



What Does Shelter-In-Place Mean?

Shelter-in-place means to find a safe place such as a small, interior room, with no or few windows, and take refuge there. Stay put in this location until officials say that it is safe to leave. If officials tell you to "shelter-in-place," act quickly.

How to Shelter-In-Place.

- Find an interior room with minimal windows
- Close and lock all doors
- Turn off all lights
- If you can't find a room without windows, close blinds or window shades
- You can also use duct tape and sheeting to cover windows if needed
- Use a towel or sheeting to seal the crack under the door and any vents in the room.
- Turn off all fans, heating and air conditioning systems.

How Does OCU Emergency Management Alert the Campus to Shelter-In-Place?

- OCU Emergency Management and OCU Security will utilize several communication tools to instruct you to shelter-in-place. Instructions may vary depending on the type of incident.
- Text message (you must sign up through RAVE and provide your cell phone number to OCU Security to receive text messages)
- Email
- Electronic signage boards
- Website
- Social media – follow @OhioChristian on Twitter



Ohio Christian University

Office of Emergency Management

For more information, visit www.OhioChristian.edu/Emergency