SUBSTANCE ABUSE COUNSELING

LICENSING REQUIREMENTS BY STATE

**ALABAMA**

### Alcohol and Drug Counselor Certification -

Three years or 6,000 hours of direct counseling practice. As with the certified addictions counselor, a bachelor’s or masters will substitute for some of the required hours of direct counseling experience.

A bachelor’s degree in behavioral sciences, 300 hours of clinical supervision in the 12 core functions, 4 hours of HIV/AIDs education and 6 hours of ethics education

**Address**

P.O. Box 12472

Birmingham, AL 35212

**Phone**

(205) 223-3850

**Website Address**

[https://alabamaaddictioncounselor.com](https://alabamaaddictioncounselor.com/)

**ALASKA**

* Certification for Chemical Dependency Counselor Level I requires two years full time work experience (4,000 hours) with increasingly specialized experience in chemical dependency treatment. Training includes a minimum of 146 approved contact training hours and completion of a 100 hour supervised practicum by a chemical dependency counselor.
* Certification at Chemical Dependency Counselor Level II requires four years work experience, three if you have a degree in a behavioral/human services field (8,000 hours) with increasingly specialized experience in chemical dependency treatment. Training includes a minimum of 110 approved contact training hours and completion of a 100 hour supervised practicum by a Certified chemical dependency counselor.  In order to get the CDC II, one must pass an exam provided by NAADAC, one of three exams, called the NCAC I, NCAC II, or the MAC, but in order to take these exams, one must first be certified as a CDC I and provide proof.

**Address**

Department of Health and Social Services  
Division of Behavioral Health  
P.O. Box 110620  
350 Main St., Suite 214

**Phone**

(907) 465-3370  
Contact: Albert Wall, Director of Behavioral Health

**Website**: <http://dhss.alaska.gov/dbh/Pages/default.aspx>

**ARIZONA**

* To become a LSAT you will need an associate degree in Chemical Dependency from a regionally accredited university or college.
* If you are graduating from a regionally accredited program you will have all required coursework. If your degree is from another institution you will need specific coursework as outlined here.
* You can also substitute a bachelor’s degree in a Behavioral Science if it meets the coursework as outlined above for the LSAT requirements.
* If you want to become a LASAC you will need a bachelor’s degree in Chemical Dependency from a regionally accredited university or college.

### [Arizona LASAC Education Requirements](https://addiction-counselor.org/arizona/)

As you move up to the next two tiers, things get a bit more involved. The rundown for LASAC requirements:

* A bachelor’s degree from an accredited college or university. Must be in a relevant major—psychology, marriage and family therapy, or another behavioral science.

* Minimum of 30 credit hours of counseling coursework. Requirements are determined by the credentialing committee.

* 3200+ hours of supervised work experience in a hands-on clinical setting. Must relate to substance abuse.

* 100 hours of supervised clinical work

* Passing score on the licensing exam

**Address**

1740 West Adams Street  
Suite 3600  
Phoenix AZ 85007

**Phone**

(602) 542-1882

**Website Address**

<http://azbbhe.us>

**ARKANSAS**

A total of 300 clock hours including six clock hours in ethics. Education must be specifically related to the knowledge and skills necessary to perform the tasks within each IC&RC performance domain. All education hours must be pre-approved by the ASACB Education committee and must be documented by certificate or by official transcript. The ASACB allows an applicant to exchange 1,000 hours of the 6,000 hour requirement for an approved Associate degree in the Human Services or Behavioral Science field; 2,000 hours for an approved Bachelor degree and 4,000 hours for an approved advanced degree (Masters or above) provided they meet the supervision requirements

**Address**

**1100 N. University Avenue**

**Suite 35**

**Little Rock, AR 72207**

**Phone**

**(501) 749-4040**

**Website Address**

<https://asacb.com/>

**CALIFORNIA**

### CADTP Alcohol/Other Drug Counselor - CAODC (SUDCC)

* CAODC is now known as Substance Use Disorder Certified Counselor (SUDCC). Register with the CADTP as an applicant for mental health counselor certification board. Registrants are required to sign a statement agreeing to abide by a code of ethics. They must also complete a nine-hour orientation course. Afterwards, registrants have 5 years to complete the remainder of the requirements. During that time they are required to renew their registration on an annual basis by paying a renewal fee, completing 6 hours of ethics and confidentiality training, and outlining their education/professional activities throughout the previous year.

* Complete 315 hours of formal classroom training focused on alcohol and other drug abuse. California association counselors must have at least 45 hours (3 semester credits) in each of the following content areas:
  + Introduction and Overview
  + Physiology and Pharmacology of Alcohol and other drug abuse
  + Law and Ethics
  + Case Management: Assessment, Orientation, Treatment Planning and Relapse Prevention/Aftercare Planning
  + Individual, Group, and Family Counseling
  + Supervised Practicum

**Address**

4182 N. Viking Way

Suite 213

Long Beach, CA 90808

**Phone**

(562) 304-5261

**Website Address**

<https://www.accbc.org/>

**COLORADO**

For a **Specialist**: Earn a bachelor’s degree with a focus in Behavioral Health Science. Typically, majors in social work, psychology, or human science satisfy this requirement while majors in sociology, nursing, or criminal justice do not.

For a **Licensed Addiction Counselor**: Must possess a MA or PhD

### **Work Requirement**

Complete a total of 2,000 hours of work experience supervised by a CAC iii or higher. This must be done after completing the work requirements at the previous level, meaning CAC iii have a minimum of 5,000 hours of experience.

