

2022

Annual Security Report

OHIO CHRISTIAN UNIVERSITY
OFFICE OF INSTITUTIONAL EFFECTIVENESS

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Policies for Preparing the Annual Security Report

The Office of Institutional Effectiveness is responsible for the preparation of this report. Campus Security, Campus Security Authorities, and local law enforcement provide crime statistics to the Office of Institutional Effectiveness for inclusion in this report. Other University departments are consulted as appropriate. Once this report is compiled, it and the crime statistics are reviewed by members of the Annual Security Report Committee for approval. Members of this committee are selected by the Provost and is chaired by the AVP for Institutional Effectiveness.

Members of the campus community are encouraged to review this report and familiarize themselves with the policies, procedures, and tips for safe practices. A copy of the report is available online at <http://www.ohiochristian.edu/about-ocu/campus-security-fire-safety>. Campus community members will receive an email upon registration and/or annually with the report attached and notifying them of where to access the report on the University's website. These individuals may also request a paper copy of the report from the Office of Institutional Effectiveness

Definitions:

University: University shall always refer to Ohio Christian University unless otherwise specified

Residential Campus: The residential campus is located at 1476 Lancaster Pike, Circleville, Ohio.

Non-campus Locations: Non-campus locations include administrative building in Circleville as well as any location that AGS classes meet.

Residential Undergraduate Students: Students who are enrolled full or part-time in the University who attend day classes at the Circleville Campus.

Online Students: Students who attend Ohio Christian University online.

Trailblazer Academy: Ohio Christian University's College Credit Plus program with local and national high school students.

College Credit Plus Program (CCP): Program that allows students to take undergraduate college classes while still attending high school.

Campus Security Authority (CSA): A Campus Security Authority is an employee which has been designated as a preferred venue for reporting crimes and are mandated reporters of crimes for the inclusion of Clery crime statistics.

Campus Law Enforcement Policy Statements

Authority to Arrest and Relationships

Ohio Christian University maintains a department of Campus Security on their residential campus. This office has the authority to ask persons for identification, enforce campus bans, and issue traffic citations which are billed to student and staff accounts. The Campus Security Department does not have the authority to arrest but are able to detain. The Pickaway County Sherriff's Department handles all criminal incidents. Ohio Christian University has an agreement with the Pickaway County Sherriff 's Department which allows the Sherriff's Department to issue citations and maintain a presence on campus. Select security officers have been trained and are certified to carry weapons including handguns, mace, and/or batons.

Accurate and Prompt Reporting Policy

Ohio Christian University employs a Department of Campus Security on the residential Circleville campus for the safety of all members of the University. All members of the University community are expected to report any criminal activity they witness to both local law enforcement and University Security in a prompt and accurate manner. For non-Circleville campuses or non-campus locations, members of the community are expected to report to a Campus Security Authority and local law enforcement. This attention to reporting aids potential investigations and helps ensure a safe environment.

Monitoring and Reporting of Criminal Activity Off-Campus

The University does not maintain or recognize any type off-campus student organizations. Criminal activity occurring at any remote or satellite non-campus locations or branch campus of Ohio Christian University should be reported directly to local authorities and a Campus Security Authority.

Reporting Crimes and Other Emergencies

Reporting of Criminal Offenses

All crimes should be reported to local law enforcement, Campus Security, and a Campus Security Authority. In the event of an emergency, dial 9-1-1. For non-emergencies, on the Circleville Campus individuals may contact the Office of Campus Security. The on-duty staff member can be reached by calling (740)-412-5337. Individuals may also visit the security office on the second floor of the Dean and Diana Hickman Student Center. The Pickaway Sherriff's Department may be reached at (740)-474-2176.

Students and other members of the OCU community at non-campus locations should notify local law enforcement by dialing 911. They should also report crimes to a Campus Security Authority.

The University recognizes the following Campus Security Authorities as preferred venues to report crime or suspicious activities to:

Title	Phone	Location
Campus Security	(740)-412-5337	Dean and Diana Hickman Student Center
Director of Spiritual Formation	(740)-477-7723	Student Development Office
Director of Student Engagement	(740) 497-4616	Student Development Office
Athletic Director	(740) 969-5553	Rear of Maxwell Center

The University trains all employees designated as Campus Security Authorities in an annual training session that includes the distribution of a handbook of procedures and policies which is also made available online.

Policies for Timely Warnings

In the case that a serious or continuing threat of a Clery crime or a general emergency has been reported to campus security authorities or local law enforcement, campus community members will receive a warning of these incidents. This includes incidents such as violent crimes, crimes against persons, threats to persons or property, or weather emergencies.

Timely Warnings will be issued by the Office of Student Development, Campus Security, or the University Provost's office. Warnings will be disseminated by email, campus postings, and/or the University's Personalized Emergency Notification Network (RAVE) system.

