiritual Disciplines 3**  
This course is a study of the spiritual disciplines as they relate to the spiritual well-being and development of the minister. Students will experiment with a variety of spiritual disciplines to foster spiritual formation in the journey of faith.



**MIN6700 Mission in the Western World** 3  
This course equips students for mission to non-Christian people in contemporary Western society. The course draws on insights from Scripture and the social sciences. Emphasis will be given to understanding the social and cultural influences, attitudes, beliefs, values, and worldviews of people in post-modern and post-Christian America.

**MIN6800 Ministry Capstone** 3  
This course is the culmination of the Master of Arts in Ministry program. Through a Capstone Project, students will demonstrate competence in program objectives and will integrate what they have learned on a scholarly level into practitioner settings appropriate to their concentration. Students will also develop a Personal Credo and Philosophy of Ministry.

*Prerequisite: Completion of major or concentration courses.*

## MIS Missions

**MIS1010 Introduction to Global Missions** 3  
Introduction to the biblical and theological foundations of missions, an overview of missions in Christian history, and exposure to foundational concepts that will be developed in other missions courses.

**MIS3000 Anthropology for Christian Mission** 3  
This course is an introduction to cultural anthropology. Attention will be given to the application of anthropology to Christian evangelization and mission.

**MIS3100 Apologetics in a Pluralistic World** 3  
A study of how to articulate and defend the unique truth claims of Christianity in relation to other religious and non-religious worldviews. Surveys different approaches to apologetics and equips students to bear witness to Christ in a variety of cultural contexts.

**MIS3999 Selected Topics in Global Missions** 1-4  
A study of a faculty-selected topic in global missions.  
*Repeatable with different topics.*

**MIS4000 World Religions** 3  
A comparative study of major world religions including Hinduism, Buddhism, Islam, and Christianity.

**MIS4100 Communicating Cross-Culturally** 3  
This course outlines the principles of communication, describes the challenge of overcoming cross-cultural barriers to communication, and presents the techniques and skills used within cross-cultural communication.

**MIS4900 Cross-Cultural Internship** 3  
A supervised internship of at least 6 weeks and 120 hours in which the student gains practical cross-cultural missions experience in an approved missions organization.  
*Prerequisite: Approval of internship by program director.*

## MKT Marketing

**MKT1050 Introduction to Marketing** 3  
The interacting marketing activities of analysis, planning, implementation, and control with a focus on competitive and customer analysis, marketing strategy development, and implementations for decision-making in domestic and global organizations. The course incorporates current developments in marketing, including the social, legal, ethical, and technological environments of marketing. Students apply these skills and concepts in a real marketing situation to make recommendations for marketing strategy and tactics.

**MKT2080 Social Media and Ecommerce** 4  
Integrating digital marketing, content marketing, and customer relations to build ecommerce platforms and cultivate leads and sales through social media relationships.

**MKT3000 Marketing Concepts and Application** 3  
Overview of the marketing ecosystem used to create, manage, maintain, grow, or change organizational marketing campaigns, programs, and processes.  
*Prerequisite: MKT1050*

**MKT3100 Advertising and Promotion** 3  
Using media and incentives to inspire customers to purchase products or services.  
*Prerequisite: MKT3000*

**MKT3200 Consumer Behavior** 3  
Basic consumer behavior theories and how that behavior can be affected by marketing strategies.

**MKT3999 Selected Topics in Marketing and Consumer Behavior** 1-4  
A study of a faculty-selected topic in marketing and consumer behavior.  
*Repeatable with different topics.*

**MKT4000 Advanced Consumer Behavior** 3  
Continuation of MKT3200, with emphasis on consumer behavior theories and analysis.  
*Prerequisite: MKT3200*

**MKT4220 Product and Brand Management** 3  
Decision-making for the management of products and brands in relationship to the product life cycle.  
*Prerequisite: MKT3000*

<b>MKT4230 Market Research</b>	<b>3</b>
This course provides a study of how data analysis and consumer perspective are used in contemporary marketing efforts.	
<i>Prerequisite: MKT3000</i>	
<b>MKT4300 Key Trends in Consumer Behavior</b>	<b>3</b>
Continuation of MKT4000 emphasis on recent trends and events in consumer behavior.	
<i>Prerequisite: MKT4000</i>	
<b>MKT4800 Marketing &amp; Consumer Behavior Capstone</b>	<b>3</b>
This course serves as the capstone project organizing all material students have learned the duration of their marketing and consumer behavior program. Students will analyze and develop comprehensive marketing strategies creating a project that represents the fullness of the student's education and their integration of biblical principles within marketing and consumer strategy.	
<i>Prerequisite: Completion of major courses.</i>	
<b>MKT5010 Marketing and Advertising for Managers</b>	<b>3</b>
Analyzing marketing mix variables for problem solving in both domestic and international markets, consumer behavior, digital marketing strategies, improving product management, maximizing channels, and customer-driven marketing strategies.	
<b>MKT 6100 Management in Social Media and Ecommerce</b>	<b>3</b>
Managing digital marketing, content marketing, and customer relations to build ecommerce platforms to cultivate lead and sales from social media relationships.	
<b>MKT6200 Digital Marketing</b>	<b>3</b>
An overview of digital marketing concepts and strategies, including e-commerce and social targeting.	
<i>Successful completion of the Accelerated Retention Institute's Social Media and Ecommerce Manager course, plus an additional graduate level project, can be substituted for MKT6200 Digital Marketing. Student cannot receive credit for both MKT6100 and MKT2080.</i>	
<i>Prerequisite: MKT5010</i>	
<b>MKT6210 Psychology of Marketing</b>	<b>3</b>
The role of psychology in marketing with a focus on generational contrasts.	
<i>Prerequisite: MKT5010</i>	
<b>MKT6230 Product and Brand Development</b>	<b>3</b>
Analyzing market research in the development of products and brand strategies in the e-commerce environment.	
<i>Prerequisites: MKT6200, MKT6210</i>	

## MUS Music

*Applied music courses are listed at the end of the MUS section.*

<b>MUS1010 Introduction to Music Notation</b>	<b>2</b>
Fundamental note and rhythm reading and notation skills. Open to non-music majors.	
<b>MUS1070 Music Appreciation</b>	<b>3</b>
An introductory course designed to enhance the listening enjoyment and appreciation of Western art music. Includes a study of basic music theory and the distinguishing characteristics of style periods and prominent composers, musicians, and their works. Attendance at musical events outside of class is required.	
<b>MUS1080 OCU Community Chorus</b>	<b>1</b>
An opportunity for students and community members to participate in the annual Festival of Carols.	
<i>Repeatable No tuition over charge for overload (above 18 hours)</i>	
<b>MUS1090 University Chorale</b>	<b>1</b>
Performance of music from a variety of genres including classical works, modern art song, spirituals, Contemporary Christian music, and gospel song in venues on campus, in the surrounding community and in churches, including a week-long tour across the United States. Open to OCU students by audition.	
<i>Repeatable No tuition over charge for overload (above 18 hours)</i>	
<i>Course Fee: \$100</i>	
<b>MUS1099 Recital</b>	<b>0</b>
Attendance at on- and off-campus musical performances. Appreciation of a variety of musical literature and concert formats, and observation of elements that help create an effective performance.	
<b>MUS1110 Gospel Choir (Voices of Victory)</b>	<b>1</b>
Proficiency in ensemble singing skills, such as breathing, choral tone, diction, and overall musicianship. Repertoire includes gospel and choir arrangements of hymns, choral songs, and contemporary worship music. Open to all students by audition.	
<i>Repeatable No tuition over charge for overload (above 18 hours)</i>	
<b>MUS1190 Chamber Singers</b>	<b>1</b>
A challenging ensemble experience for a select group of vocalists. Repertoire includes chamber music from a variety of styles and historic periods. Development of choral musicianship, including breathing, choral tone, and diction. Open to all OCU students by audition.	
<i>Repeatable No tuition over charge for overload (above 18 hours)</i>	
<b>MUS1215 Applied Lessons Suzuki Pedagogy</b>	<b>2</b>
Application of the Suzuki Method to the Basic foundation in Violin/ Viola Book 1.	
<i>Prerequisite: Approval of the instructor</i>	