### **Training Requirement**

After completing all the training required at the CAC i and CAC ii levels, counselors must complete an additional 56 hours of training:

* Clinical Supervision 1 – 21 hours

* Advanced Motivational Interviewing – 14 hours

* Clinical Supervision 2 – 14 hours

* Professional Practice – 7 hours

### **Exam Requirement**

Pass the National Certified Addiction Counselor Level 2 exam

**Address**

1560 Broadway  
Denver, CO 80202

**Phone**

(303)) 894-7800

**Website Address**

<https://dpo.colorado.gov/AddictionCounselor>

**CONNECTICUT**

Verification of a master's degree from an accredited institution of higher education in social work, marriage and family therapy, counseling, psychology or a related field that included a minimum of eighteen graduate semester hours in counseling or counseling-related subjects.

CADC candidates must have a minimum of 360 hours of “relevant” education, of which at least 240 hours are specifically alcohol and drug abuse-related. The 120 other necessary hours must consist of other human behavioral courses. Those courses relating to alcohol and drug abuse must include:

* Assessment planning and treatment
* Ethics
* HIV/AIDS
* Pharmacology
* Ethnically diverse groups and special populations

Potential drug abuse and substance abuse counselors need a minimum of 90 hours in counseling theory and techniques, but not more than 40 such hours of in-service work qualify for credit toward the educational requirements.

**Address**

Department of Public Health ADC Licensure/Certification

410 Capitol Ave.,

MS #12APP P.O. Box 340308

Hartford, CT 06134-0308

**Phone**

(860) 509-7603

**DELAWARE**

The DCB considers three college credits as equivalent to 45 hours. CADC candidates must have at least 270 hours of education relating to the following fields:

* Clinical evaluation
* Counseling
* Treatment planning
* Service coordination
* Referral
* Documentation
* Education – community, family or client
* Professional ethics and responsibilities.

The professional ethics and responsibilities component require a minimum of six hours.

**Address:**

Cannon Building  
861 Silver Lake Boulevard  
Suite 203  
Dover, DE 19904-2467

**Phone**

(302) 744-4500

**Website Address**

https://dpr.delaware.gov/boards/profcounselors/chem\_newlicense/

**FLORIDA**

Bachelor’s degree or higher from an accredited college or university. Candidates with degrees in related social fields such as psychology, mental health, or family counseling may have lower experience and clinical supervision requirements later in the process.

Competency Training- Applicants must show that they have completed 350 hours of coursework covering nine areas of professional competence. They can apply college credits without time limit, but they must apply training hours performed within ten years of the date of application. The below-listed items describe the required competencies and training hours required for CAP certification.

* Counseling requires 50 hours of coursework or equivalent
* Clinical evaluation - 35 credit hours or equivalent
* Treatment planning – 20 hours of coursework
* Case management and referral – 10 credit hours or equivalent
* Education – 15 hours or equivalent in coursework
* Professional and educational responsibilities – 30 hours of coursework
* Documentation – 15 class credit hours or equivalent
* Administrative supervision – 15 hours or equivalent
* Addiction and treatment knowledge – 80 hours of coursework
* Application to practice – 80 hours of coursework or equivalent

**Address**

4052 Bald Cypress Way  
BIN C-08  
Tallahassee, FL 32399

**Phone**

(850) 245-4474

**Website Address**

<https://floridasmentalhealthprofessions.gov/>

**GEORGIA**

### Certified Addiction Counselor, Level II (CACII)

Applicants must hold a bachelor’s degree or higher and meet the level two requirements for 270 hours of drug and alcohol-related education. Twenty-seven hours of cultural diversity training and education. The work experience requirement is 6,000 hours with 144 hours of supervised experience. All work experience must be no more than eight years past, and the candidate must pass the Level I or Level II exam.

**Address**

214 State Capitol  
Atlanta, Georgia 30334

**Phone**

(844) 753-7825

**Website Address**

<http://sos.ga.gov/index.php/licensing/plb/43>

### **HAWAII**

### Certified Substance Abuse Counselor (CSAC) -

The minimum requirement is a high school diploma or a GED. College and graduate degrees help reduce the amount of experiential hours required for certification. The Hawaii substance abuse certification requires 300 clock hours of ADAD approved Department of Health Alcohol and Drug Abuse Division ADAD education in the below-listed performance domains with special attention to the knowledge and skills of the 12 Core Functions

**Phone**

(808) 692-7400

**Website**

<https://health.hawaii.gov/substance-abuse/home/counselor-certification/>

**INDIANA**

### Licensed Addiction Counselor (LAC)

The following specifications are required in order to hold the title of Licensed Addiction Counselor in the state of Indiana:

* A bachelor’s degree must be held in one of the following subject areas: addiction counseling, psychology, sociology, social work.
* You must have completed coursework in the following subjects: family education, ethics, treatment planning, diversity competency, theories of addiction, psychoactive drugs, skills in addiction counseling, personality theories, developmental psychology, and abnormal psychology
* Field experience as a practicum, internship, or work experience totaling 350 hours of actual addiction counseling
* Two years of supervised experience in addiction counseling (with proof) post-degree
* Face-to-face supervision of 150 hours (100 hrs. individualized counseling; 50 hours group counseling)
* Passing of the ADC or the NCACII exam
* Pass the Indiana Jurisprudence examination: A test of the state of Indiana’s laws and rules governing practice in various fields including substance abuse counseling.