The RAVE system delivers a recorded voice message and text message to registered residential student users via their phone. Individuals may opt into the system by registering their phone number at my.ohiochristian.edu/student-development/personal-emergency-notification-network-RAVE. University officials may also use the RAVE system to deliver warning via text message, so it is recommended that individuals register a cell phone number rather than a landline whenever possible. Register here: <https://www.getrave.com/login/ohiochristian>

Voluntary Confidential Reporting Policy

Ohio Christian University employs a Director of Spiritual Formation as part of the Office of Student Development on the Circleville campus. The Director of Spiritual Formation is not required to report crimes disclosed by their counselees. She/He is encouraged to inform individuals of the correct reporting procedures. The Director of Spiritual Formation is required to report crimes against minors.

Some faculty and staff may be ordained ministers or licensed counselors. Unless employed by the University specifically as a chaplain or counselor, this exemption does not apply to them, and they still must report any crimes disclosed to them.

Students who serve as student chaplains must report any crime disclosed to them. This exemption does not apply to them.

Because Ohio maintains certain public records laws, Ohio Christian University is unable to provide voluntary confidential reporting of criminal offenses for the inclusion of the annual crime statistics. Members of the Ohio Christian University community are encouraged to file official police reports to provide for the safety of the community. Any member of the University community who is aware of a crime is mandated to report this crime. Procedures for reporting crimes are found on page 4 of this document.

Campus Safety Program Policy Statements

A campus safety and security presentation is given to all incoming students during a mandatory orientation session. This presentation addresses services Campus Security provides for the safety of the campus body and is provided. This training includes crime prevention tips as well as ways that students can help keep the campus safe by reporting crimes and suspicious activities and being aware of their surroundings. Student Development also leads discussion on the Lifestyle Agreement presented in the student handbook. This describes policies related to drug, alcohol, and other prohibitive activities as well as policies to seek help when needed.

Emergency Notification and Evacuation

Emergency Notification Policy

Campus community members will receive an emergency notification for situations that pose an immediate threat to their health or safety. This includes, but is not limited to, serious contagious illnesses, tornadoes and severe weather, gas leaks, bomb threats, or active assailants.

In the event of a campus emergency that places members of the community in immediate danger; emergency messages will immediately be sent by phone and/or email messages. Warnings will be disseminated through campus email and the University's Personalized Emergency Notification Network (RAVE) system. Process for signing up for RAVE is in this document in the section titled "Policies for Timely Warnings" on page 4.

Confirmation of a significant emergency or dangerous situation, the crafting of emergency messages, and the initiation of the RAVE system will fall to the Provost, Security, and the Vice President of Finance and Operations. If an emergency is discovered by a member of the OCU community, they should immediately dial 9-1-1 and then contact campus security at (740)-412-5337. Campus security will then immediately contact the Vice President of Finance and Operations. The Vice President of Finance and Operations in communication with the Director of Student Life and any emergency services including in the Pickaway County Sherriff's Department, Circleville Fire Department, Pickaway County Health Department or any other government agency deemed necessary, will confirm that the emergency reported is valid as quickly and safely as possible through the emergency and campus personnel, such as Campus Security, Residence Life Staff, or Facilities staff. This does not preclude the immediate activation of the RAVE system. If the emergency is confirmed, the Student Development Office will craft an emergency voice call, and/or text message, and/or email to all members of the OCU community. This message will contain instructions including whether to relocate, stay put, shelter-in-place, avoid areas of campus, and pertinent information regarding the emergency that is necessary for the safety of the community. This message will be created in consultation with government officials if necessary and will consider the safety of the campus community. This message will immediately be sent via voice and/or text message and by University email.

Upon confirmation of an emergency, University officials will without delay and considering the safety of the community will activate emergency procedures to alert the community. The only exception is if the Student Development Office and Security Office deem notification of the situation to pose harm to the efforts to assist a victim, contain, respond to or mitigate the emergency in their professional judgement or by the advice of the Incident Commander.

The following is a list of titles and organizations that are responsible for emergency procedures. Ohio Christian University does not maintain a campus police or fire department. Ultimately, the management of any crisis is handled by the appropriate government agency.

Ohio Christian University Personnel:

Vice President of Finance and Operations and Crisis Management Director

Duties: Confirming emergency and coordinating University response

Campus Security- OCU security team in charge of monitoring the campus

Duties: Responsible for alerting Vice President of Operations to any emergency reported to them

Outside Agencies:

Incident Commander- Typically the Fire Chief or Captain or other government official such as county sheriff or health commissioner

Pickaway County Sheriff's Department- Law enforcement agency with jurisdiction over the Circleville Campus

Circleville Fire Department- Fire Department with jurisdiction over the Circleville Campus

Pickaway County Health Department- Local health department

The President or their designee is the only authorized spokesperson for the University in the case of an emergency. He/she is charged with the communication of the emergency to the media and determining what pertinent information to release to parents of students. The contact to students' parents will be the responsibility of the Student Development Office. Further emergency communication to surrounding areas is the responsibility of the appropriate government agency and the Incident Commander.

Emergency Drills, Testing, and Evacuation Procedures

The University will hold annual announced tabletop tests of its emergency response and evacuation procedures. This test will contain drills for testing the RAVE Alert system, building lockdown procedures, and coordinated exercises with a representative of a government agency. At least one representative from each building must be involved in the tabletop exercise. Additionally, Residence Life and Campus Security will hold at least one emergency evacuation drill each year which can be either announced or unannounced for the residence halls on campus. Resident Directors will submit reports to the Chief of Campus Security evaluating the successfulness and addressing any potential problems that arose during testing.