<b>MUS1400 University Band</b> 1	<b>MUS3012 Music Theory IV</b> 3
Artistry, musicianship, preparing and performing works of varying styles from standard band literature.	Continuation of Music Theory III.
Musicianship development, including tone, technique, intonation, interpretation, and sight reading. Open to residential and post-secondary students by audition.	<i>Prerequisite: MUS3010 with a grade of C or higher.</i>
<i>Repeatable No tuition over charge for overload (above 18 hours)</i>	<b>MUS3013 Aural Skills IV</b> 1
<b>MUS1450 Chamber Ensemble</b> 1	Continuation of MUS3011.
Chamber music literature for instruments performed with a high level of artistry and musicianship.	<i>Prerequisite: MUS3011 with a C or higher</i>
<i>Repeatable No tuition over charge for overload (above 18 hours)</i>	<b>MUS3060 Music Literature for Worship</b> 3
<b>MUS1470 University Strings</b> 1	A survey of music literature for worship: the history of worship song, expressions of worship from world cultures, and contemporary worship music.
Performances of orchestral string literature, and development of ensemble musicianship for intermediate college-level string players.	<b>MUS3070 Songwriting &amp; Arranging</b> 3
<i>Repeatable No tuition over charge for overload (above 18 hours)</i>	Writing songs and arranging music for worship, including melody writing, setting lyrics, harmonization, music notation, lead sheets and chord charts, arranging for rhythm sections, praise teams and other ensembles, and copyright.
<b>MUS1490 University Orchestra</b> 1	<i>Prerequisite: MU2012</i>
Performances of orchestral string literature, and development of artistry and ensemble musicianship for collegiate-level string players.	<b>MUS3120 Keyboard Harmony</b> 2
<i>Repeatable No tuition over charge for overload (above 18 hours)</i>	Improvisation, accompanying and score-reading skills for the choral director.
<b>MUS2010 Music Theory I</b> 3	<i>Prerequisites: 3 semesters of MUS1710</i>
Continuation from Music Fundamentals, including study of chords in major and minor keys, voice leading, beginning four-part writing, and harmonic progressions.	<b>MUS3200 Brass Techniques</b> 2
<i>Prerequisite: Successful music theory placement exam, two semesters of applied piano, or consent of the instructor.</i>	Playing skills and pedagogy for common brass instruments.
<b>MUS2011 Aural Skills I</b> 1	<i>Prerequisite: Music major or consent of instructor.</i>
Study and practice to develop the skill of accurately sight-reading melodies through the solfege system and melodic dictation.	<b>MUS3210 Woodwind Techniques</b> 2
<i>Prerequisite: Successful music theory placement exam, two semesters of applied piano, or consent of the instructor.</i>	Playing skills and pedagogy for common woodwind instruments.
<b>MUS2012 Music Theory II</b> 3	<i>Prerequisite: Music major or consent of instructor.</i>
Continuation of MUS2020, including study of cadences, phrases and periods, non-chord tones, diatonic seventh chords, and secondary dominant chords.	<b>MUS3220 Percussion Techniques</b> 2
<i>Prerequisite: MUS2010 with a grade of C or higher</i>	Playing skills and pedagogy for common percussion instruments and accessories.
<b>MUS2013 Aural Skills II</b> 1	<i>Prerequisite: Music major or consent of instructor.</i>
Continuation of MUS2011.	<b>MUS3300 Vocal Diction</b> 2
<i>Prerequisite: MUS2011 with a grade of C or higher.</i>	English and foreign language diction for singers, encompassing the fundamentals of the International Phonetic Alphabet and its direct application to vocal repertoire.
<b>MUS3010 Music Theory III</b> 3	<b>MUS3310 Survey of Music History I</b> 3
Continuation of Music Theory II. Modulatory techniques, mode mixtures, Neapolitan and augmented sixth chords, and enharmonic modulations.	Survey of Western art music from Antiquity through the Renaissance Era.
<i>Prerequisite: MUS2012 with a grade of C or higher.</i>	<b>MUS3320 Survey of Music History II</b> 3
<b>MUS3011 Aural Skills III</b> 1	Survey of Western art music in the Baroque and Classical Eras.
Continuation of MUS2013.	<b>MUS3430 Survey of Music History III</b> 3
<i>Prerequisite: MUS2013 with a grade of C or higher.</i>	Survey of Western art music in the Romantic Era and Twentieth Century.





**MUS3999 Selected Topics in Music** 1-4  
A study of a faculty-selected topic in music.  
*Repeatable with different topics.*

**MUS4010 Musical Form and Analysis** 3  
Structural principles and forms of homophonic music, particularly Baroque and Classical forms.  
*Prerequisite: MUS3010 with a C or higher*

**MUS4011 Conducting I** 2  
Conducting patterns with an emphasis on establishing a clear and communicable style to direct an ensemble. Students analyze and direct music using a variety of meters, dynamics, and styles.  
*Prerequisite: MUS2010 with a C or higher*

**MUS4012 Choral Conducting** 2  
Conducting techniques for leading choral ensembles, score analysis, study of diction, and musical styles. Expressive conducting of music selected from a broad repertoire.  
*Prerequisite: MUS4011*

**MUS4013 Instrumental Conducting** 2  
Instrumental conducting techniques, literature, and materials.  
*Prerequisite: MUS4011*

## MUS Music – Applied Study

**1000-level Applied Instrumental Study** 1  
One half-hour lesson of instrument instruction per week for at least 12 weeks.  
*Lesson Fee: \$150*

MUS1410 Applied Horn I  
MUS1500 Applied Flute I  
MUS1510 Applied Viola I  
MUS1530 Applied Trombone or Euphonium I  
MUS1540 Applied Trumpet I  
MUS1550 Applied Tuba I  
MUS1560 Applied Saxophone I  
MUS1570 Applied Percussion I  
MUS1580 Applied Cello I  
MUS1590 Applied Clarinet I  
MUS1600 Applied Guitar I  
MUS1620 Applied Violin I  
MUS1880 Applied Organ I

**MUS1350 Worship Keyboard I** 1  
Instruction in styles and skills for accompanying worship. Individual lesson or class setting.  
*Lesson Fee: \$150*

**MUS1650 Worship Guitar I** 1  
Instruction in styles and skills for accompanying worship. Individual lesson or class setting.  
*Lesson Fee: \$150*

**MUS1700 Beginning Class Piano** 1  
Designed for the student who wants to learn to play piano or who took lessons for a short time and stopped. Reading music in treble and bass clefs, harmonizing melodies, terms and symbols for playing piano, scales and primary chords, and interesting repertory pieces in a variety of styles.  
*Lesson Fee: \$150*

**MUS1710 Applied Piano I** 1  
Instruction in playing the piano with accuracy and musicianship, using methods books, technical exercises, classical works from all eras, duets, and other keyboard literature. Lessons may be private or small group instruction.  
*Lesson Fee: \$150*

**MUS1910 Applied Voice I** 1  
Development of the student's ability to sing, including techniques of vocal production for free and natural singing tone, through a variety of song literature.  
*Lesson Fee: \$150*

**3000-level Applied Instrumental Study** 2  
One hour of applied instrument instruction per week for at least 12 weeks. Offered every semester.  
*Prerequisite: 3 semesters 1000-level applied study Lesson Fee: \$200*

MUS3410 Applied Horn II  
MUS3500 Applied Flute II  
MUS3510 Applied Viola II  
MUS3530 Applied Trombone or Euphonium II  
MUS3540 Applied Trumpet II  
MUS3550 Applied Tuba II  
MUS3560 Applied Saxophone II  
MUS3570 Applied Percussion II  
MUS3580 Applied Cello II  
MUS3590 Applied Clarinet II  
MUS3600 Applied Guitar II  
MUS3620 Applied Violin II  
MUS8880 Applied Organ II

**MUS3710 Applied Piano II** 2  
Instruction in playing the piano with accuracy and musicianship, using methods books, technical exercises, classical works from all eras, duets, and other keyboard literature. Lessons may be private or small group instruction.  
*Prerequisite: 3 semesters 100-level applied study Lesson Fee: \$200*





<b>MUS3910 Applied Voice II</b>	<b>2</b>
Development of the student's ability to sing, including techniques of vocal production for free and natural singing tone, through a variety of song literature.	
<i>Prerequisite: 3 semesters 1000-level applied study Lesson Fee: \$200</i>	
<b>MUS3350 Worship Keyboard II</b>	<b>1</b>
Intermediate instruction in styles and skills for accompanying worship. Individual lesson or class setting.	
<i>Prerequisite: Keyboard proficiency exam Lesson Fee: \$150</i>	
<b>MUS3650 Worship Guitar II</b>	<b>1</b>
Intermediate instruction in styles and skills for accompanying worship. Individual lesson or class setting.	
<i>Prerequisite: Guitar proficiency exam Lesson Fee: \$150</i>	
<b>MUS4099 Senior Recital</b>	<b>1</b>
Public performance of at least 50 minutes of music from a variety of historic and stylistic genera. Literature should be appropriate to the requirements for senior-level study and should include ensemble repertoire.	

