



FLOODING AND WATER DAMAGE

IN CASE OF MAJOR FLOODING:

- Remain calm.
- Avoid electrical appliances or outlets near water.
- If electrical hazard is possible, evacuate area.
- Call 593-1911 immediately.
- Evacuate the building or campus if instructed to do so.
- Do not return to the building unless instructed to do so.

IN CASE OF MINOR FLOODING:

- Remain calm.
- Avoid electrical appliances or outlets near water.
- If electrical hazard is possible, evacuate area
- Call OCU Security at 740-412-5337 or Facilities Management at 740-497-8841.
- If confident you can stop the leak (i.e., unclog the drain, turn off the water), do so.
- Help protect or secure vital equipment, records, or chemicals that are in jeopardy, if directed to do so.
- Take only essential action to avert immediate water damage (i.e., move items to higher ground, or covering objects with plastic).
- Do not return to your building unless instructed to do so.