The University document "OCU Emergency Operations Plan" is being revised for yearly distribution in conjunction with the tabletop exercise through an email and also will be made available at <https://www.ohiochristian.edu/emergency-disaster-management/emergancy-plans>

The Department of Operations and Campus Security will document each test with a description of the exercise, the date, time and whether it was announced or unannounced. Test documentation will be kept on record for seven years.

University Policy

Missing Student Notification Policy

If a member of the OCU community has reason to believe that a student who is a resident of University-run housing is missing, they should immediately report this Campus Security at (740) 420-5937, Residence Life Staff or the Pickaway County Sheriff's Department at (740)-474-2176. Any individual to receive information on a potential missing student should immediately direct that information to Campus Security. Should Security be unavailable, community members should contact Residence Life Staff and then the Pickaway County Sherriff's Department.

Students may identify confidentially on the Consent for Release of Information form an individual to be contacted by the University if the student is determined to be missing. The University will notify the confidential contact

within 24 hours of determining the student to be missing. This confidential contact will be available only to authorized campus authorities and law enforcement during the investigation. Students', who are under the age of 18 and not emancipated, parents will be notified immediately if that student has been determined to be missing.

If notified, Campus Security will create a missing person report and begin an investigation. If a student has been determined to be missing for 24 hours, Campus Security will contact the Pickaway County Sheriff's Department within 24 hours of determining that said student was missing. This does prevent Campus Security from contacting law enforcement before the student has been missing for a full 24 hours. If a student is under 18 years of age and not emancipated, the parents/guardians and designated contact individual(s) will be notified of the student's missing status within 24 hours of that determination.

Security of and Access to Campus Facilities Policy

All campus facilities including residence halls, academic and office buildings are always locked. Resident students are granted access to buildings, including their specific hall via their student identification card. Resident students are also issued a key to their room.

As part of their rounds, Campus Security officers check for potential indoor and outdoor security and safety problems and report any issues to the Chief of Security for resolution.

Disclosure of Results of Disciplinary Proceedings Policy Statement

Ohio Christian University, will upon written request, disclose to the alleged victim of a crime or non-forcible sex offense the report of the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim will be provided the results upon written request.

Drug, Alcohol, and Substance Abuse Policy

The possession, sale, and/or use of alcoholic beverages of any description, non-medical narcotics, or hallucinogenic drugs, including marijuana, is completely and strictly prohibited on the campus of Ohio Christian University or denominational property. Those in violation risk immediate dismissal and may be subject to civil penalty and federal financial assistance penalties as well. The University will cooperate with government agencies enforcing state and federal laws pertaining to underage drinking and illegal drugs.

All tobacco is prohibited on the University campus and denominational grounds at all times. It is expected that any resident undergraduate student who has a habit of tobacco use will make every effort to quit. Counseling and other assistance is available. The University reserves the right to enforce accountability guidelines when deemed necessary.

The University will fully cooperate with law enforcement, if a member of the University community is apprehended violating drug or alcohol laws on University property or participating in a University activity. Violating state or federal laws regarding alcohol or drugs is a violation of University policy and will be handled in a separate disciplinary manner by the University.

The University's Alcohol and other Drug Abuse Prevention Handbook is published biennially and distributed to all students annually in the first semester. This handbook can also be found at <http://www.ohiochristian.edu/about-ocu/campus-security-fire-safety>.

Alcohol and Drug Related Laws

Disclaimer

The University does not claim that the summary of alcohol and drug law given in this document to be comprehensive or to substitute for the careful reading of the complete laws and sanctions related to alcohol or drug use on the federal, state or local level. Please consult legal counsel for greater clarity and legal advice.

Federal Law

Federal law prohibits, among other things, the manufacturing, distributing, selling and possession of controlled substances as outlined in 21 United States Code, Sections 801 through 971. Depending on the amount, first offense maximum penalties for trafficking marijuana range from five years' imprisonment and a fine of \$250,000 to imprisonment for life and a fine of \$4 million. Again, depending on the amount, first offense maximum penalties for trafficking other controlled substances (e.g. methamphetamine, heroin, cocaine, cocaine base, PCP, LSD, fentanyl and fentanyl analogue) range from five years to life imprisonment and fines range from \$2 to \$4 million. First offense penalties and sanctions for the illegal possession of small amounts of controlled substance range from up to one year in prison or a fine of at least \$1,000.

Ohio law

Ohio Revised Code (ORC) Section 2925.02 provides that no person shall knowingly corrupt another with drugs by inducing or forcing them to use a controlled substance.	PENALTY FOR VIOLATION: Mandatory imprisonment from 6 months to 10 years, depending upon amount and type of drug involved and history of previous drug abuse offenses.
ORC 2925.03 provides that no person shall knowingly "traffic" in controlled or illicit substances, including marijuana. Trafficking includes selling, offering to sell, delivering, distributing, preparing, cultivating, and manufacturing of controlled substances.	PENALTY FOR VIOLATION: Mandatory fines range from \$100 to \$20,000, depending on offense and drug involved. Mandatory jail sentences range from 6 months to 10 years.
ORC 2925.11 provides that no person shall knowingly obtain, possess, or use a controlled substance.	PENALTY FOR VIOLATION: Drug abuse involving amounts of marijuana less than 100 grams carries a penalty of \$100. Other violations involving marijuana result in mandatory jail terms of not more than 8 years and mandatory fines of \$15,000. Drug abuse offenses involving other drugs may result in jail terms of up to 10 years and fines of \$20,000.
ORC 2925.12 provides that no person shall make obtain, possess, or use drug abuse instruments.	PENALTY FOR VIOLATION: A first offence can carry a jail term of up to 90 days and fines of \$750.