## NSO New Student Orientation

<b>NSO1000 New Student Orientation</b>	<b>0</b>
The purpose of this course is to introduce adult learners to skills, methods, information, and tools necessary for academic success in college.	
<b>NSO2000 Returning Student Orientation</b>	<b>0</b>
The purpose of this course is to reintroduce and reorient students to skills, methods, information, and tools necessary for academic success in college.	

## OCU Student Development

<b>OCU0900 Academic Success</b>	<b>1</b>
Equips students for the demands of a university education by encouraging pro-active, engaged learning through work with an academic coach and trained peer coaches to develop study and organizational skills. Includes one-on-one tutorials, study and time management tips, application of learned skills, and accountability for academic progress and commitments.	
<b>OCU1010 Trailblazer Leadership</b>	<b>3</b>
Leadership principles relating to community within local government, culture, small business, corporations, agriculture, education, and non-profit organizations, with emphasis on the importance of networking, including identification of how leadership affects students directly, and the development of personal leadership and networking skills. Includes weekly field experiences.	

<b>OCU1050 First Year Experience</b>	<b>1</b>
An overview of what new students can expect from a university experience, with support for students experiencing academic, personal, and spiritual transition to Ohio Christian University. Addresses academic advising, finances, time management, study skills, and resources available to students, and acclimation to the unique OCU community environment.	

<b>OCU1100 Academic and Technology Skills for College</b>	<b>3</b>
Technology skills that support academic success, including academic research, the use of Microsoft Office™ for academic writing and presentations, and other tools with academic applications.	

<b>OCU1200 Health and Wellness</b>	<b>1</b>
Developing and maintaining a healthy lifestyle for achieving individual potential in all dimensions of wellness. Includes creation of short- and long-term fitness goals and fitness assessment activities for healthy habits.	

<b>OCU1500 Spiritual Formation</b>	<b>0</b>
Weekly chapel services and other events designed to integrate spiritual, academic, and community life, and to engage the campus community in worship, biblically rooted teaching, and a deepening relationship with Jesus Christ.	

<b>OCU2700 Career Advancement</b>	<b>1</b>
Maximizing career potential through short- and long-term career planning in the student's major.	

<b>OCU3000 Foundations of Vocation and Leadership</b>	<b>3</b>
Development of career readiness with emphasis on first destination, networking, and career mobility. Topics include leadership development theory for an organization, organizational change and improvement, and professional writing and etiquette, including development of resumes, cover letters, graduate school letters of intent, and email copy.	

*Should be completed during the student's final year, or prior to the internship if an internship is required.*

## PCC Pastoral Care and Counseling

<b>PCC2010 Pastoral Counseling</b>	<b>3</b>
The counseling needs of a congregation, with models of biblical intervention and pastoral counseling that lead to healthy spiritual, emotional, mental, and behavioral change.	

<b>PCC2250 Pastoral Care</b>	<b>3</b>
Using Christian resources to sustain and empower parishioners and congregations. Relational and lifespan pastoral care, and care during crisis situations, including interventions appropriate to traditional ministry settings.	



<b>PCC3040 Pastoral Care and Counseling</b>	<b>3</b>
Using Christian resources to sustain and empower parishioners and congregations, and counseling skills appropriate to traditional ministry settings to address relational, life-span, and crisis issues.	
<b>PCC3340 Pastoral Ethics</b>	<b>3</b>
Ministry as a career and profession, including the minister's relationships with family members, friends, and parishioners. Ethical codes for appropriate boundaries, professional collegiality, and sexual conduct. Designed for persons in traditional ministry settings.	
<b>PCC4950 Practicum in Pastoral Counseling</b>	<b>3</b>
Capstone experience under the supervision of a qualified pastor and approval of the practicum supervisor. Requires integration of the student's Pastoral Ministry, Pastoral Care, and Pastoral Counseling coursework.	
<i>Prerequisites: PCC2010</i>	
<b>PCC5100 Pastoral Care Giver</b>	<b>3</b>
Formation for pastoral care givers who focus on the value of persons and their relationships, and who know the history of pastoral care, the major therapeutic models, and the application of biblical principles to pastoral care and counseling, so they can identify basic human problems and respond appropriately through pastoral care and counseling.	
<b>PCC6000 Methods of Pastoral Counseling</b>	<b>3</b>
Integration of theory and application through practical counseling methodologies with emphasis on the counseling process of relational, assessment, goal setting, intervention, and termination stages.	
<b>PCC6200 Ethical and Legal Issues in Pastoral Counseling</b>	<b>3</b>
Ethical codes and standards for persons in counseling professions and landmark court cases.	
<b>PCC6400 Spiritual Issues in Pastoral Counseling</b>	<b>3</b>
Integration of a Christian worldview, Scripture, and theological reflection into the pastoral counseling process with emphasis on thinking critically about the counselor's and counselee's belief systems in light of the Gospel, and its contribution to wholeness and healthy functioning.	
<b>PCC6600 Pastoral Intervention in Crisis</b>	<b>3</b>
The dynamics of crisis intervention with models of appropriate pastoral intervention, including application of biblical truth to spiritual challenges during a time of crisis, pastoral care skills appropriate to various situations, and ministry to those experiencing crisis.	

## PES Physical Education and Sports

<b>PES2000 Team Sport</b>	<b>1</b>
Participation in an OCU intercollegiate sport.	
<i>Pass/Fail</i> <span style="float: right;"><i>Repeatable</i></span>	
<i>Tuition-free credit. Limited to student athletes participating in the specific OCU intercollegiate sport. To earn credit, a student team member must complete the sport season. Limit of one credit per academic year per team sport. Repeated hours may not count toward athletic eligibility.</i>	
PES2001 Women's Volleyball	
PES2002 Women's Softball	
PES2003 Men's Soccer	
PES2004 Men's Basketball	
PES2005 Women's Soccer	
PES2006 Women's Basketball	
PES2007 Men's Golf	
PES2008 Men's Baseball	
PES2009 Cross Country	
PES2011 Men's Track & Field	
PES2013 Women's Golf	
PES2014 Men's Tennis	
PES2015 Women's Tennis	
PES2017 Esports	
PES2016 Women's Track and Field	

<b>PES2020 Archery</b>	<b>1</b>
Introduction to target archery shooting, including fundamentals of form, safety, and care of equipment, with opportunity to use basic recurve bows and modern archery equipment. Field trips for target shooting.	
<i>Course Fee: \$40</i>	
<b>PES3000 Coaching Experience</b>	<b>1</b>
Practical experience serving as an assistant coach to one of the University's varsity coaches	
<i>Prerequisite: Invitation of the coach</i>	

## PHL Philosophy

<b>PHL2000 Introduction to Philosophy</b>	<b>3</b>
Overview of philosophical vocabulary and concepts, and a historical survey of the development of western philosophy. Basic understanding of the main currents in western thought and their relationships to each other.	
<b>PHL2100 Ethics</b>	<b>3</b>
Introduction to logic and ethics including methodologies for applying those disciplines in Christian ministry and other vocations. Induction and deduction, principles of clean statement and valid reasoning, and fallacies. Moral theories of philosophical schools and their relationship to the development of a biblical ethic.	

**PHL4990 Philosophy of Religion** 3  
A critical investigation of the basic problems inherent in the religious view of the world, including the belief in God, freedom, immortality, and the problem of evil.

## PHS Physics

**PHS1010 Principles of Physical Science** 3  
Basic concepts of physics, chemistry, and astronomy. Logical and philosophical development of the concepts and their application to the understanding of the physical universe. Laboratory application of scientific method and measurement in scientific investigation.