**Address**

402 W. Washington Street, Room W072  
Indianapolis, IN 46204

**Phone**

(317) 234-2054

**Website Address**

<https://www.in.gov/pla/social.htm>

**ILLINOIS**

## Requirements for CADC -

* You must pass a criminal background check.
* High school diploma or GED. However, having an Associate’s or higher is recommended as this can reduce both your education requirements and your supervised work experience requirements.
* You will need to accumulate 4000 hours of supervised AODA work with clients.
* This is lowered to 3000 hours if you have an associate degree in a Behavioral Science from an accredited institution of higher learning.
* If you have a bachelor’s or higher in a Behavioral Science you will only need 2000 hours.
* This experience must be working within the 12 Core Functions: Screening; Intake; Orientation; Assessment; Treatment Planning; Counseling; Case Management; Crisis Intervention; Client Education; Referral; Reports and Record Keeping; Consultation.
* You will need 150 hours of supervision from a qualified supervisor and this must include a minimum of 10 hours of supervision during work in each of the 12 Core Functions.
* **You will need at least 225 hours of education**, 100 hours must be AODA specific including 15 hours of addictions treatment services for women and their families, 15 hours of treatment services for adolescents and their families and 6 hours of professional ethics and responsibilities. You must also have at least 119 hours in the following areas: Professional Responsibility, Counseling, Case Management, Client education and Assessment.
* Pass the CADC Illinois Exam.

**Address**

401 E. Sangamon Avenue  
Springfield, IL 62702

**Phone**

(217) 698-8110

**Website Address**

<http://www.iaodapca.org/credentialing/counselor-2/>

### **KANSAS**

### Licensure Education Requirements

You are required to have at least a baccalaureate degree in addiction counseling or a related field and as part of, or in addition to the degree, 36 semester hours of addiction specific course work. The specific coursework may be found in [K.A.R. 102-7-3](https://ksbsrb.ks.gov/docs/default-source/regulations/addiction-counselors/102-7-3.pdf?sfvrsn=15048885_8).

Address

700 SW Harrison Street

Suite 420

Topeka, KS 66603

Phone

785-296-3240

Website

<https://ksbsrb.ks.gov/professions/addiction-counselors>

### **KENTUCKY**

The CADC requires 270 hours of classroom education. The LCADCA was created for those who have already acquired their master’s degree, but have not fulfilled the proper work and supervision requirements for the LCADC. LCADCA and LCADC applicants need to have completed at least 180 hours of Board approved classroom education.

Pass the Substance Abuse Exam

**Address**

911 Leawood Drive  
Frankfort, KY 40601

**Phone**

(502) 564-3296

**Website Address**

<https://adc.ky.gov/>

**IDAHO**

CADC certification: The degree must be in behavioral science. Counseling, psychology, social science, alcohol and drug studies, social work, and sociology are all considered behavioral science. The individual must also have 270 hours of education that addresses IC&RC domains and tasks. One university credit hour is considered the equivalent of 15 clock hours. Six hours of ethics education is required. It must relate specifically to substance abuse counseling and must cover client welfare, professional competence, federal and state law, institutional and professional relationships, financial issues, and personal wellness.

The substance abuse counselor must also fulfill an experience requirement. A candidate with a bachelor’s degree is required to complete 4,000 hours.

**Address**

700 West State Street  
Boise, ID 83702

**Phone**

(208) 334-3233

**Website Address**

<https://ibol.idaho.gov/IBOL/BoardPage.aspx?Bureau=COU>

**IOWA**

### **Drug counselor IADC education requirements**

Drug counselor IADC applicants must have a minimum of 270 clock hours consisting of 90 clock hours counseling theories and techniques; 90 clock hours of alcohol and drug education; three (3) clock hours of focus on working with special parts of the population; and six (6) clock hours of ethics training. Applicants must prove a minimum of 300 directly-supervised clock hours of work experience performing or related to the eight ADC domains of clinical evaluation, treatment plans, referral procedures, the continuum of care coordination, counseling, drug and alcohol education, case documentation, criminal justice, and professional ethics and responsibilities.

**Address**

Lucas State Office Building, 5th Floor  
321 E. 12th Street  
Des Moines, IA 50319

**Phone**

(515) 281-7689

**Website Address**

<https://idph.iowa.gov/Licensure/Iowa-Board-of-Behavioral-Science>

**LOUISIANA**

### Certified Addiction Counselor (CAC) -

An CAC must hold a minimum of a bachelor’s degree in human services or behavioral science and complete 4,000 hours of supervised work experience in the treatment of substance abuse.

Louisiana requires all formal substance abuse education to be from an accredited school. Educational criteria for each type of certification require 270 clock hours, 180 of which must be specific to substance abuse treatment as well as six hours in professional ethics. The remaining 84 hours can be in any related subject as approved by ADRA. Education is based on clock hours in order to allow those working towards their higher credential to include education outside the classroom. Certification clock hours are counted as follows:

**Address**

8631 Summa Avenue  
Baton Rouge, LA 70809

**Phone**

(225) 765-2515

**Website Address**

<http://www.lpcboard.org/>

**MAINE**

### **Certified Alcohol and Drug Counselor (CADC)**

To apply to sit for the CADC you have three educational options.

First option: earn at least an associate degree from a regionally or nationally accredited school and must be either in addiction counseling or clinically based behavioral sciences or in one of the following related fields:

* Social and behavioral sciences
* Social work
* Counseling

**Address**

Gardiner Annex  
76 Northern Ave.  
Gardiner, ME. 04345

**Phone**

(207) 624-8603

**Website Address**

<https://www.maine.gov/pfr/professionallicensing/professions/adc>

**MARYLAND**

### Certified Chemical Dependency Counselor (CCDC) -

**Must hold a bachelor's degree or higher in a health and human services counseling field or a related field approved by the Board**. You'll also need to complete an internship, specific coursework, and 2,000 hours of substance abuse counseling experience under a certified supervisor and three years total experience before you can apply to take the NCAC II exam and the Maryland law exam.

A Bachelor’s or above in counseling, health education, social work, human services, psychology or applicable field of study.

Documentation of 300 hours of approved addiction-specific education.