ORC 2925.14 provides that no person shall knowingly use, possess with purpose to use, sell, manufacture or advertise drug paraphernalia.	PENALTY FOR VIOLATION: Depending upon the facts, imprisonment up to 6 months and fines up to \$1,000.
ORC 2925.31 provides, except for lawful research, clinical, medical, dental, or veterinary purposes, no person with intent to induce intoxication or similar effect, shall obtain, possess, or use a harmful intoxicant.	PENALTY FOR VIOLATION: Up to \$1,000 and 6 months in jail.
ORC 2925.37 provides that no person shall knowingly possess, make, sell, or deliver counterfeit controlled substances.	PENALTY FOR VIOLATION: Depending upon the facts, the penalty can be up to 180 days in jail and a \$1,000 fine, but aggravating circumstances can cause the offense to become a felony of the fourth degree with prison terms between 6-18 months and a fine up to \$5,000.
ORC 4301.63 provides that no person under the age of 21 years shall purchase beer or intoxicating liquor.	PENALTY FOR VIOLATION: A fine of not less than \$25 nor more than \$100 may be imposed. The court may order that the fine be paid by the performance of public work at a reasonable hourly rate established by the court and shall designate the time within which the public work shall be completed.
ORC 4301.631 provides that no underage person can purchase low alcohol beverages, that no person may furnish low alcohol beverages to an underage person, and that no person shall allow underage persons to consume low alcohol beverages on his/her property.	PENALTY FOR VIOLATION: Punishments for violating ORC 4301.631 range from fines of \$25 to \$250 and imprisonment up to 30 days.
ORC 4301.633 provides that no person shall knowingly furnish any false information as to the name, age, or other identification of any person under 21 years of age for the purpose of obtaining beer or intoxicating liquor for a person under 21 years of age, by purchase or as a gift.	PENALTY FOR VIOLATION: Misdemeanor of the first degree. The maximum penalty is imprisonment for not more than 6 months and a \$1,000 fine.
ORC 4301.634 provides that no person under the age of 21 years shall knowingly show or give false information concerning his name, age, or other identification for the purpose of purchasing or otherwise obtaining beer or intoxicating liquor in any place in this state where beer or intoxicating liquor is sold under a permit issued by the department of liquor control.	PENALTY FOR VIOLATION: Misdemeanor of the first degree. The maximum penalty is imprisonment for not more than 6 months and a \$1,000 fine.
ORC 4301.64 prohibits the consumption of any beer or intoxicating liquor in a motor vehicle.	PENALTY FOR VIOLATION: Misdemeanor of the fourth degree. The maximum penalty is imprisonment for not more than 30 days and a \$250 fine.
ORC 4301.69(A) prohibits selling beer or intoxicating liquor to a person under the age of 21 years, or buying it for or furnishing it to such a person.	PENALTY FOR VIOLATION: Misdemeanor. The maximum penalty is imprisonment for not more than 6 months and a fine of not less than \$500 and no more than \$1,000.

<p>ORC 4301.69(E) provides that no underage person shall knowingly possess or consume any beer or intoxicating liquor, in any public or private place, unless he is accompanied by a parent, spouse, or legal guardian, who is not an underage person, or unless the beer or intoxicating liquor is given for medical or religious purposes.</p>	<p>PENALTY FOR VIOLATION: Misdemeanor of the first degree. The maximum penalty is imprisonment for not more than 6 months and a \$1,000 fine.</p>
<p>ORC 4511.19 prohibits any person from driving a motor vehicle while under the influence of alcohol and/or any drug of abuse.</p>	<p>PENALTY FOR VIOLATION: Misdemeanor of the first degree. The maximum penalty is imprisonment for not more than 6 months and a \$1,000 fine, in addition to license suspension. Penalties for repeat offenders can result in up to 5 years in prison.</p>

Local Law

Circleville drug and alcohol laws can be found at:

[http://library2.amlegal.com/nxt/gateway.dll/Ohio/circleville_oh/codifiedordinancesofcirclevilleohio?f=templates\\$fn=default.htm\\$3.0\\$vid=amlegal:circleville_oh](http://library2.amlegal.com/nxt/gateway.dll/Ohio/circleville_oh/codifiedordinancesofcirclevilleohio?f=templates$fn=default.htm$3.0$vid=amlegal:circleville_oh)

Online students please refer to your local municipal law for additional possible laws.