*Lab fee: \$25*

**PHS1011 Principles of Physical Science Lab** 1  
Weekly laboratory activity for PHS1010.

*Corequisite: PHS1010*

*Lab fee: \$25*

**PHS2060 Physics** 4  
Fundamental principles and processes of the physical world, using algebra, geometry, and trigonometry. Introduction and application of mechanics, gases, liquids and solids, heat, vibrations and waves, light, electricity, and magnetism. Weekly laboratory activity.

*Prerequisite: MAT1310 or higher*

*Lab fee: \$25*

**PHS2061 Physics Lab** 1  
Weekly laboratory activity for PHS2060.

*Corequisite: PHS2060*

*Lab fee: \$25*

## PLA Prior Learning Assessment

**PLA1000 Portfolio Development** 3  
This introductory study of the KOLB model writing process offers students an opportunity to document previous learning experiences to be evaluated for elective credit. Essays must be submitted within 30 days of the course completion to be accepted for review.

*Pass/Fail*

**PLA3000 Portfolio Development** 3  
See PLA 1000.

## POL Political Science

**POL1050 Introduction to American Political Theory** 3  
A survey of American political principles, including its historical and theoretical foundations, with a focus on the context of the political imagination and the core theories of the Founding Fathers. Topics include The Mayflower Compact, The Declaration of Independence, the United States Constitution, and their impact on the role of government from a Christian worldview.

**POL1150 American Governing Principles** 1  
Introduction to three iconic American governing documents, The Mayflower Compact, Declaration of Independence, and U.S. Constitution through the lens and influence of a Christian worldview. The student will analyze the significance and relevancy of the governing principles born from these political roadmaps.

**POL2000 Introduction to Political Science** 3  
Introduction to the fields of Political Theory, U.S. Politics, and International Relations with emphasis on learning to identify and evaluate arguments and the evidence that authors use to support them.

*Prerequisite: Writing course*

**POL2100 American Government** 3  
Introduction to the institutions and processes of American government (the Constitution, Congress, Presidency, Courts, etc.) within a Biblical worldview.

**POL3000 Modern U.S. Politics** 3  
The most significant economic, political, social, and international relations issues facing the nation and the ways Americans are attempting to solve such issues, with a focus on the rise of an imperial presidency and its attendant bureaucracy, increasing partisanship, and threats to individual liberty since 1970.

**POL3010 Foreign Policy & International Relations** 3  
Analysis of the formation of U.S. foreign policy with special emphasis on diplomatic relations and the organizations that implement the U.S. foreign policy.

*Prerequisite: POL2000*

**POL3030 Media and Public Opinion** 3  
An analysis of the influence of the media on the opinions of the citizenry and public policy with special emphasis on the interaction among the media, elected officials, and interest groups.

**POL3100 Trends in American Thought and Theory** 3  
American political thought as it influences the ongoing transformation of western political trends with consideration of the cultural, social, and economic influences that have shaped recent trends.

*Prerequisite: POL2000*

**POL3200 Federalism** 3  
The influence of federalism on U.S. life and politics since the Constitution with consideration of the cultural, social, and economic influences that shaped recent trends.

*Prerequisite: POL2000*

**POL3250 Government Internship** 3  
Directed internship in a variety of public and private organizations dedicated toward government operations or public policy. Students complete not less than 90 clock hours. Interns gain experience and apply knowledge gained in their course work, while obtaining feedback from the organization providing the internship. The student is responsible to arrange the internship.  
*Prerequisite: Permission, School of Social & Behavioral Sciences Dean*

**POL3280 American Political Institutions I** 3  
Introduction to American politics with emphasis on national institutions, including the political theory of the American Constitution, relational aspects of the three branches of government, responsibilities of state and federal governments, and the role of the courts in interpreting the law.  
*Prerequisites: POL2000*

**POL3290 American Political Institutions II** 3  
Continuation of American Political Institutions I, including historical and modern American campaigns and elections, issues raised in campaigns and elections, the influence of the campaign finance, media, interest groups, and their impact on public policy.

**POL3300 Public Administration** 3  
The role of public administration in the U.S. system of government and its influence on U.S. life and politics since the Constitution with consideration of the creation and execution of public laws, court decisions, and public policies that influence the constitutional form of government.  
*Prerequisite: POL2000*

**POL3400 Religion & the Public Square** 3  
Christian engagement in public discourse, engaging students in analysis of social issues with respect to a biblical worldview and consideration of how those issues influence the activity within local and national governmental structures and the relationship between the Church and the public square.  
*Prerequisite: POL2000*

**POL3500 Civil Society & Non-Profit Administration** 3  
An introduction to challenges associated with the leadership and administration of a non-profit organization considering leadership and management practices that support the ongoing activity of a non-profit organization while exploring the interaction of governmental regulation, fundraising, strategic planning, organizational mission, and volunteer management.  
*Prerequisite: POL2000*

**POL3999 Selected Topics in Political Science** 1-4  
A study of a faculty-selected topic in political science.  
*Repeatable with different topics.*

**POL4300 Political Science Internship** 3  
A supervised experience of at least 150 hours in which students gain expertise applying learned concepts and theories in a workplace setting, performed in an approved professional environment representing the student's discipline.

*Prerequisites: Junior standing in OnlinePlus and program supervisor approval of internship site prior to enrolling.*

**POL4330 Constitutional Law** 3  
An analysis of crucial issues concerning the Constitution of the United States, its context, its interpretation, and its relationship to the states over the course of the history of the United States with special emphasis on major Supreme Court decisions, Supreme Court Justices, expert commentary, and a Christian worldview.

**POL4800 Political Science Capstone** 3  
Students complete their education in political science by presenting an original paper that integrates standard political science research.

*Prerequisite: Completion of major courses.*

**POL4900 Undergraduate Thesis** 3  
A capstone experience in which the political science major will utilize what he or she has learned in previous courses, working with primary and secondary materials to craft an extended essay under the guidance of a faculty mentor.

*Prerequisite: 30 earned hours of political science coursework*

## PSY Psychology

**PSY1020 Introduction to Psychology** 3  
A survey of the field of psychology, including historical and theoretical foundations, with special emphasis on contemporary scientific research and empirical applications within a Christian perspective and a biopsychosocial approach.

**PSY2130 Child Development** 3  
Child development as a dynamic, challenging, complex and multifaceted area of inquiry that supports and guides professional practices toward children. Developmental theory and research from pre-birth to the end of childhood, emotional, language and cognitive development, family and environmental influences, and relationships and gender roles. Application of course content to professional roles.

*Prerequisite: PSY1020*

**PSY2450 Principles of Behavior** 3  
A concentrated look at the behavioral approach to counseling and human development. This course provides practical knowledge and experience with a critique from the Christian viewpoint.

*Prerequisite: SOC1020, PSY1020*





**PSY2460 Adolescent Development** 3  
Developmental theory regarding physical changes, cognitive development, identity, and gender and sexual concepts and cultural influence and moral development.

**PSY3000 Methods of Counseling** 3  
Concepts, practices, and applications of counseling theories, including constructs of how the counselor integrates theory with Christian and biblical views, and development of these counseling skills and practical approaches into a personalized counseling style for use in individual sessions.

**PSY3010 Lifespan Psychology** 3  
A holistic study of the individual in the total span of life from birth through senior adulthood as a foundation for understanding human development, including the process of human growth and development, the needs in the major life stages and the biblical perspective of human development.

**PSY3020 Theories of Personality** 3  
Critical thinking about the major personality theories, focusing on major features and underlying assumptions of each theory, with attention to the use of new and long-standing theories as they apply to modern thinking and behaviors in light of the principles of Scripture.  
*Prerequisite: any introductory psychology course.*

**PSY3030 Social Psychology** 3  
Social group influences on individual behavior, including behavioral expressions such as aggression, prejudice, attitude change, and affiliation, examined from the viewpoint of social science and Scripture.  
*Prerequisite: any introductory psychology course.*

**PSY3055 Psychology of Leadership** 3  
Psychological and social processes that characterize effective leadership. Biblical leadership models and current leadership concepts and theories. Positive and negative characteristics of leadership and the psychological principles of followership. Discovery of the leadership and followership styles of the individual students.

**PSY3060 Statistics for Social Sciences** 3  
An introduction to basic psychological research techniques and methodology including collecting, organizing, and analyzing psychological data for quantitative research, and an introduction to statistical reasoning with a focus on fundamental concepts and statistical methods for psychological research.  
(Recommendation: prior college level math course)

**PSY3460 Introduction to Group Dynamics** 3  
Skills for small group construction, application, and research, including group observation and analysis.  
*Prerequisite: PSY3030*

**PSY3510 Psychological Analysis of Criminal Behavior** 3  
This course examines social, behavioral, and biological theories of criminal behavior. The stages of criminal behavior will be explored. The complex, interactive factors that produce criminal behavior will be analyzed. Specific attention will be devoted to the various psychological disorders often involved in criminal behavior.