**Address**

4201 Patterson Avenue, 3rd Floor  
Baltimore, MD 21215

**Phone**

(410) 764-2400

**Website Address**

<https://health.maryland.gov/bopc/Pages/index.aspx>

**MASSACHUSETTS**

### Licensed Alcohol and Drug Counselor Assistant -

A licensed LADC-Assistant may provide addiction recovery service under the direct supervision of a clinical administrator. Here are the minimum requirements for the credential:

* Proof of high school diploma or GED

* 2000 hours (one year full-time) of work experience in the drug or alcohol abuse field within the past 10 years
* **At least 50 hours of college coursework at an approved school**, with 10 hours in each of the following subjects:

Assessment

Counseling

Case management

Client, family and community education

Professional responsibility/ethics0

* Pass the LADC-Assistant exam

**Address**

1000 Washington Street  
Suite 710  
Boston, MA 02118

**Phone**

(617) 727-3080

**Website Address**

<https://www.mass.gov/orgs/board-of-registration-of-allied-mental-health-and-human-services-professions>

### **MICHIGAN**

### Certified Alcohol and Drug Counselor (CADC) -

Must have 300 contact hours are required with a minimum 180 hours specific to substance abuse disorders. The remaining 120 hours should be related to either substance use or the IC&RC/ADC Performance Domains:

* Counseling
* Professional and Ethical Responsibilities
* Screening, Assessment, and Engagement
* Treatment Planning, Collaboration, and Referral

For a CADC you'll need 300 hours, with 100 hours credit if you hold a bachelor’s degree or higher. Your supervision must be in the IC&RC/ADC Performance Domains above with a minimum of 10 hours in each Domain.

**Address**

Ottawa Building  
611 W. Ottawa  
P.O. Box 30004  
Lansing, MI 48909

**Phone**

(517) 335-9700

**Website Address**

<https://www.michigan.gov/lara/0,4601,7-154-89334_72600_72603_27529_27536-58876--,00.html>

**MINNESOTA**

Must have a bachelor’s degree is required consisting of18 semester credits (270 hours) of specific counseling course work covering the 12 Core Functions of Substance Abuse Counseling as well as:

* Transdisciplinary foundations of the profession
* Pharmacology and dynamics of addiction
* Co-occurring disorders
* Multicultural aspects
* Professional and ethical responsibility
* 880-hour counseling practicum: this is a two-semester field placement (internship) usually in chemical dependency where the student works at a licensed agency.

**Address**

2829 University Ave SE  
Suite 210  
Minneapolis MN 55414

**Phone**

(612) 548-2177

**Website Address**

<https://mn.gov/boards/behavioral-health/>

**MISSISSIPPI**

* Must have completed education including adequate documentation to support minimum of 270 hrs. Education to include 6 hrs. in Ethics (MAAP approved only); and 6 hrs. in HIV/AIDS training.
* Written Case completed

**Address**

4785 Old Canton Road, Jackson, MS 39211

**Phone**

601.321.2085

**Website Address**

<https://msaap.net/certification/types/alcohol-drug/application/cadc>

**MISSOURI**

A bachelor’s degree is required and:

* 2,000 hours (one year full-time) work experience in the past 10 years (1,000 hours with Associate degree)
* 90 hours of contact education including: nine hours substance abuse ethics and
* 30 hours related to substance abuse.
* 30 hours must have been completed in the 12-month period before certification application.
* 400 hours supervised practicum

**Address**

428 E. Capitol, 2nd Floor  
Jefferson City, MO 65101

**Phone**

(573) 616-2300

**Website Address**

<https://missouricb.com/wp-content/uploads/2018/12/CADC-January-2019.pdf>

**MONTANA**

Need to verify 330 clock hours of education specific to addictions and counseling. Training may or may not take the form of traditional academic coursework A semester hour is considered equivalent to 15 contact hours.

Specific coursework requirements are as follows:

* Assessment, diagnosis, testing, and patient placement with patient placement criteria based on the American Society of Addiction Medicine or other nationally recognized criteria – 60 contact hours
* Licensed addiction counseling – 90 contact hours
* Drug and alcohol studies- 30 contact hours
* Pharmacology – 30 contact hours
* Documentation and treatment planning – 30 hours
* Co-occurring disorders – 30 contact hours
* Licensed Addiction Counselor ethics – 15 contact hours
* Multicultural competencies – 15 contact hours

**Address**

301 S. Park, 4th Floor  
P.O. Box 200513  
Helena, MT 59620

**Phone**

(406) 444-5773

**Website Address**

<https://www.rld.nm.gov/boards-and-commissions/individual-boards-and-commissions/counseling-and-therapy-practice-overview/ct-applications-and-forms/>

**NEW MEXICO**

### **Licensed Alcohol and Drug Abuse Counselor (LADAC)**

All LADAC candidates must also complete 276 clock hours of drug, alcohol, substance abuse counseling, and ethics training in the following quantities:

* 90 clock hours of alcohol abuse education
* 90 clock hours of drug abuse education
* 90 clock hours of counseling education
* Six clock hours of ethics education

**Address**

2550 Cerrillos Road  
Santa Fe, NM 87505

**Phone**

(505) 476-4500

**Website Address**

<https://www.rld.nm.gov/boards-and-commissions/individual-boards-and-commissions/counseling-and-therapy-practice-overview/ct-applications-and-forms/>

**NEBRASKA**

**LADC**

Must complete a minimum of 270 education hours. This can take place in a traditional college or university setting, or in workshops, institutes, or seminars.

Students will need to complete 45 hours covering each of the following subjects:

* Techniques and theories of counseling
* Group counseling
* The medical and psychosocial aspects of alcohol drug addiction

Students will also need to complete 30 hours studying each of the following topics:

* Human growth and development
* Clinical treatment issues
* Multicultural counseling
* Assessment, case planning and management

Prospective substance abuse counselors must also complete an additional 15 hours of ethics training.