Drug & Alcohol Abuse Prevention Programs

The use of drugs and alcohol are prohibited by students, staff and faculty of Ohio Christian University. Members of the community who struggle with issues that violate this policy are referred to the reconciliation process. Residential students undergo a training session at the beginning of each academic year consisting of risk awareness and distribution of University Policy. Here are some other helpful program elements:

- OCU is a drug free and alcohol-free campus. There are no activities that OCU sponsors that has alcohol present.
- Student sign a Lifestyle Agreement acknowledging that they have read the handbook and agree to follow the code of conduct.
- Staff and faculty sign a document indicating that they agree to adhere to OCU's policies, such as alcohol and drug.
- Drug and Alcohol Prevention Handbook distributed twice a year to faculty, staff, and students.
- New Student Orientation has a session devoted to OCU's drug and alcohol policies and resources. Sessions occur in August and January, prior to classes starting.
- Drug and alcohol policies listed in Student Handbook and Employee Handbooks
- Drug and alcohol sanctions for offenders are consistently enforced.
- Student Athletes who violate drug and alcohol policy lose a percentage of their season, depending on severity of violation. This is stated in the Student Athlete Handbook.
- Student Leaders in Residence Life have extensive training annually in protocols on how to handle student situations involving drug and alcohol. Local law enforcement assists with training.
- Professional staff in Residence Life receive extensive training annual in protocols on how to handle situations involving drug and alcohol on campus.
- Financial Aid policy on drug and alcohol convictions

Good Samaritan Policy

Because Ohio Christian University believes that student safety and health are of high importance, this policy was implemented to encourage students to take immediate action during times of medical emergencies or other crises. The University encourages students to take active steps to protect the safety and well-being of the OCU community. OCU is aware that the Code of Conduct or Lifestyle Agreement can cause students to be reluctant to seek medical help or other assistance for themselves or others out of fear that they will be punished for their actions by the University. During crisis situations involving drugs, alcohol, sexual misconduct (rape, sexual assault, domestic violence, dating violence, stalking, etc.), OCU urges students to take positive action to care for one's self or others who need immediate care. Because of this, no University disciplinary sanctions will be issued to either the reporting student(s) or to the student(s) in need of assistance related to the violations that occurred at or near the time of the incident.

This policy applies to students who report sexual misconduct or participate as key witnesses

in sexual misconduct investigations, or who seek medical assistance for themselves or another by contacting an appropriate official (Resident Advisor, Resident Director, Campus Security, or by calling 9-1-1). It should be noted the incident will be documented and that educational or health interventions may be deemed appropriate and considered in place of disciplinary sanctions

Amnesty Policy

We know that students can sometimes be fearful of asking for help, so we have established a Reconciliation Process. Through this process, you can admit your struggles, accept accountability for them, and receive the help and support you need to work through your issues. If you ask for help, you will be asked to abstain from the behavior and may be asked to sign a behavioral agreement and/or to seek professional help.

When you request to be part of this process, you will not be suspended for the behavior(s) you requested Amnesty for, which occurred prior to beginning the process, but you will have to embrace the change process. This policy allows students who want to receive help and support to work through these issues and accept accountability for these behaviors without going through the normal discipline process. Those students who seek help from the Office of Student Development receive appropriate assistance. Students requesting help are asked to abstain from the behavior and may be asked to sign a behavioral agreement and/or required to seek professional help. Students must request this before any disciplinary confrontation addressing the specific inappropriate behavior(s) occurs. The University can help you do that through counseling, mentoring, discipleship programs, accountability software, behavioral agreements and more. Students who wish to have more information on the amnesty process must speak directly with the Director of Student Life.

It should be noted that the Amnesty and Good Samaritan Policy does not cover an individual's act of sexual violence such as rape or other harmful acts which put other people at risk of endangerment.

Sex Offense Policy Statements

Ohio Christian University prohibits the crimes of sexual harassment, dating violence, domestic violence, sexual assault, and stalking. These crimes are taken seriously by the University. The University will take every effort to prevent these crimes, protect the victims of these crimes and bring perpetrators of these crimes to justice.

Applicable Definitions

Consent: clear verbal or non-verbal communication, freely and actively given, that is mutually understood as willingness to participate in a sexual activity and the conditions of that sexual activity. An individual may withdraw consent for further sexual activity at any time with clear communication to the other party. An individual's consent to one sexual activity cannot be seen as consent to other sexual activity. Consent cannot be given by a person who has not reached an age under state law by which they are permitted to consent, by individuals with a developmental or cognitive disability that prevents them from having the capacity to consent, and by individuals who are Incapacitated. If consent cannot be given by an individual, sexual activity with that individual is considered to be without consent, even if the person appears to have given consent. Silence or failure to resist does not constitute consent. Consent cannot be obtained through force, threat of force, fraud, or coercion. Consent for previous sexual activity between the parties does not constitute consent for future sexual activity.

Incapacitation: the state of being unconscious, asleep, or under the influence of drugs

and/or alcohol to such an extent that the person cannot appreciate the nature or consequences of their actions. Incapacitated individuals cannot give consent. Note that incapacitation is not a defense to prohibited conduct.

Rape: carnal knowledge of a person, without the consent of the complainant, including instances where the complainant is incapable of giving consent because of their age or because of their temporary or permanent mental or physical incapacity. Carnal knowledge is defined as the slightest penetration of the sexual organ of the female (vagina) by the sexual organ of the male (penis).