*Prerequisite: General Psychology or Intro to Criminal Justice*

**PSY3600 Abnormal Psychology** 3  
Abnormal behavior as defined by the Diagnostic and Statistical Manual of Mental Disorders, with analysis of ideology and behavioral abnormality, methods of therapy, and emphasis on cultural and demographic variables impacting mental illness.

**PSY3660 History and Systems in Psychology** 3  
A survey of the history, methods, and content of modern psychological theory, research, and application. Schools of psychology, central theories and their chief contributors in their historical and philosophical context, and the historical, social, and intellectual forces that influence the current field of psychology.

*Prerequisite: PSY1020*

**PSY3999 Special Topics in Psychology** 3  
Offered as a faculty-selected topic course with a focus on an in depth study of an aspect of psychology. Course may be offered in a traditional format or as a seminar. As a faculty-selected psychology topic, the course fulfills an elective requirement in the Social and Behavioral Sciences core.

*Prerequisites: PSY1020, Junior Standing*

*Repeatable with different topics.*

**PSY4010 Cognition and Perception** 3  
This course introduces concepts and theories related to cognitive psychology, historical and current cognitive research, and cognitive functioning through the lens of a Biblical worldview. An overview of cognition, perception, memory, attention, and language and information processing demonstrates the human mind's fragility, plasticity, and resilience.

*Prerequisite: PSY1020*

**PSY4020 Perspectives on Diversity in Psychology** 3  
Understanding and counseling people from culturally diverse populations, including examination of cultural backgrounds, the acculturation processes, and personal perspectives in the counseling setting, with approaches for meeting counseling problems with these groups, and application of current theory and research.

*Prerequisite: Any introductory psychology course*



**PSY4040 Issues in Counseling** 3  
Common problems addressed by the Christian counselor. Marriage counseling, death and dying, physical, sexual, and emotional abuse, and chemical dependency. Builds on and applies previous methods of counseling course work.

**PSY4050 Research Design** 3  
Methods of research used in the social sciences, the appropriateness of conclusions derived from research, and the ability to generalize research appropriately based on particular research methods. Students design and conduct basic research and disseminate findings to their peers.

*Prerequisite: MAT1410*

**PSY4210 Physiological Psychology** 3  
The physiological foundation for behavior and mental processes, including the biochemical, anatomical, and neurological basis for psychological functions such as emotion, learning, cognition, and pathology.

*Prerequisite: PSY1020*

**PSY4310 Integration of Faith and Psychology** 3  
The connection between the disciplines of psychological science and Christian theology. Traditional and contemporary theories of psychology evaluated through the biblical worldview.

*Prerequisites: PSY3020, THE2000*

**PSY4500 Integrative Research Seminar** 3  
A capstone experience in which the psychology major utilizes learning from previous coursework, working with primary and secondary materials to craft an essay on a topic aligned with the psychology major outcomes.

*Prerequisite: Completion of major courses*

**PSY4900 Undergraduate Thesis** 3  
A capstone experience in which the psychology major will utilize what he or she has learned in previous courses, working with primary and secondary materials to craft an extended essay under the guidance of a faculty mentor.

*Prerequisite: 30 earned hours of psychology coursework*

**PSY4950 Practicum in Psychology** 3  
This capstone course offers the student opportunity to learn in a supervised field experience through seminars, small group experiences, research papers, written verbatim work and lectures by professional resource persons. The practicum includes venues such as prisons, mental health clinics, mental hospitals, general hospitals, and community- and church-related counseling centers, or other human services organizations.

*Prerequisites: PSY3010, PSY3020, PSY3030*

## SAC Substance Abuse Counseling

**SAC1020 Introduction to Substance Abuse** 3  
Fundamental concepts related to substance use disorders in multiple client populations, including assessment and diagnosis of substance use disorders, planning a course of treatment, analyzing effects of substances on the client and others, etiology, and best practices in counseling and treatment through a Christian worldview.

**SAC2120 Ethical and Legal Issues in Counseling** 3  
Professionalism, ethics, and legal issues that present themselves in the context of counseling, with emphasis on substance abuse counseling. Students will examine and analyze professional issues in counseling from both a legal and an ethical perspective.

**SAC2150 Case Management** 3  
Best practices for case management common to the human services, including interviewing skills, documentation, cultural aspects, self-care, and ethical issues.

*Prerequisite: SAC1020*

**SAC2300 Family Dynamics in Substance Abuse** 3  
The impact of chemical dependency and substance abuse upon the family system. Enabling as a dynamic that reinforces dysfunctional patterns will be examined. Attention is given to treatment options and interventions for not only the family member with the Substance Use Disorder, but the other family members impacted by their use as well. Additionally, substance use issues related to adolescents and children will be addressed. These dynamics will be addressed with a Christian and biblical worldview.

**SAC3220 Theories and Techniques of Group Counseling** 3  
An overview of group theories and the techniques and theorists associated with each, examined in the context of a biblical worldview. Development of skills for facilitating group counseling

*Prerequisite: SAC1020*

**SAC3300 Psychopharmacology** 3  
Background, instruction, and practical understanding of substances with addictive or abusive potential. Current medical guidelines will be evaluated in light of biblical truth to allow for a holistic course will be on legal and illegal drugs that elicit a pharmacologic effect in the central nervous system. Both pharmacokinetic (e.g., drug absorption, distribution, metabolism, and excretion) and pharmacodynamics (e.g., psychotropic effects) will be discussed in a practical manner. Drugs will be categorized by common classifications to facilitate learning and retention.



**SAC3500 Prevention Strategies** 3  
The discipline and dynamics of substance abuse prevention, with emphasis on researched and science-based programs and an introduction to prevention programs and activities.

*Prerequisite: SAC1020*

**SAC3600 Diagnostic Evaluation and Personal Assessment** 3

The counselor functions of screening, intake, orientation, assessment, and diagnosis, the processes of interviewing and assessment, and related ethical, legal, and professional issues. The course will examine and practice the use of tests, assessment instruments and the Diagnostic and Statistical Manual of Mental Disorders in the process of Diagnostic Evaluation and Personal Assessment of a client.

**SAC3650 Trauma & Addiction** 3

This course is structured to explore the experience of unresolved trauma as a significant underlying factor in the genesis of addictions. Students will explore the relationship between trauma, the development of addictive processes, and specific populations adversely affected by both. Students will apply this knowledge to specific addicted populations across the life span. Treatment issues related to counselor effectiveness, self-care, self-management, ethics, and professionalism will also be explored.

*Prerequisites*

*Substance Abuse Counseling Majors: SAC1020, PSY3000, PSY3600*

*Early Childhood Education Majors: PSY1020, PSY2130, EDU3130*

*Middle Childhood or AYA Majors: PSY1020, PSY2460, EDU3130*

*Intervention Specialist Majors: PSY1020, PSY3010, EDU3130*

**SAC3999 Selected Topics in Substance Abuse Counseling** 1-4

A study of a faculty-selected topic in substance abuse counseling.

*Repeatable with different topics.*

**SAC4030 Spiritual Dimensions of Illness and Recovery** 3

Dynamics of spirituality and religion that can impact the counseling process, including ethical challenges and specific elements of spirituality viewed from a Christian perspective.

**SAC4800 Preparation for the State Test** 3

A general review of material learned throughout the SAC curriculum, to familiarize students with the content, construction, and requirements for passing the Ohio Chemical Dependency Professional Board's State Licensure Examination.

*Prerequisites: SAC3150, SAC2300, SAC3220*

**SAC4900 Substance Abuse Counseling Capstone** 3

This course provides the student in Substance Abuse Counseling an opportunity to incorporate their learning experience and coursework that will culminate in a final project that involves conducting research on a contemporary issue or topic in the field.

*Note: This course is the online option/substitute for the Traditional SAC Practicum. Online students in other states will need this option. Practicum could still be available if their state requires those hours for licensing.*

*Prerequisites: SAC2120, PSY3000, SAC3650*

**SAC4950 Practicum in Substance Abuse Counseling** 3

Introduces the student to substance abuse treatment through field experience placement. This practicum requires 135 clock hours under the direction of agency supervisors with opportunities to observe and participate in core functions of counseling.