**Address**

301 Centennial Mall South

Lincoln, Nebraska 68509

**Phone**

(402) 471-3121

**Website Address**

<https://dhhs.ne.gov/licensure/Pages/Alcohol-and-Drug-Counselor.aspx>

**NEW HAMPSHIRE**

**LADC**

A Licensed Alcohol and Drug Counselor LADC candidate must have 270 hours of alcohol and drug education, along with 300 hours of practical training. The 270 hours include six hours of substance abuse-related HIV/AIDS training, six hours of ethics training and six hours of confidentiality training. Not more than 25 percent of the 270 hours may take place via approved distance learning.

**Address**

7 Eagle Square  
Concord NH, 03301

**Telephone:**

[603-271-2152](tel:6032712152)

**Website Address**

<https://www.oplc.nh.gov/board-licensing-alcohol-and-other-drug-use-professionals>

**NEW JERSEY**

### **CADC**

The CADC does not require that you have any special degree, or any degree whatsoever. Rather, New Jersey only asks that you complete 270 hours of education in the field of drug and alcohol addiction. The 270 hours of required alcohol and drug course work can be part of a degree program as long as the course is given by an approved provider of such course work.

Website:

<https://www.nj.gov/humanservices/dmhas/initiatives/workforce/FAQs_Becoming_LCADC_CADC.pdf>

**NEVADA**

* **Must have completed a Bachelors degree in approved social science field from an accredited college or university**
* Proof of the completion of 2 years full time employment (4,000 hours) supervised experience providing alcohol and drug abuse counseling (see allowances)

You will be taking the IC&RC ADC written examination.

An individual must pass the examinations required by the board with an average score of at least 70% to proceed to the oral boards

Oral exam – an individual must receive a 70% or better to pass

**Address**:

4600 Kietzke Lane, B-115  
Reno, Nevada 89502

**Phone:**

(775) 689-0563

Website:

<https://alcohol.nv.gov/Licensure/ADBC/CADC/>

**NEW YORK**

Alcoholism and Substance Abuse Counselor -

**Must complete and document at least 350 clock hours of education and training that focus on chemical dependence counseling knowledge, skills, and professional techniques.** Clock hours are defined as the actual number of hours documented. Successfully completed college credit hours translate to 15 clock hours per one credit hour. This means that a three- credit college course will count as 45 clock hours. Continuing education units (CEUs) count as well; one CEU equals a total of 10 clock hours.

The following minimum hour requirements must be met:

* 85 clock hours in knowledge of alcoholism and substance abuse, including at least four hours in tobacco and nicotine use and dependence

* 150 clock hours in alcoholism and substance abuse counseling, including at least 15 clock hours in cultural competence

* 70 clock hours in assessment, clinical evaluation, treatment planning, case management, and patient, family, and community education

* 45 clock hours in professional and ethical responsibilities, including at least two clock hours of child abuse and maltreatment mandated reporting and at least 15 clock hours in ethics for addiction professionals

**Address**

1450 Western Avenue

Albany, New York 12203-3526

**Phone**

518.473.3460

**Website Address**

<https://oasas.ny.gov/credentialing/alcoholism-and-substance-abuse-counselor-casac>

**NORTH CAROLINA**

### Certified North Carolina Substance Abuse Counselor (CSAC)

CSAC is the first of two counseling credentials offered by the NCSAPPB. A CSAC is certified to perform the 12 Core Functions including, but not limited to, screening, intake, referral, and North Carolina substance abuse counseling services.

* Complete a 300 hour supervised practicum
* Complete a three hour ethics training course
* Complete 6,000 hours of supervised practice
* Complete 270 hours of NCSAPPB-approved education and training, including:
  + 190 hours of substance abuse education
  + Six hours of HIV/AIDS/STDS/TB/Blood-borne pathogens training and education
  + Six hours of professional ethics education
  + Six hours of education in nicotine dependence, psychopathology, evidence-based treatment approaches, substance abuse issues in older adults, substance abuse issues affecting veterans

**Address**

P.O. Box 77819  
Greensboro, NC 27417

**Phone**

(336) 217-6007

**Website Address**

<https://www.ncsappb.org/credentialing/>

**NORTH DAKOTA**

**LMAC -**

31 Credits (undergraduate or graduate) in the following:

* Counseling techniques
* Psychopharmacology
* Life span
* Professional ethics
* Group counseling
* Theories of addiction counseling
* Research methods
* Multicultural counseling

**Address**

PO Box 175

Carrington, ND 58421

**Phone:**

701.255.1439

**Website Address**

<https://www.ndbace.org/licensing/licensure-requirements/>

**OHIO**

**Pre-CDCA Certificate**

* **Forty (40) hours of chemical dependency specific education in the required content areas**

Complete the CDCA PRE Chemical Dependency Specific Education Grid using the content area definitions to best select which content area your course covered. Read all the instructions provided on the GRID

\*If using college education to complete the GRID: One semester hour = 15 clock hours or One quarter hour = 10 clock hours

**CDCA – Chemical Dependency Counselor Assistant**

* Must have held the CDCA Preliminary 10 months before applying
* **Thirty (30) hours of chemical dependency specific education in the required content areas (**this education must be different courses then courses used to apply for the CDCA PRE thus demonstrating additional learning in the content area)

Complete the CDCA Chemical Dependency Specific Education Grid using the content area definitions to best select which content area your course covered. Read all the instructions provided on the GRID

\*If using college education to complete the GRID: One semester hour = 15 clock hours or One quarter hour = 10 clock hours

