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| **Official High School Transcript** |

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| **Student Information** | **School Information** |
| **Full Name:**  **Address:**  **Phone Number:**  **Email Address:**  **Date of Birth:**  **Parent/Guardian:** | **Name:**  **Address:**  **Phone Number:**  **Email Address:** |

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| **Academic Record** |

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| **School Year:**  **Grade Level:** 9th | | | | **School Year:**  **Grade Level:** 10th | | | |
| ***Course Title*** |  | ***Credit***  ***Earned*** | ***Final***  ***Grade*** | ***Course Title*** |  | ***Credit***  ***Earned*** | ***Final***  ***Grade*** |
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| **Total Credits:**   **GPA:**   **Cumulative GPA:** | | | | **Total Credits:**   **GPA:**   **Cumulative GPA:** | | | |
| **School Year:**   **Grade Level:** 11th | | | | **School Year:**   **Grade Level:** 12th | | | |
| ***Course Title*** |  | ***Credit***  ***Earned*** | ***Final***  ***Grade*** | ***Course Title*** |  | ***Credit***  ***Earned*** | ***Final***  ***Grade*** |
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| **Total Credits:**   **GPA:**   **Cumulative GPA:** | | | | **Total Credits: GPA: Cumulative GPA:** | | | |

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| **Academic Summary**  Cumulative GPA:  Credits Earned:  Diploma Earned:  Graduation Date: | **Grading Scale**  90 – 100 = A  80 – 89 = B  70 – 79 = C  60 – 69 = D  59 – below = F | **Notes**  \* Coursework taken at a local community college. Official transcript from college has been requested and will be sent to you shortly. |
| *I do hereby self-certify and affirm that this is the official transcript and record of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_in the academic studies of \_\_\_\_\_\_\_\_.*  Signature: Title: Date: | | |