*Prerequisites: SAC2120, PSY3000, SAC3650*

## SBM Sport Business Management

**SBM1020 Introduction to Sport Management** 3

Introduction to the sports industry, including foundations of sports management and an awareness of career opportunities in the sports industry, history of the profession, management and organizational skills, current trends, and future issues.

**SBM2030 Sport Culture and Environment** 3

The interaction between sports and society, including relationship of sports to social variables, institutions, and social issues, and ethical dilemmas in sports, within a Christian worldview perspective.

**SBM2060 Sport Finance** 3

Financial aspects of the sport industry, including basic finance principles and financial control of sports facilities and organizations.

*Prerequisite: ACC2620*

**SBM2130 Sport Facility Design** 3

Planning and designing areas and facilities in sports and use of those facilities for sporting events, including include maintenance, supervision, scheduling, planning, renovation, and related topics.

*Prerequisite: SBM1020*

**SBM2200 Fundamentals of Coaching** 3

This course focuses on the developing students' knowledge of effective coaching methods and techniques. It will correlate across a range of sports on an introductory level. Students will apply knowledge to create a philosophy for long-term success as a coach for youth, interscholastic, collegiate, or professional sports.

**SBM2250 Coaching a Sport** 2  
 Fundamentals of coaching: selection of personnel, skill techniques, and training. Application of game and practice knowledge to become an effective and efficient coach.  
 SBM2251 Baseball  
 SBM2252 Basketball  
 SBM2253 Soccer  
 SBM2253 Volleyball

**SBM2500 Injury Prevention and Care** 2  
 This course is a study of the treatment and prevention of specific sport injuries resulting from activities in the home, recreation, intramural and extramural settings. It will cover the identification of injuries, proper treatment after they occur, and preventive measures. Students learn now to create a safe environment for athletes.

**SBM3050 Sport Law** 3  
 This course will focus on the three major areas of law that have a direct impact on the management of sport: sport liability and risk management, contract law, and constitutional law.  
*Prerequisite: SBM1020*

**SBM3120 Sport Psychology** 3  
 The study of psychological and related theoretical concerns associated with sports, in relationship to prayer and spiritual influence.

**SBM3140 Event Planning and Management** 3  
 This course includes the process of planning for and organizing an event in sport. Organizing a plan for an event would include financial planning, risk management, scheduling, facility use, communication, promotions, and registration.

**SBM3240 Management Principles in Sport** 3  
 Concepts of management and leadership within sport organizations with focus on the skills, roles, and functions of sport managers in sport organizations' environment and the manager's role in adapting and reacting to change.  
*Prerequisite: MGT1000*

**SBM3350 Performance and Conditioning** 2  
 This course combines sound, proven strength and conditioning principles with the latest methodologies. Training programs are based on proven scientific training principles. Specifically, the course will focus on the development of power, speed, acceleration, agility, and quickness for the development of high-quality sport performance.  
*Prerequisite: SBM1020*

**SBM3750 Sport Governance** 3  
 Sports create governance structures, policies, and procedures, even at the most rudimentary level. This course examines the purpose and practice of sports governance and how it relates to sports administration from little league to the Olympic games to international federations to professional sports. The roles and functions of governing bodies are discussed and analyzed.

**SBM3999 Selected Topics in Sport Business Management** 1-4  
 A study of a faculty-selected topic in sport business management.  
*Repeatable with different topics.*

**SBM4080 Sport Management Internship I** 3  
 A supervised experience of at least 90 clock hours during which students gain expertise applying knowledge gained through the course of study in athletic and recreational sporting venues.  
*Prerequisite: Permission of Sport Mgmt. program coordinator*

**SBM4090 Principles of Coaching and Leadership** 3  
 Coaching techniques, including effective instruction, feedback, use of practice time, and fundamental sport skills, with practical experience as an assistant coach for a varsity sport.  
*Prerequisite: SBM1020*

**SBM4100 Sport Management Internship II** 3  
 See SBM4080

**SBM4120 Sport Management Internship III** 6  
 See SBM4080

**SBM4230 Sport Marketing and Sales** 3  
 Promotion and marketing in the sport and fitness industry, including the area of professional sports, corporate fitness, college/high school athletics, clubs, and resorts.  
*Prerequisite: SBM1020*

## SOC Sociology

**SOC1020 Introduction to Sociology** 3  
 The scientific study of society, institutions, and group interaction, with focus on the sociological imagination and core theories. Topics include the sociological perspective, the individual in society, stratification and social inequality, social intuitions, human ecology, and social change, with special attention to issues of diversity.



**SOC2030 Marriage, Family, and Human Sexuality 3**  
Basic family organization from courtship through the adjustments of the family in the modern home, within a Christian perspective, including development of human sexuality.

*Prerequisites: SOC1020, PSY1020*

**SOC2110 Cultural Anthropology 3**  
The elements of culture and processes of enculturation, with study of primitive cultures in today's world. Appreciation for the diversity of lifestyles and intentional objectivity are indispensable corollaries.

*Prerequisite: SOC1020*

## THE Theology

**THE1010 Christianity, Culture, and Worldview 3**  
An introduction to Christian worldview that engages with the plurality of worldviews in modern culture. Examines classic Christianity and its expression in the Wesleyan-Arminian tradition and explores how the Christian worldview relates to other religious and nonreligious worldviews.

**THE2000 Theology of Christian Experience 2**  
The Christian experience of spiritual redemption and sanctification examined in the light of its scriptural foundations as taught by theologians within the Wesleyan-Arminian tradition. Designed for non-religion majors.

*Prerequisites: REL2000, BIB1200, BIB2000*

**THE2001 Holiness Literature 3**  
The historical development of the doctrine of holiness (often referred to as Christian Perfection or Sanctification) throughout the history of the Christian Church, with special attention to the 18<sup>th</sup> through the 20<sup>th</sup> centuries, and the influence of this doctrine on the church in modern culture.

**THE2100 Investigating Christian Theology I 3**  
A systematic study of the Christian faith with emphasis on the doctrines of God, humanity, sin, and the person and work of Jesus Christ, and including the doctrines of revelation, the inspiration and authority of Scripture, the Trinity, creation, and the atonement.

**THE3000 Theology of Missions 3**  
A study of the Word of God with emphases on God's promise to Abraham to bless the nations through Jesus Christ and the Church, and on the purposes, nature, and personal challenges of cross-cultural missions.

**THE3250 Biblical Foundations of Worship 3**  
A biblical understanding of worship with emphasis on how God has chosen to relate with people, especially those he has redeemed, and on implications for ministries in the local church.

**THE3999 Selected Topics in Theology 1-4**  
A study of a faculty-selected topic in theology.  
*Repeatable with different topics.*

**THE4010 Systematic Theology I 3**  
The contemporary theological situation and the significance and importance of Wesleyan theology, with emphasis on the doctrines of theism, creation, sin, and divine revelation.

**THE4020 Systematic Theology II 3**  
The deity of Christ and the personality and work of the Holy Spirit, and the doctrines conversion, entire sanctification, and eschatology.

**THE4040 Theology Capstone 2**  
The doctrine of entire sanctification in Scripture, examined within the Wesleyan tradition and other theological schools of thought.

*Prerequisites: Senior standing*

**THE4050 Investigating Christian Theology II 3**  
A systematic study of the Christian faith with emphasis on the doctrines of salvation, the person and work of the Holy Spirit, the Church, and the Second Coming of Christ, and including the teaching and life of holiness, the nature of ministry, the sacraments, and views of eschatology.

**THE5500 History of Christian Thought 3**  
The development of the Church's doctrines from the close of the Apostolic Age through the modern period with emphasis on the development of the ecumenical creeds and the distinctive doctrines of the Reformation.

**THE5600 Theology of John Wesley 3**  
The Wesleyan theological heritage, with emphasis on its spiritual and ideological construction at the inception of Methodism, a critical explanation and evaluation of the origins and development of Methodism's richest resources, and encouragement toward its adequate communication in preaching, teaching, scholarship, and holy living

## WOR Worship Leadership

**WOR1000 Worship Leadership Forum 0**  
Professional association for Worship Leadership students. Includes student leadership development, community engagement, and participation in professional enrichment opportunities provided by OCU and others.