**LCDCII**

* \*A minimum of an Associate's degree in a [behavioral science,](http://codes.ohio.gov/oac/4758-2) Nursing OR a Bachelor's in any field from an accredited school or university
* Completion of online application in e-license
* An official college transcript. Transcripts must come directly to the Board from your College or University by mail or sent to our **TRANSCRIPTS ONLY** email transcripts@ocdp.ohio.gov.  **The application will request you to upload a transcript, please upload a document stating your transcripts are ordered but do NOT upload a transcript in elicense.**
* \*\*One year (2,000 hours) of chemical dependency counseling related [work experience](https://ocdp.ohio.gov/Portals/0/forms/30-ST-30PP04%20Work%20Experience%20and%20Scope%20of%20practice%20licensure%20requirements.pdf?ver=TrgmWE8t6X2Y6YPhVVgr9A%3d%3d) compensated work or \*\*supervised internship/praticum (\*\*must be noted as a course on your transcript). Verification of these hours is completed online by your supervisor.
* \*\*Practical work experience hours in the twelve core functions (220 hours) expected to be completed during an applicant's chemical dependency counseling work experience and can be part of the 2000 hours of related work experience requirements. (see Core Functions below). Verification of these hours is completed online by  your supervisor.
* A job description identifying clinical functions signed by your Clinical Supervisor(s) .If you are using more than one job experience for your work experience hours you must have a signed job description for each one, including supervised internships/practicums.
* Chemical dependency specific education (180 hours) in the nine specific content areas filled out on the [CD specific education grid](https://ocdp.ohio.gov/Portals/0/forms/LICENSE%20%20Education%20Grid%20-%20Fillable%202019.pdf?ver=EcT2iWE5vkLVqoAya5mU7Q%3d%3d) with accompanying certificates and/or transcript. [CD specific education content areas.](https://ocdp.ohio.gov/Portals/0/forms/CD%20Specific%20Education%20Content%20Areas%202.2021.pdf?ver=lth8ULcHe9BJRypqplhDPA%3d%3d)
* Successful completion of the ADC examination, or completion of Examination Waiver Form

**LCDCIII**

* A Bachelor's degree in a [behavioral science](http://codes.ohio.gov/oac/4758-2) or nursing **(ONLY)**
* Completion of online application in e-license
* An official college transcript must come directly to the Board from your College or University by mail or sent to our **TRANSCRIPTS ONLY** email transcripts@ocdp.ohio.gov.  **The application will request you to upload a transcript, please upload a document stating your transcripts are ordered but do NOT upload a transcript in elicense.**
* \*\*One year (2,000 hours) of chemical dependency counseling related [work experience](https://ocdp.ohio.gov/Portals/0/forms/30-ST-30PP04%20Work%20Experience%20and%20Scope%20of%20practice%20licensure%20requirements.pdf?ver=TrgmWE8t6X2Y6YPhVVgr9A%3d%3d) compensated work or \*\*supervised internship/practicum (\*\*must be noted as a course on your transcript.) Verification of these hours is completed online by  your supervisor.
* \*\*Practical work experience hours in the twelve core functions (220 hours) expected to be completed during an applicant's chemical dependency counseling work experience and can be part of the 2000 hours of related work experience requirements. (see Core Functions below). Verification of these hours is completed online by your supervisor.
* A job description identifying clinical functions signed by your Clinical Supervisor(s). If you are using more than one job experience for your work experience hours you must have a signed job description for each one, including supervised internships/practicums.
* Chemical dependency specific education (180 hours) in the nine specific content areas filled out on the [CD specific education grid](https://ocdp.ohio.gov/Portals/0/forms/LICENSE%20%20Education%20Grid%20-%20Fillable%202019.pdf?ver=EcT2iWE5vkLVqoAya5mU7Q%3d%3d) with accompanying certificates and/or transcript. [CD specific education content areas](https://ocdp.ohio.gov/Portals/0/forms/CD%20Specific%20Education%20Content%20Areas%202.2021.pdf?ver=lth8ULcHe9BJRypqplhDPA%3d%3d).
* Successful completion of the ADC examination, or completion of Examination Waiver Form

**Ohio Chemical Dependency Professionals Board**

**77 South High Street**

**16th Floor**

**Columbus, OH 43215**

**Ph: 614.387.1110**

**OKLAHOMA**

### **Certified Alcohol Drug Counselor Education (CADC)**

**As a CADC, you must hold a master’s degree in alcohol and substance abuse counseling**. You have to finish 300 practicum hours of supervised professional training in the 12 core functions. Have a supervision plan and agreement with a board-approved supervisor. Complete 4,000 hours of AODA professional employment, under supervision.

**Address**

101 NE 51st   
Oklahoma City, OK 73118

**Phone**

(405) 521-0779

**Website Address**

<https://www.okdrugcounselors.org/download.php/179/FORM_214_LADC_MH_COURSE_REQUIREMENTS.pdf>

**OREGON**

CADC I -

* **150 Education Hours**- Please see our [Education Form](https://mhacbo.org/en/cadc-education) for more details regarding course requirements.
  + All education hours must be accredited or approved by a recognized/approved accreditation body. MHACBO requires the following 6 Core Courses as part of the 150 Education Hours
    - Basic Counseling Skills (distance learning temporarily accepted until 12/31/2021)
    - Group Counseling Skills (distance learning temporarily accepted until 12/31/2021)
    - Alcohol & Drugs of Abuse Pharmacology
    - HIV/AIDS Risk Assessment & Risk Reduction
    - Counseling Ethics
    - Clinical Evaluation ASAM (American Society of Addiction Medicine Patient Placement Criteria 2 and DSM Substance Abuse Disorders)
* **1,000 Supervised Experience Hours in the Addiction Counselor Competencies -** Please see our [Supervision Form](https://mhacbo.org/en/supervised-experience/) for more details.
  + Must meet OAR 415/ISSR standards for Clinical Supervisor Qualifications in Addiction Treatment and must possess advanced addiction counselor certification.
* **NCAC I National Certification Exam**
  + Passing score on the NCAC I professional psychometric national certification examination from the National Association of Alcohol and Drug Abuse Counselors.  Please see our [Testing Composition](https://mhacbo.org/en/testing-composition/)overview for additional exam details

