

Writing Your

**Academic
Suspension Appeal**

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| **You are answering one main question:** **Why should the Academic Policies Committee allow me to enroll next semester?****What evidence does the Committee want to see?**1. Tell us what led to your suspension. Show us you understand what went wrong.
2. Describe your plan of action for each challenge. Show us how you can succeed academically.
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**Contents**

1. Your Information – Name & Academic Program
2. Goals: What degree do you want to earn? How will it help you reach your life goals?
3. Evaluation and Strategy:

*Describe what led to your academic suspension.*

*Here are some common topics for you to consider.*

* **Academic Habits**
	+ Did you use OCU’s academic support program last semester?
	+ What habits do you need to build?
	+ What are your strategies?
* **Circumstances Around You**
	+ Plan of action to overcome these circumstances.
	+ Actions you already taken.
* **Attitudes & Spiritual Life**
	+ How did your attitudes and spiritual life affect your academics?
	+ What has changed? What changes do you need to pursue?
* **Additional Comments**
	+ Is there anything else you want the committee to know?
	+ Was there anything OCU could have done differently to help you?
* **Summary: Why should the Committee allow me to enroll next semester?**
	+ Have you shown us you are ready for a successful semester?
	+ How does your plan address the important issues?
	+ What actions have you already taken?
	+ What new attitudes ensure your success?
* **Commitment: If your appeal is granted, how will you**
	+ Put this plan into action?
	+ Follow through with the commitments you’ve made?