(ii) **Sodomy:** oral or anal sexual intercourse with another person, without the consent of the complainant, including instances where the complainant is incapable of giving consent because of their age or because of their temporary or permanent mental or physical incapacity.

(iii) **Sexual Assault With An Object:** the use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the complainant.

(iv) **Fondling:** the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the complainant, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental or physical incapacity.

(v) **Incest:** sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law. In Ohio, Revised Code Section 3101.01(A) provides that individuals nearer of kin than second cousins may not marry.

(vi) **Statutory rape:** sexual intercourse with a person who is under the statutory age of consent. In Ohio, Revised Code section 2907.02(A)(1)(b) provides that no person may have sex with a child under the age of thirteen. Ohio Revised Code Section 2907.04(A) provides that no person over the age of eighteen may have sex with a child under the age of sixteen.

Dating Violence: conduct on the basis of sex that consists of violence committed by a person who is or has been in a romantic or intimate relationship with the complainant. The existence of such a romantic or intimate relationship is determined by the length of the relationship, the type of relationship, and the frequency of interactions between the individuals involved in the relationship.

Domestic Violence: conduct on the basis of sex that consists of a felony or misdemeanor crime of violence committed by:

- (a) A current or former spouse or intimate partner of the victim,
- (b) A person with whom the victim shares a child in common,
- (c) A person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner,
- (d) A person similarly situated to a spouse of the victim under the domestic/family violence laws of the jurisdiction
- (e) Any other person against an adult or youth victim who is protected from that person's acts under the domestic/family violence laws of the jurisdiction.

Stalking: conduct on the basis of sex that consists of engaging in a course of conduct directed at a specific person that would cause a reasonable person to: (A) fear for the person's safety or the safety of others; or (B) suffer substantial emotional distress.

For purposes of the definition of Stalking under this Policy:

- A "course of conduct" means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.

- A “reasonable person” means a reasonable person under similar circumstances and with similar identities to the victim.
- “Substantial emotional distress” means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Stalking that is not based on sex, but otherwise meets the definition above, is addressed in the Student Handbook and the Employee Handbook.

Bystander Intervention

If you think someone is at risk for sexual assault or any of the other offenses mentioned in this policy, consider it an emergency and get involved. Do not wait for someone else to act.

- Be honest and direct.
- Do not be aggressive or use violence.
- Keep yourself safe.
- Get help from other bystanders, if necessary.
- Call the police if a situation becomes too serious.

Risk Reduction and Prevention Programs

The University provides resources and training for risk reduction and sexual violence prevention. This includes an awareness campaign, bystander intervention training for students and staff, and available resources for survivors of sexual violence.

Students desiring on campus resources for survivors of sexual violence (regardless of the time or location of the violence) can contact Title IX Administrator at titleix@ohiochristian.edu or for confidential services contact the Director of Spiritual Formation in the Office of Student Development.

Reporting Procedures and Policies

If a student is a victim of a sex offense, every effort should be made to find a safe location, receive any necessary medical treatment, and preserve forensic evidence. Forensic evidence can be retrieved over a month after an assault, however the quicker that forensic evidence can be preserved and collected is best. Forensic evidence may assist in proving a criminal offense occurred or may be helpful in obtaining a protective order.

The University strongly encourages victims to report sex offense crimes in a timely manner. Reports can be made directly to local law enforcement, Title IX Administrator or Campus Security. Students may also notify any Resident Director or personnel of Student Development of a sex offense. These University personnel can assist the student in making a report to law enforcement and will do so upon request. Seeking assistance does not mandate that a student file a report with law enforcement or University personnel, although the University does encourage students to do so. If the student chooses not to file an official police report, the student is still able to pursue University proceedings against the alleged offender.

While the University does not employ counselors, staff in the Office of Student Development can provide a list of area counselors, including counselors who travel to campus for sessions, should a student wish to pursue that type of support. Students may also contact the Sexual Assault Response Network of Central Ohio using their hotline at (614) 267-7020 or the National Sexual Assault Hotline at (800) 656-HOPE (4673).

The University will provide written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other service available for victims within the institution and in the community regardless of the location of the crime.

A victim of an alleged sex offence may also request a change to academic, transportation, working and living situations as well as other protective measures. The student or employee will receive written notification for options and how to request changes to these situations. The University will make every effort to comply with those requests if options are reasonably available regardless of the victim's decision to file a police report.

If a sexual offense is reported to the University, regardless of the location of the sex offense, the student or employee will be given written notification of their rights and options by the University.

Confidential Sexual Offense Reporting

Police reports are public records in Ohio. The law requires the reporting of crimes, and University policy dictates community members report any crime reported to them. For these reasons, the University is unable to provide a way to confidentially report crimes in the Clery Crime Statistics. If a member of the University community desires to make a confidential report not for the inclusion in the Clery statistics, medical professionals and clergy are not required to report crimes disclosed to them.

Reporting a crime may require disclosing sensitive information. This sensitive information not included in the police report is protected by the Family Educational Rights and Privacy Act (FERPA). The University will maintain the confidentiality of this information during the course of disciplinary proceedings to the extent that maintaining the confidentiality does not impair the course of the investigation or to provide the victim with any accommodations or protective measures.