**Address**

2209 Lloyd Center  
Portland, Oregon 97232

**Phone**

503-231-8164

**Website Address**

<https://www.mhacbo.org/en/certifications/>

### **PENNSYLVANIA**

## CADC -

* **Must have a minimum of a bachelor’s degree in a behavioral science with a clinical application.** It is recommended that your degree be in Addiction Counseling.
* You are required to have logged 4,000 hours over two years in professional supervised employment in an AODA setting with at least 51% of these hours in direct client contact.
* If you have a non-Human Services Bachelor’s degree you will need to have 6,000 hours instead.
* You must have accrued 300 hours of direct supervision during your work experience.
* You need to have 300 hours of Addiction Counseling related education.
* With a minimum of 100 hours in alcohol and other drug abuse courses.
* You must have 6 hours in professional ethics and responsibilities.
* You must also have 6 hours in classes related to communicable diseases.
* You must sign the Code of Ethics.
* You must pass the PCB written examination.
* You can find the [application](https://www.pacertboard.org/certifications) for the CADC here.

REQUIRED: 300 hours of relevant education/training of which 100 hours must be specific to substance use disorders and 6 hours in substance use disorders ethics. Most three-credit college/university courses count as 45 hours.

**Address**

P.O. Box 2649  
Harrisburg, PA 17105-2649

**Phone**

(717) 783-1389

**Website Address**

### <https://www.pacertboard.org/certifications>

**RHODE ISLAND**

### Provisional Alcohol and Drug Counselor (PADC)

140 total hours of relevant education/training to the field of substance use disorders.

6 of the hours must be in substance use disorders ethics.

6 of the hours must be in confidentiality.

6 of the hours must be in communicable diseases.

6 of the hours must be in medication assisted treatment.

Most three-credit college/university courses count as 45 hours. One training CE/CEU counts as one hour.

**Address**:

RI Certification Board

298 S. Progress Avenue

Harrisburg, PA 17109

**Phone**:

401.349.3822

**Website Address**

https://www.ricertboard.org/sites/default/files/applications/RICB\_PADC\_App\_2021.pdf

**SOUTH CAROLINA**

* **You need a minimum of an associate degree in a Human Services field or a Bachelor’s degree in any area from a regionally accredited university or college**.
* You must complete 270 hours of Addictions Counseling training/education in the 12 Core Functions: Screening; Intake; Orientation; Assessment; Treatment Planning; Counseling; Case Management; Crisis Intervention; Client Education; Referral; Reports and Record Keeping; Consultation.
* 4000 hours of clinically supervised work experience over two years. This must be experience within the 12 core functions.
* 150 hours of direct supervision by a CCS.
* Sign the South Carolina Certification Ethical Standards statement.
* Pass the Level I written examination
* Pass the oral examination.

**Address**

Kingstree Building  
110 Centerview Drive  
Columbia, SC 29210

**Phone**

(803) 896-4300

**Website Address**

<https://llr.sc.gov/cou/>

**SOUTH DAKOTA**

South Dakota does not require CAC level candidates to have earned a degree, but higher education is always helpful in the job market. The minimum CAC educational requirement is one year of fulltime addiction-related coursework from a BAPP-approved institution of higher learning. The 27 hour minimum of this special coursework must include one three-hour course in these subjects:

* Group drug and alcohol counseling
* Individual counseling foundations
* Family counseling for alcohol/drug abuse issues
* Addiction professional ethics
* Diverse populations
* An elective in substance abuse studies

The LAC candidate must complete a required seven courses, with a minimum of five at the graduate level. These courses include:

* Addiction counseling techniques and theories
* Assessment and case management
* Treatment planning
* Clinical supervision
* Multicultural competency
* Psychopathology or psychopharmacology
* Professional, legal and ethics standards.

For both CACs and LACs, a minimum of a C grade is required in each course for accreditation.

**Address**

1351 N. Harrison Ave.  
P.O. Box 340  
Sioux Falls, SD 57501

**Phone**

(605) 224-1721

**Website Address**

<https://dss.sd.gov/licensingboards/examiners.aspx>

**TENNESSEE**

To become a LADC in Tennessee, at either level I or II, you must satisfy the state's education requirements. Those include 270 clock-hours of classroom training in the field of addiction. Your education should cover the following domains:

* Clinical evaluation
* Treatment planning
* Referral
* Service coordination
* Counseling
* Client, family, and community education
* Documentation

**Address**

**Board of Alcohol and Drug Abuse Counselors  
665 Mainstream Drive, 2nd Floor  
Nashville, TN 37243**

**Phone**

**(615) 741-5735**

**Website Address**

<https://www.tn.gov/health/health-program-areas/health-professional-boards/ad-board/ad-board/continuing-education.html>

**TEXAS**

To become an LCDC in Texas, you must first satisfy the state's academic requirements. Texas asks that you complete 270 clock-hours of classroom time that focus on your career. They have a specific breakdown for your coursework.

Texas asks that 135 hours of your schooling focus specifically on the study of addictions and addiction treatment. The remaining 135 hours should be related to counseling, but not specific to addictions or substance abuse disorders.