**WOR1030 Introduction to Worship Technology** 3  
Audio and video needs of small to large worship settings, including spirit-guided technology ministry, the nature of sound, industry-standard terms, signal flow, audio and video systems, theatrical and video lighting, and video editing software.

**WOR1031 Worship Technology Field Experience** 0  
Hands-on experience setting up and operating worship technology in an approved setting with an experienced supervisor.

**WOR1100 Introduction to Worship Leadership** 3  
The ministry and calling of a worship leader, including current leadership and ministry practices, an introduction to worship planning, and a survey of biblical and historical foundations of worship. Overview of the OCU Worship Leadership program, including typical career opportunities.

*Corequisite: WOR1101*

**WOR1101 Field Observation (Worship)** 0  
Shadowing an experienced worship leader or participation in an approved church or youth group worship band setting, or auditioned worship group.

**WOR1102 Field Experience I (Worship)** 0  
Participation in an approved setting with an experienced worship leader as part of a local church or youth group worship band, or an auditioned worship group.

*Prerequisite: WOR1100*

**WOR3100 Worship Band Techniques** 3  
Students gain basic experience in playing worship band instruments. Students who have skills in an instrument gain experience coaching less-experienced peers.

*Corequisite: WOR3471*

**WOR3470 Worship Planning** 3  
Methods for planning worship. Topics include personal spiritual preparation, use of resources with emphasis on the use of Scripture, selection of worship materials, engagement with the Christian Year, discipleship, and pastoral care through worship.

*Corequisite: WOR3471*

**WOR3471 Field Experience II (Worship)** 0  
Assistant role in worship planning, band rehearsal and service leadership in an approved setting with an experienced worship leader, leading a local church or youth group worship band.

**WOR3900 Junior Worship Project** 0  
Demonstrated mastery of the program goals and content. Preparation and leadership for a 25- or 50-minute worship event.

**WOR3999 Selected Topics in Worship Leadership** 1-4  
A study of a faculty-selected topic in worship leadership.  
*Repeatable with different topics.*

**WOR4250 Worship Leader Internship** 3  
Participation in the leadership of a local church's worship ministry.

*Prerequisite: Worship Leadership Professional Core*





# PERSONNEL



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# Personnel

## Board of Trustees

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**Rev. Joseph Atherley**

District Superintendent, CCCU West Indies District

**Rev. Michael Aubrey**

Representative, West Indies District

**Mrs. Janet Blackstone**

Retired Education Professional

**Dr. Connie Bowman**

Department Chair, University of Dayton

**Rev. Joseph Duvall**

District Superintendent, CCCU West Central District

**Rev. Gary Heimbach**

District Superintendent, CCCU South Central District

**Rev. Mike Holbrook**

General Superintendent, CCCU

Board Secretary

**Mr. P. Randall Kneece**

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**Dr. Jon Kulaga**

President, Ohio Christian University, *ex officio*

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Property Manager

**Mr. James O'Leary**

Attorney at Law

**Mr. Kenneth Oxley**

Education Professional

**Rev. Frank Skies**

District Superintendent, CCCU Northeast District

**Mr. Keith Stevenson**

Retired Educator

**Dr. Dan Tipton**

Pastor, Etna, OH

**Mr. Philip Tipton**

Architect, McKnight Group

Chairman of the Board

## Faculty Administrators

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**Tina Craft**

Library Director (2010)

BA, Ohio Christian University

MLIS, Kent State University

**Dustin Epperly**

University Registrar (2016)

BA, Muskingum College

MBA, Ohio Christian University

**Kevin Jones**

Vice President of University Enrollment

BA, Olivet College

MA Studies, Spring Arbor University

**Jon Kulaga**

President (2017)

BA, Spring Arbor University

MS, Michigan State University

PhD, Kansas State University

**Evan McDonald**

Director of Academic Support Services

BA and MA, Fairleigh Dickinson University

**Bradford Sample**

Provost (2014)

BA and MA, Indiana University

PhD, Purdue University

**Cynthia Tweedell**

Assistant Vice President for Institutional Effectiveness, and Professor of Sociology (2014)

BA, Illinois Wesleyan University

MA, University of North Carolina-Greensboro

MA, University of Chicago

PhD, Walden University



## Full-Time Instructional Faculty

---

### Dione Bennett

Associate Professor of Music (2015)

BA and MM, University of Akron

DMA, University of Illinois

### Joe C. Brown

Professor Emeritus of Religion (2000)

BA, Hobe Sound Bible College

BA, University of Evansville

MEd, University of Cincinnati

MDiv, Cincinnati Christian Seminary

DMin, Nazarene Theological Seminary

### Jeanne Bruce

Director, Early Childhood Program

Director, Intervention Specialist Program

Assistant Professor of Education (2018)

BA, Olivet Nazarene University

MA and EdS, Tennessee Technology University

EdD, Tennessee State University

### Michael Burchett

Assistant Professor of History (2010)

BS and MSS, Ohio University

PhD studies, University of Cincinnati

### David A. Case

Professor Emeritus of Religion (1970)

BA, Indiana Wesleyan University

MDiv, Ashland Theological Seminary

DMin, Trinity Lutheran Seminary

### Anthony Dillard

Director, Emergency and Disaster  
Management Program

Assistant Professor of Emergency and  
Disaster Management (2017)

B.A., Ohio University

M.S., Tiffin University

DBA, North Central University

### Caleb Friedeman

David A. Case Chair of Theology and Ministry

Associate Professor of New Testament (2018)

BA, Asbury University

MA, Wesley Biblical Seminary

PhD, Wheaton College

### Darren Johnson

Director, Substance Abuse Counseling Program

Associate Professor of Psychology and Counseling (2018)

BA, Mount Vernon Nazarene University

MA, Ashland Theological Seminary

PhD, Capella University

### Valerie Jones

Dean, School of Education

Director, AYA Program

Associate Professor of Education (2015)

BS, Ohio University

MA, Marygrove College

EdD, Marshall University

### Monty Lobb

Executive Director, Business Innovation Center

Director, Political Science Program

Professor of Government (2012)

BA, Olivet Nazarene University

JD, University of Dayton

### Sylvia E. McDonald

Professor of Psychology (2007)

BA, Mount Vernon Nazarene University

MA, Liberty University

PhD, Walden University

### Gerald D. Mershimer

Assistant Professor of Christian Ministries (2007)

BA, Hobe Sound Bible College

MA, Columbia Biblical Seminary

DMin, Anderson University (SC)

### Brent Nolte

Director, Music Programs

Associate Professor of Music (2018)

BS, Martin Luther College

MM, Central Michigan University

DMA, University of Minnesota

### Larry Olson

Dean, School of Social and Behavioral Sciences

Director, Psychology Program

Professor of Psychology and Counseling (1990)

BA, Ohio Christian University

MPC, Olivet Nazarene University

PhD, Capella University



## David Pennington

Director, Regulatory Affairs  
Assistant Professor of Business (2020)

BA, University of Indianapolis  
MBA, Franklin University  
DBA, Liberty University

## James L. Smith

Professor Emeritus of Substance  
Abuse Counseling (2003)

BGS, Ohio University  
MDiv, Asbury Theological Seminary  
MA, Ashland Theological Seminary  
DMin, Louisville Presbyterian Theological Seminary

## Rodney Sones

Director, Worship Leadership Program  
Associate Professor of Worship Leadership (2009)

BSM, God's Bible School and College  
MM, Miami University  
DMM, The Southern Baptist Theological Seminary

## Krista H. Stonerock

Dean, School of Arts and Sciences  
Professor of English (1992)

BA, Mount Vernon Nazarene University  
MA and PhD, The Ohio State University

## Jon Tomlinson

Dean, School of Business  
Dean, Online Learning, Services, and Operations  
Professor of Business (2017)

BS and MBA, Wright State University  
PhD, Regent University

## Ben Williamson

Associate Professor of Theology (2008)

BS, Asbury College  
MDiv, Wesley Biblical Seminary  
PhD, University of Dayton

## Affiliate Faculty

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### Jessica Alzen

English (2018)

BS, BA, and MA, California Baptist University  
PhD, University of Colorado Boulder

## Megan Baril

Human Services (2016)

BA, Wake Forest University  
MS and PhD, Penn State University

## Scott Barr

English (2013)

BA and MA, The Ohio State University

## Matthew Benson

Theology and Ministry (2015)