Disciplinary Proceedings

If an complainant wishes to pursue University disciplinary proceedings against the respondent, the complainant may file a Title IX complaint with the Title IX Administrator at TitleIX@ohiochristian.edu.

In the case of a sex offense, the allegation shall be referred to the Title IX Adjudication Process. The University may prohibit contact between the complainant and the respondent and may, depending of the severity of the crime, provide alternative methods of protection including changes in housing. The proceedings will be prompt, fair, and impartial from the initial investigation to the final result of the proceedings. These proceeding will be conducted by officials who, at minimum, receive annual training on issues related to sexual harassment, dating violence, domestic violence, sexual assault, stalking and on how to conduct an investigation and hearing process that protect the safety of complainant and promote accountability. The Title IX process allows for 60 days for the investigation, 21 days from the time of hearing to decision and 5 days for the appeal.

The Title IX Investigator shall assume responsibility for preliminary investigation of the alleged misconduct. The matter shall be discussed thoroughly with the respondent and the complainant and a thorough effort made to collect all relevant information in the compilation of the facts of the case. The Title IX Administrator shall determine the time and place for the hearing and shall inform the decision maker.

The respondent and the complainant are entitled to the same opportunities and shall be

informed in writing by the Title IX Administrator of the following:

- The date, time and place of hearing
- The specific charges to be considered.
- The person's opportunities to have an advisor appear with him or her.
- The students' opportunity to confront or question witnesses through their advisor.
- The respondent student and all parties involved are warned that threats made toward a witness or any person involved in the case are in violation of civil law and will be taken seriously. Law enforcement authorities will be called immediately.
- The student's right of appeal

The respondent and the complainant and the decision maker shall have the right to call witnesses and to question witnesses brought by another party. For an incident of alleged misconduct involving more than one student, the committee reserves the right to consider the cases jointly or separately, subject to the request of the student for a private hearing.

Only the decision maker has the right to be present during deliberations and decision making. The decision and the institutional procedures to appeal the result of the proceeding of the committee shall be provided to the respondent and the complainant simultaneously by the officer in writing within 21 working days of the hearing. The University will use the preponderance of evidence standard. That is, if 51% of the evidence points to a conclusion, that is enough to convict in the disciplinary proceedings.

Disciplinary decisions made by the decision maker, in conjunction with Student Development conduct disciplinary personnel, will be simultaneously given to the respondent and the complainant and may be appealed by either the respondent or the complainant, provided that the appeal has been filed, in writing, in the Office of the Title IX Administrator within five business days of receiving written notification of the decision of the decision maker. The result of an appeal will be given in written notification to the respondent and the complainant. The results of the appeal are final.

Once the campus disciplinary proceedings are complete, the University has the right to impose sanctions ranging from campus restriction, fines or work detail, campus probation, early curfew, suspension, behavioral education sessions, counseling, to immediate dismissal.

Fuller explanation of the proceedings can be found in the Title IX Policy on the website at <https://www.ohiochristian.edu/title-ix>.

Registered Sex Offender Policy

A general list of local sex offenders may be found at:

<http://www.homefacts.com/offenders/Ohio/Pickaway-County.html>.

Searches for particular individuals may be conducted at:

<https://appgateway.drc.ohio.gov/OffenderSearch>

Circleville Campus	Year	On-Campus	On-Campus Residence Halls	Non-Campus Property	Public Property	Total
Murder/Non-Negligent Manslaughter	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	0	0	0	0	0
Negligent Manslaughter	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	0	0	0	0	0
Sex Offenses, Forcible	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	0	0	0	0	0
Sex Offenses, Non-Forcible	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	0	0	0	0	0
Robbery	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	0	0	0	0	0
Aggravated Assault	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	0	0	0	0	0
Burglary	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	0	0	0	0	0
Motor Vehicle Theft	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	0	0	0	0	0
Arson	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	0	0	0	0	0
Liquor Law: Arrests	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	0	0	0	0	0
Liquor Law: Disciplinary Referrals	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	0	0	0	0	0
Drug Law: Arrests	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	0	0	0	0	0
Drug Law: Disciplinary Referrals	2019	1	0	0	0	0
	2020	1	1	0	0	2
	2021	0	1	0	0	1
Illegal Weapons Possession: Arrests	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	0	0	0	0	0
Illegal Weapons Possession: Disciplinary Referrals	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	0	0	0	0	0
Stalking	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	0	0	0	0	0
Domestic Violence	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	0	0	0	0	0
Dating Violence	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	0	0	0	0	0
Above crimes and/or larceny, simple assault, intimidation and vandalism based on race, gender, religion, sexual orientation, ethnicity/national origin, disability, gender identity, or national origin	2019	0	0	0	0	0
	2020	0	0	0	0	0
	2021	0	0	0	0	0

Description of Fire Safety Systems

Ohio Christian University Residence hall Fire Safety Systems							
Building	Fire Alarm System	Full Sprinkler System*	Partial Sprinkler System**	Smoke Detection System	Fire Extinguishers	Evacuation Plan and Place cards	Fire Drills per year
York Hall	x			x	x	x	2
Moore Hall	x			x	x	x	2
Townhouse 2				x	x		0
Townhouse B				x	x		0
Townhouse A				x	x		0
New Hall	x	x		x	x	x	2
New 2	x	x		x	x	X	2
Moats Hall	x	x		x	x	x	2