**Address**

P.O. Box 149347, Mail Code 1982  
Austin, Texas 78714-9347

**Phone**

(512) 834-6658

**Website Address**

<https://www.hhs.texas.gov/doing-business-hhs/licensing-credentialing-regulation/professional-licensing-certification-unit/licensed-chemical-dependency-counselor-program>

**UTAH**

Official transcript or certificate from an accredited institution or higher education that verifies completion of the substance abuse education program that includes and verifies **completion of at least 200 hours of substance use disorder related education and a supervised practicum of at least 200 hours.** (This information must be identified on the certificate of transcript)

**Address**

P.O. Box 146741  
Salt Lake City, UT 84114-6741

**Phone**

(801) 530-6628  
(866) 275-3675 (Utah toll-free number)

**Website Address**

<https://dopl.utah.gov/sudc/>

**VERMONT**

The Apprentice Addiction Professional (AAP) can receive certification to practice substance abuse counseling by meeting these requirements: 18 years of age or older; receiving an associate’s (two-year degree from an accredited community college program) degree; within five years before applying for certification, you have completed at least 40 hours of substance use disorder education—your courses should have included screening, assessment and engagement; treatment planning, collaboration with other agencies and referral; addictions counseling and a minimum of six hours of professional ethics theory. This last requirement should include HIPAA and CFR 42 Part 2 experience (respecting the confidentiality of the records of substance abuse disorder clients; employment or approval for employment as an AAP at an ADAP certified provider’s office and, finally; pass the AAP certification exam.

**Address**:

89 Main Street, 3rd Floor

Montpelier, VT 05620

**Phone**:

802-828-1505

**Website:**

https://sos.vermont.gov/alcohol-drug-abuse-counselors/forms-instructions/

**VIRGINIA**

To achieve the credential of a CSAC, you must have:

• A Bachelor’s degree; and,

• 240 clock hours of didactic training in substance abuse education from one of the following programs:

• A regionally accredited college or university; or

• Seminars or workshops from one of the approved providers and in the core content areas listed in 18VAC115-30-50.

• 120 of the required 240 hours must be completed prior to registration of supervision.

**Address:**

Perimeter Center  
9960 Mayland Drive  
Suite 300  
Henrico Virginia 23233-1463

**Phone**

(804) 367-4610

**Website Address**

<https://www.dhp.virginia.gov/Forms/counseling/CSAC/CSAC_Licensure_Process_Handbook.pdf>

**WASHINGTON**

A chemical dependency professional CDP must have a minimum of an associate degree, although a bachelor’s degree is preferred. The degree must be in substance abuse, human services or related fields. An alternative is the successful completion of 90 quarter or 60 semester college credits in courses from an approved school. A minimum of 45 quarter or 30 semester credits must include courses relating to the profession of chemical dependency and must include specific topics. (ALL OF WHICH ARE COVERED AT OCU)

**Address**

P.O. Box 47852  
Olympia, WA 98504-7852

**Phone**

(360) 236-2927

**Website Address**

### https://www.doh.wa.gov/LicensesPermitsandCertificates/ProfessionsNewReneworUpdate/SubstanceUseDisorderProfessional/LicenseRequirements

### **WEST VIRGINIA**

## **Alcohol and Drug Counselor (ADC)**

Requirements for the Alcohol & Drug Counselor Certification are as follows:

* 6 years of qualifying experience (accredited degree = 3 of the 6)
* 300 hours of training/instruction 70 of which must be addiction specific, 6 hours of the 70 addiction specific training/instruction must be addiction specific ethics
* 3 years supervised work experience to chemically dependent individuals/families
* 100-300 hours supervised work experience, (or less, depending on the level of education documented) 10 hours minimum in the twelve core functions
* Must live or work 51% of the time in West Virginia
* Must pass the IC&RC International ADC Examination
* Must have valid government issued photo ID to test
* Must adhere to counselor specific code of ethics (NAADAC)
* Must re-certify every two years with 40 hours of continuing education, including 6 hours of addiction specific ethics.

**Address**

815 Quarrier Street, Suite 212  
Charleston, WV 25301

**Phone**

(304) 558-5494  
(800) 520-3852

**Website Address**

<https://www.wvcbapp.org/applications>

**WISCONSIN**

* Minimum 360 hours in substance use disorder post-secondary education in substance abuse disorder treatment with specific hours of training in the following domains:
  + Substance Abuse Assessment (60)
  + Substance Abuse Counseling (60)
  + Substance Abuse Case Management (60)
  + Substance Abuse Education (60)
  + Substance Abuse Professional Responsibility (60)
  + Boundaries and Ethics (6)
  + Electives in any of the above domains (54)

* 3,000 hours of clinically supervised work experience (within the past five years) including the following:
  + All clinically supervised work experience must be in the eight domains: counseling, clinical evaluation, documentation, treatment planning, referral, service coordination, patient family and community education, professional and ethical responsibilities. You may substitute a portion of your work requirements with a degree as follows:
  + Associate’s degree for 500 hours
  + Bachelor’s degree for 1000 hours
  + Master's degree for 2000 hours

* Pass the National Association for Alcoholism and Drug Abuse Counselors NCAC I exam

**Address**

4822 Madison Yards Way  
Madison, WI 53705

**Phone**

(608) 266-2112

**Website** <https://dsps.wi.gov/Pages/Professions/SubstanceAbuseCounselor/Default.aspx>

**WYOMING**

### **Certified Addictions Practitioner (CAP) Requirements**

* Earn a bachelor's degree or higher in chemical dependency, substance abuse, or a related addiction subject as approved by the National Board for Certified Counselors. Courses must include the following:
  + Addictions Assessment
  + Addictions and Special Populations
  + Addictive Behaviors
  + Alcoholism, Drugs and Behavior
  + Compulsive Behaviors
  + Counseling Ethics (two hours)
  + Counseling Skills
  + Counseling Theories (three hours)
  + Methods and Techniques of Individual and Group Counseling (three hours)
  + Theories and Principles of Counseling and Psychotherapy
* Complete a practicum in Addictions/Chemical Dependency Counseling

* Pass the NAADAC NCAC Level II exam OR the International Certification and Reciprocity Consortium (IC&RC) Alcohol and other Drug Abuse Counselor exam (AODA)

**Address**

2001 Capitol Ave, Room 105  
Cheyenne, WY 82002

**Phone**

(307) 777-3508

**Website Address**

<https://mentalhealth.wyo.gov/>