BA, Piedmont College  
MTh, Dallas Theological Seminary  
EdD, Biola University

## Lora Canter

Psychology (2015)

BS and MA, Murray State University  
EdD, University of the Cumberlands

## Susan Cockcroft

Economics (2016)

BA, University of South Africa  
MBA, University of Phoenix

## Jude Dille

Accounting (2013)

BA, Ohio Christian University  
MAFM, DeVry University

## Josh Eaton

Information Technology (2017)

BS, United States Military Academy at West Point  
MS, Massachusetts Institute of Technology  
PhD, Rensselaer Polytechnic Institute

## Scott Engebretson

Theology and Ministry (2021)

BUP University of Cincinnati  
MDiv Wesley Biblical Seminary  
ThM Princeton Theological Seminary  
PhD Asbury Theological Seminary

## Stephanie Grimes

Marketing (2013)

BS, West Virginia State University  
MS, Franklin University



## **Jeffrey Mansell**

Theology and Ministry (2013)

BA, Ohio Christian University  
MA, Ashland Theological Seminary  
DMin, Biola University

## **Brent Martin**

Business (2016)  
Director, Sport Management Program

BB, Cedarville University  
MM, Xavier University

## **Philip McMurry**

History (2018)  
BA, Grove City College  
MA and PhD, Kent State University

## **Cheryl Owen**

Science (2012)  
BA, MS, and MLS, Indiana University  
PhD, Andrews University

## **Wayne Pessia**

Theology and Ministry (2010)  
BS, Valley Forge Christian College  
MM, Mount Vernon Nazarene University  
EdD, Ashland University

## **Barbara Pierpont**

Science and Mathematics (2016)  
BA, Lindsey Wilson College  
MS, Walden University  
MASE, Western Governors University

## **Rita Ralph**

Mathematics (2010)  
BS and MEd Mount Vernon Nazarene University  
MS, Ohio University

## **Randy Savage**

Leadership; Theology and Ministry (2017)  
BA, Indiana Wesleyan University  
MA, Greenville College  
EdD, Indiana Wesleyan University

## **Melissa Schmeltzer**

Mathematics (2014)  
BS, Ohio University  
MS, Walden University

## **Al Soultz**

Theology and Ministry (2015)  
BS and MA, Indiana Wesleyan University  
MA, Cornerstone University

## **Jayne Stevenson**

Director, Middle Childhood Program  
Education (2014)  
BS, Ohio University  
MEd, University of Dayton

## **Jessica Traylor**

Psychology (2014)  
BS, Georgia State University  
MEd and EdS, Georgia Southern University  
EdD, Walden University

## **Lee Wright**

Science (2018)  
BA and MA, The Ohio State University





# 2021-22 Academic Calendar

Check the OCU website for updates

## Circleville Campus

### FALL 2021

<b>AUG</b>	16-17	New Student Orientation
	18	Semester begins
	18	Academic Convocation
	23-25	Revival
	27	Last day to add a course
<b>SEP</b>	03	Last day to drop a course
	06	Labor Day (no classes)
<b>OCT</b>	01	Last day to withdraw, W grade
	12	Midpoint of the semester
	13	Community Action Day
	20-22	Fall Break (Pumpkin Show)
	25	Midterm grades due
<b>NOV</b>	05	Last day to withdraw, WF or WP
	24-26	Thanksgiving Break
<b>DEC</b>	06-10	Finals Week, semester ends
	15	Grades due

### SPRING 2022

<b>JAN</b>	10-11	New Student Orientation
	12	Semester begins
	24-26	Revival
	17	Martin Luther King, Jr. Day ( <i>no classes</i> )
	21	Last day to add a course
	28	Last day to drop a course
<b>FEB</b>	25	Last Day to withdraw, W grade
<b>MAR</b>	02	Midpoint of the semester
	11	Midterm grades due
	14-18	Spring Break
<b>APR</b>	06	Church Service Day
	12	Last day to withdraw, WF or WP
	15-18	Easter Break
<b>MAY</b>	02-06	Finals Week
	07	Commencement
	13	Grades Due

## OnlinePlus Program

### FALL 2021 | Session A

<b>AUG</b>	16	Session A begins
	18	Last day to add a course
	20	Last day to drop a course
<b>SEP</b>	10	Last day to withdraw, W grade
	24	Last day to withdraw, WF or WP
<b>OCT</b>	10	Session A ends

### SPRING 2022 | Session A

<b>JAN</b>	10	Session A begins
	12	Last day to add a course
	14	Last day to drop a course
<b>FEB</b>	04	Last day to withdraw, W grade
	18	Last day to withdraw, WF or WP
<b>MAR</b>	06	Session A ends

### FALL 2021 | Session B

<b>OCT</b>	18	Session B begins
	20	Last day to add a course
	22	Last day to drop a course
<b>NOV</b>	12	Last day to withdraw, W grade
	26	Last day to withdraw, WF or WP
<b>DEC</b>	12	Session B ends

### SPRING 2022 | Session B

<b>MAR</b>	14	Session B begins
	16	Last day to add a course
	18	Last day to drop a course
<b>APR</b>	08	Last day to withdraw, W grade
	22	Last day to withdraw, WF or WP
<b>MAY</b>	08	Session B ends

## Online Campus

Fall 2021 JUL 5 – DEC 22

SPRING 2022 JAN 10 – JUN 29

## Summer Institute

SUMMER 2021 MAY 31 – JUL 23

SUMMER 2022 MAY 30 – JUL 24



# 2021-22 Academic Calendar

Check the OCU website for updates

## Trailblazer Academy

COURSE LOCATIONS: MC – Main Campus | HS – High School | Online

### FALL 2021

<b>AUG</b>	18-20	New Online Student Orientation
	18	Main Campus & High School classes begin
	23	Online courses begin
	27	Last day to add – HS, MC & Online
<b>SEPT</b>	03	Last day to drop – MC & HS
	08	Last day to drop – Online
<b>OCT</b>	01	Last day to withdraw, W grade
<b>NOV</b>	05	Last day to withdraw, WP or WF*

### Fall Weekly Schedule

Week 01	AUG	23–29
Week 02	AUG	30
	SEP	05
Week 03	SEP	06–12
Week 04	SEP	13–19
Week 05	SEP	20–26
Week 06	SEP	27
	OCT	03
Week 07	OCT	04–10
Week 08	OCT	11–17

#### 12-week midterm grades due October 13

Week 09	OCT	18–24
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#### 15-week midterm grades due October 20

Week 10	OCT	25–31
Week 11	NOV	01–07
Week 12	NOV	08–14

#### 12-week classes end

Week 13	NOV	15–21
Week 14	NOV	22–28
Week 15	NOV	29 <sup>s</sup>
	DEC	07

#### 15-week classes end

<sup>s</sup>Final assignments are due Tuesday, 12/07 to allow for the Thanksgiving Holiday. Please notify your students.

Final grades due, 12-week classes, 11/23

Final grades due, 15-week classes, 12/15

### FALL 2022

<b>JAN</b>	5-7	New Student Online Orientation
	10	Online courses begin
	12	Main Campus & High School classes begin
	14	Last day to add – Online
	21	Last day to add – MC & HS
	24	Last day to drop – Online
	28	Last day to drop – MC & HS
<b>FEB</b>	25	Last day to withdraw, W grade
<b>APR</b>	12	Last day to withdraw, WP or WF – MC & HS*

### Spring Weekly Schedule

Week 01	JAN	10–16
Week 02	JAN	17–23
Week 03	JAN	24–30
Week 04	JAN	31
	FEB	07
Week 05	FEB	08–13
Week 06	FEB	14–20
Week 07	FEB	21–27
Week 08	FEB	28
	MAR	07

#### All midterm grades due March 9

Week 09	MAR	07–13
Week 10	MAR	14–20
Week 11	MAR	21–27
Week 12	MAR	28
	APR	03

#### 12-week classes end

Week 13	APR	04–10
Week 14	APR	11–17
Week 15	APR	18–26

#### 15-week classes end

Final grades due, 12-week classes, 04/12

Final grades due, 15-week classes, 05/02

\*Any withdrawal after this point is graded WP (Withdraw Pass) or WF (Withdraw Fail)

### SUMMER 2022

<b>MAY</b>	26–28	Online Orientation
<b>May</b>	30	Online Session Begins
<b>JUL</b>	24	Online Session Ends









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