*Sprinkler system in each individual room

**Sprinkler system in common areas

University Policies

In compliance with state fire codes, care is to be taken when using electrical devices in the rooms. Electric space heaters, halogen lamps, candle warmers, deep fryers, hot plates or any appliance with an open heating coil (such as a toaster) are prohibited. Extension cords are prohibited as well. However, students may have a power strip equipped with a surge protector and reset switch. Open flames, including candles, are prohibited as well as anything requiring a slow burn, such as incense. Smoking as well as any other tobacco product is prohibited on campus.

Evacuation Procedures

In the case of a fire in the residence hall, all students, staff and faculty should immediately evacuate the building through the nearest exit. Resident Assistants (RA) are to make sure that personnel on their floor evacuate the building immediately. Upon hearing the fire alarm go off, the Resident Director (RD) is to check each floor to make sure that the RA or a volunteer that they have selected is going to all rooms on that floor notifying anyone present that all occupants should proceed to exit the building immediately. The attempts of the staff to check the residence hall should not compromise their own safety. Once in a safe location, contact Circleville Fire Department by dialing 911, then contact Campus Security at 740-412-5337. If a fire alarm sounds, evacuation is mandatory. Occupants are to close doors behind them and pull any fire alarm stations as they proceed to their nearest exit. Closing doors and pulling fire alarms should not delay evacuation of the building.

Fire Safety Education Policies

Resident Directors and Resident Assistants are trained annually in fire safety. Fire safety meetings are conducted each semester in each residence hall. During this meeting, Resident Directors brief their resident students in evacuation and fire safety procedures. Students will be informed that fire drills will be held and that participation is mandatory. In case of a fire, students shall exit the building and meet in the predetermined rally point marked on the evacuation place cards and call 911. Resident Assistants will exit the building pulling fire alarms and alerting all personnel on their floor to evacuate the building. Residence Life will also call Security to alert them as well. Residence Life Staff will then take attendance of students and attempt to reach students who may be in class or off campus.

Fire Reporting

Any fire which has already been extinguished must still be reported for inclusion in the annual fire statistic report. If you find evidence of a fire or hear of a fire please report this to campus security at 740-412-5337.

Plans for Improvements

Improvements to fire safety in the next academic year will include fire drills in all of the townhouses. In addition, plans to update and provide emergency procedures and evacuation information in all residence halls.

Fire Statistics

Please note that the office of Campus Security maintains a Fire Log that is available upon request. This lists all of the information regarding fire alarms going off and reported fires.

2019 Statistics and Related Information on Fires in Residence halls at Ohio Christian University						
Building	Number of Fires	Fire #	Cause of fire	Number of Injuries Requiring Treatment at a Medical Facility	Number of Fire Related Deaths	Value of Property Damage Caused by Fire
York Hall	0	0	n/a	n/a	n/a	n/a
Moore Hall	0	0	n/a	n/a	n/a	n/a
Terrace Hall	0	0	n/a	n/a	n/a	n/a
Town Houses	0	0	n/a	0	0	n/a
New Hall	0	0	n/a	n/a	n/a	n/a
New 2	0	0	n/a	n/a	n/a	n/a
Off Campus Apartments	0	0	n/a	n/a	n/a	n/a
Moats Hall	0	0	n/a	n/a	n/a	n/a

2020 Statistics and Related Information on Fires in Residence halls at Ohio Christian University						
Building	Number of Fires	Fire #	Cause of fire	Number of Injuries Requiring Treatment at a Medical Facility	Number of Fire Related Deaths	Value of Property Damage Caused by Fire
York Hall	1	1	Microwave	n/a	n/a	\$0-\$200
Moore Hall	0	0	n/a	n/a	n/a	n/a
Terrace Hall	0	0	n/a	n/a	n/a	n/a
Town Houses	0	0	n/a	n/a	n/a	n/a
New Hall	0	0	n/a	n/a	n/a	n/a
New 2	0	0	n/a	n/a	n/a	n/a
Off Campus Apartments	0	0	n/a	n/a	n/a	n/a
Moats Hall	0	0	n/a	n/a	n/a	n/a

2021 Statistics and Related Information on Fires in Residence halls at Ohio Christian University						
Building	Number of Fires	Fire #	Cause of fire	Number of Injuries Requiring Treatment at a Medical Facility	Number of Fire Related Deaths	Value of Property Damage Caused by Fire
York Hall	0	0	n/a	n/a	n/a	n/a
Moore Hall	0	0	n/a	n/a	n/a	n/a
Terrace Hall	0	0	n/a	n/a	n/a	n/a
Town Houses	0	0	n/a	n/a	n/a	n/a
New Hall	0	0	n/a	n/a	n/a	n/a
New 2	0	0	n/a	n/a	n/a	n/a
Off Campus Apartments	0	0	n/a	n/a	n/a	n/a
Moats Hall	0	0	n/a	n/a	n/a	n/a